I. Call to Order

II. Pledge of Allegiance

III. Procedural Matters
   A. Action Items:
      1. Approval of Agenda (Additions and Deletions)

IV. Unscheduled Delegations (Audience to Address the Board)

V. Consent Calendar
   A. Approval of Minutes from the March 12, and March 21, 2018 Meetings
   B. Approval of Board Financials
   C. Approval of Building Financials
   D. Approval of Monthly Long-Term Suspension Report
   E. Approval of Contracts for Private Service Providers (PSP)/Consultants/Others
   F. Approval of Certified Retirement
   G. Approval of New Certified Employees
   H. Approval of Certified Resignations
   I. Approval of New Classified Employees
   J. Approval of Classified Retirements
   K. Approval of Classified Personnel Resignations
   L. Approval of Extra-Curricular Employees
   M. Approval of Extra-Curricular Resignations
   N. Approval of Current Active Temporary Workers
   O. Approval of Current Guest Teacher List
   P. Approval of Use of Football Gear for TFHS & CRHS Summer Camps

VI. Superintendent’s Report
   A. Certified Employee of the Month - O’Leary Middle School
   B. Classified Employee of the Month - O’Leary Middle School

VII. Instruction
   A. Information Items: (None)
   B. Action Items: (None)

VIII. Budget and Finance
   A. Information Items:
      1. Resolution to Approve Escrow/Payoff of Portion of 2014 Bonds – Nick Miller
      3. Plant Facilities Levy Election County Canvassed Results
   B. Action Items:
      1. Adopt Resolution to approve Escrow/Payoff of Portion of 2014 Bonds
      2. Set 2018-2019 Budget Hearing Date & Time
      3. Set 2017-2018 Amended Budget Hearing Date & Time
      4. Plant Facilities Levy Election County Canvassed Results Board Acknowledgement

IX. Personnel
   A. Information Items:
      1. Policy Revision Recommendations – 2700, 2700P and 2701
   B. Action Items: (None)

X. Board Goals
   A. Information Items:
      1. Partner in Education Nominee Discussion
**B. Action Items:** (None)

**XI. Future Agenda Items**

A. April 25, 2018 Meeting @ Perrine Elementary School - Building Goals

1. Tammy Rodabaugh, Perrine Elementary School
2. Nancy Murphy, Pillar Falls Elementary School
3. Mickey Combs Sawtooth Elementary School
4. Dan Vogt, Twin Falls High School
5. Kasey Teske, Canyon Ridge High School

**B. Retirement Reception date May 16, 2018 at 3:30 p.m. at County Planning & Zoning Building**

**XII. Executive Session as per ID Code 74-206(1) subsections (b), (c), and (j):**

(b) to consider student discipline; superintendent evaluation;
(c) to acquire an interest in real property which is not owned by a public agency;
(j) to consider labor contract matters.

**Action Items:**

1. Student Discipline Action

**XIII. Adjournment**

**WORKING WITH YOUR SCHOOL BOARD**

WELCOME to another Twin Falls School District Board of Trustees Meeting. You are encouraged to attend all regular board meetings.

We are proud of our school system and the board members are dedicated to the continued improvement of the Twin Falls Schools.

We understand that from time to time patrons of school districts have concerns and feel a need to bring those concerns to the attention of the school or teachers. In order to maintain continuity and best resolve these concerns, we recommend to our patrons the following procedures:

1. The first and most effective step is to take the concern to the staff member who is closest to the problem. (In many cases this will be the teacher, coach, etc.) We have found that most problems are resolved at this level.
2. If there is still a concern on the matter, we then recommend that the concern be brought to the attention of the Principal. We have found that unresolved concerns from item #1 are usually resolved satisfactorily by the building administrator.
3. If the concern is not satisfactorily resolved at that level, then the concern should be taken to the Director of Elementary Programs or Director of Secondary Programs.
4. If the concern is not satisfactorily resolved at that level, then the concern should be taken to the Superintendent of Schools. Difficult concerns can usually be resolved.
5. However, if the patron still feels the concern has not been properly resolved he/she may use the right of appeal to the Board of Trustees. This is done by calling or writing to the Superintendent and asking for the item to be placed on the agenda of the next regularly scheduled board meeting.
6. If you desire to address the board, we would like you to be as comfortable as possible. As a board we hold public meetings which are not public forums and therefore have rules which are necessary for the benefit of all. The following guidelines will assist you as you present your information to the board.
   A. Prepare your thoughts ahead of time. Usually a brief written outline handed to each board member helps the board follow your presentation. This outline would also give them something upon which to make notes as you speak.
   B. If a group is involved, select one individual to be your spokesperson. He/she can then guide the presentation with the board and help the board chairman in directing questions to the group.
   C. Plan your presentation to be as brief as possible. This should include a question/answer period. If more time is needed it is best to give a complete written presentation to the board for their future study. If you give more than five to six minutes of testimony, time restraints will make it difficult for the board to respond that same evening.
   D. Usually the board will direct the administration to help resolve the concerns and ask for a report back to the board at a later date. However, please remember a solution may take time to be resolved.

We are eager to have our patrons and school staff working together for the improvement of education in the Twin Falls Schools.

Thank you for coming. Please come again.

Your Board of Trustees
I. Call to Order - The Board of Trustees of School District No. 411, Twin Falls County, State of Idaho, met in its regular monthly meeting at Canyon Ridge High School boardroom #301 located at 300 North College Road, Twin Falls, Idaho, at the hour of 7:00 p.m., on Monday, March 12, 2018. The following trustees were present: Chairman Bernie Jansen, and Trustees Bryan Matsuoka, Mary Barron, Paul McClintock, and Todd Hubbard. There were also present Superintendent, Brady Dickinson; Associate Superintendent, Bill Brulotte; and Board Clerk, Michelle Lucas, as well as district directors, interested patrons, employees, and the media.

II. Pledge of Allegiance - The Board of Trustees stood and recited the Pledge of Allegiance.

III. Procedural Matters Action Items

1. Approval of Agenda (Additions and Deletions) – Chairman Jansen asked if there were any additions or deletions to the agenda. There was none. Trustee McClintock moved to approve the agenda as proposed. Trustee Barron seconded the motion. The motion passed unanimously.

IV. Unscheduled Delegations (Audience to Address the Board) – Chairman Jansen asked if there was anyone wishing to address the Board. There was no one.

V. Consent Calendar – Trustee McClintock moved to approve the consent calendar which included: minutes from the February 7, 12, 13 and 21, 2018 meetings; building and board financial reports; monthly long term suspensions report; private service providers (PSP)/consultants/and others: Guest Speaker Alex Kajitani; West Ada School District; and PBIS Rewards; new certified employees: Amber Hawkes, Cortney Day, Amber Green, and Emily Stephens; certified retirements for 2018-2019 school year: Mary Ann Sweet, Brad Breland, Kimberley Schoenauer, Ron Moody, and Tammy Petersen; certified resignations for Tanna Fajardo, Cassie Sharp, Chuck Day, Don Ritchey, and India King; classified retirements: Margaret Wright, and Tara Fiscus; new classified employees for 2017-2018 school year: Rithy Essing, Jackson Ahern, Nolan Amundson, Anna Wilson, Jamie Thomason, Sarah Williams, Spring Silvers, Samantha Victorine and Melissa Morgensen; new classified employee for 2018-2019 school year: Wendy Layton; classified resignations from Dara Lynn Crozier, Lucinda Padilla, Tony Alves, and Kelly Asher; extra-curricular employees: Nathan Trae Bishop, Sarah Barker, Caleb Worley, and Leslie Hoerner; extra-curricular resignations from Justin Pehrson, Reylene Abbott, Clint Fullmer, and JayCee Hovey; and early graduation request for CRHS student Khoshbo Khwaja Mohammad. The motion was seconded by Trustee Hubbard. Motion passed unanimously.
VI. Superintendent's Report

A. Superintendent Dickinson announced the certified employee of the month from Robert Stuart Middle School for the month of March as Steve Hill, math teacher and from South Hills Middle School, Desiree Montoya, science teacher.

B. Superintendent Dickinson announced the classified employee of the month from Robert Stuart Middle School as Abril Guzman, school attendance secretary and from South Hills Middle School Sandra Garrity, IRC paraeducator. Superintendent Dickinson read a brief resume’ and presented each Mr. Hill, Ms. Montoya, Ms. Guzman, and Ms. Garrity with a gift, plaque, and gift certificates for Buffalo Wild Wings or Idaho Joe’s. Mr. Hill, Ms. Montoya, Ms. Guzman, and Ms. Garrity thanked the board for the honor.

C. Todd Schwarz, College of Southern Idaho Vice President shared some historical information about how College of Southern Idaho and Twin Falls School District have been collaborating for over 50 years. Mr. Schwarz explained the purpose of the CTE programs and how CSI can collaborate with our district to better serve the students. This has been an ongoing topic of discussion for the district’s IBE team as we look for ways to offer more career programs to our students. Superintendent Dickinson thinks it would be wise to have Mr. Schwarz come to the schoolhouse team (IBE) meeting and he feels there is great potential to work with CSI on this and that we need to spread the word about these programs more effectively. After standing for questions, Mr. Schwartz thanked the board for the opportunity to share information on their programs.

VII. Instruction A: Information Items:

1. Director of Secondary Programs L.T. Erickson presented a recommendation of how to divide the Economic Trust Funds between Twin Falls High School and Canyon Ridge High School. If the district doesn’t give all the funds out as scholarships, the trust can take the funds away. This trust was originally set up to provide support to students within the business departments and the document establishes the Board as the decision making body for the funds so this requires board action. Mr. Seaman stated that the U.S. Bank Trustee, Mr. Heggle doesn’t interpret this trust for students to use to practice investing but to be given as scholarships. Twin Falls High School Business Teacher, Carrie Ploss explained the history of the trust; Twin Falls High School used to invest the funds, then it evolved to $1,000 for scholarships. They used to do a $500 scholarship and split the remaining $500 for smaller scholarships based on their rubric. Ms. Ploss explained the rubric in the board packet. Part of the board approval needs to address cutting the checks to the university/college/trade school directly. This is also listed as an action item because of time constraints with the end of the school year approaching.

VII. Instruction B: Action Items:

1. Trustee McClintock moved to approve splitting the trust amount 50/50 between the two high schools and the amount received will be disbursed in its entirety. Trustee McClintock withdrew the motion. Trustee Hubbard moved to approve that the funds be split 50/50 between the two high schools and that the checks be made out to the college/university/trade
school directly based on the process approved by the buildings with the directors' oversight. Trustee Barron seconded the motion. Motion passed unanimously.

After a brief discussion, the Board requested Director of Secondary Programs to look into amending the trust to include Magic Valley High School in the Trust starting possibly next school year.

VIII. Budget & Finance A. Information Items:

1. The board reviewed bid recommendations from Purchasing Agent, Sheila Rinehart for janitorial, general office and paper supplies.

2. Director of Educational Technology and Operations, Ryan Bowman briefly shared process the committee went through to select the company from the two bids received for Twin Falls School District student transportation. Buhl and Jerome School Districts went out for transportation bids at the same time and basically got the same number of bids. The lowest bid and the company the committee is recommending for approval is Mid Colombia Bus Co. Inc. in the amount of $2,024,465 for the next five years.

VIII. Budget & Finance B. Action Items:

1. Trustee McClintock moved to approve janitorial supply bids as recommended for a total of $75,307.57; general/office supply bids for a total of $5,204.29; and paper supply bids for a total of $96,242.22 as proposed by Purchasing Agent Sheila Rinehart. Vice Chairman Matsuoka seconded the motion. Motion passed unanimously.

2. Trustee McClintock moved to approve the committee recommendation and bid from Mid Colombia Bus Co. Inc. in the amount of $2,024,465 for the next five years. Vice Chairman Matsuoka seconded the motion. Motion passed unanimously.

IX. Personnel A: Information Items: None

IX. Personnel B: Action Items:

1. Director of Community Relations, Eva Craner asked to remove two policies and one procedure 2700, 2700P, and 2701 because some last minute changes have come up on graduation requirements. After a brief discussion on the second reading of policies. Trustee Hubbard moved to approve revised policies 5413, 5340, and 6400 as recommended. Trustee Barron seconded the motion. Motion passed unanimously.

X. Board Goals A. Information Items: None

X. Board Goals B. Action Items: None

XI. Future Agenda Items:

A. Building reports will be presented on March 21, 2018 by Principal of Magic Valley Alternative High School, Roger Keller; Principal of Bridge Academy, Jim Brown; Principal of O'Leary Middle School, Ace Marcellus; Vice Principal of Robert Stuart Middle School,
Justin White; Principal of South Hills Middle School, Ryan Ellsworth; and Principal of Harrison Elementary School, Melissa Ardito. This meeting will be held at South Hills Middle School in room #A08

XII. Executive Session

Since there was no other business to come before the Board, Trustee Hubbard moved that the Board retire into executive session after a five-minute break as per Idaho Code 74-206(1) subsection (b) to consider student discipline; to consider personnel discipline, and (c) to discuss labor negotiations. Vice Chairman Matsuoka seconded the motion. Chairman Jansen asked the Clerk Michelle Lucas to poll the board.

Roll call vote was as follows:
Chairman Bernie Jansen – Yes
Vice Chairman Bryan Matsuoka – Yes
Trustee Mary Barron – Yes
Trustee Paul McClintock – Yes
Trustee Todd Hubbard – Yes
Motion carried. The Board convened into executive session at 8:02 p.m.

Vice Chairman Matsuoka moved to return to open session. Trustee Barron seconded the Motion. Motion passed unanimously. The time was 8:12 p.m.

Vice Chairman Matsuoka moved to expel five (5) students from school as per administration and hearing officers’ recommendation, two (2) for “time served” and three (3) for an indefinite period of time, and that these students be expelled from school as defined in Idaho Code 33-205 and that these students be placed under the purview of the Juvenile Correction Act, Idaho Code 20-510 and 20-511; he also approved medical/administrative leave for employee A. Trustee McClintock seconded the motion. Motion passed unanimously.

Vice Chairman Matsuoka moved to adjourn. Trustee Barron seconded the motion. Motion carried. The time was 8:14 p.m.

______________________________
Chairman Bernie Jansen

ATTEST:

______________________________
Clerk Michelle Lucas
The Board of Trustees of Twin Falls School District #411 met in executive session on Monday, March 12, 2018, at 7:45 p.m., at Canyon Ridge High School boardroom #301 located at 300 North College Road, Twin Falls, Idaho. Chairman Bernie Jansen conducted the meeting. Trustees Bryan Matsuoka, Paul McClintock, Mary Barron, and Todd Hubbard along with Superintendent Brady Dickinson; Clerk Michelle Lucas, Associate Superintendent, Bill Brulotte, and Director of Human Resource Shannon Swafford were in attendance.

Since there was no other business to come before the Board, Trustee Hubbard moved that the Board retire into executive session after a five-minute break as per Idaho Code 74-206(1) subsection (b) to consider student discipline; to consider personnel discipline, and (c) to discuss labor negotiations. Vice Chairman Matsuoka seconded the motion. Chairman Jansen asked the Clerk Michelle Lucas to poll the board.

Roll call vote was as follows: Chairman Bernie Jansen – Yes; Vice Chairman Bryan Matsuoka – Yes; Trustee Mary Barron – Yes; Trustee Paul McClintock – Yes; Trustee Todd Hubbard – Yes; Motion carried. The Board convened into executive session at 8:02 p.m.

Vice Chairman Matsuoka moved to return to open session. Trustee Barron seconded the Motion. Motion passed unanimously. The time was 8:12 p.m.

Vice Chairman Matsuoka moved to expel five (5) students from school as per administration and hearing officers’ recommendation, two (2) for “time served” and three (3) for an indefinite period of time, and that these students be expelled from school as defined in Idaho Code 33-205 and that these students be placed under the purview of the Juvenile Correction Act, Idaho Code 20-510 and 20-511; he also approved medical/administrative leave for employee A. Trustee McClintock seconded the motion. Motion passed unanimously.

Vice Chairman Matsuoka moved to adjourn. Trustee Barron seconded the motion. Motion carried. The time was 8:14 p.m.

ATTEST:
Chairman Bernie Jansen

Clerk Michelle Lucas
Call to Order at 7:00 p.m. - The Board of Trustees of Twin Falls School District 411, Twin Falls County, State of Idaho, met in its regular monthly meeting at South Hills Middle School in room #A08 located at 1550 Harrison Street South, Twin Falls, Idaho, at the hour of 7:00 p.m., on Wednesday, March 21, 2018. The following trustees were present: Chairman Bernie Jansen, Trustees Mary Barron, Paul McClintock, and Todd Hubbard. There were also present Superintendent, Brady Dickinson; Board Clerk, Michelle Lucas; Associate Superintendent, Bill Brulotte; as well as district directors, interested patrons, and employees. Vice Chairman Matsuoka was unable to attend.

Pledge of Allegiance - The Board of Trustees stood and recited the Pledge of Allegiance.

Procedural Matters Action Items:

Approval of Agenda (Additions and Deletions) – Chairman Jansen asked if there were any additions or deletions to the agenda. Superintendent Dickinson asked to remove item VI. Plant Facilities Election County canvassed Results because they haven’t been received. Trustee McClintock moved to approve the agenda as amended. Trustee Barron seconded the motion. The motion passed unanimously.

Unscheduled Delegations (Audience to Address the Board) – Chairman Jansen asked if there was anyone wishing to address the Board. There was no one.

Consent Calendar – Trustee McClintock moved to approve the consent calendar which included: requests for alternative authorizations [The TFSD Board of Trustees declared a hiring emergency for the following positions]: for Megan Hinojos as math teacher at Robert Stuart Middle School; and an out of state travel request for Twin Falls High School. Trustee Barron seconded the motion. Motion passed unanimously.

Building Board Reports

Principal of Harrison Elementary School, Melissa Ardito shared a few challenges and followed up with some bright spots about her school. Ms. Ardito’s building report was included in the board packet. After a few minutes of roundtable discussion with the Board, Ms. Ardito thanked the board for the opportunity to share information about her school.

Principal of Magic Valley Alternative High School, Roger Keller shared a few challenges and highlights for Magic Valley High School. His building report was included in the board packet. After a few minutes of roundtable discussion with the Board, Mr. Keller thanked the
board for the opportunity to share information about his school and thanked them for their support with the expansion of the school and their confidence in the school.

3. Principal of O'Leary Middle School, Ace Marcellus shared some highlights and challenges for O'Leary Middle School. His building report was included in the board packet. After a few minutes of roundtable discussion with the Board, Mr. Marcellus thanked the board for the opportunity to share information about his school.

4. Principal of Bridge Academy, Jim Brown shared a few challenges and followed up with some bright spots for Bridge Academy. His building report was included in the board packet. After a few minutes of roundtable discussion with the Board, Dr. Brown thanked the board for the opportunity to share information about his school.

5. Principal of South Hills Middle School, Ryan Ellsworth started his report by thanking the board for the opportunity to join Twin Falls School District. Mr. Ellsworth shared some highlights and challenges for South Hills Middle School. His building report was included in the board packet. After a few minutes of roundtable discussion with the Board, Mr. Ellsworth thanked the board for the opportunity to share information about his school.

6. Vice Principal of Robert Stuart Middle School, Justin White shared a few challenges and followed up with some bright spots for Robert Stuart Middle School. Robert Stuart’s building report was included in the board packet. After a few minutes of roundtable discussion with the Board, Mr. White thanked the board for the opportunity to share information about Robert Stuart Middle School.

VI. Executive Session

Since there was no other business to come before the Board, Trustee McClintock moved that the Board retire into executive session as per Idaho Code 74-206(1) subsection (b) to consider a personnel issue. Trustee Barron seconded the motion. Chairman Jansen asked the Clerk Michelle Lucas to poll the board. Roll call vote was as follows: Chairman Bernie Jansen – Yes; Trustee Mary Barron – Yes; Trustee Paul McClintock – Yes; Trustee Todd Hubbard – Yes

Motion carried. The Board convened into executive session at 8:08 p.m.

Trustee McClintock moved to go out of executive session. Trustee Barron seconded the motion.

Motion passed unanimously. The Board opened to the public at 8:12 p.m.

Trustee McClintock moved to terminate classified employee “A” as recommended by administration. Trustee Hubbard seconded the motion. Motion passed unanimously.

Trustee McClintock moved to adjourn the meeting and Trustee Barron seconded the motion. Motion passed unanimously. Meeting adjourned at 8:13 p.m.

Chairman Bernie Jansen

ATTEST:

Clerk, Michelle Lucas
March 21, 2018

The Board of Trustees of Twin Falls School District #411 met in executive session on Wednesday, March 21, 2018, at 8:08 p.m., at South Hill Middle School in room #A08 located at 1550 Harrison Street South, Twin Falls County, Twin Falls, Idaho. Chairman Bernie Jansen conducted the meeting. Trustees Mary Barron, Paul McClintock and Todd Hubbard; Superintendent, Brady Dickinson; Associate Superintendent, Bill Brulotte; Clerk, Michelle Lucas; and Director of Human Resources, Shannon Swafford were also present. Vice Chairman Bryan Matsuoka was unable to attend.

Since there was no other business to come before the Board, Trustee McClintock moved that the Board retire into executive session as per Idaho Code 74-206(1) subsection (b) to consider personnel issue. Trustee Barron seconded the motion. Chairman Jansen asked the Clerk Michelle Lucas to poll the board. Roll call vote was as follows: Chairman Bernie Jansen – Yes; Trustee Mary Barron – Yes; Trustee Paul McClintock – Yes; Trustee Todd Hubbard – Yes Motion carried. The Board convened into executive session at 8:08 p.m.

Trustee McClintock moved to go out of executive session. Trustee Barron seconded the motion. Motion passed unanimously. The Board opened to the public at 8:12 p.m.

Trustee McClintock moved to terminate classified employee “A” as recommended by administration. Trustee Hubbard seconded the motion. Motion passed unanimously.

Trustee McClintock moved to adjourn the meeting and Trustee Barron seconded the motion. Motion passed unanimously. Meeting adjourned at 8:13 p.m.

__________________________
Chairman Bernie Jansen

ATTEST:

__________________________
Clerk, Michelle Lucas
Date:  April 5, 2018

To:     Dr. Brady D. Dickinson, Superintendent of Schools  
        Twin Falls School District Board of Trustees

From:  Sonia DeLeon, Human Resources Manager

Re:    Certified Retirements – 2018-2019

The following certified employees have submitted their retirement letter resigning their position for the 2018-2019 school year:

- Barbara Christensen, Teacher – 5th at Rock Creek Elementary
- Margaret “Peggy” Carr – Teacher - Language Arts – Magic Valley High School
- Jay Bryan – Teacher – Art – South Hills Middle School
- Marty Grindstaff – Teacher – Social Studies – Twin Falls High School

The Human Resource Department recommends to the Superintendent and the Board of Trustees that we accept these resignations.
<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>School</th>
<th>Subject</th>
<th>Years Exp.</th>
<th>School Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williams</td>
<td>Harry</td>
<td>Lincoln Elementary</td>
<td>Teacher - 4th Grade</td>
<td>20</td>
<td>2018-2019</td>
</tr>
<tr>
<td>McCollum</td>
<td>Carrie</td>
<td>Harrison Elementary</td>
<td>Teacher - 1st Grade</td>
<td>8</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Oberg</td>
<td>Kristy</td>
<td>Canyon Ridge High School</td>
<td>Teacher - Special Education &amp; Transitions</td>
<td>19</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Hinojos</td>
<td>Megan</td>
<td>Robert Stuart Middle School</td>
<td>Teacher - Math</td>
<td>0</td>
<td>2017-2018</td>
</tr>
<tr>
<td>Mussio</td>
<td>Jennifer</td>
<td>Harrison Elementary</td>
<td>Teacher - 2nd Grade</td>
<td>5</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Reynolds</td>
<td>Allyn</td>
<td>Twin Falls High School</td>
<td>Teacher - Health</td>
<td>33</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Wheeler</td>
<td>Leslie</td>
<td>Sawtooth Elementary</td>
<td>Teacher - 5th Grade</td>
<td>13</td>
<td>2018-2019</td>
</tr>
<tr>
<td>Meuchel-Gailey</td>
<td>Kimberly</td>
<td>Harrison Elementary</td>
<td>Teacher - 5th Grade</td>
<td>9</td>
<td>2018-2019</td>
</tr>
</tbody>
</table>
Date: April 5, 2018

To: Dr. Brady D. Dickinson, Superintendent of Schools
   Twin Falls School District Board of Trustees

From: Sonia DeLeon, Human Resources Manager

Re: Certified Resignations

The following certified employees have submitted their resignation letter resigning their position for the 2018-2019 school year:

- Michelle Durham, Teacher – Math (resigning half of her teaching position) at O’Leary Middle School
- Jean Kriwox, Instructional Coach - .50 fte at Morningside Elementary
- Debra Touchette, Teacher – Language Arts at O’Leary Middle School
- Amy Jones, Teacher – 5th at Pillar Falls Elementary School
- Tara Lyons, Teacher – 3rd at Sawtooth Elementary School

The Human Resource Department recommends to the Superintendent and the Board of Trustees that we accept these resignations.
Date: April 5, 2018

To: Dr. Brady D. Dickinson, Superintendent of Schools
    Twin Falls School District Board of Trustees

From: Sonia DeLeon, Human Resources Manager

Re: New Classified Employees – 2017-2018

It’s the recommendation of the Human Resources Department to the Superintendent and the Twin Falls School District Board of Trustees that these individuals listed below be approved for hiring for the 2017-2018 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matthew Rufener</td>
<td>Custodian at Twin Falls High School</td>
</tr>
<tr>
<td>Playground Aide</td>
<td>Playground Aide at Perrine Elementary School</td>
</tr>
<tr>
<td>Lynnette Tubbs</td>
<td>Passroom Assistant at Perrine Elementary School</td>
</tr>
<tr>
<td>Wendy Wood</td>
<td>Custodian - .50 fte at Bickel Elementary School</td>
</tr>
</tbody>
</table>

The individuals listed below are current employees that have accepted a transfer within the district for the 2017-2018 school year.

<table>
<thead>
<tr>
<th>2017-2018</th>
<th>POSITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lisa West</td>
<td>Cook at Oregon Trail Elementary School</td>
</tr>
<tr>
<td>Betzy Rayas</td>
<td>Custodian – District Wide</td>
</tr>
<tr>
<td>Claudia Paredez</td>
<td>Migrant Liaison at Canyon Ridge High School</td>
</tr>
</tbody>
</table>

All are in the process of completing the necessary consent, I-9’s, drug free work place form etc., and have met the criteria to become employees of the Twin Falls School District.

If you have any questions or concerns, please do not hesitate to contact me.
Date: March 8, 2018

To: Dr. Brady D. Dickinson, Superintendent of Schools
   Twin Falls School District Board of Trustees

From: Sonia DeLeon, Human Resources Manager

Re: Classified Retirements

The following certified employees have submitted their retirement letter resigning their position for the 2017-2018 school year:

- Rita Jackson, Elementary Secretary at Bickel Elementary School
- Pat Laughlin, Maintenance I at Maintenance Department

The Human Resource Department recommends to the Superintendent and the Board of Trustees that we accept these resignations.
Date: April 5, 2018

To: Dr. Brady D. Dickinson, Superintendent of Schools
   Twin Falls School District Board of Trustees

From: Sonia DeLeon, Human Resources Manager

Re: Classified Resignations

The following classified employees have submitted their resignation letter resigning their position for the 2017-2018 school year:

- Rebecca Calvo – Cook at Canyon Ridge High School
- Cheryl Cummings – Secondary Library Assistant at South Hills Middle School
- Kathleen Johnson – Para educator (Title) at Harrison Elementary School
- Christopher Larney – Maintenance II at Canyon Ridge High School

The Human Resources Department recommends to the Superintendent and the Board of Trustees that we accept these resignations.
Date: March 8, 2018

To: Dr. Brady D. Dickinson, Superintendent of Schools
   Twin Falls School District Board of Trustees

From: Sonia DeLeon, Human Resources Manager

Re: Extra-Curricular Employees

It is the recommendation of the Human Resources Department to the Superintendent and the Twin Falls School District Board of Trustees that these individuals listed below be approved for hiring and a supplementary contract or employment letter be issued for the 2017-2018 or 2018-2019 school year.

If you have any questions or concerns, please do not hesitate to contact me.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leia Trammel</td>
<td>Track Coach – 7th Girls – 2017-2018</td>
<td>O’Leary Middle School</td>
</tr>
<tr>
<td>Chance Requa</td>
<td>Assistant Track Coach – 2017-2018</td>
<td>Canyon Ridge High School</td>
</tr>
<tr>
<td>Amber Irwin</td>
<td>Assistant Varsity Volleyball Coach – 2018-2019</td>
<td>Canyon Ridge High School</td>
</tr>
<tr>
<td>Allyn Reynolds</td>
<td>Head Football Coach – 2018-2019</td>
<td>Twin Falls High School</td>
</tr>
<tr>
<td>Allyn Reynolds</td>
<td>Athletic Trainer – 2018-2019</td>
<td>Twin Falls High School</td>
</tr>
</tbody>
</table>
Date: April 5, 2018

To: Dr. Brady D. Dickinson, Superintendent of Schools
   Twin Falls School District Board of Trustees

From: Sonia DeLeon, Human Resources Manager

Re: Extra-Curricular Resignations

The following employees have submitted their resignation letter resigning their position for the 2018-2019 school year:

• Marty Grindstaff – Head Cross Country Coach at Twin Falls High School
• Marty Grindstaff – Head Track Coach at Twin Falls High School
• Tara Lyons – Assistant Volleyball Coach at Canyon Ridge High School
• Tara Lyons – Basketball Coach (girls) at Robert Stuart Middle School

The Human Resources Department recommends to the Superintendent and the Twin Falls School District Board of Trustees that we accept these resignations.
Date: April 5, 2018

To: Dr. Brady D. Dickinson, Superintendent of Schools
   Twin Falls School District Board of Trustees

From: Sonia DeLeon, Human Resources Manager

Re: Current Temporary Employee List

It’s the recommendation of the Human Resource Department to the Superintendent and the Twin Falls School District Board of Trustees that the attached current temporary employee list be approved.

All have completed the necessary consent, I-9’s, drug free work place form etc., and have met the criteria to become employees of the Twin Falls School District.

If you have any questions or concerns, please do not hesitate to contact me.
### TEMPORARY EMPLOYEES - 2017-2018

<table>
<thead>
<tr>
<th>Name</th>
<th>Employee Category</th>
<th>Primary Job Title</th>
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<tbody>
<tr>
<td>ALCALA, JOSE L</td>
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<td>TANG, STEPHEN H</td>
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Date: April 5, 2018

To: Dr. Brady D. Dickinson, Superintendent of Schools
   Twin Falls School District Board of Trustees

From: Sonia DeLeon, Human Resources Manager

Re: Current Active Guest Teacher List

It’s the recommendation of the Human Resources Department to the Superintendent and the Twin Falls School District Board of Trustees that the attached current active guest teacher list is approved.

All have completed the necessary consent, I-9, drug free work place form etc., and have met the criteria to become guest teachers of the Twin Falls School District.

If you have any questions or concerns, please do not hesitate to contact me.

Attachment
Substitute Register

Active [Yes]

Name
Aguirre, Shelby
Alexander, Steve
Allred, Danielle
Ballingor, Dave
Bausman, Yvonne
Beem, Amie
Bender, Lori A
Bernholt, Staci
Bishop, Traci
Boediker, Isabelle
Boediker, Melissa
Bowman, Katie
Brammer, Miranda
Broadfield, Judy L
Brown, Deborah
Brown, Kimberly
Busbee, Rachel
Campbell, Jessica
Casad, Thomas
Chocker, Darbie J
Christiansen, Pam
Church, Alan
Clark, Patti
Cloy, Lance
Cuff, Jennifer
Coates, Wava
Collins, Diane
Condie, Linda
Corder, Nathan
Coronado, Ashlee
Cox, Gregory
Creek, Dan
Crook, Daniel
Culman, Dianna
Cuzick, Christina
Danielson, Cynthia
Danielson, Rob
Dayton, Christopher
Diaz, Danielle
Deering, Kimberly
Duke, Emily
Duque, Tara
Eichelberger, Shirley
Eller, Patricia
Escandon, Martha
Evans, Randi
Feltman, Sharon
Fleenor, Martha
Freeman, Ronald
Godfrey, Logan
Graham, Lynn
Greenwood, Sheri G
Grobberg, Marie H
Gunnnell, Royce
Hafer, Rebekah
Hamilton, Karen
Hamm, Ema Lee L
Hanchey, Ginger
Hartman, Cindy
Harmish, Mary R
Hartwell, Deborah
Hatch, Zola
Hawkins, James
Heck, Elizabeth A
Henley, Jeri L
Hill, Guy G
Hillman, Peter
Hoerner, Leslie
Holm, Katie
Holman, Hannah
Hyde, Shawn
Idso, Jon
Jones, Brenda
Kinney, Laurie
Kupper, Kevin
Lancaster, Lindsay
Lawrence, Fred
Lehto, Frank E
Loveday, Michael D
Martin, Allison
Matsuoka, Alyssa
Matthews, Sandra M
McBride, Toni
McCarron, Jane
McClellan, Dawn
McFaul, Brandie
Moffitt, Gary
Moore, Theresa
Munson, Lisa
Nicolau, Rodney
Nicherson, Peggyanne
Nielsen, Carol
Olson, Janet
Orban, Justin
Osborn-Newton, Carol J
Padilla, Alicia
Pak, David
Patterson, La Reil
Perez, Kendra
Ploss, Penny
Radford, Cassandra
Renteria, Lexie
Requa, Brad
Requa, Chance

Requa, Cindy
Robinson, John
Robinson, Nola
Rohwerder, Alan
Rovig, Melissa
Sanchez, Susan B
Schrader, Joshua
Siemens, Cheryl
Slotten, Zach
Stafford, Sarah J
Sparks, Donna
Solaline, Missy
Spriggs, Amy
Stephens, Mary
Stevens, Charles
Stevens, Holly
Stimson, Stephenie
Stoddard, Barbara W
Stokes, Rachel
Sundquist, Jordan
Swenson, Janae
Tedlock, Jay
Teikington, Cathy
Thayne, Christine
Tilton, Bridget
Tingey, Jennifer
Torres, Shawn
Vanderplussen, Glenn
Veres, Brittany
Voss, Eugene R
Walker, Lynndy
Walton, Jane L
White, Natalie
Williams, Kristyn
Williams, Robert S
Wolfe, Rance
Wright, Amanda
Wright, Darlene
# Twin Falls School District #411

## Monthly Long-Term Suspension Board Report

**March, 2018**

<table>
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<th>School Name</th>
<th>Total Males</th>
<th>Total Females</th>
<th># Students - Fighting</th>
<th># Student - Battery</th>
<th># Students - Truancy</th>
<th># Students - Tardies</th>
<th># Students - Drugs</th>
<th># Students - Insubordination</th>
<th># Students - Smoking</th>
<th># Students - Safety/Threat</th>
<th># Students - Harassment/Bullying</th>
<th># Students - Sexual Offense</th>
<th>Total # Days</th>
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**Districtwide - Total Number of Students Suspended**: 66

**Districtwide - Total Number of Days Suspended**: 181
Contracts/Private Service Providers (PSP)/Consultants

EXECUTIVE SUMMARY

Submitted for Board Information MO/DD/YYYY

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<tr>
<th>Dates of Service</th>
<th>Vendor</th>
<th>Amount</th>
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<td>April 3–4, 2018</td>
<td>The Write Tools</td>
<td>$2,800 per day per trainer plus expenses</td>
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<tr>
<td>Aug. 6–7, 2018</td>
<td>Kagan Professional Development</td>
<td>$6,998.00</td>
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<tr>
<td>next 36 months</td>
<td>Parchment Inc.</td>
<td>$6,100.00/yr.</td>
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NOTE: Per Board Policy 5725: "The District encourages the use of private service providers and professional consultants as resource individuals when such consultative services will be helpful in the improvement of the educational program of the District. The District, through the Superintendent as its designee, may enter into contracts with private service providers and/or consultants to provide necessary services to students." In no event shall such agreement exceed twelve (12) calendar months."
Professional Services Agreement

Today's Date: Monday, March 19, 2018
Services Requested: Four Days of COACHING
Dates of Service: Tuesday and Wednesday, April 3-4, 2018
Instructors: Theresa Riege and Sue Hemauer
Time and Location: Confirm with Theresa when she calls.
Number of Participants: (Please notify us of the number of people expected.)

Supplies provided by the site: n/a

Equipment provided by the site:
- LCD projector, document camera and portable mini-speakers for the trainer’s laptop
- Screen or blank wall
- Flip Chart/Paper and Markers

School to Order from the Publisher: N/A

Training Fees:
- $2800.00 per day per trainer up to 6 hours (for up to 40 participants)
- $25.00 per teacher per day over 40

Cancellations must be submitted in writing. If cancellation occurs more than 30 days before scheduled presentation, a payment of $2800 will be due; if less than 30 days, a payment of $2800, plus a non-refundable $250 cancellation fee, will apply. If the training is rescheduled within 12 months of the date of cancellation, then a credit of $2800 will be applied.

Plus Expenses:
- Instructor's airfare, hotel, car rental, meals and parking

Payment:
An Estimate is enclosed with this correspondence. An Invoice will be sent and payment will be due within 30 days of your workshop.

L.T. Erickson III 3/19/18
Director of Secondary Programs

Alice Greiner/Owner 3/19/18
The Write Tools, LLC

School Name: Twin Falls School District
Street Address: 201 Main Ave. West
City, State, Zip: Twin Falls, ID 83301
Letter of Agreement

This is an understanding and agreement between:

Kagan Professional Development (Kagan)  
981 Calle Amanecer  
San Clemente, CA 92673-2008

Twin Falls School District No. 411  
&  
201 Main Ave. West  
Twin Falls, ID 83301

Federal Tax ID: 33-0593901

Kagan will present the following event:
I. Topic: Kagan Cooperative Learning Day 1 & 2
II. Date(s): August 6 - 7, 2018
III. Total Day(s): 2
IV. Time: 8:30am-3:45pm
V. Location: Lincoln Elementary

Twin Falls School District No. 411 agrees to:
I. Pay the consulting fee of $6,998.00 for a maximum of 30 participants from Lincoln Elementary only.
II. Participants attending from outside Lincoln Elementary must pay $349.00 per person (unless prior written approval is obtained from Kagan).
III. Purchase the Cooperative Learning Textbook (BKCLW) and the Cooperative Learning Course Workbook Day 1 & 2 (NKWB1, NKWB2) for each participant at $39.00 per person, plus any applicable sales tax. This is an additional course materials fee, not included in aforementioned consulting fee.
IV. Sign and return this Letter of Agreement along with an approved purchase order at least 30 days prior to the start date of your event.
   1. For events which require the purchase of course materials, please note that these materials will be billed by Kagan Publishing (FEIN: 33-0378218). All other expenses related to the event will be billed by Kagan Professional Development (FEIN: 33-0593901).
V. Contact Kagan's Workshop Coordinator with a final participant count at least 30 days prior to the start date of your event.
VI. Provide the Kagan Workshop Coordinator with a list of workshop participant names prior to the start date of the event.
VII. If your signed agreement, approved purchase order, and participant count are not received at least 21 days prior to your event, you may be responsible for any additional shipping charges incurred.
VIII. Provide a location to have the workshop.
IX. Provide the following:
   1. Tables and chairs
   2. LCD projector with table, podium, extension cord with power strip, and screen (minimum 8'x8')
   3. Platform for presenter for groups over 50
   4. Lavalier wireless microphone and sound system for over 50 participants
   5. Three input cords to podium: 1) VGA cord to connect into venue projector; 2 & 3) two mini-jack input cords to connect into the venue audio system; one for the presenter's computer and the other for their iPod.
   6. Flip chart and markers (if applicable)
X. Comply with the terms of Kagan's Copyright: https://www.KaganOnline.com/copyright. Twin Falls School District No. 411 agrees not to offer trainings on the copyrighted content of this workshop without Kagan's permission or certification.

XI. Collect a completed registration form from each participant in order to verify attendance and provide each participant a certification of completion.

Kagan agrees to:

I. Provide consulting services.
II. Provide workshop materials for the instructor and participants that attend each day. Any materials in excess of attending participants will be sent back to Kagan.
III. Reimburse pre-approved sales helpers. The Workshop Coordinator will determine the number of helpers necessary for this event, if any. Helpers must be pre-authorized by the Workshop Coordinator in order to be eligible for reimbursement. Pre-authorized helpers will receive $150 in Kagan product per day (not to exceed $300 in Kagan product per event). Please see the Workshop Sales Helper Form for full details.
IV. Provide Twin Falls School District No. 411 with an invoice and copy of applicable receipts after the event has concluded; typically within 30 days. Please contact Kagan’s Contract Coordinator at 949-545-6366 if your invoice is required by a specific date.

Both parties understand that:

I. Twin Falls School District No. 411 may purchase Kagan product (except course materials) up to 3 weeks prior to the workshop date at a 10% discount plus free shipping. Please put your event date on your purchase order to ensure your discount.
II. Any changes in content or time must be pre-approved by Nancy Murray, the Director of Workshops and Graduate Programs.
   1. Content shall include: Kagan Cooperative Learning Day 1 & 2
   2. Grade Levels: K-6
III. If the workshop is cancelled by Twin Falls School District No. 411 for any reason after travel and/or shipping expenses are incurred by Kagan, those expenses will be reimbursed by Twin Falls School District No. 411.
IV. Outside Participants: No participants from outside the host school will be allowed to attend this workshop without the prior consent of both parties. Superintendents, principals, and administrators in charge of providing staff development are invited to attend at no cost when approved by the Director of Workshops and Graduate Programs prior to the event. If registration fees are to be collected from outside participants by either Kagan or the sponsoring school or district, both parties agree that all registration fees will go to Kagan.
V. Advertising of any sort, printed or electronic, must be approved by Nancy Murray, the Director of Workshops and Graduate Programs before distribution. Copies of flyers, brochures, E-mail messages, or other advertising should be on file with Laurie Kagan, the Director of Professional Development.
VI. It is agreed by Twin Falls School District No. 411 that the presenter will administer a one-page Course Evaluation form to each participant. Twin Falls School District No. 411 will return all completed evaluations to Kagan.
VII. It is agreed by Twin Falls School District No. 411 that no videotaping of the presentation will be allowed without prior written consent from the Director of Professional Development, Laurie Kagan.
VIII. If events beyond the reasonable control of the parties (including, but not limited to, acts of God, declared war, governmental authority, terrorist attacks in or near the workshop site, or curtailment of transportation to or from the workshop site) make it illegal, impossible, or unreasonable for the trainer to perform as originally contracted under this Agreement, Kagan may terminate this Agreement, without liability. In the very extraordinary instance that an event must be cancelled by Kagan, Kagan agrees to reschedule the event, but will assume no financial responsibility to Twin Falls School District No. 411 for
the results of the cancellation.

Required Billing Information (Host school/district to complete)

☐ ☐ This agreement must receive board approval.
Yes  No
If yes, date approved: __ April 9, 2018 __

☐ ☒ The billing contact is different from the Host as listed in the above Letter of Agreement.
Yes  No
If yes, please complete the following:

Billing Contact Name: __ Naomi Briggs/Accounts Payable __
Title: ____________________________________________________________________________
Billing Address: __ 201 Main Ave. W., Twin Falls, Idaho 83301 __
Phone: __________ (208) 732-7518 (direct line) Fax: __________ (208) 733-8474 (Finance Dept.)
Email: __ briggsna@tfsd.org __

To indicate your understanding and agreement, please sign one copy of this Letter of Agreement and return it to Kagan.

Agreed to and accepted by:

[Signature] Director of Workshops & Graduate Programs  March 12, 2018
Naomi Briggs  (Title)  (Date)
Kagan Professional Development

[Signature] Superintendent  4/5/18
Betsy A. DeVoe  (Title)  (Date)
Twin Falls School District No. 411
The Parties hereby order and subscribe to the Parchment Services selected on this Order Form, which is governed by and incorporates by reference, the Services Description and Fees Schedule attached hereto as Exhibit A, the Parchment Terms and Conditions attached hereto as Exhibit B, and the Service Level Agreement, attached hereto as Exhibit C (collectively, the "Agreement"), effective as of the Effective Date above. Capitalized terms used on this Order Form but not defined herein will have the meaning given to them in the Terms and Conditions.

The Term of this Agreement will commence on the Effective Date and continue for the period of time set forth as the Initial Order Term above, at which point it will automatically renew for successive one (1) year terms unless either Party provides notice of its intent not to renew at least thirty (30) days prior to the end of the then-current term.

When completed, please email a copy to contracts@parchment.com (or fax a copy of this Agreement to Parchment at 800.708.0855) and mail original to: Parchment Inc. 6263 North Scottsdale Rd. Suite 330, Scottsdale, AZ 85250

Parchment Proprietary and Confidential Information
Parchment and Member agree that the Parchment Services shall be provided in accordance with the following fees and provisions. Capitalized terms not otherwise defined herein shall have the meaning set forth in the Terms and Conditions.

1. **FEES.** The fees for the Parchment Services shall be paid as selected below:

   - **MEMBER SUBSCRIPTION:** An **Annual Subscription Fee** of $6,000 covers the request of unlimited Credentials for up to 2,001 - 3,000 currently enrolled Credential Owners and/or Alumni (as checked below in Member's Use of Services) to Credential Recipients. Electronic delivery of the Credential is included at no charge with each Credential request.
   
   - [ ] Currently Enrolled Credential Owners Only
   - [ ] Alumni Credential Owners Only
   - [ ] Currently Enrolled Credential Owners & Alumni Credential Owners

   - **PRINT SUBSCRIPTION:** The Member Subscription includes the U.S. domestic paper delivery of Credentials for currently enrolled Credential Owners (and Alumni if checked below in Member's Use of Services) to Credential Recipients.
   
   - [ ] Currently Enrolled Credential Owners Only
   - [ ] Alumni Credential Owners Only
   - [ ] Currently Enrolled Credential Owners & Alumni Credential Owners

   - **LEARNER PAY (Per Transaction):** The Credential Owner, Member, or other authorized third party, will be billed the Credential request fee during the Order Term. The Credential request fee is $3.75. Electronic delivery of the Credential is included at no charge with each Credential request.
   
   - [ ] Currently Enrolled Credential Owners Only
   - [ ] Alumni Credential Owners Only
   - [ ] Currently Enrolled Credential Owners & Alumni Credential Owners

All payments under this Order Form are due within thirty (30) days of the date of the invoice sent by Parchment. Invoices are sent upon the execution of this Agreement, or as otherwise shown in this Order Form.

All fees are **non-refundable.**

2. **SURCHARGE.** Member can add a surcharge to each transcript as a method of cost recovery for some or all of Member's fees, or an auxiliary revenue source. Surcharge amounts are decided by Member and may be adjusted by them using the Parchment Send administrator interface. Parchment shall retain 20% of these surcharges actually collected by Parchment and remit to Member on a quarterly basis, no later than 15 days following the end of each calendar quarter provided that the amount due is more than $500. If below $500, the balance will be carried to the next quarter and paid when the amount exceeds the minimum.

3. **PRINT SERVICES.** Parchment is an electronic credential delivery system. However, Member may elect to allow Credential Owners, at the time of their Credential request, to pay handling fee, which are currently:

   - $2.50 for U.S. domestic paper delivery (including first class postage)
   - $5.00 for international paper delivery (including first class postage)

4. **DESCRIPTION OF PARCHMENT SEND: K12.** The Parchment Services ordered and described herein shall enable Credential Owners to order and request delivery of Credentials from the Credential holding institution to Credential Recipients (referred to as "Parchment Send"). Parchment Send also provides a number of additional features and functions, including Credential retrieval and the delivery of Analytics. Subject to Member's compliance with this Agreement, Parchment will use commercially reasonable efforts to electronically deliver

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Parchment Proprietary and Confidential Information
and/or to print and manually send Credentials to Credential Recipients. Member hereby designates Parchment as the Member’s authorized provider in sending official copies of Credentials, on paper or electronically, to Credential Recipients, and agrees to provide such documents and certificates as Parchment reasonably requests, to confirm such authority to prospective Credential Recipients. The Parchment Services provides Member with several processing options, while providing a secure and intuitive online workflow for current students/alumni to request their credentials to be sent to any recipient worldwide. The Parchment Services provide full tracking, notifications, and reporting to both the Member’s administrators and current students/alumni.

The Parchment Services shall be provided with the following features/functionality:

4.1 Fulfillment of receiver-initiated requests through the Document Request interface

4.2 eCommerce features to define surcharges to be collected on behalf of the Member, including:
   - Support for different surcharges for current Students or Alumni
   - Support for administrative control of transactions subject to a surcharge (i.e. all transactions or transactions after the first ‘X’ transactions)

4.3 Enhanced transcript upload options

4.4 Full transactional reporting

4.5 Administrative panel to manage the Member’s account including:
   - Grading Periods
   - Approval Settings
   - ‘To Do List’ Queues Settings

4.6 Student Rosters & Registration Codes
   - As part of the implementation process, Members upload a Student Roster for the full student body (grades 9-12)
   - Parchment auto-generates a unique PIN for each student
   - Students (and parents) can use the PIN to register at a Parchment Site

4.7 Common App integration with the Common App online school forms to deliver transcripts electronically to Common App member colleges

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Parchment Proprietary and Confidential Information
PARCHMENT NEW CLIENT DATA SHEET

Please complete the sections as thoroughly as possible. This form is required to assist us in accurately configuring your account on the Parchment Member Network and ensuring we support your specific implementation process.

**Primary Contact**

Parchment's primary contact at the district / high school responsible for the Parchment Implementation and assisting us in communication and clarification throughout the implementation process.

<table>
<thead>
<tr>
<th>Name</th>
<th>Lennart T. Erickson III</th>
<th>Title</th>
<th>Director of Secondary Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:ericksonl@tfsd.org">ericksonl@tfsd.org</a></td>
<td>Phone</td>
<td>208-733-6900</td>
</tr>
</tbody>
</table>

**Roster & Transcript Upload**

Responsible for working with Parchment's Project Manager to Upload Student Roster(s) and Batch Upload Transcripts to support expediting the fulfillment process.

<table>
<thead>
<tr>
<th>Name</th>
<th>Jim Ohlensehlen</th>
<th>Title</th>
<th>IT Wizard</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:ohlensehlen@tfsd.org">ohlensehlen@tfsd.org</a></td>
<td>Phone</td>
<td>208-733-6900</td>
</tr>
</tbody>
</table>

**Website Communication: Adding Parchment Link**

Responsible for adding the necessary HTML links, communication and Parchment ordering button to your website that will go to your customized Parchment ordering page.

<table>
<thead>
<tr>
<th>Name</th>
<th>Eva Craner</th>
<th>Title</th>
<th>Public Relations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:craner@tfsd.org">craner@tfsd.org</a></td>
<td>Phone</td>
<td>208-733-6900</td>
</tr>
</tbody>
</table>

**Alumni Credentials Processing: District Contact**

District Credentials contact responsible for processing Alumni Credentials Requests within Parchment.

<table>
<thead>
<tr>
<th>Name</th>
<th>Lennart T. Erickson III</th>
<th>Title</th>
<th>Dir. of Secondary Programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:ericksonl@tfsd.org">ericksonl@tfsd.org</a></td>
<td>Phone</td>
<td>208-733-6900</td>
</tr>
</tbody>
</table>

- District Process Alumni Requests earlier than the class of __
- High School Process Alumni Requests for current students and alumni after the class of 2018

- No Alumni Requests will be processed through Parchment

**CONFIGURATION DETAILS**

**STUDENT INFORMATION SYSTEM**

<table>
<thead>
<tr>
<th>Name</th>
<th>Powerschool</th>
<th>Version</th>
</tr>
</thead>
</table>

**OPERATING SYSTEM**

<table>
<thead>
<tr>
<th>Name</th>
<th>Windows Server</th>
<th>Version</th>
</tr>
</thead>
</table>

**IMPLEMENTATION DATES**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Begin Account Configuration</td>
<td>4/1/18</td>
</tr>
<tr>
<td>District Attend Training</td>
<td>5/7/18</td>
</tr>
<tr>
<td>Upload Parchment Link</td>
<td>4/5/18</td>
</tr>
<tr>
<td>High School Attend Training</td>
<td>5/7/18</td>
</tr>
</tbody>
</table>

When completed, please email a copy to contracts@parchment.com (or fax a copy of this Agreement to Parchment at 805.708.0855) and mail original to: Parchment Inc. 6263 North Scottsdale Rd. Suite 330, Scottsdale, AZ 85250

Parchment Proprietary and Confidential Information
# HIGH SCHOOL DATA

## High School Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Twin Falls High School</th>
<th>CEEB Code</th>
<th>130635</th>
</tr>
</thead>
<tbody>
<tr>
<td>Website</td>
<td><a href="https://tf.tfsd.org">https://tf.tfsd.org</a></td>
<td>Enrollment (9-12)</td>
<td>1150 as of 3/20/18</td>
</tr>
</tbody>
</table>

### Primary Contact

Responsible for initial Parchment communication and ongoing outreach at the high school level.

<table>
<thead>
<tr>
<th>Name</th>
<th>Christi Benson</th>
<th>Title</th>
<th>Counselor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:bensonch@tfsd.org">bensonch@tfsd.org</a></td>
<td>Phone</td>
<td>208-733-6551</td>
</tr>
</tbody>
</table>

### Primary Sender

Primary contact for approving and processing credential requests.

<table>
<thead>
<tr>
<th>Name</th>
<th>Carolyn Weister</th>
<th>Title</th>
<th>Registrar</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:weisterca@tfsd.org">weisterca@tfsd.org</a></td>
<td>Phone</td>
<td>208-733-6551</td>
</tr>
</tbody>
</table>

### Backup Sender

Backup contact for approving and processing credential requests when the Primary Sender is unavailable / out of office.

<table>
<thead>
<tr>
<th>Name</th>
<th>Lynn Harmison</th>
<th>Title</th>
<th>Counselors' Secretary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:harmisonly@tfsd.org">harmisonly@tfsd.org</a></td>
<td>Phone</td>
<td>208-733-6551</td>
</tr>
</tbody>
</table>

There is not a limit to the number of contacts. Additional Parchment Users may be added by the Primary Sender after initial training. The High School is responsible for adding and deleting Users as necessary.

## HIGH SCHOOL DATA

### High School Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Canyon Ridge High School</th>
<th>CEEB Code</th>
<th>130636</th>
</tr>
</thead>
<tbody>
<tr>
<td>Website</td>
<td><a href="https://cr.tfsd.org">https://cr.tfsd.org</a></td>
<td>Enrollment (9-12)</td>
<td>1260</td>
</tr>
</tbody>
</table>

### Primary Contact

Responsible for initial Parchment communication and ongoing outreach at the high school level.

<table>
<thead>
<tr>
<th>Name</th>
<th>Char Nelson</th>
<th>Title</th>
<th>Counselor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:nelsonch@tfsd.org">nelsonch@tfsd.org</a></td>
<td>Phone</td>
<td>208-732-7555</td>
</tr>
</tbody>
</table>

### Primary Sender

Primary contact for approving and processing credential requests.

<table>
<thead>
<tr>
<th>Name</th>
<th>Robyn Weatherford</th>
<th>Title</th>
<th>Registrar</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:weatherfordro@tfsd.org">weatherfordro@tfsd.org</a></td>
<td>Phone</td>
<td>208-732-7555</td>
</tr>
</tbody>
</table>

### Backup Sender

Backup contact for approving and processing credential requests when the Primary Sender is unavailable / out of office.

<table>
<thead>
<tr>
<th>Name</th>
<th>Karen Fjeld</th>
<th>Title</th>
<th>Counselors' Secretary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td><a href="mailto:fjeldka@tfsd.org">fjeldka@tfsd.org</a></td>
<td>Phone</td>
<td>208-732-7555</td>
</tr>
</tbody>
</table>

There is not a limit to the number of contacts. Additional Parchment Users may be added by the Primary Sender after initial training. The High School is responsible for adding and deleting Users as necessary.

Additional Copies of this sheet may be included to ensure Parchment receives all High School(s) Contact Information.
Parchment Inc. and Member hereby agree to be bound by these Terms and Conditions as of the Effective Date, as attached and incorporated into the Order Form for the Parchment Services. The communications between Member set forth on the applicable Order Form, and Parchment Inc. ("Parchment") relating to the Parchment Services may include electronic means. Each of Member and Parchment may be referred to as a "Party" and collectively as the "Parties".

1 DEFINITIONS.
1.1 "Agreement" has the meaning set forth on the Order Form.
1.2 "Authorized User" means any Member employee or contractor or such other individual as may be authorized by virtue of such individual's relationship to, or permissions from, Member, to access the Parchment Services pursuant to Member's rights under this Agreement. Credential Owners will not be considered Authorized Users except as otherwise set forth herein.
1.3 "Confidential Information" means any non-public material or information relating to a Party which it discloses or makes available to the other Party under this Agreement, including, by way of example, research, strategies, inventions, processes, formulas, technologies, designs, drawings, finances, or other non-public information or trade secrets that such disclosing Party treats as proprietary or confidential. Without limiting the foregoing, the Services, the Analytics, Transactional Data, De-Identified Data, and any databases of Parchment (including any data models and data contained therein that is not Member-specific) are Confidential Information of Parchment.
1.4 "Credential" means a licensed transcript of a Credential Owner.
1.5 "Credential Issuer" means the institution that issues, certifies, Awards, and/or maintains the Credential of a Credential Owner.
1.6 "Credential Owner" means an individual who has registered for the Parchment Services and uses the Parchment Site for the management of his or her Credential. Credential Owners may be provided access to the Parchment Services by their Credential Issuer.
1.7 "Credential Recipient" means an institution or an individual that receives (or is awarded) a Credential through the Parchment Services (for example, a college or employer or Credential Owner).
1.8 "De-Identified Data" means data for which the personally identifying information (e.g. name, email address, postal address) has been removed, and may include aggregated data, or statistics.
1.9 "Documentation" means Parchment's standard user manuals and/or related documentation generally made available to members of the Parchment Services purchased.
1.10 "Effective Date" has the meaning set forth on the Order Form.
1.11 "Intellectual Property Rights" means any and all now known or hereafter existing (a) rights associated with works of authorship, including copyrights, mask work rights, and moral rights; (b) trademark or service mark rights and trade dress; (c) trade secret rights; (d) patents, patent rights, and industrial property rights; (e) layout design rights, design rights, and other proprietary rights of every kind and nature other than trademarks, service marks, trade dress, and similar rights; and (f) all registrations, applications, renewals, extensions, or reissues of the foregoing, in each case in any jurisdiction throughout the world.
1.12 "Member Data" means the data, information and content provided by Member and/or Authorized Users through the Parchment Services, including Credentials, but excluding De-Identified Data and Transactional Data.
1.13 "Order Form" means Parchment's standard Parchment Services order form, executed by both Parties, which incorporates by reference the Services Description and Fees Schedule (attached to the Order Form as Exhibit A), these Terms and Conditions (attached to the Order Form as Exhibit B), and the Service Level Agreement (attached to the Order Form as Exhibit C).
1.14 "Parchment Services" means Parchment's digital credential services, as identified in a mutually executed Order Form or amendment to this Agreement, which enable Credential Owners and/or Authorized Users to access certain features and functions of Parchment's credential exchange and analytics platform as selected on the Order Form and described on Exhibit A to such Order Form. References to any Parchment Services include the Documentation.
1.15 "Parchment Site" means any of the websites located at http://parchment.com and any other URLs owned or operated by Parchment and designated by Parchment for use by Credential Owners as part of the Parchment Services.
1.16 "Professional Services" means any implementation, set-up, integration, training, custom development or other professional services provided to Member by Parchment.
1.17 "Request" means to digitally request the issuance and transmission of a Credential electronically.
1.18 "Services" means the Parchment Services combined with the Professional Services.
1.19 "Supplemental Document" means a school report, school profile, letter of recommendation, counselor recommendation, teacher evaluation, or unofficial test score. Supplemental Documents may be included with a Credential request at no additional charge.
1.20 "Terms and Conditions" means all the provisions, terms and conditions set forth in these Terms and Conditions and incorporated into each Order Form.
1.21 "Term" shall have the meaning set forth in Section 11.1.
1.22 "Transactional Data" means any non-personally identifiable data or information generated from Authorized Users’ or Credential Owners’ use of the Parchment Services, which may include, without limitation, the number of Credential Owners applying or requesting their Credentials be sent to a particular Credential Recipient, information provided to Parchment during registration, such as login details and test scores, and order history.

2 PARCHMENT SERVICES; ORDERS AND USE.

2.1 Orders and Provision of Access. Subject to this Agreement, Parchment grants to Member a non-exclusive, non-transferable right to permit Authorized Users to access the features and functions of the applicable Parchment Services ordered pursuant to an Order Form, subject to any restrictions set forth therein. As soon as reasonably practicable after the Effective Date, Parchment will provide to Member the necessary access protocols to allow Member and its Authorized Users to access the Parchment Services.

2.2 Multiple Institutions. Subject to payment of applicable fees and as indicated on the Order Form, Member can make the Parchment Services available to any of its participating institutions, divisions, or locations, if applicable. Each such participating institution may be referred to herein as an "Institution" and any reference to Member will include such institutions, divisions, or locations and Member will be responsible for the acts and omissions of its Institutions and any act or omission by an Institution which, if undertaken by Member, would constitute a breach of this Agreement, will be deemed a breach of this Agreement by Member.

2.3 Usage Restrictions.

2.3.1 Member and its Authorized Users will not: (a) decompile, disassemble, reverse engineer or otherwise attempt to obtain or perceive the source code from which any component of the Parchment Services are compiled or interpreted, and Member acknowledges that nothing in this Agreement will be construed to grant Member any right to obtain or use such code; (b) create any derivative product from any of the Parchment Services; or (c) allow third parties other than Authorized Users to gain access to the Parchment Services, with the understanding that Member will not be in breach of the foregoing restriction by using the Parchment Services to authorize, enable and permit Credential Owners who attend one of its Institution(s) to access the Parchment Services.

2.3.2 Member will use the Parchment Services only as contemplated by this Agreement and will not, nor will Member authorize any Authorized User, Credential Owner or other third party to, use the Parchment Services to: (a) send any form of duplicative and unsolicited messages; (b) harvest, collect, gather or assemble information or data regarding other users without their consent; (c) transmit through or post on the Parchment Services any unlawful, immoral, libelous, tortuous, infringing, defamatory, threatening, vulgar, or obscene material or material harmful to minors; (d) transmit material containing software viruses or other harmful or deleterious computer code, files, scripts, agents, or programs; (e) interfere with or disrupt the integrity or performance of the Parchment Services or the data contained therein; or (f) attempt to gain unauthorized access to the Parchment Services, computer systems or networks related to the Parchment Services.

2.4 Conditions on Use by Authorized Users and Credential Owners. Parchment may condition Credential Owners’ or Authorized Users’ (if using the Parchment Services on their own behalf and not on behalf of the Member) use of the Parchment Services, including the Parchment Site, on their acceptance of and compliance with the Parchment’s then-current terms of service, including the payment of any applicable fees. Any Credential Owner affiliated with the Member or an Institution may access the Parchment Site, subject to this Section 2.4.

2.5 Exclusivity. Parchment will be Member’s preferred and primary method to electronically deliver and/or Award Credentials to Credential Owners or Credential Recipients, as applicable.

2.6 Fee Waivers. Parchment may provide fee-waivers that can be used in place of other payment methods in order to assist students who have demonstrated that payment of the fees for the Parchment Services might represent an economic barrier to college entrance. Up to a maximum of four fee waivers may be allocated by the Member to any qualifying Credential Owner who has met the requirements for, and received a fee waiver from The College Board or ACT.

3 MEMBER RIGHTS AND OBLIGATIONS.

3.1 Authorized User Access to Service; Usernames. Member may permit Authorized Users to access and use the features and functions of the Parchment Services in accordance with this Agreement. Member will: (a) provide to Parchment information and other assistance as necessary to enable Parchment to establish usernames to be used by Authorized Users; (b) be responsible for maintaining the confidentiality of all Authorized Users’ usernames and passwords; (c) be solely responsible for all activities that occur under these usernames; (d) not to allow a third party to use its account, usernames or passwords at any time; and (e) notify Parchment promptly of any actual or suspected security breach. Parchment reserves the right to terminate any username and password that Parchment reasonably determines may be suspect. As between Member and Parchment, Member will be responsible for all acts and omissions of Authorized Users, and any act or omission by such Authorized Users which, if undertaken by Member, would constitute a breach of this Agreement, will be deemed a breach of this Agreement by Member.

3.2 Member Obligations. Member is solely responsible for (a) the accuracy of any Member-provided means of authenticating Credential Owners using the Parchment Services; (b) the options it selects as part of the Parchment Services to authorize, enable and permit Credential Owners who attend one of its Institution(s) to access the Parchment Services.

3.3 Member’s Duty to Act Promptly. Member agrees not to delay in taking action in response to requests made to Member by Parchment, including those made in accordance with Section 2.2. Member must promptly respond to any request for information made to Member by Parchment, Parchment's customers, or Parchment's employees for which Member has a duty to respond or that relates to Member’s use of the Parchment Services.
Credentialed; and (vi) periodically update Credentials for use in the Parchment Services.

3.3 Requirement to Provide Member Data to Parchment. Certain Member Data may be required for the proper operation of the Parchment Services. Member will make available in a timely manner at no charge to Parchment all Member Data required by Parchment for the performance of its obligations under this Agreement. Member will be responsible for and assumes the risk, responsibility and expense of: (a) any problems resulting from, the accuracy, quality, integrity, legality, reliability, and appropriateness of all such Member Data; and (b) acquiring, installing and maintaining all connectivity equipment, hardware, software and other equipment as may be necessary for it and its Authorized Users to connect to, access, and use the Parchment Services. Member acknowledges and agrees that it is the legal custodian of the Credentials and that Parchment will send or Award the Credential as provided to Parchment by Member. Accordingly, Parchment is not responsible for any inaccuracies in the Member Data or Credential provided to Parchment.

3.4 Legal and Regulatory Compliance. Member agrees to comply with all applicable federal, state, county, and municipal, statutes, laws, ordinances, and regulations in its acts and omissions relating to this Agreement, including without limitation the Family Education Rights and Privacy Act and the Protection of Pupil Rights Act.

4 PARCHMENT RIGHTS AND OBLIGATIONS.

4.1 Technical Assistance. Parchment provides certain limited support services as part of the Parchment Services. Member can designate up to two (2) Authorized Users to receive technical assistance from Parchment ("Eligible Support Recipients"). Such designees may be changed at any time by written notice to Parchment. Parchment will also use reasonable efforts to provide support to Credential Owners in accordance with Parchment’s then-current support policies. Except as set forth above, Member will be solely responsible for the support of all Authorized User and Credential Owners accessing the Parchment Services. Subject to this Agreement including the payment of the applicable fees, Parchment will provide technical assistance to Member during Parchment’s ordinary and customary business hours in accordance with its standard policies and procedures, with the understanding that such policies do not provide for any on-site support. To the extent the Parties agree that Parchment will provide on-site technical assistance, Member will be obligated to pay a fee to Parchment, in an amount determined by Parchment’s then-standard hourly rates for such support, and Member will further reimburse Parchment for expenses related to travel and/or living expenses incurred by Parchment personnel in the provision of such on-site support.

4.2 Training. Parchment may, in its sole discretion, offer access to web-based classes and self-directed online training modules on the use of the Parchment Services. Member may request for Parchment to provide training services related to Member’s use of the Parchment Services. Until the Member has ordered training services pursuant to a statement of work or separate agreement, Parchment will have no obligation to provide training services to Member other than as indicated above.

4.3 Communication with Users. As part of the provision of the Parchment Services under this Agreement, Member agrees that Parchment may communicate with Authorized Users and Credential Owners from time-to-time as may be necessary for the provision of the Parchment Services, in Parchment’s reasonable discretion. Upon a Credential Owner registering on the Parchment Site, Parchment may communicate with such Credential Owner to the extent permitted under such relationship.

4.4 Continuous Development. The Parties acknowledge and agree that Parchment may continually develop, deliver and provide to Member ongoing innovation to the Parchment Services in the form of new features, functionality, capabilities and services. Accordingly, Parchment reserves the right to modify the Parchment Services from time to time. Some modifications will be provided to Member at no additional charge. In the event that Parchment adds additional functionality to the Parchment Services, Parchment may condition the implementation of such modifications on Member's payment of additional fees, and Member will not be entitled to such new functionality unless Member pays such fees, provided that Member may continue to use the version of the Parchment Services that Parchment makes generally available (without such features) without paying additional fees. If any modification materially and adversely affects the functionality of the Parchment Services, Member may provide written notice to Parchment within thirty (30) days of such change and, if Parchment is unable to provide substantially the same functionality to Member in the Parchment Services within thirty (30) days of Parchment receiving such notice, Member may terminate the applicable Order Form as its sole and exclusive remedy for such modification.

4.5 Parchment Obligations; Legal and Regulatory Compliance. Parchment will: (a) provide the Services in material accordance with the Order Form, Documentation and Exhibit A; (b) implement and maintain backup, security and business continuity measures, in accordance with industry practices, in order to maintain the security and integrity of the Parchment Services and Member Data; provided, however, that Parchment will have no obligation to backup or maintain the security of Credentials and other data and materials that are within the control of Member or any other Authorized User or Credential Owner; and (c) comply with all applicable federal, state, county, and municipal, statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time, including the Family Educational Rights and Privacy Act and the Protection of Pupil Rights Act.

5 PROPRIETARY RIGHTS.

5.1 Member Data. As between Parchment and Member, Member owns all right, title, and interest in and to the underlying Member Data. Subject to the terms of this Section 5, Parchment agrees to hold confidential (in accordance with state laws, federal laws and specifically as provided for under FERPA) all Member Data it receives, and will not read the contents of any such Credential or any Parchment Services, except as necessary to perform the transaction through the Parchment Services or store the data as part of Services or in the ordinary course of its business. The parties agree and understand that Parchment does not verify any Member Data or the contents of any Credentials as complete or accurate, nor does it provide verification of status or any other item. The parties further agree and understand that Parchment shall not modify the Member Data or Credentials provided to it for purposes of

PARCHMENT TERMS - CONFIDENTIAL AND PROPRIETARY
5.2 Transactional Data. Parchment may utilize data capture, syndication, and analysis tools, and other similar tools, to extract, compile, synthesize, and analyze Transactional Data. Transactional Data relies solely on data regarding the transaction of registering or transmitting the Credential through the Parchment Services, and does not include any data from the Credential itself. To the extent that any Transactional Data is generated through the Parchment Services and collected by Parchment, such Transactional Data will be solely owned by Parchment and may be used by Parchment for any lawful purpose, provided that the Transactional Data is used only in de-identified form and in a manner that does not permit the identification of any Credential Owner. Parchment agrees to comply with applicable privacy and other laws and regulations respecting the dissemination and use of such Transactional Data.

5.3 De-Identified Data. Parchment may create De-Identified Data from Member Data. Parchment may create De-Identified Data from any data it collects or receives in connection with the Parchment Services. Parchment may use and disclose such De-Identified Data for any lawful purpose, provided that it is used in such a manner that does not permit the identification of any Credential Owner.

5.4 Intellectual Property Rights in Parchment Services. Member acknowledges that Parchment and its licensors own all Intellectual Property Rights in and to the Services (including all components thereof) and all work product, developments, inventions, technology or materials provided under this Agreement. Parchment reserves all rights not expressly granted to Member in this Agreement. Member will not engage in any act or omission that would impair Parchment's and/or its licensors' Intellectual Property Rights in the Services, and any other materials, information, processes or subject matter proprietary to Parchment. Member further acknowledges that Parchment retains the right to use the foregoing for any purpose in Parchment's sole discretion.

5.5 Feedback. From time to time, Member and its Authorized Users may provide suggestions, enhancement requests, recommendations or other feedback relating to the operation or functionality of the Services ("Feedback"). Member will have no obligation to provide Feedback. Member hereby grants Parchment, and Parchment will have, a royalty-free, worldwide, transferable, sub-licensable, irrevocable, perpetual license to use, disclose, reproduce, license or otherwise distribute and exploit any Feedback as it sees fit, entirely without obligation or restriction of any kind on account of intellectual property rights or otherwise.

5.6 Analytics. As part of certain Parchment Services, Parchment may provide Member with access to certain analytics and benchmarking data, which may include Transactional Data or De-Identified Data, each as defined above, and derivative works thereof, and other standard and/or customized reports prepared by Parchment for Member (all such reports, analytics, data, content and information, to be referred to as the "Analytics"). As between Member and Parchment, Parchment retains all right, title and interest in and to the Analytics, including all Intellectual Property Rights therein, except for any underlying Member Data therein. To the extent Parchment provides Member with access to any Analytics, Parchment grants Member a limited, non-exclusive, non-transferable license, subject to this Agreement, to use and reproduce the Analytics solely for Member's internal business use and for no other purpose. Member acknowledges that the Analytics are the Confidential Information of Parchment (and thus subject to the obligations in Section 7) and contain valuable trade secrets and other intellectual property of Parchment and its licensors. Member agrees that it will not, and will not permit any third party to: (a) reproduce (except as expressly permitted herein), modify, translate, or create any derivative work of all or any portion of the Analytics; (b) sell, rent, lease, distribute, sublicense, disclose, assign, transfer, or otherwise make available to any third party all or any portion of the Analytics; (c) make the Analytics available for access by anyone over a network or use the Analytics on a service bureau or time sharing basis; or (d) use the Analytics in any way to create products or services similar to or competitive with the Parchment Services. The foregoing restrictions in this Section 5.6 will not limit how Member can use the Member Data to the extent it is not included in the Analytics.

6 FEES AND PAYMENTS.

6.1 Fees Payable. All fees are listed and payable in United States dollars. Parchment will submit invoices to Member for fees in accordance with the relevant payment schedules indicated on the applicable Order Form, and each invoiced amount will be due and payable by Member within thirty (30) days of receipt of the relevant invoice. After the first twelve (12) months of the Agreement, Parchment, in its sole discretion, may increase the fees payable for Services under this Agreement either in accordance with Parchment's then-current list prices for the Services or in accordance with the year-over-year percentage increase as reflected in the U.S. Consumers Price Index (CPI-U), U.S. City Average, Education, currently published Base Period or future Base Period as determined by the US Bureau of Labor and Statistics. Parchment will provide at least thirty (30) days advance notice of such fees increase.

6.2 Disputed Charges. Member must notify Parchment in writing of any dispute or disagreement with invoiced charges within thirty (30) days after the date of invoice. Absent such notice, Member will be deemed to have agreed to the charges as invoiced after the expiration of such time period.

6.3 Late Payments; Interest. Parchment reserves the right to charge, and Member agrees to pay, a late charge equal to one and one-half percent (1 1/2%) per month or the maximum rate permitted by applicable law, whichever is less, on any amount that is not the subject of a good faith dispute that is unpaid on the due date, and on any other outstanding balance.

6.4 Taxes. All amounts payable under this Agreement will exclude all applicable sales, use and other taxes and all applicable export and import fees, customs duties and similar charges. Member will be responsible for payment of all such taxes (other than taxes based on Parchment's income), fees, duties and charges, and any related penalties and interest, arising from the payment of any fees hereunder or the delivery of services. Member will make all payments required hereunder to Parchment free and clear of, and without reduction for, any withholding taxes. Any such taxes imposed on any payments hereunder to Parchment will be
Member's sole responsibility, and Member will, upon Parchment's request, provide Parchment with receipts issued by the appropriate taxing authority to establish that such taxes have been paid.

7 CONFIDENTIALITY. During this Agreement, each Party will have access to certain Confidential Information of the other Party. Each Party agrees: (a) not to disclose the Confidential Information of the other Party to anyone except its employees, contractors and advisors ("Representatives") on a strict need to know basis and subject to a written duty of confidence, (b) to use the Confidential Information strictly for the performance or receipt of this Agreement and (c) to use commercially reasonable efforts to protect the confidentiality of the other Party's Confidential Information. This Section will not apply to Confidential Information that (i) is or becomes publicly available through no fault of the recipient, (ii) is already in the recipient's possession at the time of its disclosure without any duty of confidence, or (iii) is independently developed by the recipient without reference to or use of the disclosing party's Confidential Information and by personnel without access to such Confidential Information. Each Party may disclose Confidential Information to the extent required: (1) by securities laws, (2) to comply with a court or governmental order, or to comply with applicable law or (3) to establish or preserve a Party's rights under this Agreement. Each Party will be responsible for the acts and omissions of its Representatives related to any breach of this Section.

8 WARRANTIES.

8.1 Mutual Representations and Warranties. Each Party represents and warrants to the other Party that the execution and performance of this Agreement does not and will not violate any other contract, obligation, or instrument to which it is a party, or which is binding upon it, including terms relating to covenants not to compete and confidentiality obligations.

8.2 Parchment Warranties. Parchment represents and warrants that it will provide the Services in a professional and workmanlike manner substantially consistent with general industry standards.

8.3 FERPA Warranty. Parchment will comply with the regulations of FERPA which are applicable to Parchment. NOTWITHSTANDING ANYTHING ELSE SET FORTH HEREIN, PARCHMENT WILL NOT BE RESPONSIBLE FOR VIOLATIONS OF FERPA RELATED TO MEMBER'S PROCESSES NOT RELATED TO THE SERVICES.

8.4 Member Warranties. Member hereby represents and warrants that it owns or otherwise has sufficient rights and all necessary consents to grant Parchment access to and use and display of the Member Data in accordance with this Agreement, and that its collection and provision of such Member Data complies with all applicable laws and does not violate any person's right of privacy or publicity.

8.5 No Other Warranties. EXCEPT AS EXPRESSLY WARRANTED IN THIS AGREEMENT, THE PARCHMENT SERVICES, PARCHMENT SITE, AND ANY OTHER MATERIALS, DATA AND/OR SERVICES PROVIDED BY PARCHMENT ARE PROVIDED "AS IS" AND "WITH ALL FAULTS," AND PARCHMENT EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES OF ANY KIND OR NATURE, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING ANY IMPLIED WARRANTIES OF NON-INFRINGEMENT, NON-INTERFERENCE, VALUE OR ACCURACY OF DATA, AS WELL AS ANY WARRANTIES OF MERCHANTABILITY, SYSTEM INTEGRATION, FITNESS FOR A PARTICULAR PURPOSE, OR THE ABSENCE OF ANY DEFECTS THEREIN, WHETHER LATENT OR PATENT. NO WARRANTY IS MADE BY PARCHMENT ON THE BASIS OF TRADE USAGE, COURSE OF DEALING OR COURSE OF PERFORMANCE. PARCHMENT DOES NOT WARRANT THAT THE PARCHMENT SERVICES OR ANY OTHER INFORMATION, MATERIALS, TECHNOLOGY, OR SERVICES PROVIDED UNDER THIS AGREEMENT WILL MEET MEMBER'S REQUIREMENTS OR THAT THE OPERATION THEREOF WILL BE UNINTERRUPTED OR ERROR-FREE, OR THAT ALL ERRORS WILL BE CORRECTED. MEMBER ACKNOWLEDGES THAT PARCHMENT'S OBLIGATIONS UNDER THIS AGREEMENT ARE FOR THE BENEFIT OF MEMBER ONLY.

8.6 Delays. PARCHMENT'S SERVICES MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS INHERENT IN THE USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS. PARCHMENT IS NOT RESPONSIBLE FOR ANY DELAYS, DELIVERY FAILURES, OR OTHER DAMAGE RESULTING FROM SUCH PROBLEMS.

9 LIMITATION OF LIABILITY.

9.1 LIMITATIONS OF LIABILITY. IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY INCIDENTAL, INDIRECT, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, REGARDLESS OF THE NATURE OF THE CLAIM, INCLUDING LOST PROFITS, COSTS OF DELAY, ANY FAILURE OF DELIVERY, BUSINESS INTERRUPTION, COSTS OF LOST OR DAMAGED DATA OR DOCUMENTATION OR LIABILITIES TO THIRD PARTIES ARISING FROM ANY SOURCE, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THIS LIMITATION UPON DAMAGES AND CLAIMS IS INTENDED TO APPLY WITHOUT REGARD TO WHETHER OTHER PROVISIONS OF THIS AGREEMENT HAVE BEEN BREACHED OR HAVE PROVEN INEFFECTIVE. TO THE MAXIMUM EXTENT PERMITTED BY LAW AND EXCEPT FOR PARCHMENT'S INDEMNIFICATION OBLIGATIONS, THE CUMULATIVE LIABILITY OF PARCHMENT TO MEMBER FOR ALL CLAIMS ARISING FROM OR RELATING TO THIS AGREEMENT, INCLUDING ANY CAUSE OF ACTION SOUNDING IN CONTRACT, TORT, OR STRICT LIABILITY, WILL NOT EXCEED THE TOTAL AMOUNT OF ALL FEES PAID TO PARCHMENT BY MEMBER IN THE TWELVE (12) MONTHS PRECEDING THE DATE ON WHICH THE APPLICABLE CLAIM AROSE. THIS LIMITATION OF LIABILITY IS INTENDED TO APPLY WITHOUT REGARD TO WHETHER OTHER PROVISIONS OF THIS AGREEMENT HAVE BEEN BREACHED OR HAVE PROVEN INEFFECTIVE.

9.2 Essential Basis. The disclaimers, exclusions and limitations of liability set forth in this Agreement form an essential basis of the bargain between the Parties, and, absent any of such disclaimers, exclusions or limitations of liability, the provisions of this Agreement, including the economic terms, would be substantially different.

10 Indemnification Obligations of Parchment. Parchment will defend at its expense any suit brought against Member by a third party, and will pay any settlement
Parchment makes or approves, or any damages finally awarded in such suit, insofar as such suit is based on a
claim by any third party alleging: (a) that the Parchment Services misappropriate any Intellectual Property Rights of a
third party; (b) Parchment's breach of Section 8.3; or (c) Parchment's gross negligence or willful misconduct in
handling the Credentials. If any portion of the Parchment Services becomes, or in Parchment's opinion is likely to
become, the subject of a claim of infringement, Parchment may, at Parchment's option: (i) procure for Member the right
to continue using the Parchment Services; (ii) replace the Parchment Services with non-infringing services which do
not materially reduce the functionality of the Services; (iii) modify the Parchment Services so that it becomes non-
infringing; or (iv) terminate the Parchment Services and refund any fees actually paid by Member to Parchment for
the remainder of the Term then in effect, and upon such termination, Member will immediately cease all use of the
Services. Notwithstanding the foregoing, Parchment will have no obligation under this Section 10 or otherwise with
respect to any claim based upon (1) any use of the Services not in accordance with these Terms and Conditions or the
Documentation; (2) Parchment's non-conformance to Member's specifications; (3) any use of the Services in combination
with other products, equipment, services or content not supplied by Parchment; (4) any modification of the Services
by any person other than Parchment or its authorized agents; or (5) the Member Data. THIS SECTION STATES
MEMBER'S SOLE AND EXCLUSIVE REMEDY FOR INFRINGEMENT CLAIMS AND ACTIONS. Parchment's
obligations as set forth above are expressly conditioned upon each of the following: (A) Member promptly notifying
Parchment in writing of any threatened or actual claim or suit; (B) Parchment having sole control of the defense or
settlement of any claim or suit; and (C) Member cooperating with Parchment to facilitate the settlement or defense of any
claim or suit.

11 TERM AND TERMINATION.

11.1 Term. This Agreement is effective as of the Effective Date listed on the Order Form. The Term of this Agreement
will commence on the Effective Date and will continue for as long as the Initial Order Term indicated on the Order Form
and any subsequent renewals is in effect, unless terminated in accordance with this Section 11 (the "Term").

11.2 Termination for Breach. Either Party may terminate this Agreement immediately upon written notice in the event
that the other Party materially breaches this Agreement and thereafter: (a) in the case of material breach resulting from
non-payment of amounts due hereunder, has failed to pay such amounts within ten (10) days after receiving written
notice thereof; or (b) has failed to cure any other material breach (or to commence diligent efforts to cure such breach
that are reasonably acceptable to the terminating Party) within forty (40) days after receiving written notice thereof.

11.3 Termination upon Bankruptcy, Insolvency or Lack of Funding. Either Party may, at its option, terminate this
Agreement immediately upon written notice to the other Party, in the event the other Party becomes insolvent or unable to pay its
debts when due; (b) the other Party files a petition in bankruptcy, reorganization or similar proceeding; or, if filed
against, such petition is not removed within ninety (90) days after such filing; (c) the other Party discontinues its business;
(d) a receiver is appointed or there is an assignment for the benefit of such other Party's creditors; or (e) if the Member or the Member's sponsor is a state or federal agency or institution, the funding for this
Agreement is not provided to Member or the Member's sponsor by the legislature of the applicable state or federal
government.

11.4 Suspension of Service. If Member fails to pay undisputed amounts in accordance with this Agreement or, if
and as necessary to protect the Member Data and/or Credentials in the event of a threat to the security of the
Parchment Services(s), Parchment will have the right, in addition to any of its other rights or remedies, to immediately
suspend the provision of the Services (including access to the Parchment Services and/or Parchment Site) to Member
and/or its Credential Owners, without liability to Member until such amounts are paid in full or such breach is cured
(in Parchment's sole discretion), as applicable.

11.5 Accrued Obligations. Termination of this Agreement will not release the Parties from any liability which, at the
time of termination, has already accrued or which thereafter may accrue with respect to any act or omission before
termination, or from any obligation which is expressly stated in this Agreement to survive termination. Notwithstanding
the foregoing, the Party terminating this Agreement as permitted by any provision in this Section 11 will incur no
additional liability merely by virtue of such termination.

11.6 Effect of Termination. Upon any expiration or termination of this Agreement, Member will immediately
discontinue all use of the Parchment Services and pay all amounts due and payable hereunder. Each Party will
promptly delete or destroy any Confidential Information of the other Party, including all copies thereof, except that
Parchment may retain the Member Data: (a) as required by law; (b) for up to thirty (30) days after the effective date of
termination, Parchment will, upon written request, make available to Member a copy of its Member Data in one of
Parchment's standard formats. After such period, Parchment may delete Member Data.

11.7 Survival of Obligations. The provisions of Sections 2.5, 3.4, 5, 7 through 10, 11.6 through 11.7, and 12, and
Member's obligations to pay any amounts due and outstanding hereunder, will survive termination or expiration of
this Agreement.

12 MISCELLANEOUS.

12.1 Force Majeure. Either Party will be excused from performance of its obligations under this Agreement if such
failure to perform results from compliance with any requirement of applicable law, acts of God, fire, strike, embargo,
terrorist attack, war, insurrection or riot or other causes beyond the reasonable control of that Party. Any
delay resulting from any of such causes will extend performance accordingly or excuse performance, in whole
or in part, as may be reasonable under the circumstances.

12.2 Notices. Member (a) consents to receive communications from Parchment in electronic form, whether via
e-mail, posting updates on the Parchment Site, or by other reasonable means, and (b) agrees that all agreements
and other communication that Parchment provides to Member electronically satisfies all legal requirements as if on
print writing. All notices required under these Terms and Conditions will be in writing, delivered personally, by email,
or by nationally recognized overnight courier (e.g., FedEx) at the Parties' respective addresses set forth on the Order
Form (with notices to Parchment sent to the attention of the General Counsel). All notices will be deemed effective upon
personal delivery, or when received if sent by email or overnight courier.

12.3 Assignment. Neither Party will assign its rights or delegate its obligations under this Agreement without the other Party's prior written consent, and, absent such consent, any purported assignment or delegation will be null, void and of no effect. However, either Party may, without the written consent of the other Party, assign this Agreement and its rights and obligations hereunder in connection with the transfer or sale of all or substantially all of its business related to this Agreement, or in the event of a merger, consolidation, change in control or similar transaction. This Agreement will be binding upon and inure to the benefit of Parchment and Member and their successors and permitted assigns.

12.4 Independent Contractors. Member and Parchment acknowledge and agree that the relationship arising from this Agreement does not constitute or create any joint venture, partnership, employment relationship or franchise between them, and the Parties are acting as independent contractors in making and performing this Agreement.

12.5 Amendment. No amendment to this Agreement will be valid unless such amendment is made in writing and is signed by the authorized representatives of the Parties.

12.6 Waiver. No waiver under this Agreement will be valid unless such amendment is made in writing and is signed by the authorized representatives of the Parties.

12.7 Severability. If any provision of this Agreement is invalid or unenforceable for any reason in any jurisdiction, such provision will be construed to have been adjusted to the minimum extent necessary to cure such invalidity or unenforceability. The invalidity or unenforceability of one or more of the provisions contained in this Agreement will not have the effect of rendering any such provision invalid or unenforceable in any other case, circumstance or jurisdiction, or of rendering any other provisions of this Agreement invalid or unenforceable whatsoever.

12.8 Causes of Action. No action arising from or related to this Agreement may be brought by either Party more than one (1) year after the cause of action has accrued, except that an action for non-payment may be brought within two (2) years after the date such amount was due.

12.9 No Third Party Beneficiaries. The Parties acknowledge that the covenants set forth in this Agreement are intended solely for the benefit of the Parties, their successors and permitted assigns. Nothing herein, whether express or implied, will confer upon any person or entity, other than the Parties, their successors and permitted assigns, any legal or equitable right whatsoever to enforce any provision of this Agreement.

12.10 Counterparts. This Agreement may be executed in any number of counterparts, each of which when so executed will be deemed to be an original and all of which when taken together will constitute one Agreement.

12.11 Construction. Unless otherwise specified herein: (a) the word “including” means “including but not limited to”; and (b) any reference to days will mean calendar days. All headings are for convenience only.

12.12 Publicity. Parchment will be permitted to use Member’s name and logo (subject to the appropriate party’s style guidelines to ensure proper placement or use by the other party) (a) in association with Parchment’s provision of the Services; and (b) on a client or partner list or partial client list during the term of this Agreement, provided that such list does not state or imply Member’s endorsement of Parchment or the Services.

12.13 Entire Agreement. This Agreement sets forth the entire agreement and understanding between the Parties hereto with respect to the subject matter hereof and, except as specifically provided herein, supersedes and merges all prior oral and written agreements, discussions and understandings between the Parties with respect to the subject matter hereof, and neither of the Parties will be bound by any conditions, inducements or representations other than as expressly provided for herein.

[End of Terms]
EXHIBIT C
SERVICE LEVEL AGREEMENT

1. Parchment will use commercially reasonable efforts, commensurate with the severity of the error, to correct any malfunction, defect, or non-conformity in the operation of the Parchment Services to substantially perform in accordance with the Documentation. Member will be responsible for conducting adequate research with respect to a defect or related issue prior to contacting Parchment for assistance. Member is obligated to respond promptly to all reasonable Parchment requests for pertinent information, documentation, technical and other assistance to assist Parchment with problem resolution. A reported issue will be logged and tracked by Parchment, and assigned a unique identifier that can be used by Member to refer to the reported issue, and will remain open until the issue is resolved. Reported issues will be assigned a severity level that is mutually agreed upon by Member and Parchment.

2. Parchment will employ commercially reasonable efforts to correct, or address with an action plan, issues reported by Member as follows:
   a. Severity 1: Within four (4) business hours of receipt of the reported issue or its detection by Parchment. Level 1 is defined as a condition in which all or a critical function within the Parchment Services is unavailable to Member.
   b. Severity 2: Within two (2) business days of receipt of the reported error. Level 2 is defined as a condition in which the Parchment Services is not fully performing, but is still able to operate at a reduced capacity.
   c. Severity 3: Within five (5) business days of receipt of the reported error. Severity 3 is defined as a condition where the Member is experiencing a non-critical loss of function.

   a. Parchment will respond to requests for enhancements or upgraded workflow functionality within thirty (30) business days. The response will include a valuation of the request and whether it was an item for inclusion within the product roadmap or would be considered a client-specific customization. Enhancements and improvements cover a desire to change either the look and feel or workflow of a feature or function within the Parchment Services. Any enhancements, modifications, or improvements to the Parchment Services will be considered part of the Parchment Services.
   b. Parchment may perform maintenance to the Parchment Services during its preexisting maintenance schedule (currently 12 p.m. to 4 p.m. Pacific Time on Saturdays) as necessary for the proper operation of the Parchment Services. During these periods, the Parchment Services may be unavailable to Member. Parchment will notify Member at least two (2) business days in advance of any planned maintenance. Parchment may change planned maintenance windows at its sole discretion and will notify Member of any changes that affect previously notified plans provided such maintenance is done during low-volume times. Parchment will also post notifications on both the Parchment Services and Parchment Site notifying interested parties of any planned service outages.

4. Parchment will use reasonable commercial efforts to make the Parchment Services available ninety-nine and one-half percent (99.5%) of the time, measured monthly, exclusive of planned maintenance and any of the following events that will not be considered downtime for the purposes of such measurement:
   a. Any outage lasting less than five (5) minutes;
   b. Any outage determined to be a result of Member’s breach of the Agreement or other acts or omissions of Member;
   c. Any outage determined to be a result of a failure of outside services or equipment not within the control of Parchment, including Member’s hardware and software;
   d. Any outage determined to be beyond the reasonable control of Parchment, its subcontractors and/or business partners, including a force majeure event.

5. Member is responsible for (i) maintenance and management of its computer network(s), servers, software, and any equipment or services related to maintenance and management of the foregoing; and (ii) correctly configuring its systems in accordance with the Documentation. Member will promptly notify Parchment in the event any downtime occurs. Downtime will be deemed to begin when Parchment receives accurate notification thereof from Member, or when Parchment first becomes aware of such downtime, whichever first occurs. The obligations of Parchment set forth in this Exhibit C will be excused to the extent any failures to meet such obligations result in whole or in part from Member’s failure(s) to meet the foregoing requirements.

6. Parchment will use reasonable commercial efforts to respond to any email inquiries through the Parchment Site by Credential Owners within two (2) business days.

7. Member’s sole and exclusive remedy, and Parchment’s sole and exclusive liability, for Parchment’s breach of this Exhibit C will be the following credits. If Parchment fails to meet the service level in Section 4 in any month for a specific Parchment Services, Parchment will credit to Member one percent (1%) of the monthly subscription fee paid by Member (i.e., the prorated annual subscription fee) for such Parchment Services for each cumulative hour, or portion thereof, of unavailability of such Parchment Services in that month, up to a maximum of fifty percent (50%) of the prorated monthly subscription fee paid by Member. In the event Member has not elected to pay a subscription fee to Parchment hereunder, as Member’s sole and exclusive remedy under this Section 7, Parchment will credit to Member one percent (1%) of the net amount of surcharges (if any) added to each Credential request by Member for such Parchment Services for each cumulative hour, or portion thereof, of unavailability of such Parchment Services in that month, up to a maximum of fifty percent (50%) of the net amount of surcharges added to each Credential request by Member.
March 19th 2018

Dr. Brady Dickinson
Superintendent of School District #411
201 Main Avenue West
Twin Falls, Idaho 83301

Dear Dr. Dickinson,

In accordance with IHSAA rule 3 17-2-6, Twin Falls High School is requesting that School District #411 seek permission from the Idaho High School Activities Association to use Twin Falls High School football protective equipment in summer camp at TFHS, or for spring practice which will start after the state track meet is completed. It is understood that the IHSAA sponsored catastrophic insurance provides no coverage for the activity and any liabilities rest solely with the campers/clinic and school.

Our high school coaches are sponsoring the camp.

Your attention to this matter is greatly appreciated

Sincerely,

Ted Reynolds
Athletic Director
Twin Falls High School
January 31, 2018

Dr. Brady Dickinson
Superintendent of School District #411
201 Main Avenue West
Twin Falls, Idaho 83301

Dear Dr. Dickinson,

In accordance with IHSAA rule 3 17-2-6, Canyon Ridge High School is requesting that School District #411 seek permission from the Idaho High School Activities Association to use Canyon Ridge High School football protective equipment in summer camp at Canyon Ridge. The dates are June 7, 2018 through June 14, 2018. It is understood that the IHSAA sponsored catastrophic insurance provides no coverage for the activity and any liabilities rest solely with the campers/clinic and school.

Your attention to this matter is greatly appreciated.

Sincerely,

Lonnie Ahlquist
Activities Director
Canyon Ridge High School
EMPLOYEE OF THE MONTH QUESTIONS

Name: Kelley Ramirez  
Position: Drama Teacher and Student Leadership Advisor  
Hometown: Weiser, Idaho  
Inspiration: Parents, Doug and JoAnn Karel. They built a strong and loving foundation while I was growing up, support me in all of my endeavors at all ages, and encourage me to always strive to live my life to the fullest and never stop the adventure.  
Pet Peeve: Individuals who just whine and don’t do anything to improve or fix the situation.  
You Have a 10 Minute Speech to give at a High School. What is the Title? To live a Balanced life: Work Hard but don’t forget to Play Hard too.  
What Word Describes you Best? Enthusiastic  
One Thing People Don’t Know About You: I am a secret adrenaline junky and will try just about anything once. Even when nervous, most of the time, the adventure is worth it.  
If you Could be any Character in Fiction, Who Would you be? Stephanie Plumb  
Favorite Movie or Book: Janette Evanovich Series “One for the Money”  
Which Sitcom, Past or Present, is most Reflective of your Life? The BIG BANG Theory. My family and friends consist of all types of unique characters with our own issues but we are always able to get together to support each other and have fun.  
How do you want to be Remembered? Kelley was a kind person who worked hard, played hard and made a positive impact on all the individuals with whom she came in contact. ☺  
The Favorite Part of My Day is: Seeing kids getting out of their comfort zone, knowing that making mistakes is part of the learning process and students who support all their classmates’ at all different levels.

Principal Note:
Kelley is the heart of our school. She is not only an amazing teacher, she is the student leadership sponsor and is always available to provide a morale boost for any staff member that needs it. It is hard to find her without a smile on her face even during the most stressful of moments. Her classes produce amazing performances where students learn all aspects of stage craft. Her year long class this year performed a drug awareness play that had a huge impact on our students and our staff. I can’t imagine an O’Leary without Kelley Ramirez in it.
EMPLOYEE OF THE MONTH QUESTIONS

<table>
<thead>
<tr>
<th>Name:</th>
<th>Thomas Thompson</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position:</td>
<td>Head Custodian</td>
</tr>
<tr>
<td>Hometown:</td>
<td>Twin Falls, ID</td>
</tr>
<tr>
<td>Inspiration:</td>
<td>My Dad</td>
</tr>
<tr>
<td>Pet Peeve:</td>
<td>People that do not tell the truth</td>
</tr>
<tr>
<td>You Have a 10 Minute Speech to give at a High School. What is the Title?</td>
<td>Respect and School Pride</td>
</tr>
<tr>
<td>What Word Describes you Best?</td>
<td>Dedicated</td>
</tr>
<tr>
<td>One Thing People Don’t Know About You:</td>
<td>I am quiet and shy.</td>
</tr>
<tr>
<td>If you Could be any Character in Fiction, Who Would you be?</td>
<td>Captain America</td>
</tr>
<tr>
<td>Favorite Movie or Book:</td>
<td>All Captain America movies and Avengers movies</td>
</tr>
<tr>
<td>Which Sitcom, Past or Present, is most Reflective of your Life?</td>
<td>Home Improvement</td>
</tr>
<tr>
<td>How do you want to be Remembered?</td>
<td>Friendly, Hardworking</td>
</tr>
<tr>
<td>The Favorite Part of My Day Is:</td>
<td>Mornings</td>
</tr>
</tbody>
</table>

Principal Note:
Tom is an amazing asset to our school. He is always willing to help – anyone, anytime. Tom fits so well in with our staff and works so hard to make sure we have a safe comfortable environment for our staff and students, that no one would believe that this is his first year at OMS as Head Custodian. He is always smiling, and works hard to set everyone at ease. We are very proud that Tom Thompson is a CUB!!
TO: The Board of Trustees of School District No. 411 (Twin Falls)
FROM: Eric Heringer, Piper Jaffray & Co.
       Michael Keith, Piper Jaffray & Co.
CC: Nick Miller, HTEH
RE: Series 2014B bond defeasance update

At the District’s December 12, 2017 Board meeting I reviewed the process and rationale for considering the defeasance and partial refinancing/restructure of the District’s Series 2014B Bonds (the “Defeasance and Refinancing”). At that time we were estimating $5.3 million of net savings from this process. At the February 12, 2018 Board meeting, the Board of Trustees approved a Resolution authorizing the process for completion of the Defeasance and Refinancing. In working with the District’s Director of Fiscal Affairs (Bob Seaman) to complete the Defeasance and Refinancing, it was identified that there are sufficient funds in the District’s Bond Fund to fully defease the Series 2014B Bonds without having to issue any refinancing bonds. By avoiding the interest costs and issuance cost related to the sale of refinancing bonds, the District can achieve approximately $5.7 million of net savings from a stand-alone defeasance (the “Stand-Alone Defeasance”).

The process of defeasing and paying off the Series 2014B Bonds is the same as originally contemplated. The difference between the two approaches is the source of funds to establish the defeasance escrow that will pay-off the Series 2014B Bonds early. The following table provides an illustration of the escrow funding based on interest rate conditions as of March 15, 2018:

<table>
<thead>
<tr>
<th></th>
<th>Deferance and Refinancing</th>
<th>Stand-Alone Defeasance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrow Funding from Bond Fund</td>
<td>5,750,000</td>
<td>7,194,478</td>
</tr>
<tr>
<td>Plus: Escrow Funding from Refinancing Bond</td>
<td>1,444,478</td>
<td>-</td>
</tr>
<tr>
<td>Equals: Total Funds to the Defeasance Escrow</td>
<td>7,194,478</td>
<td>7,194,478</td>
</tr>
<tr>
<td>Plus: Costs of Issuance and Interest Cost</td>
<td>154,585</td>
<td>18,000</td>
</tr>
<tr>
<td>Less: Defeased Bond Costs</td>
<td>(12,946,106)</td>
<td>(12,946,106)</td>
</tr>
<tr>
<td>Equals: Net Savings Achieved</td>
<td>(5,597,043)</td>
<td>(5,733,628)</td>
</tr>
</tbody>
</table>

Given the District’s ability to fund the defeasance escrow entirely from the Bond Fund we believe that the Stand-Alone Defeasance is the better process for the District to pursue.
ESCROW AGREEMENT

Defeasance of 2039 Maturity of 2014B Bonds

between

SCHOOL DISTRICT NO. 411,
TWIN FALLS COUNTY, IDAHO

and

U.S. BANK NATIONAL ASSOCIATION,
as Escrow Agent

Dated effective __________, 2018
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<td>8</td>
</tr>
<tr>
<td>XI MISCELLANEOUS</td>
<td>8</td>
</tr>
</tbody>
</table>
SCHOOL DISTRICT NO. 411,  
TWIN FALLS COUNTY, IDAHO

ESCROW AGREEMENT

THIS ESCROW AGREEMENT is made and entered into effective _________, 2018 (the "Escrow Agreement"), by and between School District No. 411, Twin Falls County, Idaho (the "Issuer") and U.S. Bank National Association, Salt Lake City, Utah (the "Escrow Agent").

ARTICLE I
RECEITALS

WHEREAS, the Issuer is desirous of irrevocably paying, redeeming and retiring certain of its Series 2014B Bonds (as hereinafter defined) by depositing funds in escrow pursuant to the provisions of this Escrow Agreement, and has caused to be delivered to the Escrow Agent statements setting forth the maturity schedules and redemption provisions of the Series 2014B Bonds by date of maturity, and the amount of the principal maturing on each maturity date of the Series 2014B Bonds, and by execution of this Escrow Agreement, the Escrow Agent acknowledges receipt of such statements.

ARTICLE II
DEFINITIONS

For all purposes of this Escrow Agreement, except as otherwise expressly provided or unless the context otherwise requires, the following terms shall have the following meanings:

"Defeased Bonds" shall mean the Series 2014B Bonds identified in Section 3.3 hereof.

"Escrow Account" shall mean the Escrow Account irrevocably deposited with the Escrow Agent created hereunder for the purpose of providing for payment of the Defeased Bonds.

"Escrow Agent" shall mean U.S. Bank National Association, Salt Lake City, Utah.

"Escrow Agreement" shall mean this agreement by and between the Issuer and the Escrow Agent.

"Investment Securities" shall mean cash or any government obligation qualified under Section 57-504 of the Idaho Code, as it reads on the date hereof. Said Investment Securities may
include either U.S. Treasury Securities-State and Local Government Series or open market securities. They shall be limited to direct noncallable obligations of the U.S. Government. Investments in mutual funds or unit investment trusts shall be prohibited.

“Issuer” shall mean School District No. 411, Twin Falls County, Idaho.

“Redemption Date” means September 15, 2024.

“Regulations” means the regulations promulgated under the Internal Revenue Code applicable to tax-exempt obligations, including Regulations § 1.141 to § 1.150 and any successor regulations thereto.

“Series 2014B Bonds” shall mean the $6,405,000 original principal amount of General Obligation Bonds, Series 2014B, dated September 16, 2014, and authorized to be issued under the 2014 Bond Resolution.

“2014 Bond Resolution” shall mean the Resolution of the Issuer authorizing the issuance of the Series 2014B Bonds, which was adopted on May 15, 2014.

ARTICLE III
MATURETIES AND REDEMPTION PROVISIONS; DEFEASED BONDS

Section 3.1 The Series 2014B Bonds.

The Series 2014B Bonds were issued as a single term bond that matures on September 15, 2039.

Section 3.2 Redemption Provisions.

The 2014 Bond Resolution provides that the Series 2014B Bonds maturing on and after September 15, 2024, are subject to redemption at the election of the District on September 15, 2024, and on any date thereafter prior to maturity, at par plus accrued interest to the date of redemption.

Section 3.3 Defeased Bonds.

The District desires to defease the following outstanding principal maturity of the Series 2014B Bonds (referred to collectively as the “Defeased Bonds”), together with accrued interest to the Redemption Date, pursuant to the following schedule and Article IV hereof:

<table>
<thead>
<tr>
<th>Maturity Date</th>
<th>Principal Amount</th>
<th>Interest Rate</th>
<th>CUSIP</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/15/2039</td>
<td>$6,405,000</td>
<td>4.75%</td>
<td>901561</td>
</tr>
</tbody>
</table>

ESCROW AGREEMENT - 2
ARTICLE IV

PLAN OF REFUNDING FOR THE DEFEASED BONDS

Section 4.1 Deposits Into the Escrow Account.

The Escrow Agent will establish the Escrow Account and will hold the Escrow Account separate and apart from all other funds and accounts held by the Escrow Agent. Simultaneously with the execution hereof, the Issuer will cause the Investment Securities as described in Attachment 1 (the “SLGS”), together with cash in the amount of $____ to be deposited irrevocably into the Escrow Account, for the security and benefit of the owners of the Defeased Bonds.

The purpose of the Escrow Account is to irrevocably pledge the SLGS, which have been purchased with funds of the District, irrevocably directed by the District to be withdrawn from its Bond Account, to redeem the Defeased Bonds. The deposit in favor of the owners of the Defeased Bonds is irrevocable. The Issuer may deposit additional funds into the Escrow Account for the benefit of the Series 2014B Bonds or for other bonded indebtedness of the Issuer, and in that event, this Escrow Agreement shall be amended to provide for such deposit and redemption provisions.

Section 4.2 Disbursements By Escrow Agent.

The Escrow Agent shall present for payment on the due dates thereof the Investment Securities and shall apply the proceeds derived therefrom in accordance with this Escrow Agreement to pay interest accruing on the Defeased Bonds on the interest payment dates thereof to and including the Redemption Date pursuant to the debt service schedule attached hereto as Attachment 2.

On or before the Redemption Date, the Escrow Agent, in its capacity as Paying Agent for the Defeased Bonds, shall present for payment on the due dates thereof the Investment Securities and shall apply the proceeds derived therefrom to timely redeem and retire the Defeased Bonds on the Redemption Date, together with the interest accrued thereon, from the preceding interest payment date pursuant to Attachment 2.

Section 4.3 Investment Securities.

The Investment Securities (described in Attachment 1 hereto), as such may be substituted pursuant to this Escrow Agreement, shall mature not later than the date needed to redeem or pay the interest accruing on the Defeased Bonds and will be sufficient to redeem and retire the Defeased Bonds on the Redemption Date.
Section 4.4 Safekeeping of the Investment Securities.

All Investment Securities, money and investment income deposited with or received by the Escrow Agent pursuant to Article IV shall be subject to the trust created by this Escrow Agreement and irrevocably pledged only for the Defeased Bonds' debt service, and the Escrow Agent shall be liable for the safekeeping thereof.

Section 4.5 Substitution of the Investment Securities; Reinvestment.

The issuer has reserved the right to substitute higher yielding direct noncallable obligations of the United States for investments in the Escrow Account in the event it may do so pursuant to Section 103 of the Code.

The Escrow Agent shall reinvest, to the extent possible, the proceeds received upon maturity of the SLGS in Investment Securities to mature not later than the payment date of the Defeased Bonds.

ARTICLE V

NOTICE OF DEFEASANCE

Section 5.1 Defeasance of Defeased Bonds.

The Escrow Agent, in its role as paying agent for the Defeased Bonds, is hereby authorized and directed to i) give notice of the defeasance of the Defeased Bonds, to the holders thereof according to the provisions of the 2014 Bond Resolution, and ii) to file notice of defeasance of the Defeased Bonds with the Municipal Securities Rulemaking Board through its Electronic Municipal Market Access system (EMMA), or such other nationally recognized municipal securities information repository recognized by the Securities and Exchange Commission from time to time, in substantially the following form:

NOTICE OF DEFEASANCE

SCHOOL DISTRICT NO. 411, TWIN FALLS COUNTY, IDAHO

GENERAL OBLIGATION BONDS, SERIES 2014B
Dated September 16, 2014

NOTICE IS HEREBY GIVEN to the holders of the General Obligation Bonds, Series 2014, maturing as set forth below (the “Defeased Bonds”) of School District No. 411, Twin Falls County, State of Idaho (the “District”), and more particularly described as:
that money and direct obligations of the United States of America, the principal of and the interest on which when due will be sufficient to pay when due the debt service on the Defeased Bonds, or upon call for redemption, as applicable, have been deposited in escrow with U.S. Bank National Association, as Escrow Agent pursuant to an Escrow Agreement between the District and Escrow Agent dated __________, 2018.

In accordance with the terms of the Resolution of the District pursuant to which the Defeased Bonds were issued, the Defeased Bonds and the interest accrued thereon are deemed to have been paid.

Moneys will be available from the money and from the principal of and interest on such direct obligations of the United States of America held by the Escrow Agent, the undersigned Paying Agent, to pay debt service on the Defeased Bonds as the same becomes due, or upon call for redemption, as applicable, at the price equal to 100% of the principal amount thereof, plus accrued interest to the date of redemption, in accordance with their terms and the terms of the Resolution of the District pursuant to which the Defeased Bonds have been issued.

Dated ______________, 2024.

U.S. BANK NATIONAL ASSOCIATION, Paying Agent

By ________________________________

Its ________________________________

ARTICLE VI

NOTICE OF REDEMPTION

Section 6.1 Redemption of Defeased Bonds.

The Defeased Bonds will be irrevocably called for redemption on the Redemption Date and, provided funds in the amount of the redemption price plus accrued interest to the Redemption Date are on deposit with the Escrow Agent for payment on the Redemption Date, the Defeased Bonds will be redeemed on the Redemption Date. The Issuer shall cause timely notice of redemption to be given to the holders of the Defeased Bonds by the Escrow Agent, in its capacity as paying agent under the Series 2014B Bonds Resolution, in the following form:
NOTICE OF REDEMPTION

SCHOOL DISTRICT NO. 411,
TWIN FALLS COUNTY, IDAHO

GENERAL OBLIGATION BONDS, SERIES 2014B
Dated September 16, 2014

Notice is hereby given that School District No. 411, Twin Falls County, Idaho, has called and does hereby call for redemption on September 15, 2024, the General Obligation Bonds, Series 2014B, dated as of September 16, 2014, with a maturity date of September 15, 2039 in the principal amount set out below, at the principal corporate trust office of U.S. Bank National Association, Salt Lake City, Utah, at the Redemption Price equal to 100% of the principal amount of each bond so redeemed, plus accrued interest to the date fixed for redemption.

The principal amount, rate and CUSIP number to be so redeemed are as follows:

<table>
<thead>
<tr>
<th>Maturity Date</th>
<th>Principal Amount</th>
<th>Interest Rate</th>
<th>CUSIP*</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/15/2039</td>
<td>$6,405,000</td>
<td>4.75%</td>
<td>901561 GX2</td>
</tr>
</tbody>
</table>

Notice is further given that, provided funds necessary to pay the redemption price plus accrued interest for the bonds are on deposit and available at the place of payment on the redemption date, interest on such bonds shall cease to accrue from and after such redemption date, and that on said date there will become due and payable on each of said bonds the principal of and interest accrued thereon to the redemption date.

*No representation is made as to the correctness of the CUSIP numbers indicated in the Redemption Notice or any Bond.

Given by order of the Board of Trustees of School District No. 411, Twin Falls County, Idaho, this ____ day of ____________, 20__.

U.S. BANK NATIONAL ASSOCIATION.
Paying Agent

By ________________________________
Its ________________________________
ARTICLE VII

PAYMENT OF THE COSTS OF ISSUANCE

The Issuer shall transfer to the Escrow Agent, prior to the date of this Escrow Agreement, funds in the amount of $ to pay the costs of executing and delivering the Escrow Agreement to effect the defeasance under this Escrow Agreement (the “Escrow Costs”), which funds shall be deposited by the Escrow Agent into a separate account in the Issuer’s name designated the “Costs of Escrow Defeasance Account.” The Issuer shall forward invoices for Escrow Costs to the Escrow Agent together with instructions to the Escrow Agent that the Issuer has approved such invoices for payment. The Escrow Agent agrees to pay the invoices up to the amount on deposit in the Costs of Escrow Defeasance Account when submitted by the Issuer. Pending payment of Escrow Costs, the Issuer and Escrow Agent agree that the monies held in the Costs of Escrow Defeasance Account shall be invested by the Escrow Agent in investments as may be directed in writing by the Issuer, which shall be investments permitted under Section 67-1210, Idaho Code, with any interest received on such investments to remain therein. After payment of Escrow Costs up to the amount on deposit in the Costs of Escrow Defeasance Account, or no later than , 2018, any excess monies remaining in the Costs of Escrow Defeasance Account shall be transferred to the Issuer by the Escrow Agent for deposit into the Issuer’s bond fund. The Issuer agrees to pay invoices representing Escrow Costs not submitted to the Escrow Agent for payment, if any. Escrow Costs do not represent a lien on the Escrow Account.

ARTICLE VIII

DUTIES AND OBLIGATIONS OF THE ESCROW AGENT

The duties and obligations of the Escrow Agent shall be prescribed by the provisions of this Escrow Agreement, and the Escrow Agent shall not be liable except for the performance of its duties and obligations as specifically set forth herein and to act in good faith in the performance thereof and no implied duties or obligations shall be incurred by such Escrow Agent other than those specified herein.

The Escrow Agent may consult with counsel of its choice and the opinion of such counsel shall be full and complete authorization and protection with respect to any action taken or not taken or suffered by it hereunder in good faith and in accordance with the opinion of such counsel, and the Issuer shall pay the reasonable fees and disbursements of such counsel.

Nothing contained herein shall require the Escrow Agent to advance its own funds to carry out its obligations hereunder and the Escrow Agent shall not in any manner be responsible for the sufficiency of the Investment Securities and cash in the Escrow Account to retire the Deceased Bonds as directed by the Issuer. If there are any difficulties in payment of the Deceased Bonds, the Escrow Agent shall notify the Issuer in writing.
Any notice, authorization, request or demand required or permitted to be given in accordance with the terms of this Escrow Agreement shall be in writing.

ARTICLE IX

AMENDMENTS TO ESCROW AGREEMENT

The Escrow Agent and the Issuer recognize that the owners of the Defeased Bonds have a beneficial interest in the money and the Investment Securities to be held in the Escrow Account in trust by the Escrow Agent pursuant to this Escrow Agreement. Therefore, except as provided in Section 4.1 hereof, this Escrow Agreement shall be subject to revocation or amendment only for the purposes of clarifying an ambiguity in the duties and obligations set forth hereunder, or altering the reporting or other ministerial obligations of the Escrow Agent to the Issuer, provided that no such amendment shall permit the Escrow Agent to invest in or deposit in the Escrow Account any obligations other than noncallable direct obligations of the United States of America, and each such amendment shall be accompanied by a certificate signed by the Chairman of the Board of Trustees for the Issuer confirming that the Issuer has provided the notice of the amendment to the respective rating agencies that rated the Series 2014B Bonds.

ARTICLE X

SUCCESSOR ESCROW AGENT

The obligations assumed by the Escrow Agent pursuant to this Escrow Agreement may be transferred by the Escrow Agent to a successor if (a) the Escrow Agent has presented evidence satisfactory to the Issuer and its bond counsel that the successor meets the requirements of Idaho Code Section 57-504, as now in effect or hereafter amended; (b) the successor has assumed all the obligations of the Escrow Agent under this Escrow Agreement; and (c) all the Investment Securities and money then held by the Escrow Agent pursuant to this Escrow Agreement have been duly transferred to such successor.

ARTICLE XI

MISCELLANEOUS

In the event any one or more of the provisions contained in this Escrow Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Escrow Agreement, but this Escrow Agreement shall be construed as if such invalid or illegal or unenforceable provision had never been contained herein. If any portion of this Escrow Agreement is amended, severed or revoked, the Issuer agrees to notify and provide draft copies of any amendatory documents to any rating agency with a current rating on the Series 2014B Bonds prior to such action.

Execution of this Escrow Agreement by the Escrow Agent shall constitute written acknowledgment by the Escrow Agent of its receipt from the Issuer of the amounts specified herein.

ESCROW AGREEMENT - 8
This Escrow Agreement may be executed in several counterparts, each of which shall be regarded as the original and all of which shall constitute one and the same escrow agreement.

This Escrow Agreement shall be governed by the laws of the State of Idaho.
Effective as of the day and year first above written.

ISSUER:

SCHOOL DISTRICT NO. 411,  
TWIN FALLS COUNTY, IDAHO

By__________________________

Chairman, Board of Trustees (Date)

ESCROW AGENT:

U.S. BANK NATIONAL ASSOCIATION

By:__________________________

Vice President (Date)
ATTACHMENT 1

SCHEDULE OF INVESTMENT SECURITIES (SLGS)
ATTACHMENT 2

DEFEASED BONDS
DEBT SERVICE SCHEDULE
[TO REDEMPTION DATE]
SCHOOL DISTRICT NO. 411
TWIN FALLS COUNTY, STATE OF IDAHO


(Defeasance of 2014B Bonds—2039 Maturity)

WHEREAS, the Board of Trustees (the "Board") of School District No. 411, Twin Falls County, Idaho (the "District") has determined that it would be advantageous for the District to set aside available funds of the District for payment of certain of the District's bonds maturing in future fiscal years, for the purpose of reducing the District's overall indebtedness and maintaining the District's levy rate during the next bond levy period;

WHEREAS, the District desires to enter into an Escrow Agreement with U.S. Bank National Association, as escrow agent, in the form presented to the Board (the "Escrow Agreement");

WHEREAS, the Escrow Agreement provides for (i) the purchase of certain securities (the "Investment Securities") with available funds from the District's existing bond fund in the amount of approximately $7,195,000 and (ii) the deposit of the Investment Securities together with a cash deposit, if any, into an escrow account established under the Escrow Agreement, and (iii) upon maturity of the Investment Securities, for timely application toward redemption pursuant to call of the following-described maturities of the District's General Obligation Bonds, Series 2014B (the "Defeased Bonds"):

<table>
<thead>
<tr>
<th>Maturity Date</th>
<th>Principal Amount</th>
<th>Interest Rate</th>
<th>CUSIP</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/15/2039</td>
<td>$6,405,000</td>
<td>4.75%</td>
<td>901561 GX2</td>
</tr>
</tbody>
</table>

WHEREAS, the District desires to instruct Piper Jaffray & Co. to subscribe to purchase the Investment Securities on behalf of the District.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board as follows:

Section 1. The Board resolves that the District enter into the Escrow Agreement and approves the form, terms and provisions of the Escrow Agreement as presented to the Board. Further, upon subscription to purchase the Investment Securities, the officers of the District shall cause the Escrow Agreement to be completed and the final schedules of Investment Securities and debt service for the Defeased Bonds will be attached thereto.
Section 2. As provided in Section 7.1 of the Escrow Agreement, the Board hereby calls the Defeased Bonds for redemption on September 15, 2024.

Section 3. The Board authorizes the Chairman of the Board to execute the Escrow Agreement upon completion thereof and to execute such other documents as may be required to effect the Escrow Agreement and proper notices of defeasance and redemption of the Defeased Bonds.

Section 4. The Board approves and authorizes the purchase of Investment Securities by Piper Jaffray & Co. on behalf of the District for deposit under the Escrow Agreement.

ADOPTED and APPROVED this 9th day of April, 2018.

BOARD OF TRUSTEES
SCHOOL DISTRICT NO. 411
TWIN FALLS COUNTY, IDAHO

By ________________________________
Chairman

ATTEST:

By ________________________________
Clerk

(SEAL)
## 2018-2019 Enrollment and Staff Projections

<table>
<thead>
<tr>
<th></th>
<th></th>
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<td>To Be Determined</td>
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<tr>
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<td>21.50</td>
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<tr>
<td>Perrine Elementary</td>
<td>556.00</td>
<td>27.50</td>
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<td>31.00</td>
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<td>Bickel Elementary</td>
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<td>15.50</td>
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<td>Pillar Falls Elementary</td>
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<td>28.50</td>
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<td>30.50</td>
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<td>Rock Creek Elementary</td>
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<td>38.07</td>
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<td>31.509</td>
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<tr>
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<td>58.58</td>
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<td>Support Services</td>
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<td>1.00</td>
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<td>5.69</td>
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<tr>
<td>Snake River Detention Center</td>
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<td></td>
<td>1.00</td>
<td>-</td>
<td>-</td>
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<td>Summer School</td>
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<tr>
<td>ARTEC/Other Funding</td>
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<td>(1.00)</td>
<td>(7.00)</td>
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<tr>
<td>Variance from State</td>
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<td>1.00</td>
<td>(0.300)</td>
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<tr>
<td><strong>Total</strong></td>
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<td><strong>469.66</strong></td>
<td><strong>9.50</strong></td>
<td><strong>479.16</strong></td>
<td><strong>32.51</strong></td>
<td><strong>34.69</strong></td>
<td><strong>546.66</strong></td>
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</table>

### General Fund Totals

- Staffing from Federal funds: 23.76 (32.51) $0.31 (24.07)
- Total FTE: 493.42 (35.00) 570.73

Other funding: ARTEC (4.5), Building funds (library-1), Literacy-1
<table>
<thead>
<tr>
<th></th>
<th>2017-2018 Units</th>
<th>Ratio Staff Allowance</th>
<th>Staff Allowance</th>
<th>Difference from Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>456.42</td>
<td>0.0750</td>
<td>34.23150</td>
<td>(0.46)</td>
</tr>
<tr>
<td>Instructional</td>
<td>463.94</td>
<td>1.0210</td>
<td>473.68274</td>
<td>5.48</td>
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<tr>
<td>Pupil Service</td>
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<td>0.0790</td>
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<td><strong>Total Certified</strong></td>
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<td>545.12950</td>
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<tr>
<td>Noncertified</td>
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<td>0.3750</td>
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<tr>
<td><strong>Actual</strong></td>
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<td><strong>Total District EFT</strong></td>
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<table>
<thead>
<tr>
<th></th>
<th>2017-2018 Units</th>
<th>Ratio Staff Allowance</th>
<th>Staff Allowance</th>
<th>Difference from Allowance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>456.42</td>
<td>0.0750</td>
<td>34.23150</td>
<td>(0.46)</td>
</tr>
<tr>
<td>Instructional</td>
<td></td>
<td>1.0210</td>
<td>466.00482</td>
<td>3.66</td>
</tr>
<tr>
<td>Pupil Service</td>
<td></td>
<td>0.0790</td>
<td>36.05718</td>
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<tr>
<td><strong>Total Certified</strong></td>
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<td>1.1000</td>
<td>536.29350</td>
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</tr>
<tr>
<td>Noncertified</td>
<td></td>
<td>0.3750</td>
<td>171.15750</td>
<td>243.48</td>
</tr>
<tr>
<td><strong>Actual</strong></td>
<td></td>
<td>414.636</td>
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</table>
I, Kristina Glascock, County Clerk of said county and state, do hereby certify that the attached is a full, true and complete copy of the abstract of votes for the candidates therein named and/or the questions as they appeared on the election ballot on March 13, 2018 for the Twin Falls School District No. 411 as shown by the record of the Board of Canvassers filed in my office this 20th day of March, 2018.

(County Seal)
We, the commissioners of the county and state aforesaid, acting as a Board of Canvassers of Election, convened on March 20, 2018, do hereby state that the attached is a true and complete abstract of all votes cast within this county for the candidates and/or questions as they appeared at the election held on March 13, 2018, as shown by the records now on file in the County Clerk's office.
## TWIN FALLS COUNTY RESULTS
### MARCH 13, 2018 ELECTION

<table>
<thead>
<tr>
<th>Precinct</th>
<th>Total Number of Registered Voters at Cutoff</th>
<th>Number Election Day Registrants</th>
<th>Total Number of Registered Voters</th>
<th>Number of Ballots Cast</th>
<th>% of Registered Voters That Voted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buhl 1, 2</td>
<td>1,464</td>
<td>8</td>
<td>1,472</td>
<td>154</td>
<td>10.5%</td>
</tr>
<tr>
<td>Buhl 3, 4, 5</td>
<td>1,864</td>
<td>9</td>
<td>1,873</td>
<td>206</td>
<td>11.0%</td>
</tr>
<tr>
<td>Castleford</td>
<td>509</td>
<td>3</td>
<td>512</td>
<td>91</td>
<td>17.8%</td>
</tr>
<tr>
<td>Deep Creek</td>
<td>370</td>
<td>2</td>
<td>372</td>
<td>44</td>
<td>11.8%</td>
</tr>
<tr>
<td>Kimberly 1, 3</td>
<td>1,881</td>
<td>19</td>
<td>1,900</td>
<td>221</td>
<td>11.6%</td>
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<tr>
<td>Kimberly 2, 4</td>
<td>1,570</td>
<td>11</td>
<td>1,581</td>
<td>187</td>
<td>11.8%</td>
</tr>
<tr>
<td>Murtaugh</td>
<td>8</td>
<td>0</td>
<td>8</td>
<td>0</td>
<td>0.0%</td>
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<tr>
<td>Twin Falls 1, 2</td>
<td>1,607</td>
<td>3</td>
<td>1,610</td>
<td>89</td>
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<tr>
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<td>1,698</td>
<td>8</td>
<td>1,706</td>
<td>140</td>
<td>8.2%</td>
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<tr>
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<td>1,615</td>
<td>8</td>
<td>1,623</td>
<td>216</td>
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<tr>
<td>Twin Falls 7, 9</td>
<td>1,822</td>
<td>19</td>
<td>1,841</td>
<td>188</td>
<td>10.2%</td>
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<tr>
<td>Twin Falls 8, 12</td>
<td>1,643</td>
<td>12</td>
<td>1,655</td>
<td>179</td>
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<tr>
<td>Twin Falls 10, 11</td>
<td>1,590</td>
<td>9</td>
<td>1,599</td>
<td>188</td>
<td>11.8%</td>
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<tr>
<td>Twin Falls 13, 14, 25, 26</td>
<td>3,467</td>
<td>11</td>
<td>3,478</td>
<td>248</td>
<td>7.1%</td>
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<td>Twin Falls 15, 16</td>
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<td>1,249</td>
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<tr>
<td>Twin Falls 17, 18</td>
<td>1,558</td>
<td>13</td>
<td>1,571</td>
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<td>Twin Falls 19, 20, 21</td>
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<td>3,237</td>
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<td>2,271</td>
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<td><strong>CO. TOTAL</strong></td>
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<td><strong>185</strong></td>
<td><strong>29,558</strong></td>
<td><strong>2,898</strong></td>
<td><strong>9.8%</strong></td>
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## TWIN FALLS COUNTY RESULTS
### MARCH 13, 2018 ELECTION

<table>
<thead>
<tr>
<th>Precinct</th>
<th>BALLOT QUESTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buhl 1 &amp; 2</td>
<td>Authorizing the levy in the amount of up to $350,000 each year for two years</td>
</tr>
<tr>
<td>Buhl 3, 4 &amp; 5</td>
<td></td>
</tr>
<tr>
<td>Deep Creek</td>
<td></td>
</tr>
<tr>
<td><strong>CO. TOTAL</strong></td>
<td></td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Precinct</th>
<th>YES</th>
<th>NO</th>
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</thead>
<tbody>
<tr>
<td>Buhl 1 &amp; 2</td>
<td>102</td>
<td>52</td>
</tr>
<tr>
<td>Buhl 3, 4 &amp; 5</td>
<td>144</td>
<td>61</td>
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<tr>
<td>Deep Creek</td>
<td>13</td>
<td>31</td>
</tr>
<tr>
<td><strong>CO. TOTAL</strong></td>
<td>259</td>
<td>144</td>
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## VOTING STATISTICS

<table>
<thead>
<tr>
<th>Precinct</th>
<th>Total Number of Registered Voters at CutOff</th>
<th>Number Election Day Registrants</th>
<th>Total Number of Registered Voters</th>
<th>Number of Ballots Cast</th>
<th>% of Registered Voters That Voted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buhl 1 &amp; 2</td>
<td>1,464</td>
<td>8</td>
<td>1,472</td>
<td>154</td>
<td>10.5%</td>
</tr>
<tr>
<td>Buhl 3, 4 &amp; 5</td>
<td>1,864</td>
<td>9</td>
<td>1,873</td>
<td>206</td>
<td>11.0%</td>
</tr>
<tr>
<td>Deep Creek</td>
<td>370</td>
<td>2</td>
<td>372</td>
<td>44</td>
<td>11.8%</td>
</tr>
<tr>
<td><strong>CO. TOTAL</strong></td>
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<td>19</td>
<td>3,717</td>
<td>404</td>
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## TWIN FALLS COUNTY RESULTS
### MARCH 13, 2018 ELECTION

<table>
<thead>
<tr>
<th>Precinct</th>
<th>BALLOT QUESTION</th>
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<tbody>
<tr>
<td>CASTLEFORD JOINT SCHOOL DIST.</td>
<td>Authorizing the levy in the amount of up to $350,000, per year for two years</td>
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<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Castleford</td>
<td>78</td>
<td>13</td>
</tr>
<tr>
<td>CO. TOTAL</td>
<td>78</td>
<td>13</td>
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</table>

### VOTING STATISTICS

<table>
<thead>
<tr>
<th>Precinct</th>
<th>Total Number of Registered Voters at Cutoff</th>
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<th>Number of Ballots Cast</th>
<th>% of Registered Voters That Voted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Castleford</td>
<td>509</td>
<td>3</td>
<td>512</td>
<td>91</td>
<td>17.8%</td>
</tr>
<tr>
<td>CO. TOTAL</td>
<td>509</td>
<td>3</td>
<td>512</td>
<td>91</td>
<td>17.8%</td>
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</tbody>
</table>
# TWIN FALLS COUNTY RESULTS
## MARCH 13, 2018 ELECTION

<table>
<thead>
<tr>
<th>Precinct</th>
<th>BALLOT QUESTION</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Twin Falls 1, 2</td>
<td>Authorizing School Plant Facilities Reserve Fund Levy in the amount of up to $4,750,000.00 per year for ten years</td>
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<tr>
<td>Twin Falls 3, 4</td>
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<td>48</td>
</tr>
<tr>
<td>Twin Falls 5, 6</td>
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<td>54</td>
</tr>
<tr>
<td>Twin Falls 7, 9</td>
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<tr>
<td>Twin Falls 8, 12</td>
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<tr>
<td>Twin Falls 10, 11</td>
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<td>Twin Falls 13, 14, 25, 26</td>
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<td>Twin Falls 17, 18</td>
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<td>49</td>
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<tr>
<td>Twin Falls 19, 20, 21</td>
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<td>220</td>
<td>66</td>
</tr>
<tr>
<td>Twin Falls 22, 23, 24</td>
<td></td>
<td>198</td>
<td>46</td>
</tr>
<tr>
<td>CO. TOTAL</td>
<td></td>
<td>1,403</td>
<td>577</td>
</tr>
</tbody>
</table>

## VOTING STATISTICS

<table>
<thead>
<tr>
<th>Precinct</th>
<th>Total Number of Registered Voters at Cutoff</th>
<th>Number Election Day Registrants</th>
<th>Total Number of Registered Voters</th>
<th>Number of Ballots Cast</th>
<th>% of Registered Voters That Voted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Twin Falls 1, 2</td>
<td>1,607</td>
<td>3</td>
<td>1,610</td>
<td>89</td>
<td>5.5%</td>
</tr>
<tr>
<td>Twin Falls 3, 4</td>
<td>1,898</td>
<td>8</td>
<td>1,706</td>
<td>140</td>
<td>8.2%</td>
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<tr>
<td>Twin Falls 5, 6</td>
<td>1,615</td>
<td>8</td>
<td>1,623</td>
<td>216</td>
<td>13.3%</td>
</tr>
<tr>
<td>Twin Falls 7, 9</td>
<td>1,822</td>
<td>19</td>
<td>1,841</td>
<td>188</td>
<td>10.2%</td>
</tr>
<tr>
<td>Twin Falls 8, 12</td>
<td>1,581</td>
<td>12</td>
<td>1,593</td>
<td>166</td>
<td>10.4%</td>
</tr>
<tr>
<td>Twin Falls 10, 11</td>
<td>1,590</td>
<td>9</td>
<td>1,599</td>
<td>188</td>
<td>11.8%</td>
</tr>
<tr>
<td>Twin Falls 13, 14, 25, 26</td>
<td></td>
<td>3,467</td>
<td>11</td>
<td>3,478</td>
<td>248</td>
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<tr>
<td>Twin Falls 15, 16</td>
<td>1,242</td>
<td>7</td>
<td>1,249</td>
<td>84</td>
<td>6.7%</td>
</tr>
<tr>
<td>Twin Falls 17, 18</td>
<td>1,558</td>
<td>13</td>
<td>1,571</td>
<td>132</td>
<td>8.4%</td>
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<tr>
<td>Twin Falls 19, 20, 21</td>
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<td>3,210</td>
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<td>3,237</td>
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<tr>
<td>Twin Falls 22, 23, 24</td>
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<td>2,255</td>
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<td>2,271</td>
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</tr>
<tr>
<td>CO. TOTAL</td>
<td>21,645</td>
<td>133</td>
<td>21,778</td>
<td>1,982</td>
<td>9.1%</td>
</tr>
</tbody>
</table>
CERTIFICATE OF ELECTION

STATE OF IDAHO )
County of Twin Falls )

The undersigned, being first duly sworn on oath, states as follows:

I am the duly appointed, qualified and acting Clerk of Twin Falls School District No. 411, Twin Falls County, State of Idaho (the “District”) and Twin Falls County Clerk Kristina Glascock supervised the Board of Election for the School Plant Facilities Reserve Fund Levy Election duly called and held in the District on Tuesday, March 13, 2018, for the purpose of voting on the question whether the District should levy a School Plant Facilities Reserve Fund Levy in the amount of up to Four Million Seven Hundred Fifty Thousand and no/100 Dollars ($4,750,000.00), for fiscal year beginning July 1, 2018, and continuing each year in the amount of up to Four Million Seven Hundred Fifty Thousand and no/100 Dollars ($4,750,000.00) for ten (10) years through fiscal year ending June 30, 2028, for the purposes of financing the acquisition of school site(s) and/or the construction, furnishing and equipping of schools and/or the improvement to any existing building for the District, including all lighting, heating, ventilation and sanitation facilities and appliances necessary to maintain and operate said buildings and facilities, the purchase of school buses, the payment of lease purchase agreements for any of the above purposes, and the payment of loans from commercial lending institutions extended to pay for the construction of school plant facilities as set forth in the Resolution Calling for School Plant Facilities Reserve Fund Levy of the District passed on January 8, 2018.

That the School Plant Facilities Reserve Fund Levy Election was in all respects conducted in the manner prescribed by the laws of Idaho and pursuant to the School Plant Facilities Reserve Fund Levy Election Resolution.

I hereby certify that a canvassed election results have been provided to me by Twin Falls County Clerk Kristina Glascock on or before March 21, 2018 with School Plant Facilities Reserve Fund Levy Election results as follows:

TOTAL VOTES CAST IN FAVOR OF SCHOOL PLANT FACILITIES RESERVE FUND LEVY IN THE AMOUNT OF $4,750,000 EACH YEAR FOR TEN YEARS FOR FISCAL YEARS BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2028. 1,403
TOTAL VOTES CAST AGAINST
SCHOOL PLANT FACILITIES RESERVE FUND LEVY
IN THE AMOUNT OF $4,750,000 EACH YEAR FOR
TEN YEARS FOR FISCAL YEARS BEGINNING
JULY 1, 2018 AND ENDING JUNE 30, 2028.

577

TOTAL OVER VOTES 0
TOTAL UNDER VOTES 0
TOTAL ALL VOTES CAST 1,980

IN WITNESS WHEREOF, I have hereunto subscribed my hand this 9th day of April, 2018.

Michelle Lucas, Clerk
Motion to go into executive session:

I move that after a five-minute break the Board retire into Executive Session as per ID Code 74-206(1) subsections (b), (c), and (j):
   (b) to consider student discipline;
superintendent evaluation;
(c) to acquire an interest in real property which is not owned by a public agency;
   (j) to consider labor contract matters.

Action Items:
(1) Student Discipline Action