

TWIN FALLS PUBLIC SCHOOLS

**School District No. 411**

201 MAIN AVENUE WEST

TWIN FALLS, IDAHO

83301

(208) 733-6900

July 8, 2018

7:00 p.m.

- I. Call to Order - The Board of Trustees of School District No. 411, Twin Falls County, and State of Idaho, met in its regular monthly meeting at Canyon Ridge High School Boardroom #301 located at 300 North College Road, Twin Falls, Idaho, at the hour of 7:00 p.m., on Monday, July 8, 2019. The following trustees were present: Chairman, Bernie Jansen; Vice-Chairman, Bryan Matsuoka; Trustees, Mary Barron; and Todd Hubbard. There were also present Associate Superintendent, Bill Brulotte; Board Clerk, Michelle Lucas; as well as district directors, interested patrons, employees, and the media. Superintendent Dickinson and Trustee McClintock were unable to attend.
- II. Pledge of Allegiance - The Board of Trustees stood and recited the Pledge of Allegiance.
- III. Procedural Matters Action Items
1. Approval of Agenda (Additions and Deletions) –Chairman Jansen asked if there were any additions or deletions to the agenda. There were none. Trustee Hubbard moved to approve the agenda as submitted. Trustee Barron seconded the motion. The motion passed unanimously.
  2. Associate Superintendent, Brulotte introduced agenda item III. A. 1. Trustee Resignation and Declaration of Vacancy that will be effective at the conclusion of this board meeting. Trustee Hubbard shared his resignation letter and said a few words thanking District staff and the Board of Trustee for the opportunity to work with them. His letter stated that his resignation is to be effective “at the adjournment of the July 8, 2019 board meeting.” Vice Chairman Matsuoka moved to accept Trustee Hubbard’s letter of resignation effective at the adjournment of this board meeting. Trustee Barron seconded the motion. Motion carried unanimously.

Chairman Jansen announced that the next order of business is to declare a vacancy on the Board of Trustees. After a full and complete discussion, upon motion duly made by Trustee Barron and seconded by Vice Chairman Matsuoka the following resolution was presented:

WHEREAS, Todd Hubbard has been a member of the Board of Trustees of School District #411, having been sworn into office on July 10, 2017 after having been duly elected in accordance with the applicable laws of the State of Idaho; and  
 WHEREAS, said trustee has resigned and resignation has been received and accepted by the Board of Trustees; and

WHEREAS, pursuant to Section 33-504, Idaho Code this Board of Trustees is required to declare a vacancy when the above stated condition exists;  
 NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Twin Falls School District #411 hereby declares that at the end of this meeting Todd Hubbard is disqualified from holding the office of Trustee for the above stated reasons;  
 BE IT FURTHER RESOLVED, that a vacancy on the Board of Trustees is hereby declared, which vacancy will be filled by appointment within ninety (90) days.

Chairman Jansen stated that the vacancy is in Zone 3, the candidate must live in this zone, and the appointed trustee is scheduled to serve until December 2021. Applications will be accepted through August 9, 2019 at 5:00 p.m. at the School District Office located at 201 Main Avenue West, Twin Falls.

IV. Unscheduled Delegations (Audience to Address the Board) – There were none.

V. Consent Calendar – Trustee Hubbard moved to approve the consent calendar which included: minutes from the June 10, 2019 board meeting; board financial reports; building financial reports; accounts payable and payroll; contracts for: Education Northwest, Vector Solutions, Twin Falls Police Dept., Midnight Productions, Renaissance (x3); new certified employees: Casandra Hines, Anne Sisson, Jessica Hunt, Katrina Yarbrough, Brent Irish, Stormi McCarthy, Nina Carrieri, Zachary Carson, Kenyan Pope, Courtney Rose, Lori Peterson, and Katherine Bulcher; certified resignations from Kristine Woodall, Gracia Merrill, and Kara Wheeler; new classified employees: Lauren Myers, Lisamarie Batteiger, Becky Flanary Ynez Shelter, Nathaniel Anderson, Mindi Hyer, Mary Hansen, Terri Albright, Anita Zahrooni Sobbi Tennille Adams, Ines Sehic, Alicia Rovelli, Rebecca Emery, Doris Foster, TaNesha Andrew, and Claire Poortvliet; classified district transfers: Jerelyn Duttlinger, Chris Newbry, Cassidy Weatherford, Randalyn Barrow, Leia Trammel, Erin Kelley, Rebecca Zaugg, and Jared Sorenson; classified resignations from Dorothy Stockton, Stacy Schrock and Jennifer Lugo; extra-curricular employees: Jordan Sundquist, Samantha Mauch, Charly Bartlett, Bailee Price, Chance Koretos, Matt Osen, Zachary Carson, Jenny Mark, Jayd Wartluft, Ana Ochoa, Mark Martin, Kaitlyn Moreno, Peter Hillman, Stacie Gardner, and Scott Zuercher; extra-curricular resignations from Kevin Jones, Jared Sorenson (both assistant bowling and assistant soccer coach), and Kristen Russell; request for alternative authorization [The TFSD Board of Trustees declared a hiring emergency for the following position]: Alexis Boyle as 4<sup>th</sup> grade teacher at Lincoln Elementary School, Hannah Ziegler as math and science teacher at Canyon Ridge High School, (renewal) for Melyssa Perez as kindergarten teacher at Oregon Trail Elementary School, and (renewal) for Victoria Watkins as reading teacher at Robert Stuart Middle School; and an early graduation request for Kiara Lee from Canyon Ridge High School. The motion was seconded by Vice Chairman Matsuoka. Motion passed unanimously.

VI. Superintendent's Report

A. Associate Superintendent, Brulotte announced the exempt employee of the month recipient for the month of July as Sheila Rinehart, purchasing agent/risk manager; classified recipient for the month of July as Sallie Snapp, payroll assistant; and classified maintenance employee of the month of July as Warren Huffaker, maintenance worker district wide. Associate Superintendent Brulotte read a brief resume' on each recipient and presented each with a gift,

plaque, and gift certificate to either Yellow Brick Café or Slice Pizza. Mrs. Rinehart, Ms. Snapp and Mr. Huffaker thanked the Board for the honor.

VII. Instruction A. Information Item:

1. Director of Secondary Programs, L.T. Erickson presented the science curriculum adoption proposal which includes Biology – HMH Science Dimensions Biology; Earth Science – HMH Science Dimensions Earth and Space Science; and Biology II – Pearson (Miller Levine). Chemistry will wait until next year for more NGSS (Next Generation Science Standards) aligned books to be published. With all three subjects there's a need for approximately 835 books at \$150 each plus teacher materials. This will get classroom sets, it would take over 1.5 million to purchase a book for every student. After some questions from the Board, Dr. Erickson said that he will make sure these books are on the State Department of Education's approved curriculum list before ordering. This item will return July 17, 2019 for board action.

VII. Instruction B. Action Item: None

VIII. Budget & Finance A. Information Items:

1. The Board reviewed the canned foods, frozen meats, products, non-food items, and equipment bid recommendations for August 1, 2019 through January 27, 2020. Bids recommended are: Nicholas & Company \$407,388.54 (weekly deliveries for half the year), \$32,674.34 to Nicholas & Company, \$ 9,069.70 to Food Services of America, \$13,895.75 to Gem State Paper & Supply, \$29,342.40 to Northwest Distribution, and \$10,439.61 to Sysco Idaho Inc. for a total request of \$502,810.34. Director of Educational Technology and Operations, Ryan Bowman shared that the increase of approximately \$12,000 is due to an increase in produce and other goods.
2. Associate Superintendent Brulotte shared that the Idaho State Legislature approved 3% additional money for administrative salaries. District office administration recommends this money be applied to our administrative salary schedule which will pay for a 2% increase for administrative staff. This increase is comparable to teaching staff when considering the average increase. District office administration also recommends a 2% increase for all classified staff as well. This provides for a consistent increase to all employees. The Board reviewed the Classified, Administrators, and Classified Supervisors Salary Schedules for your consideration. This item is also listed for action this evening.

VIII. Budget & Finance B. Action Items:

1. Vice Chairman Matsuoka moved to approve the bid requests for canned foods, frozen meats, products, non-food items, and equipment for \$502,810.34 as submitted. Trustee Hubbard seconded the motion. Motion passed unanimously.
2. Trustee Hubbard moved to approve the 2019-2020 administrators, classified supervisors' and classified salary schedules as submitted. Vice Chairman Matsuoka seconded the motion. Motion carried unanimously.

IX. Personnel A. Information Item:

1. Director of Community Relations, Eva Craner shared administrative policy update recommendations: 3381 Extracurricular and Co-Curricular Participation, 3400 Random Student Athlete Drug Testing, 3400F Random Student Athlete Drug Testing Consent Form, 3507 Student Activities During Poor Air Quality, Lightning, and Sever Weather; and ISBA update recommendations: 1100 Membership, 2160 Computer Science – NEW, 4530 Crowdfunding – NEW, 5100 Hiring Process and Criteria, 5100P Veteran’s Preference – NEW, 5105 Certificated Personnel Employment, 5220 Assignments, Reassignments, and Transfers, 5390 Employment Referrals and Prevention of Sexual Abuse – NEW, 7400 Miscellaneous Procurement Standards, 7400P4 General Procurement Standards for Federal Awards, 7405 Public Works Contracting and Procurement, 7405P Procuring Public Works, Services, and Personal Property – NEW, 7408 Entering into Professional Service Contracts – NEW, 7409 Acquisition of Real and Personal Property – NEW, and 9100 Use and Disposal of School Property. These are first readings and will return next month for action.

IX. Personnel B. Action Item: None

X. Board Goals A. Information Item:

1. The Board reviewed and discussed joining efforts with Kuna School District on a resolution titled: “Modification to Definition Recognizing Public Schools as Public Facility” and with Minidoka County School District on a resolution titled: “Flexibility of Miss-assignment in Teaching Assignments”, before the July 31, 2019 deadline. These will return at the July 17<sup>th</sup> board work session for action in order to make the deadline.

X. Board Goals B. Action Item:

1. Board of trustees finalized the July 17, 2019 board work session agenda.

XI. Future Agenda Items

- A. ISBA Summer Leadership Institute is scheduled for this Thursday, July 11, 2019 at 9:00 a.m. at Canyon Ridge High School in room #301. Vice Chairman Bryan Matsuoka, Board Clerk Michelle Lucas, and Associate Superintendent Bill Brulotte plan to attend.
- B. The next school board meeting is a work session scheduled for July 17, 2019. The work session will begin at 5:00 p.m. at the site for the new High School Construction Program located at 621 Washington Street South, Twin Falls followed by the meeting resuming at Canyon Ridge High School in #301 at approximately 5:45 p.m.

XII. Executive Session

With no further business at hand, Trustee Hubbard moved that the Board retire into executive session after a five-minute break pursuant to Idaho Code 74-206(1) subsection (b); (b) to consider student discipline. Vice Chairman Matsuoka seconded the motion. Chairman Jansen asked the Board Clerk Michelle Lucas to poll the board. Roll call vote was as follows:

Chairman Bernie Jansen – Yes;

Vice Chairman Bryan Matsuoka – Yes;

Trustee Mary Barron – Yes;


Trustee Todd Hubbard – Yes;

Trustee Paul McClintock – Absent;  
Motion carried with  $\frac{3}{4}$  majority vote. The Board convened into executive session at 7:55 p.m.

With the door open, Vice Chairman Matsuoka moved to return to open session. Trustee Barron seconded the motion. Motion passed unanimously. The time was 8:01 p.m.

Trustee Hubbard moved to expel two (2) students from school as per administrations recommendations, for an indefinite period of time, and that these students be expelled from school as defined in Idaho Code 33-205 and that these students be placed under the purview of the Juvenile Correction Act, Idaho Code 20-510 and 20-511. Trustee Barron seconded the motion. Motion passed unanimously.

Trustee Hubbard (for the last time) moved to adjourn. Trustee Barron seconded the motion. Motion carried. The time was 8:02 p.m.

  
Chairman Bernie Jansen

ATTEST:

  
Clerk Michelle Lucas

TWIN FALLS PUBLIC SCHOOLS  
**School District No. 411**

201 MAIN AVENUE WEST  
 TWIN FALLS, IDAHO 83301  
 (208) 733-6900

Executive Session

July 8, 2019

The Board of Trustees of Twin Falls School District #411 met in executive session on Monday, July 8, 2019, at 7:55 p.m., at Canyon Ridge High School Boardroom #301 located at 300 North College Road, Twin Falls, Twin Falls County, Idaho. Chairman Bernie Jansen conducted the meeting. Trustees Bryan Matsuoka, Mary Barron, and Todd Hubbard along with Associate Superintendent, Bill Brulotte; Clerk of the Board, Michelle Lucas; and Director of Human Resources, Shannon Swafford were in attendance.

With no further business at hand, Trustee Hubbard moved that the Board retire into executive session after a five-minute break pursuant to Idaho Code 74-206(1) subsection (b); (b) to consider student discipline. Vice Chairman Matsuoka seconded the motion. Chairman Jansen asked the Board Clerk Michelle Lucas to poll the board. Roll call vote was as follows:

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Chairman Bernie Jansen

ATTEST:



Clerk Michelle Lucas