

TWIN FALLS PUBLIC SCHOOLS

# School District No. 411

201 MAIN AVENUE WEST

TWIN FALLS, IDAHO

83301

(208) 733-6900

August 12, 2019

7:00 p.m.

- I. Call to Order - The Board of Trustees of School District No. 411, Twin Falls County, State of Idaho, met in its regular monthly meeting at Canyon Ridge High School located at 300 North College Road, room #301, Twin Falls, Idaho, at the hour of 7:00 p.m., on Monday, August 12, 2019. The following trustees were present: Chairman Bernie Jansen, Vice Chairman, Bryan Matsuoka, Trustees Mary Barron and Paul McClintock. There were also present Superintendent of Schools, Brady D. Dickinson; Board Clerk, Michelle Lucas; Associate Superintendent, Bill Brulotte; as well as directors, interested patrons, employees, and the news media.
- II. Pledge of Allegiance - The Board of Trustees stood and recited the Pledge of Allegiance.
- III. Procedural Matters Action Items
  1. Approval of Agenda (Additions and Deletions) – Chairman Jansen asked if there were any additions or deletions to the agenda. There were none. Trustee McClintock moved to approve the agenda. Trustee Barron seconded the motion. The motion passed unanimously.
  2. Chairman Jansen welcomed the two trustee candidates and outlined the interview process. Chairman Jansen asked for a nomination to accept and interview one or both trustee candidates for Twin Falls School District #411, Zone 3. Trustee McClintock moved to accept both trustee applicants, Angie Cameron and Jayson Lloyd, to interview for trustee of zone #3. Trustee Barron seconded the motion. Motion passed unanimously. The Board conducted interviews asking both Mrs. Angie Cameron and Mr. Jayson Lloyd seven questions, rotating which candidate answered the questions first. Once the interviews concluded, Chairman Jansen asked the Board to check the box next to trustee's name they nominate and add their name to the ballot and hand them to the Clerk of the Board. Mrs. Lucas read the ballots aloud, the results were three (3) in favor of Jayson Lloyd and one (1) in favor of Angie Cameron. The votes were as follows: Chairman Jansen for Jayson Lloyd, Trustee McClintock for Angie Cameron, Trustee Barron for Jayson Lloyd, and Vice Chairman Matsuoka for Jayson Lloyd. Chairman Jansen declared with a 3 to 1 majority vote, Jayson Lloyd becomes our newest trustee for school zone #3. The Board thanked both candidates for applying and showing interest in the Twin Falls School District. Chairman Jansen asked Mr. Lloyd to come to the front of the room to be sworn in as Trustee. Clerk of the Board, Michelle Lucas swore in Trustee Jayson Lloyd and he sat at the table with the rest of the Board to finish the meeting.

- IV. Unscheduled Delegations (Audience to Address the Board) – There were none.
- V. Consent Calendar – Trustee McClintock moved to approve the consent calendar which included: Minutes from July 8, and 17, 2019 board meetings; board financial reports; building financial reports; accounts payables and payroll; contracts/private service providers/consultants/other for Soliant Health, Nikki Stevens, St. Luke’s, and The Core Collaborative; new certified employees: Kimberly Loya, Jacklyn Himmelberger, and Alison Emmons; new classified employees: Mary Catherine Horner, Julia Belling, Sariah Tonge, Christine McClain, Jenna Munoz, Shannon Van Horn, Crystal Cummins, Chris Hillils, Penny King, and Rebecca Calvo; in district transfers for Amy Harris, Elizabeth Welker, Maria Becerra, and Tina Huber; classified resignations from Sarah Schwanke, Caleigh Fallow, Anna Wilson, Amanda Perrine, Kathy Lane, Kadi McGinnis, Debbie Bergen, Tricia Steel, and Heather Mackowski; extra-curricular employees: Wendy Layton, Jessica Leavitt, Erika York, Jared Sorenson, and Oscar Flores; extra-curricular resignations from Amanda Perrine, Oscar de la Torre, Chance Requa, and Jessica Campbell; request for alternative authorization [The TFSD Board of Trustees declared a hiring emergency for the following position(s)]: Justin Lineberry as health teacher at Canyon Ridge High School, Mary Kimberly Dahl as ESL teacher at Robert Stuart Middle School, Renay Skov as ESL teacher at Rock Creek Elementary, Cassidy Ferrell as science teacher at O’Leary Middle School, Melissa Garling as ESL teacher at Oregon Trail Elementary, Kimberly Loya as 5<sup>th</sup> grade teacher at Morningside, and Catherine Turpin as ESL teacher at Harrison Elementary. Motion was seconded by Trustee Barron. Trustee McClintock asked a clarifying question about a stipend contract. With no other discussion, motion passed unanimously.
- VI. Superintendent's Report
- A/B. Superintendent Dickinson announced the certified employee of the month from Harrison Elementary School for the month of August as Chelcy Rodriguez, kindergarten teacher and classified employee of the month as Thomas Nava, school security aide. Superintendent Dickinson read a brief resume’ and presented Ms. Rodriguez and Mr. Nava with a gift, plaque, and gift certificate to The Twin Falls Sandwich Company..
- VII. Instruction A. Information Item:
1. Superintendent Dickinson advised the board that Canyon Ridge High School will celebrate their homecoming the week of September 9<sup>th</sup> – 13<sup>th</sup>, 2019, with their tailgate party scheduled for 4:30 p.m. on September 13<sup>th</sup>, 2019. Twin Falls High School will celebrate their homecoming the week of September 2<sup>nd</sup> – 6<sup>th</sup>, 2019, with probably a carnival that Friday. Superintendent Dickinson will notify the Board with more details as they become available.
  2. Superintendent Dickinson shared plans for Opening Day Ceremony set for Wednesday, August 14<sup>th</sup> at 8:30 a.m. The district is having guest speaker Christian Moore, remarks from Board Chairman Jansen, and a presentation from TFEA President, Peggy Hoy and Superintendent, Brady Dickinson.
- VII. Instruction B. Action Item: (None)
- VIII. Budget & Finance A. Information Items:

1. Director of Educational Technology and Operations, Ryan Bowman shared the 2019-2020 safety and regular bus routes for board approval. There have been increased bussing requests because of the construction in town. Mid-Columbia Bus Company will be conducting three dry-bus runs this week before school begins on Monday.
2. Director of Fiscal Affairs, Bob Seaman shared the awaited final settlement agreement between Twin Falls County, Chobani Idaho, Inc., and Twin Falls School District 411 ("TFSD"). Although Twin Falls School District is not a party to the MOU, the district has requested a change in the provisions dealing with payment of Twin Falls School District's share of the tax refund to Chobani Idaho, Inc. Section 12.3 of the Settlement Agreement section of the MOU is amended to read as follows:

3) In accordance with Idaho Code 63-903, Chobani may pay property taxes on one or more of its property tax amounts in full or in two halves, with the first half due on or before December 20th and a grace period extending to June 20th for the second half. Once the County has received a minimum of Chobani's 2019 first half tax payments, the County will distribute to TFSD said portion no later than January 31st, 2020 and TFSD will disburse payment within 24 hours to Chobani for the TFSD refund in the amount of \$403,000.00. Once the County has received Chobani's 2019 tax payments in full for all property tax accounts, the County will distribute to TFSD said portion no later than July 31st, 2020 and TFSD will disburse payment with 24 hours to Chobani for the TFSD refund in the amount of \$403,816.82. Delivery of all payments described herein from the TFSD to Chobani will be by overnight delivery service to the following address: Brian Koehl, Senior Director of Tax, Chobani, 147 State Highway 320, Norwich, NY 13815.

Twin Falls School District will disburse payments to Chobani within 24 hours of receipt from the County as stated above.

3. Director of Fiscal Affairs, Bob Seaman presented a report of general M&O adverse events of this fiscal year as of June 30, 2019. Mr. Seaman explained that we received a reduction in Medicaid units from the previous year with a shortfall of \$800,357.05; less tuition equivalency; and child nutrition costs exceeded revenues. Superintendent Dickinson shared that he is concerned about our projected carryover of unrestricted funds. These are the funds that can be used for anything, thus unrestricted. Administration projects that carryover will end up lower than projected. As of today projected carryover is only \$600,000, we won't know the exact number until September. Mr. Seaman added that another issue with Medicaid this year is that the State Department failed to send us reimbursements and now we have to wait until February 2020. After a brief discussion about Medicaid match, Medicaid billing practices, etc. Vice Chairman Matsuoka stated that he will ask to add this topic to the Region IV Board of Directors meeting agenda to see if they can start work on some legislation for next year. Mr. Seaman asked that people write to their state and federal legislators about our broken Medicaid funding system.

#### VIII. Budget & Finance B. Action Items:

1. Vice Chairman Matsuoka moved that the Board approve the 2019-2020 safety and regular bus routes as submitted. Trustee Barron seconded the motion. Motion passed unanimously.

2. With no other discussion, Trustee McClintock moved to accept the Chobani agreement as recommended by administration. Trustee Barron seconded the motion. Motion passed unanimously.

IX. Personnel A. Information Item:

1. Director of Community Relations, Eva Craner shared first reading policy revision recommendations for policies: 5401P Sick Leave and Sick Leave Bank, 5402 Personal Leave, and 5417 Maternity-Paternity-Adoption Leave. These recommendations come from changes from negotiations. These will return for action September 9, 2019.

IX. Personnel B. Action Item:

1. Director of Community Relations, Eva Craner stood for questions on the second reading of policies and procedures: Administrative Updates: 3381 Extracurricular and Co-Curricular Participation, 3400 Random Student Athlete Drug Testing, 3400F Random Student Athlete Drug Testing Consent Form, 3507 Student Activities During Poor Air Quality, Lightning, and Sever Weather, ISBA Updates: 1100 Membership, 2160 Computer Science – NEW, 4530 Crowdfunding – NEW, 5100 Hiring Process and Criteria, 5100P Veteran’s Preference – NEW, 5105 Certificated Personnel Employment, 5220 Assignments, Reassignments, and Transfers, 5390 Employment Referrals and Prevention of Sexual Abuse – NEW, 7400 Miscellaneous Procurement Standards, 7400P4 General Procurement Standards for Federal Awards, 7405 Public Works Contracting and Procurement, 7405P Procuring Public Works, Services, and Personal Property – NEW, 7408 Entering into Professional Service Contracts – NEW, 7409 Acquisition of Real and Personal Property – NEW, and 9100 Use and Disposal of School Property. Vice Chairman Matsuoka moved to approve policies and the procedure as submitted. Trustee McClintock seconded the motion. Motion passed unanimously.

X. Board Goals A. Information Item:

1. Superintendent Dickinson shared that trustee elections are coming up this November where three of our trustees are up for re-election if they choose to run for office again to continue as a Trustee for Twin Falls School District #411. In the Board packet was a resolution calling for a trustee election for trustee zones #2, #4, and #5. These are Chairman Bernie Jansen, Trustee Mary Barron, and Trustee Paul McClintock’s zones. The County Clerk’s office will publish, post and facilitate the election along with the general election on November 5<sup>th</sup> this year. Candidates for trustee must live in the zone they want to represent and be a registered voter in that zone. Candidates can pick up the necessary paperwork from the school district clerk of the board at 201 Main Ave. West.
2. Director of Community Relations, Eva Craner recapped the progress on the 2018-2019 Board Tasks. She also shared that Dr. Wiley Dobbs will be helping facilitate and help with the next ten year strategic plan. Chairman Jansen asked trustees to be ready at the next meeting, with ideas, and/or recommendations for board tasks.
3. Vice Chairman Bryan Matsuoka, Superintendent Brady Dickinson, Clerk Michelle Lucas will attend the ISBA Annual Convention in Coeur D’Alene November 6<sup>th</sup> – 8<sup>th</sup>, 2019. After a brief

discussion Paul McClintock and Jayson Lloyd may want to go. They will notify Michelle with a final answer later.

4. The board discussed agenda items for the September 25, 2019 work-session. The Board discussed adding an update report on the District's CTE program and how many classes are involved in the program. Another possible agenda item is to discuss what it would take to create a resolution for Medicaid funding for next year as the ISBA resolution deadline has passed for this year. This agenda will be finalized, at the next board meeting, September 9<sup>th</sup>.

X. Board Goals B. Action Item:

1. After a brief discussion, Trustee McClintock moved to adopt the resolution calling for a trustee election for trustee zones #2, #4, and #5. These are Chairman Bernie Jansen, Trustee Mary Barron, and Trustee Paul McClintock's zones. Vice Chairman Matsuoka seconded the motion. The County Clerk's office will publish and facilitate the election along with the general election in November this year. Candidates for trustee must live in the zone they want to represent and be a registered voter in that zone. Candidates can pick up the necessary paperwork from the school district Clerk of the Board, Michelle Lucas at 201 Main Ave. West. With no other discussion, the motion passed unanimously.

XI. Future Agenda Items:

- A. The next board meeting will be September 9, 2019.
- B. The next board work-session will take place September 25, 2019 at Canyon Ridge High School at 5:00 p.m.
- C. TFEA/TFSD breakfast meetings begin September 17<sup>th</sup> and will continue on the 3<sup>rd</sup> Tuesday of each month. Chairman Jansen informed the Superintendent that he won't be able to make the first meeting. The Board also discussed an interest in having both negotiations representatives at the breakfast meetings. This will be discussed further at the January organizational meeting with other committee selections.


- XII. With no further business at hand, Trustee McClintock moved that the Board retire into executive session after a five-minute break pursuant to Idaho Code 74-206(1) subsection (b); (b) consider personnel issue: to consider certified employee for probation. Vice Chairman Matsuoka seconded the motion. Chairman Jansen asked the Clerk, Michelle Lucas to poll the board. Roll call vote was as follows: Chairman Bernie Jansen – Yes; Vice Chairman Bryan Matsuoka – Yes; Trustee Mary Barron – Yes; Trustee McClintock – Yes. Motion carried with  $\frac{3}{4}$  majority. The Board convened into executive session at 8:15 p.m.

With the doors open, Vice Chairman Matsuoka moved to return to open session. Trustee McClintock seconded the motion. Motion passed unanimously. The time was 8:22 p.m.


Vice Chairman Matsuoka moved to approve administrations recommendation that certified employees "A" be placed on probation. Trustee McClintock seconded the motion. Motion passed unanimously.

Trustee Barron moved to approve administrations recommendation to terminate classified employee "A" effective immediately. Vice Chairman Matsuoka seconded the motion. Motion passed unanimously.

- XIII. Trustee McClintock moved to adjourn. Trustee Barron seconded the motion. Motion carried. The time was 8:23 p.m.

  
Chairman Bernie Jansen

ATTEST:

  
Clerk, Michelle Lucas

TWIN FALLS PUBLIC SCHOOLS  
**School District No. 411**

201 MAIN AVENUE WEST  
 TWIN FALLS, IDAHO 83301

(208) 733-6900  
 Executive Session  
 August 12, 2019

The Board of Trustees of Twin Falls School District #411 met in executive session on Monday, August 12, 2019, at 8:15 p.m., at Canyon Ridge High School Boardroom #301 located at 300 North College Road, Twin Falls, Twin Falls County, Idaho. Chairman Bernie Jansen conducted the meeting. Trustees Bryan Matsuoka, Mary Barron, Jayson Lloyd, and Paul McClintock along with Superintendent, Brady Dickinson, Associate Superintendent, Bill Brulotte; Clerk of the Board, Michelle Lucas; and Director of Human Resources, Shannon Swafford were in attendance.

With no further business at hand, Trustee McClintock moved that the Board retire into executive session after a five-minute break pursuant to Idaho Code 74-206(1) subsection (b); (b) consider personnel issue: to consider certified employee for probation. Vice Chairman Matsuoka seconded the motion. Chairman Jansen asked the Clerk, Michelle Lucas to poll the board. Roll call vote was as follows: Chairman Bernie Jansen – Yes; Vice Chairman Bryan Matsuoka – Yes; Trustee Mary Barron – Yes; Trustee McClintock – Yes. Motion carried with  $\frac{3}{4}$  majority. The Board convened into executive session at 8:15 p.m.

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XIII. Trustee McClintock moved to adjourn. Trustee Barron seconded the motion. Motion carried. The time was 8:23 p.m.



Chairman Bernie Jansen

ATTEST:



Clerk, Michelle Lucas