

## TWIN FALLS PUBLIC SCHOOLS

**School District No. 411**

201 MAIN AVENUE WEST

TWIN FALLS, IDAHO

83301

(208) 733-6900

January 13, 2020

7:00 p.m.

- I. Call to Order - The Board of Trustees of School District No. 411, Twin Falls County, State of Idaho, met in its regular monthly meeting at Canyon Ridge High School boardroom #301 located at 300 North College Road, Twin Falls, Idaho, at the hour of 7:00 p.m., on Monday, January 13, 2020. The following trustees were present: Chairman Bryan Matsuoka; Vice Chairman Paul McClintock; Trustees, Heidi Casdorph, Jonathan Lord, and Jayson Lloyd. There were also present Superintendent of Schools, Brady D. Dickinson; Board Clerk, Michelle Lucas; Associate Superintendent, Bill Brulotte; as well as directors, interested patrons, employees, and the news media.
- II. Pledge of Allegiance - The Board of Trustees stood and recited the Pledge of Allegiance.
- III. Procedural Matters Action Items:
  1. Approval of Agenda (Additions and Deletions) – Vice-Chairman Bryan Matsuoka asked if there were any additions or deletions to the agenda. There were none. Trustee McClintock moved to approve the agenda. Trustee Lloyd seconded the motion. The motion passed unanimously.
  2. Clerk of the Board, Michelle Lucas swore in both reelected and newly elected trustees, Paul McClintock, Heidi Casdorph, and Jonathan Lord.
  3. Vice Chairman Matsuoka asked for nominations for the office of chairman of the board for Twin Falls School District #411. Trustee Lloyd moved to nominate Bryan Matsuoka as chairman of the board. Trustee Casdorph seconded the motion. Trustee Lloyd moved to close the nominations for chairman. Trustee Lord seconded the motion. Motion passed unanimously. Now, Chairman Matsuoka moved to nominate Paul McClintock as vice chairman of the board. Trustee Lloyd seconded the motion. Trustee Lloyd moved to close the nominations for vice chairman. Trustee Lord seconded the motion. Motion passed unanimously. Bryan Matsuoka is now chairman of the board and Paul McClintock is now vice chairman of the Twin Falls School District #411.
  4. Vice Chairman, McClintock moved to appoint Michelle Lucas as Clerk of the Board, Bob Seaman as Treasurer of the Board, and Naomi Briggs and Sheila Rinehart as Assistant

Treasurers of the Board. The motion was seconded by Trustee Lloyd. Motion passed unanimously.

5. Vice Chairman McClintock moved to approve the meeting schedule submitted for January 2020 – January 2021 board meetings as presented. The board will meet on the second Monday and the fourth Wednesday at 7:00 p.m. with the exception of the second meetings of the months of May, June, August, November, and December. The first meeting of each month will serve as the board's business meeting and the second meetings of the month will serve as board building reports or board work-sessions. Business meetings will be held at Canyon Ridge High School boardroom #301 located at 300 North College Road unless posted otherwise. The second meeting of the month for the months of February through May will be at different schools as listed on the public notice. The motion was seconded by Trustee Lloyd. Motion passed unanimously.
  6. Vice Chairman McClintock moved to set the agenda and notice posting locations, as we have been, on the Website and at the administration office. Trustee Casdorff seconded the motion, Motion passed unanimously.
  7. Vice Chairman McClintock moved to set the signatories for Twin Falls School District #411 when not covered by a specific policy as Board Chair, Superintendent, Associate Superintendent or Superintendents Designee. Trustee Lloyd seconded the motion. Motion passed unanimously.
- IV. Unscheduled Delegations (Audience to Address the Board) – Chairman Matsuoka asked if there was anyone wishing to address the Board. There was no one.
- V. Consent Calendar – Vice Chairman McClintock moved to approve the consent calendar which included: minutes from the December 9, 2019 and December 17, 2019 meetings; board and building financial reports; accounts payable and payroll; certified retirement for Kevin Howard; new classified personnel: Marsha Moore, Maria Pereira, Melody Irish, Merrill Morrison, Ranie Evans, Michala Wonders, and Jamie Caudle; in-district transfers for Megan Stephens and Kristin Bassler; classified retirement from Roy Graybill; classified resignations from Cameron Kriger, Blanca Vela, Emilie Moore, Tiffany Zarr for 2019-2020 school year and Samantha Victorine for 2020-2021 school year; extra-curricular employees: Mark Schaal, Joshua Anderson, and John Nelson; and extra-curricular resignations from Cheyenne Erickson and Kassidy Hansen for 2019-2020 school year and Kiersten Williams, Staci Browning, and Eric Bauman for the 2020-2021 school year. The motion was seconded by Trustee Lloyd. Motion passed unanimously.
- VI. Superintendent's Report
- A. Superintendent Dickinson announced the certified employee of the month from Perrine Elementary School for the month of January as Caitlyn Amodeo, 4th grade teacher and from Rock Creek Elementary, Tiffany Corn, 4<sup>th</sup> grade teacher.

- B. Superintendent Dickinson announced the classified employee of the month from Perrine Elementary School as Gary Radmall, security aid and from Rock Creek Elementary, Marilu Brewster, secretary. Superintendent Dickinson read a brief resume' and presented each Ms. Amodeo, Ms. Corn, Mr. Radmall, and Ms. Brewster with a gift, plaque, and gift certificates for either Prasai's and Gerties. Ms. Amodeo, Ms. Corn, Mr. Radmall, and Ms. Brewster thanked the board for the honor.

VII. Instruction A. Information Items:

1. Superintendent Dickinson introduced, as a first reading, the draft 2020-2021 school district calendar. He recapped for the Board that recommendations come from the calendar committee, which spent a lot of time on the calendar. Two items that drive the schedule is having semester end at Christmas break and parents and staff requesting Christmas break be a full two weeks. This pattern of an early start date will continue for two more years before the calendar naturally moves back to a later date. The same Monday, however a later date. The Board approves the district calendar with the understanding that changes may arise from the negotiations process.
2. Director of Operations, Ryan Bowman and Director of Public Relations, Eva Craner shared the purpose of the Elementary Attendance Zone committee to possibly adjust the elementary schools boundaries. The committee is made up of at least two parents from the boundaries of each elementary school. Michelle Bartlome and Josh Palmer will be co-community facilitators for these meetings. Some elementary schools are at or near capacity. This process is one Ada County uses practically yearly. Mr. Bowman shared the timeline for meetings, with the first meeting tomorrow. Meetings will run through February 25, 2020 with a proposal to go to the Board March 9, 2020 and return with any changes to the April 13, 2020 board meeting for a second reading. These meetings will be posted if board members would like to attend.

VII. Instruction B. Action Items: None

VIII. Budget & Finance A. Information Items:

1. Director of Fiscal Affairs, Bob Seaman shared an outline of financial timelines so new trustees are area of some deadlines with the annual budget, audit, and annual budget hearing. Mr. Seaman commented that part of the process is to compress our 31,000 accounts down for the report to the state. The biggest remittances from the state are in January and July each year.
2. Child Nutrition Program food bids for the 2<sup>nd</sup> half of the year were shared. The last five years bid amounts were shared for comparison. The total bid is for \$324,467.25. The Board discussed the increase and asked to have Child Nutrition Supervisor, Lori Rieth come to the February board meeting to address the increase from last year. Superintendent Dickinson recommends approval.

3. Director of Operations, Ryan Bowman and the project team made up of Ken Fisher with Paradigm, Brian Coleman with Hummel Architects, and Jason Derricott with Starr Corporation shared the districts ten year plant facilities plan update/capital improvement plan. This plan focuses on priorities of security at schools with entry vestibules, mechanical system upgrades and/or replacements, and furniture upgrade and/or replacement. The project team evaluated individual school needs to determine the timeline shared. Remaining vestibules to be built are for Canyon Ridge High School, O'Leary Middle School, and Robert Stuart Middle School. Robert Stuart Middle School will be the most expensive and Mr. Bowman is hopeful to have it completed in 2021.

VIII. Budget & Finance B. Action Items:

1. After a brief discussion, Vice Chairman Matsuoka moved to approve the 2<sup>nd</sup> half school lunch bids in the amounts recommended by the Child Nutrition Supervisor, Lori Reith. Vice Chairman McClintock moved to approve the child nutrition bids in the amounts of: Shamrock Foods (FSA) \$1,965.10; Nicholas & Company, Inc. \$919.20; Sysco Idaho \$9,244.70; US Foods \$2,383.75; Gem State Paper \$3,141.00 and Shamrock Foods (FSA) weekly 2<sup>nd</sup> ½ \$306,813.50 for a total of \$324,467.25. Trustee Lloyd seconded the motion. Motion passed unanimously.

IX. Personnel A. Information Items:

1. Director of Human Resources, Shannon Swafford presented a job description for Secondary District Department Head (grades 6-12) and Secondary Building Department Head (grades 6-12). These are stipend positions outlined in the collective bargaining agreement. These will return next month for a 2<sup>nd</sup> reading.

IX. Personnel B. Action Items: None

X. Board Goals A. Information Items:

1. The Board finalized the agenda for the January 22<sup>nd</sup> board work session.
2. Twin Falls School Board of Trustees read through and signed their Code of Ethics.

X. Board Goals B. Action Items:

1. The Board reviewed the district committee list for Board of Trustees and decided which trustee would take each committee. Vice Chairman McClintock moved to approve the board committee representatives as amended. Trustee Lord seconded the motion. Motion passed unanimously.

XI. Future Agenda Items:

1. The next board meeting is scheduled for January 22, 2020.
2. The next regular board meeting is scheduled for February 10, 2020

3. Idaho School Board Association Legislative Day on the Hill is scheduled for February 17<sup>th</sup> and 18<sup>th</sup>, 2020 in Boise. Chairman Matsuoka and Trustee Lord have decided to attend.

## XII. Executive Session

Since there was no other business to come before the Board in open session, Vice Chairman McClintock moved that the Board retire into executive session after a five minute break as per Idaho Code 74-206(1) subsection (b) to consider student discipline; to consider personnel issues – administrative leave and superintendent evaluation and (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code. Trustee Casdorff seconded the motion. Chairman Matsuoka asked Board Clerk, Michelle Lucas to poll the board. Roll call vote is as follows:

Chairman Bryan Matsuoka – Yes

Vice Chairman Paul McClintock – Yes

Trustee Jayson Lloyd – Yes

Trustee Heidi Casdorff – Yes

Trustee Jonathan Lord – Yes

Motion carried. The Board convened into executive session at 8:44 p.m.

With the door open, Vice Chairman McClintock moved to go out of executive session. Trustee Lloyd seconded the motion. Motion passed unanimously. The Board opened to the public at 9:09 p.m.

Administrative leave were discussed from 8:44 p.m. to 8:48 p.m. Trustee McClintock moved to approve a recommendation from administration to remove employee “A” from administrative leave. Trustee Barron seconded the motion and the motion passed unanimously. Student discipline was discussed from 8:48 p.m. to 8:54 p.m. Vice Chairman McClintock moved to uphold the hearing officer’s recommendation to expel three (3) students from the Twin Falls School District #411; one for “Time Served”, and two for an indefinite period and that these students be expelled from school as defined in Idaho Code 33-205 and that these students be placed under the purview of the Juvenile Correction Act, Idaho Code 20-510 and 20-511. Trustee Casdorff seconded the motion and motion passed unanimously. Superintendent evaluation was discussed from 8:54 p.m. to 9:09 p.m.

Vice Chairman McClintock moved to adjourn the meeting. Trustee Lloyd seconded the motion and the motion passed unanimously. Meeting adjourned at 9:10 p.m.

ATTEST:

  
Clerk, Michelle Lucas

  
Chairman, Bryan Matsuoka



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January 13, 2020

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Since there was no other business to come before the Board in open session, Vice Chairman McClintock moved that the Board retire into executive session after a five minute break as per Idaho Code 74-206(1) subsection (b) to consider student discipline; to consider personnel issues – administrative leave and superintendent evaluation and (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code. Trustee Casdorph seconded the motion. Chairman Matsuoka asked Board Clerk, Michelle Lucas to poll the board. Roll call vote is as follows:

Chairman Bryan Matsuoka – Yes; Vice Chairman Paul McClintock – Yes; Trustee Jayson Lloyd – Yes; Trustee Heidi Casdorph – Yes; Trustee Jonathan Lord – Yes. Motion carried. The Board convened into executive session at 8:44 p.m. With the door open, Vice Chairman McClintock moved to go out of executive session. Trustee Lloyd seconded the motion. Motion passed unanimously. The Board opened to the public at 9:09 p.m.

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Vice Chairman McClintock moved to adjourn the meeting. Trustee Lloyd seconded the motion and the motion passed unanimously. Meeting adjourned at 9:10 p.m.

ATTEST:



Chairman, Bryan Matsuoka



Clerk, Michelle Lucas