

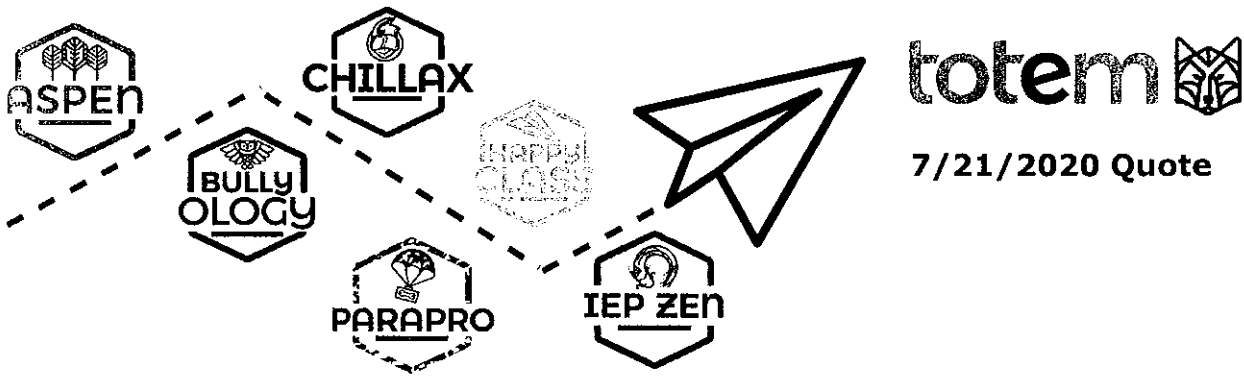
## Contracts - Private Service Providers (PSP)/Consultants/Other

### EXECUTIVE SUMMARY

#### Submitted for Board Information

Dates of Service	Vendor	Amount
8/11/20	Totem PD (Online professional learning)	\$2,195.00
20/21 yr.	eLuma Therapy (online speech therapy)	\$48,785.84
20/21 yr.	A Caring Hand Home Health Care	\$19.00 to \$50.00/hr.
20/21 yr.	Primary Therapy Source (Physical & Occupational ServicesP	\$70.00/hr.
20/21 yr.	CSA Consulting (Medicaid Admin. Services)	6% of medicaid reimbursements 1st yr. & 5% remaining yrs.
20/21 yr.	Achieve 3000 (Literacy for High Schools)	\$48,715.00
20/21 yr.	Education Northwest (Literacy trainings for teachers)	\$179,623.00
20/21 yr.	Seesaw (Elem. schools subscription)	\$21,780.00

NOTE: Per Board Policy 5725: *“The District encourages the use of private service providers and professional consultants as resource individuals when such consultative services will be helpful in the improvement of the educational program of the District. The District, through the Superintendent as its designee, may enter into contracts with private service providers and/or consultants to provide necessary services to students.” In no event shall such agreement exceed twelve (12) calendar months.”*



**Kindel,**

Thank you for your interest in partnering with Totem PD to provide resources in behavior management, student wellness, and special education.

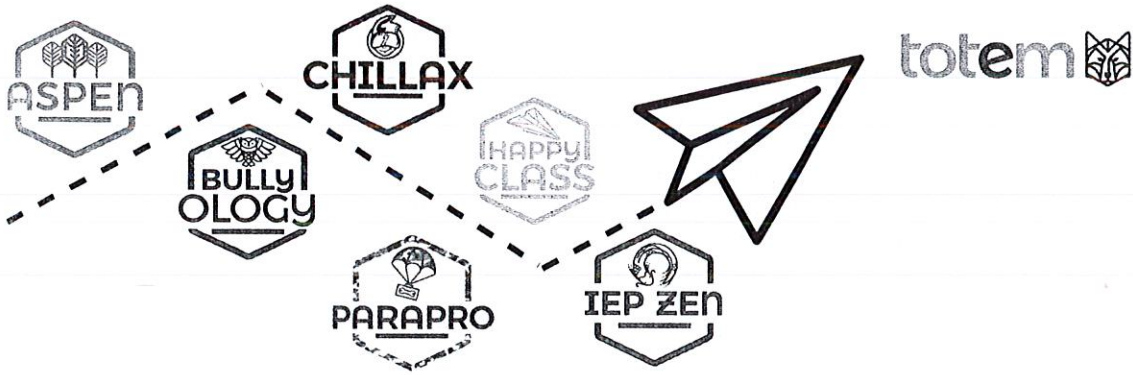
We believe every child deserves to be happy, so we work with systems (like yours) to make it happen. Below is an outline of the contracted services we aim to provide. Do not hesitate to contact me directly with any questions/concerns. Thanks again for this opportunity.

Based on our email correspondence, I am quoting prices for the online subscription (unlimited users) for the cooperative and the one-time Train-the-Trainer fee (to be conducted via two zoom sessions).

Full-Day Professional Learning (Parapro)	\$2195
8/11/2020	

If you have any other questions or concerns, do not hesitate to contact your Totem PD partner, Ben Springer at [ben@totempd.com](mailto:ben@totempd.com) or call at 801-706-8861.

Thank you.



**Quote on Total Cost of Totem PD Services:**

**\$2195**

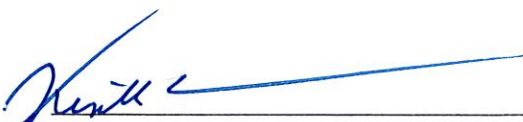
(This is a quote only--no need to sign until quote is agreed upon.)

Ben Springer  
President, Totem PD

By signing below, both parties agree to fulfill the contents therein.

\_\_\_\_\_  
Ben Springer  
Totem PD

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Authorized Representative

  
\_\_\_\_\_  
Date

## Live, Online Therapy is Making a Big Difference

### Services Guarantee

We believe in building partnerships because a win for you, for the students, for the clinicians, and for eLuma creates more commitment and better student outcomes. At eLuma our commitment to excellence in process and software has enabled us to fill all job openings we contract to fill. This means your students get reliable and consistent services. And in a majority of cases we are able to get services up and running in less than 4 weeks. For this reason we guarantee that eLuma will be ready to start services in no more than 6 weeks from the date this Quote/ESA is signed or the first day of the School Year, whichever comes last. Otherwise, we'll give your money back (see ESA Exhibit A, Section 19 for details).

### Opportunity

As a school administrator, you know firsthand that partnering with a dependable provider makes a world of difference. We truly care about making a difference for you, for the district, and especially for the students. Dependable tools for monitoring, transparency, and accountability bring you the greatest peace of mind. eLuma's track record fulfilling 100% of the job opens we contract to fill is only one piece of the puzzle that will create more value for your district. Many students with special education needs experience great challenges academically, mentally, and socially. With the rising number of students needing services under the Individuals with Disabilities Education Act (IDEA), there is a higher demand for therapy services, Individualized Education Program (IEP) support staff, and specialized personnel. We have to think differently if we're going to meet every child's needs. Blending online and onsite therapy can tremendously increase the quality of therapy in your special education program - even to the tune of increasing productivity by 10-15%, connecting your students with specialized and credentialed therapists, and staffing with great precision.

### What schools are saying...

1. "eLuma is awesome to work with as they leave us worry-free, and we know that all will be taken care of. Communication in a virtual world is key, and they have this mastered." Shelley, Director of Special Education
2. "My speech and OT teachers are great and they help me every week and they are so nice, kind and funny. I don't feel dumb or wrong with them. I am getting better at speech and am gaining better use of my hands!" Student
3. "I love eLuma!" Karen, Director of Special Education

### Facts

- 40+ years of research supporting online therapy
- Approval from all the major national therapy associations, including ATA, ASHA, APA, AOTA, APTA
- Three-fourths of U.S. consumers say they would use telemedicine services (source: <http://www.healthdatamanagement.com/news/telemedicine-38701-1.html>)
- 47% of school-based therapists responded that job openings were more numerous than job seekers (source: <http://www.asha.org/uploadedFiles/2014-SLP-Supply-Demand.pdf>)
- More than 7 million children are served under the Individuals with Disabilities Act every year (source: [http://nces.ed.gov/programs/digest/d13/tables/dt13\\_204.70.asp](http://nces.ed.gov/programs/digest/d13/tables/dt13_204.70.asp))

### eLuma Solutions

- Effective online therapy services for Speech Therapy, Occupational Therapy, Mental Health Services, and Physical Therapy (select states)
- Thousands of sessions every month
- Thousands of games and resources for fun and engaging sessions
- Group and individual therapy
- Assessment, IEP management, progress reporting, meeting attendance, scheduling
- eLuma has experience with hundreds of successful implementations
- Software solutions for school staff
- Value added services to make teletherapy an easy-to-manage district program

### School Savings

- Many districts report thousands in savings

- No Travel
- No employee benefits, worker's comp, insurance
- More scheduling flexibility
- No recruiting and retention costs
- Advertising savings
- Little to no material or professional training costs
- Peace of mind

**General Information**

Created Date	7/20/2020	Contract	00000923
Expiration Date	8/12/2020	Contract Start Date	8/3/2020
Quote Name	Twin Falls 38 Speech Students 2020-2021	Contract End Date	6/30/2021
Quote Number	00000953	Model	Per Student

**Contact Information**

Prepared By	Chad Gundry	Contact Name	Kindel Mason
Phone	(877) 496-3332		
Email	<a href="mailto:cgundry@elumatherapy.com">cgundry@elumatherapy.com</a>		

Company Address	2801 N. Thanksgiving Way Suite 170 Lehi, UT 84043 US	Bill To Name	Twin Falls District
		Bill To	201 MAIN AVENUE WEST TWIN FALLS, Idaho 83301 USA

**Order Details**

Product	Sales Price	Discount	Discounted Price	Quantity	Avg Mins per Week	Grouping Percentage	Total Price
SLP Assessment (Pay Per Use)	\$400.00	25.00%	\$300.00	1.00	1		\$300.00
Speech Therapy Service License	\$2,108.30	39.48%	\$1,275.94	38.00	20	30	\$48,485.84

Subtotal	\$80,515.40
Discount	39.41%
<b>Total Price</b>	<b>\$48,785.84</b>
<b>Grand Total</b>	<b>\$48,785.84</b>

\*Note: This Order Form is good through the Expiration Date listed above, and eLuma reserves the right to change the price and proposal at any time until signed.

**Modified Terms**

The first sentence of the paragraph in Exhibit A section 1. TERM. Term is modified so that "The Term of this Agreement shall commence and continue until the end of the term set forth in the ORDER FORM (hereinafter referred to as the "Term"). **Partner may elect to pay the total minimum fees as listed in the Order Form within thirty (30) days of signing this Agreement, and eLuma will provide a three percent (3%) discount on the minimum fees due.**

## Service Agreement

The Parties agree to the terms found in the eLuma Services Agreement ("ESA"), and this Order Form is incorporated herein by reference as Addendum 1. The ESA is provided in conjunction with this Order Form or upon request. This Order Form and the ESA constitute the entire agreement between eLuma and Partner governing the services and products referenced above (the "Agreement"). To the extent there is any conflict between the Order Form and the ESA, this Order Form shall govern. The signatory below represents that he or she has the authority to bind Partner to the terms of this Agreement. The terms of this Order Form are eLuma confidential information.

ESA Link <https://eluma.secure.force.com/apex/termsPage?id=8004A000000WNdxQAG>

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date first written above.

Pay annually up front and receive a 3% discount. (Recommended)

Monthly subscription paid throughout the contract term.

Pay subscription monthly throughout term beginning with contract start date, regardless of services start date. For example, if there are 12 months in the contract term the Total Price will be divided evenly and paid over 12 months. For more details see Exhibit A Section 2 in the ESA.

**Billing Contact Name** Kindel Mason

**Billing Contact Email** masonki@tfsd.org

**Billing Contact Phone** 2087338456

eLuma, Inc

**Signature:** *JEREMY GLAUSER*

**Email:** jglauser@elumatherapy.com

Partner

**Account Name** Twin Falls District

**Signature:** *Kindel Mason*  
Kindel Mason (Aug 4, 2020 07:53 MDT)

**Email:** masonki@tfsd.org



A Caring hand Home Health Care  
 1051 Eastland Dr. Suite 2, Twin Falls  
 Phone: 208-736-4903  
 Fax: 208-736-4894  
 mary.huntington@vidaseniorresource.com

**Service agreement for CNA/LPN/RN staff- 2020/21 school year**

A Caring Hand Home Health Care hereinafter referred to as "Agency" agrees to provide the following service to Twin Falls School District No. 411 hereinafter referred to as "Client".

The Agency will provide CNA/LPN/RN staff to be available to student for the purpose of providing Personal Care Services to qualifying students with an established care plan written by the Supervising RN. Agency staff will have completed the required criminal history check, and be in good standing with the Idaho State Board of Nursing. The Agency will provide the district with proof of Liability and Workman's Comp Insurance, a current W-9 form. The Agency will also provide current service provider (Nurses) paperwork.

**Fee for Services** -The above service will be provided at a rate of:

T1004	CNA	\$19.00
T1003	LPN	\$30.00
T1002TD	RN	\$50.00 (to include skilled service and training)
G9002	RN Assessment	\$80.00 (Annual Assessment)
T1001	Supervisory RN	\$50.00 (One visit and/or as needed per month)
		\$50.00 per hour for RN to be present at IEP meetings
		Medical Supplies as needed for student as written in care plan (i.e. supplies not provided by parents-wipes absorbent changing pads.)

This is a one School year contract. Fees for service will be in effect from **August 1, 2020** through **June 31, 2021** at which time fees may be renegotiated.

**Termination of Agreement**

The Agency or the Client shall have the right to terminate this agreement at any time by mutual agreement. The Agency must give the Client a minimum of thirty (30) day notice in writing. The Client may terminate the agreement with twenty-four (24) hour notice to the Agency.

The Client will be billed immediately following services rendered by Agency. If the bill for services is in receipt no later than the 15th of each month, payment will be made to A Caring Hand Home Health Care following the meeting and approval of the School Board. All outstanding balances are subject to an 18% annual interest rate.

**A Caring Hand Home Health Care**

**Twin Falls School District**

Administrator Mary Huntington

Administrator Kindell Gross

Date: 7/21/2020

Date: 7/23/2020

Mary Huntington



**TWIN FALLS SCHOOL DISTRICT  
Service Provider Agreement  
For Special Education Related Services**

**PHYSICAL & OCCUPATIONAL SERVICES**

- School Contact Person:** Kindel Mason, Special Service Direction
- Service Provider:** Primary Therapy Source, LLC  
Tax ID# 20-8413998  
254 River Vista Place  
Twin Falls, ID 83301  
Phone: 208-734-7333 Fax: 208-734-8350  
Email: [primarytherapysource2@yahoo.com](mailto:primarytherapysource2@yahoo.com)
- Physical Therapists:** Jan Yingst, MPT, PCS; Teresa Prine, MSPT;  
Jackie Dux, DPT; Trish Howard, DPT; Crystal Guerraro-  
Vega, PTA; David Fowers, PTA; Levi Crane, DPT; Kyle  
Vanden Bosch, DPT; Cecilia Burton-Johnson, DPT, Amanda  
PTA
- Occupational Therapists:** Ivan Hardcastle, OTR/L; Joel Vinson, OTR/L; Mandy  
Lee, OTR/L; Terry Darrington, OTR/L; Jennifer  
Claire, COTA; Jessica Martin, COTA; Kristen Magalogo,  
OTR/L; Mark Driggs, OTR/L; Erika Cazeau, COTA; Ashley  
Love, COTA; Nette Miller, OTR/L; Taylor Staudenmaier,  
OTR/L; Rachel Morse, OTR/L
- Proof of Liability Insurance:** Healthcare Providers Service Organization  
Purchasing Group Policy # 0265758932

THIS AGREEMENT, entered into this date, July 21, 2020, by and between Primary Therapy Source, LLC, hereinafter the "Service Provider" and TWIN FALLS SCHOOL DISTRICT.

The Service Provider desires to provide and TWIN FALLS SCHOOL DISTRICT desires to purchase physical and occupational therapy services for special education students.



Therefore, for and in consideration of the mutual covenants and agreements herein the parties agree as follows:

1. **Term:** This Agreement shall commence on July 21, 2020 and shall continue until terminated. Either party may terminate this Agreement by giving thirty (30) days written notice to the other.
2. **Service Provider Responsibilities:** Provide Physical and Occupational Therapy services for students in the Twin Falls School District as a result of referrals from the district, which occur during school hours. The Service Provider shall conduct Physical Therapy and Occupational Therapy evaluations, provide written reports and recommendations, provide physical and occupational therapy interventions, provide periodic progress reports, attend and participate in meetings as requested and consultation sessions and screenings according to individual student needs. Therapists will also be responsible for providing the required online documentation of services for Medicaid billing compliance according to the state law and school regulations.
3. **District Responsibilities:** The Special Services Coordinator or the Special Education Teacher will maintain correspondence, such as invitations to the appropriate meetings (IEP, MDT, CST and annual reviews) and provide verification of parent consent to evaluate students. Special Education Personnel will help arrange for space, any necessary forms, and keep PT and OT information in Special Education Student files. Also, school agrees to maintain HIPAA and FERPA requirements.
4. **Payment for Services:** The Service Provider will be compensated for the services provided at the rate of \$70.00 per hour. Time traveled among schools in the school district is also billed at the contract rate. A monthly billing will be submitted to Twin Falls School District stating the dates of service and students served.
5. **Relationship of the Parties:** This Agreement shall not be construed to create a partnership relationship or the relationship of employer/employee. It is understood the Service Provider is an independent contractor performing and providing services under contract. Accordingly, the Service Provider shall be responsible for all employment taxes, worker's compensation, professional liability insurance and other costs related to self-employment.
6. **Non Solicitation:** Twin Falls School District agrees not to solicit employment from therapists who are employed by Primary Therapy Source, LLC.

For the District:

Kindle Mason  
Signature

Special Services Director 7/23/2020  
Title or Position Date

Service Provider:

Josh Howard DPT  
Primary Therapy Source, LLC  
Signature: Jan Yingst, MPT, PCS  
Or Trish Howard, DPT, GTS, CCVT  
Physical Therapist/ LLC Managing Member  
co-owner 07/21/20  
Title or Position Date

**GUARANTEED SCHOOL-BASED COMPLIANCE  
MEDICAID ADMINISTRATION AGREEMENT –  
ISDC Partnership Rate**

This Agreement is made by and between Compliance Services Association, Inc., an Idaho General Corporation, located at 6003 W Overland Rd, Suite 201, Boise, ID 83709, hereinafter referred to as CSA, and the Twin Falls School District #411, located at 201 Main Ave W., Twin Falls, ID, hereinafter referred to as the SCHOOL DISTRICT.

WHEREAS, CSA is an Idaho corporation organized to provide COMPLIANT MEDICAID administration to Idaho schools, and has developed a complete COMPLIANT MEDICAID administration program which provides Idaho school districts with training, administrative, consultative, statistical, audit services, and a guarantee of compliance;

WHEREAS, the SCHOOL DISTRICT wishes to obtain, and CSA wishes to furnish these COMPLIANT MEDICAID administration services;

NOW THEREFORE, in consideration of the premises and the mutual promises and undertakings of the parties hereinafter set forth, the parties hereby agree as follows:

1. The term of the Agreement shall be from **July 20, 2020 to June 30, 2021**, provided that the agreement shall be automatically renewed for successive oneyear terms, unless terminated in writing by either party 45 days before July 1 of the then current term of the agreement, or as provided in Section 9 of this agreement.
2. CSA will provide COMPLIANT MEDICAID administration services as outlined in the SUMMARY OF MEDICAID ADMINISTRATION SERVICES (Attachment A) document attached.
3. The SCHOOL DISTRICT agrees to perform the COMPLIANT MEDICAID administration services as outlined in the SUMMARY OF MEDICAID ADMINISTRATION SERVICES (Attachment B) document attached.

**GUARANTEED SCHOOL-BASED COMPLIANCE  
MEDICAID ADMINISTRATION AGREEMENT –**

**ISDC Partnership Rate**

4. As consideration for the provision of said services, the SCHOOL DISTRICT shall pay CSA an administration fee of 6% for all MEDICAID reimbursements received either by direct deposit, checks, or when payment is made available to the SCHOOL DISTRICT by the Idaho Department of Health & Welfare.
- a) The administrative fee is payable upon receipt of each invoice which will accompany the fully reconciled remittance report.
- b) The guarantee is reflected in a service level agreement and will include (Attachment A – Attachment B);
- Idaho DHW School-Based Services Medicaid Program compliance.
  - IEP monitoring for guaranteed NO Additional audit penalties paid from SCHOOL DISTRICT funds for SBS Medicaid billing audits. CSA will credit all audit findings, administration fees, and civil monetary penalties associated with any recouped amounts. No guarantee for IDEA compliance.
  - iTrackIEP software **Provided at no extra cost.** (Must "Opt IN")
  - iTrackLOGS software for online billing sessions **Provided at no extra cost.** (Must "Opt IN") • iTrackPAPER software for "in house" Medicaid Billing Submissions. **Provided at no extra cost.** (Must "Opt IN")
  - Physician referral. **Provided at no extra cost.** (Must "Opt IN")

GUARANTEE WILL NOT INCLUDE:

- Monitoring of IDEA qualifying documentation, services provided, or documentation of services provided in schools. GUARANTEE WILL INCLUDE:
- Monitoring of; hiring, qualifications and/or Medicaid exclusion list, of providers of services in schools.
- Monitoring of; Student qualifications and assessments/evaluations.
- Monitoring of student absent and "no school" days through an SIS integration.

Added Value Services provided in this agreement;(Check one box, each line)

**GUARANTEED SCHOOL-BASED COMPLIANCE  
MEDICAID ADMINISTRATION AGREEMENT –**

**ISDC Partnership Rate**

	"Opt IN"	"Opt OUT"
Obtaining Signed Physician referrals (Attachment C)	X	<input type="checkbox"/>
Use of iTrackIEP – online IEP software (Attachment D)	<input type="checkbox"/>	<input type="checkbox"/>
Use of iTrackLOGS – online data tracking module	X	<input type="checkbox"/>
Use of iTrackPaper – School in-house billing module	<input type="checkbox"/>	<input type="checkbox"/>

- c) The Administrative Fee is as follows: **6% for the first year of service, 5% for the following year(s).**
5. The parties herein covenant and agree to review the **Idaho Medicaid Provider Handbook, Rehabilitative and Health Related Service** and both parties herein covenant and agree to abide by the terms contained therein and subsequent orders and or directions as the Idaho Department of Health and Welfare shall provide in reference to the Idaho Medicaid Provider Handbook. Both parties herein acknowledge that they have a current copy of the above referenced handbook in their possession.
  6. Both parties herein acknowledge and agree that the information as submitted by CSA to the Idaho Department of Health and Welfare is information provided to CSA from the SCHOOL DISTRICT through the IEP's and physician referrals. Any errors or omissions for services or billing documentation of those services provided in schools, whether or not reflected on the IEP or physician referral, may result in overpayment or underpayment, therein may affect and cause Medicaid adjustments. SCHOOL DISTRICT acknowledges that the accuracy of any Medicaid billings submitted by CSA are dependent on the accuracy of information provided to CSA by SCHOOL DISTRICT. CSA does not and will not guarantee errors or omissions for providing documented services or the billing documentation of those services. For services provided, documentation of those services and IDEA compliance, SCHOOL DISTRICT releases and holds harmless CSA, its officers and agents, from any and all liability to the Idaho Department of Health and Welfare, Medicaid or any other governmental or private person or entity for any overpayments, adjustments, demands for repayment, interest, penalties of other claims of any sort related to any services provided by CSA, including without limitation any Medicaid billings submitted by CSA or SCHOOL DISTRICT.

**GUARANTEED SCHOOL-BASED COMPLIANCE  
MEDICAID ADMINISTRATION AGREEMENT –**

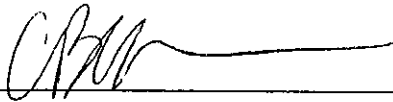
**ISDC Partnership Rate**

7. The SCHOOL DISTRICT herein acknowledges and agrees that CSA is providing a service to the SCHOOL DISTRICT that is specialized and that in the implementation of this service CSA has trained SCHOOL DISTRICT agents and has provided SCHOOL DISTRICT agents with proprietary knowledge and information that said agents would not otherwise obtain. Therefore, SCHOOL DISTRICT herein acknowledges and agrees that during the term of this agreement the SCHOOL DISTRICT or its agents will not use, consult with, hire, retain, or otherwise cause any agent of SCHOOL DISTRICT, be it a SCHOOL DISTRICT employee, agent or independent contractor, or any other person or entity, to submit Medicaid billings or otherwise compete with the services as provided by CSA to SCHOOL DISTRICT and SCHOOL DISTRICT will not independently submit claims to Medicaid or cause an agent or any other person or entity to submit such claims, and shall not circumvent CSA in any other fashion, directly or indirectly. SCHOOL DISTRICT further agrees that it will not disclose any proprietary or other information provided to it by CSA to any other person or entity, will only allow such use of such information by its agents as necessary to perform the terms of this agreement, and will return all copies of any such information to CSA at the termination of this agreement. SCHOOL DISTRICT agrees that in the case of any attempt to terminate this agreement before the end of the term, or any submission of any Medicaid billing(s) performed by SCHOOL DISTRICT or any other person or entity on its behalf, SCHOOL DISTRICT shall account for all such submissions and shall owe CSA the above-stated (Section 4(c)) administrative fee for all such submissions. SCHOOL DISTRICT also acknowledges and agrees not to disclose specialized information and knowledge learned through CSA, to other school districts or their agents, or any other person or entity, via written or verbal communications. Such disclosure is a material breach of this agreement.
8. SCHOOL DISTRICT, by executing this agreement, warrants that the person signing this agreement has the authority to do so, so as to bind SCHOOL DISTRICT to its terms, and that all necessary meetings, approvals, authorizations, votes and other matters necessary to make this a valid and enforceable agreement binding SCHOOL DISTRICT have been completed, finalized and performed.
9. This agreement represents the entire agreement of the parties and can be modified only by a writing signed by both parties. No prior verbal promises or agreements not contained herein are valid. This agreement shall be interpreted and enforced under the laws of the State of Idaho. In the event of litigation arising out of an alleged breach of this agreement, the prevailing party shall be entitled to costs and attorney fees incurred.

**GUARANTEED SCHOOL-BASED COMPLIANCE  
MEDICAID ADMINISTRATION AGREEMENT –  
ISDC Partnership Rate**

IN WITNESS THEREOF, the parties have signed this Agreement.

CSA: Compliance Services Association, Inc.

By: 

Date: 7/21/2020

Celeste Blackburn, SBS Program Director

SCHOOL DISTRICT: Twin Falls School District #411

By: 

Date: 7/20/2020

Print: Kindel Mason, Twin Falls School District Director of Support Services  
(Duly Authorized Agent)

# GUARANTEED SCHOOL-BASED COMPLIANCE MEDICAID ADMINISTRATION AGREEMENT – ISDC Partnership Rate

## Attachment A Summary of Guaranteed school-based compliance Medicaid Administrative Services

As the guaranteeing consulting and billing agent CSA agrees to adhere to all rules and regulations that govern the submitting of claims under the Rules and Regulations that govern the school-based *Rehabilitative and Health Related Services Program*.

**Below is a list of services and responsibilities that CSA agrees to deliver:**

- Guaranteed School-based services Medicaid compliance, administrative, consulting, audit services, to the SCHOOL DISTRICT. Guarantee based on information documented on the IEP and Physician referral. CSA will credit all additional audit findings and penalties resulting in SBS Medicaid billing audits. Guarantee not included for IDEA compliance.
- State and federal Medicaid information, liaisons, and updates: Timely and accurate information regarding the rules and regulations associated with the *Rehabilitative and Health Related Services Program*
- Assistance with research and eventual identification of the SCHOOL DISTRICT Medicaid eligible population
- Reasonable efforts in securing physician's referrals (Attachment C)
- Upon request, on-site and web training and instruction for Administrators, healthrelated professionals, paraprofessionals, and aides
- Guaranteed, Accurate, dependable, and confidential Billing Process. Tracking and Reconciliation of all submitted claims
- Access to online service delivery software and Administrative reporting tools
- Customized reports showing the status of all Medicaid transactions and reimbursements
- Data warehousing and digital archival of School District billing information, submitted claims, service records, adjustment details, and audit information
- Assistance in Audit Readiness preparation and facilitation to ensure proper procedure and compliance; Interface with the Department of Health and Welfare as appropriate for audit findings

# GUARANTEED SCHOOL-BASED COMPLIANCE MEDICAID ADMINISTRATION AGREEMENT –

## ISDC Partnership Rate

### Attachment B

#### School District Responsibilities

As the Provider of Record, the SCHOOL DISTRICT agrees to provide information to CSA that adheres to all Rules and Regulations that govern the **School-based Rehabilitative and Health Related Services Program**. Below is a list of services and responsibilities that the SCHOOL DISTRICT agrees to perform:

**The SCHOOL DISTRICT is responsible for the following:**

- Insure that; One time Parental consents are signed, Primary Care physician notifications requirements are met, students qualify for services listed on the IEP, all services listed on the IEP and Physician referrals are performed and documented by qualified personnel, that all services and documentation is in accordance with IDEA, and that the compliant billing documentation is accurate with the documented services listed on the IEP and Physician referrals.
- Insure that qualified personnel complete and submit timely and accurate; IEP cover page and service page, amendments, service delivery logs (records) that meet Medicaid requirements for documenting service delivery and for which the SCHOOL DISTRICT is seeking reimbursement and to submit such records to CSA via paper claims or web-based software provided by CSA, so that CSA may provide timely and accurate Medicaid claims and reporting for the district.
- Insure that certifications and licensures of all practitioners are accurate and up-to-date. Insure that all practitioners submitting claims are not disqualified to do so by the Department of Health & Welfare or the Center for Medicare and Medicaid Services (CMS). Maintain necessary paperwork related to certifications, licensures, etc. of all qualified staff including contracted services for whose services the SCHOOL DISTRICT is seeking reimbursement
- Maintain all Individual Education Programs (IEPs) according to *Rehabilitative and Health Related Services* program guidelines for all services for which the SCHOOL DISTRICT is seeking Medicaid reimbursement. Provide CSA with the IEP cover page and service page and amendments.
- Maintain on file and provide CSA with copies of all recommendations or referrals from a physician or other practitioner of the healing arts for services for which the SCHOOL DISTRICT is seeking reimbursement.



**GUARANTEED SCHOOL-BASED COMPLIANCE  
MEDICAID ADMINISTRATION AGREEMENT –  
ISDC Partnership Rate**

**Attachment C**

**Physicians Referral**

In the event that the SCHOOL DISTRICT does "Opt IN" to have CSA provide assistance in obtaining physician referrals as part of the contractual arrangement the following applies:

- CSA will monitor physician referrals for all students for which the SCHOOL DISTRICT is submitting Medicaid claims. No claims will be submitted without insuring that a timely referral has been obtained by the SCHOOL DISTRICT for the services identified in the student's IEP. CSA will coordinate the referral process with the SCHOOL DISTRICT and make reasonable efforts to obtain a referral on behalf of the SCHOOL DISTRICT.
- When CSA has exhausted reasonable means, CSA will notify the SCHOOL DISTRICT of the names of the students for whom a referral was not obtained along with the reason why.
- CSA will maintain and archive referrals from a physician or other practitioner of the healing arts for services for which the SCHOOL DISTRICT seeks reimbursement.

**Attachment D**

**iTrackIEP Software Solution**

- No cost to SCHOOL DISTRICT. Free data storage, Free updates, Free training, Free form creation and upgrades.
- CSA, Inc. utilizes "proprietary software" and its accompanying database system for processing, storing, and retrieving all Medicaid Billing Records. This system has been optimized for the Idaho Medicaid school-based services program, including data collection and electronic transmission requirements, and provides accurate billing services to participating Idaho School Districts.

**GUARANTEED SCHOOL-BASED COMPLIANCE  
MEDICAID ADMINISTRATION AGREEMENT –  
ISDC Partnership Rate**

# Achieve3000®

Quote ID: Q-37029  
Contract Period: 08/01/2020 - 05/31/2021

Quote Date: 02/12/2020  
Valid Until: 08/31/2020

## Client Information

Account Name	
Twin Falls School District 411	
Address	Client
201 Main Ave Twin Falls, ID 83301-6197 Phone: 208-733-6900	L.T. Erickson Email: <a href="mailto:ericksonle@tfsd.org">ericksonle@tfsd.org</a> Phone: (208) 733-6900

Achieve3000 is pleased to continue partnering with you to accelerate your students' literacy growth throughout the school year. Your custom quote includes the solutions listed below. You can explore all of Achieve3000's research-based solutions by visiting [www.achieve3000.com](http://www.achieve3000.com).

Participating Schools	Total Licenses Purchased	
	Program	2021
Magic Valley High School	Literacy	200
Twin Falls Special Programs	Literacy	125
Twin Falls Senior High School	Literacy	375
Canyon Ridge High School	Literacy	500

Product	Cost	Qty	Total
Achieve3000 Literacy: up to 125 Students (NP-LIT)	\$5,225.00 per site	1	\$5,225.00
Achieve3000 Literacy: up to 375 Students (NP-LIT)	\$13,225.00 per site	1	\$13,225.00
Achieve3000 Literacy: up to 500 Students (NP-LIT)	\$16,475.00 per site	1	\$16,475.00
Achieve3000 Literacy: includes 1 student license. (LIT-STDT)	\$42.00 per student	200	\$8,400.00
Professional Learning Services (PDI)	\$2,695.00 per session	2	\$5,390.00
Subtotal			\$48,715.00
<b>Order Total</b>			<b>\$48,715.00</b>

See Next Page for Quote Acceptance

# Achieve3000®

**Acceptance for Quote ID Q-37029: \$48,715.00**

Twin Falls School District 411

Achieve3000

Account Name

*Sheila Rinehart*

Signature

Signature

*Sheila Rinehart / Purchasing Agent*

Name / Title

Name / Title

*7/15/2020*

Date

Date

The Complete Signed Quote and Purchase Orders can be sent to:

Achieve3000  
331 Newman Springs Road  
Suite 304  
Red Bank, NJ 07701

Fax: (316) 221-0718

Email: [orders@achieve3000.com](mailto:orders@achieve3000.com)

For questions, please contact Renewal Sales at 732-367-5505 x222.

This quote is governed by and subject to the Achieve3000 terms and conditions at <https://achieve3000.com/about/terms-of-service/>. By signing this quote, you are agreeing to such terms and conditions.

To explore more renewal options, such as a multi-year quote with LOCKED-IN PRICING for three full years, please contact [sales.support@achieve3000.com](mailto:sales.support@achieve3000.com) for an adjusted quote.

## About Achieve3000®

At Achieve3000, we believe literacy is the key to unlocking student success. Since 2001, we have partnered with schools and districts to accelerate literacy growth for all students with our flagship platform, Achieve3000 Literacy, that empowers educators to effectively and efficiently differentiate instruction. We also offer Smarty Ants for personalized foundational literacy, and Actively Learn for secondary curriculum depth. New in 2020 we are offering Achieve3000 Math, an individualized, research-based math solution to help students practice and master the standards. Together, our solutions help all preschool through adult learners reach their full potential.

Discover all of Achieve3000's research-based solutions by visiting [www.achieve3000.com](http://www.achieve3000.com).

Smarty Ants® • LevelSet™ • Achieve3000 Literacy • Actively Learn™



## FIXED PRICE CONTRACT

This is a contract between TWIN FALLS SCHOOL DISTRICT 411 (hereinafter referred to as TFSD), 201 Main Avenue W, Twin Falls, Idaho 83301 and EDUCATION NORTHWEST, 101 SW Main Street, Suite 500, Portland, Oregon 97204, for the performance of work set forth below.

### 1.0 STATEMENT OF PURPOSE:

- 1.1 The purpose of this agreement is to continue the successful collaboration between Education Northwest and TFSD, with adjustments based on district's focus on writing for the 2020-2021 school year. In addition, continued support will be given to teacher-leader teams (led by TFSD coaches), who will attend the NW Literacy Cooperative convenings. All trainings will be aligned with Literacy Leadership Team meetings.

### 2.0 EDUCATION NORTHWEST AGREES TO:

- 2.1 Provide the services under the direction of Kimberly Barnes. Whenever, for any reason, this individual is unavailable for assignment for the work required under this contract, Education Northwest shall immediately notify the TFSD to that effect and shall replace such person with a person of substantially equal ability and qualifications.
- 2.2 Conduct a series of planning meetings with the director of elementary programs and elementary principals and coaches to lay the groundwork, create goals and develop plans for implementation.
- 2.3 Attend the TFSD professional development institute in August to learn about new district writing curriculum. Attendance may be virtual or in person depending on the COVID-19 developments and agreement in writing between both parties.
- 2.4 Provide five (5) onsite coaching visits to support schools. This facilitation may be delivered electronically or in person depending on the COVID-19 developments and agreement in writing between both parties.
- 2.5 Provide monthly reports that include summaries of onsite coaching supports. These will be provided to the director of elementary programs.
- 2.6 Provide monthly check-ins with Teresa Jones and Marybeth Flachbart throughout the school year to make any necessary adjustments in coaching.

### 3.0 TFSD AGREES TO:

- 3.1 Pay Education Northwest the fixed price of \$179,623 to carry out the scope of work specified in 2.0 above.
- 3.2 Designate and make known to Education Northwest one individual to act as contact person and liaison with Education Northwest.
- 3.3 Provide on-site facilities, staff support and written and visual materials that are necessary for Education Northwest to complete the scope of work specified in 2.0 above.

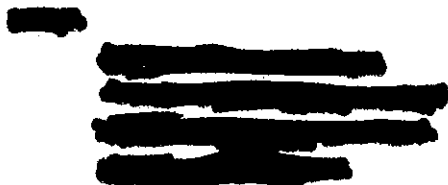
4.0 GENERAL TERMS AND CONDITIONS:

4.1 The period of performance of this agreement shall be from July 1, 2020 to June 30, 2021.

4.2 This shall be a fixed price agreement in the amount of \$179,623.

Payment shall be made to Education Northwest upon satisfactory progress in the scope of work and invoice by Education Northwest. The payment schedule shall be:

10 monthly payments of \$17,962.30 on or about the last day of the month from August 1, 2019 through May 31, 2020.



4.3 No alteration or variation of the terms of this contract and no understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

4.4 In performing services under this agreement Education Northwest is an independent contractor and nothing herein is to be construed as establishing an employer-employee relationship. Education Northwest agrees that all work will be performed in accordance with the highest professional standards.

4.5 All materials produced under the terms of this contract shall become the property of TFSD. TFSD hereby grants Education Northwest a nonexclusive license to use these products in carrying out future educational work with other state and local school districts.

4.6 In carrying out the work described in 1.0 above, individually identifiable student records may be shared by TFSD with Education Northwest starting on the effective date of this agreement. Education Northwest agrees to comply with the Family Education Rights and Privacy Act (FERPA) by ensuring that the confidential information obtained in any form will be maintained and transmitted in a secure manner, in compliance with Education Northwest Procedure 303-5, Maintaining Security of Personally Identifiable Student and Family Information. Such data will be used only for the purposes of this agreement as stated in 1.0 above and only by representatives of Education Northwest who need access to fulfill these stated purposes. Education Northwest will not disclose any information in a personally identifiable way and will appropriately dispose of these records within 90 days of the completion of the contract.

4.7 The parties hereby agree that no qualified person shall, on the grounds of race, color, creed, national origin, disability, or gender, be excluded from or denied participation in, or otherwise subjected to discrimination under any activity performed pursuant to this contract. There must be evidence that the contractor is an equal employment opportunity employer as defined by Presidential Executive Orders 11246 (Equal Employment Opportunity) and 13201 (Employee Relations).

- 4.8 Each party affirms that it will maintain business insurance during the term of this agreement as may be required by federal, state, or local laws.
- 4.9 Each party shall protect, indemnify, and save the other harmless from and against any damage, cost or liability for any or all injuries to persons or property arising from negligent acts or omissions of itself, its employees, its agents, or its Subcontractors, howsoever caused.
- 4.10 This agreement may be terminated by the mutual, written consent of both parties. Upon termination, Education Northwest shall stop work. Education Northwest shall be reimbursed for costs incurred to date of termination upon submission of an invoice within sixty (60) days of the date of termination.

**APPROVED:**

**TWIN FALLS SCHOOL DISTRICT**

**EDUCATION NORTHWEST**

Teresa Jones

Patty Wood

(Print or type Signer's Name)

DocuSigned by:

*Teresa Jones*

EB1CBFB85F8F4F3

Signature

DocuSigned by:

*Patty Wood*

DF9B746A9EFD444...

Signature

Title: Director of Elementary Programs

Title: Chief Executive Officer

Date: 7/7/2020

Date: 7/1/2020

**REQUEST FOR ADDITIONAL INFORMATION:**

Please provide the following information to which Education Northwest should send all invoices. Include all specific names or departments.

Bill to: Twin Falls School District

Attention: Naomi Briggs

Billing Address: 201 Main Avenue W

City: Twin Falls

State: ID

Zip: 83301

Phone Number: 208.733.6900

Email Address: briggsna@tfstd.org

**PLEASE NOTE Education Northwest's  
REMITTANCE ADDRESS**

Payments to:

ACH:

Education Northwest

[Redacted ACH information]

Checks to:

Education Northwest

Unit 34

P.O. Box 4500

Portland, OR 97208-4500



This document is now complete.

CLOSE

DocuSign Envelope ID: 5343F115-F5FB-4095-9063-6C5DADC3D855



Company Address 180 Montgomery St. Suite 750 San Francisco, CA 94104 United States

Phone (415) 870-4468

Please send any billing questions to accounting@seesaw.me

Bill To Name Twin Falls School District 411

Created Date 6/29/2020

Expiration Date 7/6/2020

Quote Number 00022150

Contract Summary

Contract Start Date 7/1/2020

# of Students 4,400.00

Grand Total USD 21,780.00

Contract End Date 6/30/2021

Contract Notes 12 month Seesaw for Schools subscription 10% volume discount applied

Contract Details

Table with 5 columns: Product, Quantity, Sales Price, Total Price, Invoice Date. Rows include Seesaw for Schools and Volume Discount (2,500 - 4,999).

School Admin Contact (e.g. Principal, Director of Instructional Tech, etc.)

Name: Teresa Jones

Title: Director of Elementary Programs

Email: joneste@tfsd.org

Phone: 208-732-7536

Tech Contact (Who can help set up your school?)

Name: Jim Ohlenschien

Title: Data Base Manager

Email: ohlenschienji@tfsd.org

Phone: 208-732-7530

Billing Contact - Accounts Payable (Who will pay the invoice?)

Name: Sheila Rinehart

Title: Purchasing Agent

Email: rinehartsh@tfs.org

Phone: 208-732-7515

School Address

Address: 201 Main Ave W

State: Idaho

City: Twin Falls

Zip / Post Code: 83301

This contract is a binding agreement. By signing, your school or district must pay the full amount quoted per the payment schedule above. Please make sure you have proper payment authorization (including a PO # if required) before signing.