

TWIN FALLS SCHOOL DISTRICT #411
SCHOOL BOARD MEETING

HELD AT:

Roper Auditorium, 1615 Filer Ave. E., Twin Falls, Idaho

And

Virtually, go to www.tfsd.org for link to Zoom Meeting:

<https://us02web.zoom.us/j/87519269870?pwd=M1FpajBIZXdQZ0xUYXdjeCtjTTdwQT09>

Dial by your location +1 253 215 8782 or +1 346 248 7799

Meeting ID: 875 1926 9870 Passcode: 120899

August 10, 2020

7:00 P.M.

AGENDA

- I. Call to Order *Action*
- II. Pledge of Allegiance
- III. Procedural Matters
 - A. *Action* Items:
 - 1. Approval of Agenda (Additions and Deletions)
- IV. Unscheduled Delegations (Audience to Address the Board)
 - A. Mrs. Annette McFarlin – Topic Face Masks
- V. Consent Calendar *Action*
 - A. Approval of Minutes from the July 13, and 27, 2020 Meetings
 - B. Approval of Board Financial Report
 - C. Approval of Building Financial Report
 - D. Approval of Accounts Payable and Payroll
 - E. Approval of Contracts for Private Service Providers (PSP)/Consultants/Contracts/Others.
 - F. Approval of New Certified Employees
 - G. Approval of Certified Resignations/Release of Contracts
 - H. Approval of New Classified Employees/Transfers
 - I. Approval of Classified Personnel Resignations
 - J. Approval of Extra-Curricular Employees
 - K. Approval of Extra-Curricular Resignations
 - L. Approval of Alternative Authorizations
- VI. Superintendent's Report
 - A/B. Certified/Classified Employee of the Month- O'Leary Middle School
 - C. TFEA Presidents to Address the Board – Joe Bartley/David Palmer
 - D. Twin Falls City Letter of Recognition
- VII. Budget and Finance
 - A. Information Items:
 - 1. Bond Refinance Resolution Consideration
 - 2. District Monthly Financial Report – District Carryover Information
 - 3. 2020-2021 Bus Routes/Safety Bus Routes
 - B. *Action* Items:
 - 1. Bond Refinance Resolution and Related Documents
 - 2. 2020-2021 Bus Routes/Safety Bus Routes
- VIII. Instruction
 - A. Information Items:
 - 1. COVID-19 Protocol Color for Start of the Year
 - 2. High School/Middle School Athletics and Activities Guidelines Proposal
 - 3. Homecoming Weeks:
CRHS: August 31- September 4, 2020/ TFHS: October 12 - October 16, 2020
 - 4. Opening Day Ceremony August 12, 2020 – With Guest Speaker Todd Whitaker
 - B. *Action* Items:
 - 1. High School/Middle School Athletics and Activities Guidelines Consideration
 - 2. COVID-19 Protocol Color for Start of the Year
- IX. Personnel
 - A. Information Items: (None)
 - B. *Action* Items:
 - 1. Policy/Procedure Revision Recommendations for Approval
 - 2. Job Description – Educational Sign Language Interpreter

MISSION

Our mission is to provide a quality education necessary for all students to be successful in life.

The School District Board Room is accessible to the physically disabled. Interpreters for persons with hearing impairments, and brailled or taped information for persons with visual impairments, can be provided upon 5 days' notice. For arrangements, contact Sonia DeLeon at 733-6900.

Face masks will be available at the door and attendees are asked to maintain social distance.

- X. Board Goals
 - A. Information:
 1. ISBA Pocatello/Chubbuck by-Law Proposal Discussion
 2. ISBA Annual Convention in Sun Valley, November 11th -13th, 2020
 3. September Board Work Session Draft Agenda Discussion
 - B. *Action* Items:
 1. ISBA Pocatello/Chubbuck by-Law Proposal Consideration

- XI. Future Agenda Items
 - A. Next Board Meeting September 14, 2020
 - B. Board Work Session September 23, 2020
 - C. TFEA Breakfast Meeting Dates – Sept. 15, 2020 at 6:45 a.m. (3rd Tues. of each Month)
 - D. ISBA Summer Leadership Institute and Region IV Meeting, September 16, 2020 at 1:00 p.m. at Canyon Ridge High School in Room #301/302

XII. Adjournment *Action*

WORKING WITH YOUR SCHOOL BOARD

WELCOME to another Twin Falls School District Board of Trustees Meeting. You are encouraged to attend all regular board meetings.

We are proud of our school system and the board members are dedicated to the continued improvement of the Twin Falls Schools.

We understand that from time to time patrons of school districts have concerns and feel a need to bring those concerns to the attention of the school or teachers. In order to maintain continuity and best resolve these concerns, we recommend to our patrons the following procedures:

1. The first and most effective step is to take the concern to the staff member who is closest to the problem. (In many cases this will be the teacher, coach, etc.) We have found that most problems are resolved at this level.
2. If there is still a concern on the matter, we then recommend that the concern be brought to the attention of the Principal. We have found that unresolved concerns from item #1 are usually resolved satisfactorily by the building administrator.
3. If the concern is not satisfactorily resolved at that level, then the concern should be taken to the Director of Elementary Programs or Director of Secondary Programs.
4. If the concern is not satisfactorily resolved at that level, then the concern should be taken to the Superintendent of Schools. Difficult concerns can usually be resolved.
5. However, if the patron still feels the concern has not been properly resolved he/she may use the right of appeal to the Board of Trustees. This is done by calling or writing to the Superintendent and asking for the item to be placed on the agenda of the next regularly scheduled board meeting.
6. If you desire to address the board, we would like you to be as comfortable as possible. As a board we hold public meetings which are not public forums and therefore have rules which are necessary for the benefit of all. The following guidelines will assist you as you present your information to the board.
 - A. Prepare your thoughts ahead of time. Usually a brief written outline handed to each board member helps the board follow your presentation. This outline would also give them something upon which to make notes as you speak.
 - B. If a group is involved, select one individual to be your spokesperson. He/she can then guide the presentation with the board and help the board chairman in directing questions to the group.
 - C. Plan your presentation to be as brief as possible. This should include a question/answer period. If more time is needed it is best to give a complete written presentation to the board for their future study. If you give more than five to six minutes of testimony, time restraints will make it difficult for the board to respond that same evening.
 - D. Usually the board will direct the administration to help resolve the concerns and ask for a report back to the board at a later date. However, please remember a solution may take time to be resolved.

We are eager to have our patrons and school staff working together for the improvement of education in the Twin Falls Schools.

Thank you for coming. Please come again.

Your Board of Trustees

Twin Falls School District No. 411

Bond Refinancing Update

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Bond Refunding Opportunity

Historically low interest rates provide a refinancing opportunity for the District's Series 2014A Bonds.

Refunding Candidate

	Series 2014A
Callable Principal	\$62,460,000
Callable Maturities	2026-2038
Average Coupon	4.36%
Call Date	9/15/2024

Estimated Refunding Savings

Date of Analysis	6/22/2020	8/4/2020
All-In True Interest Cost	2.09%	1.81%
Cash Flow Savings	\$10,346,000	\$11,800,000
Net Present Value Savings \$	\$5,971,000	\$7,472,420
Net Present Value Savings %	9.56%	11.96%

Annual Savings Analysis

(taxable interest rates as of 8/4/2020)

- The refunding analysis assumes \$5.0 million transferred from existing bond reserves to the refunding
- The refinancing provides an opportunity to restructure bond payments to keep annual debt service at \$6.5 million and pay bonds off sooner.

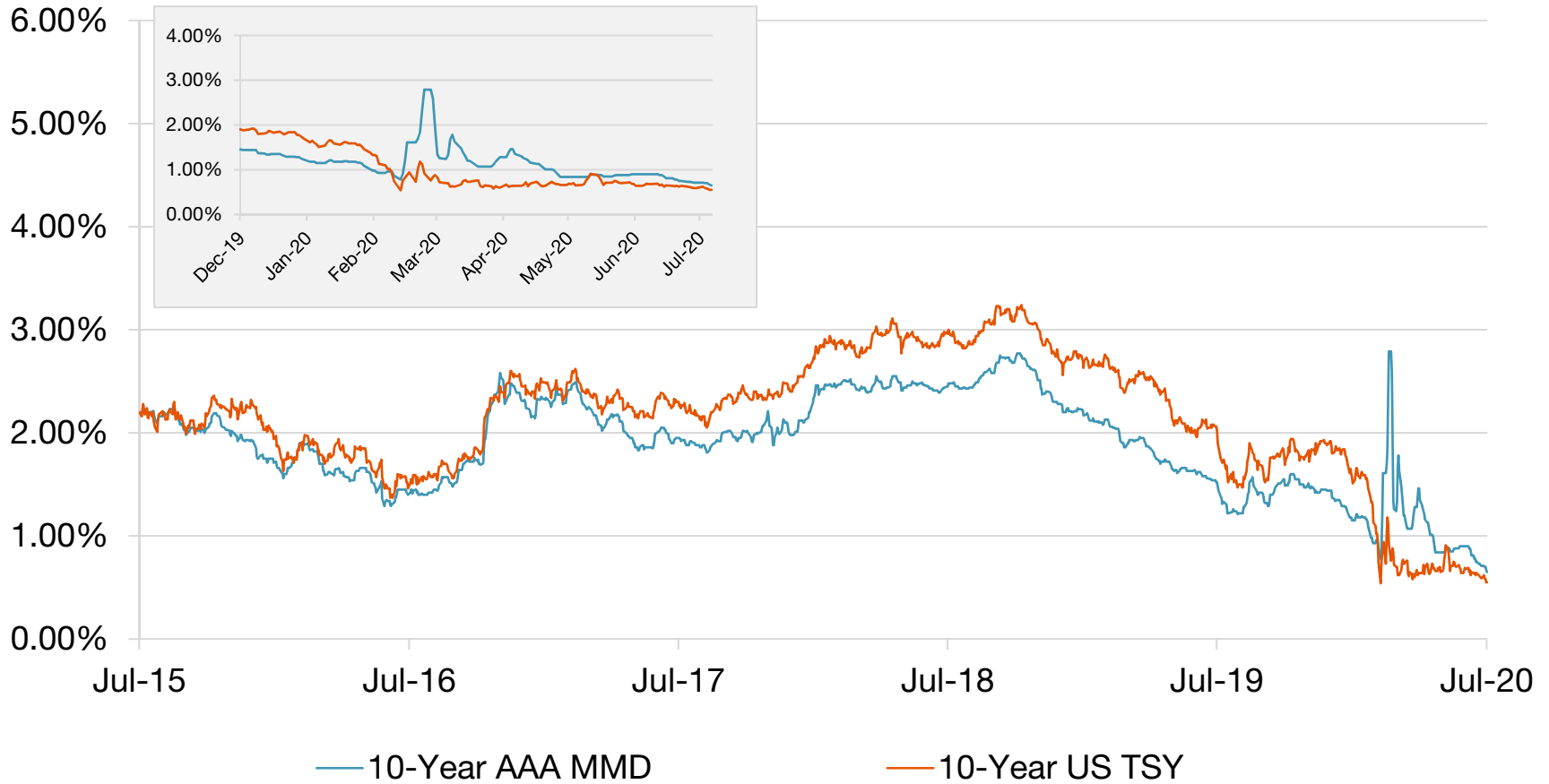
Calendar Year	Existing Bond Payments	Bond Payments After Refunding	Refunding Savings
2021	6,495,444	6,496,819	(1,376)
2022	6,496,144	6,496,840	(697)
2023	6,499,394	6,497,690	1,703
2024	6,495,394	6,499,940	(4,547)
2025	6,498,581	6,497,578	1,003
2026	6,402,581	6,499,678	(97,097)
2027	6,404,581	6,495,203	(90,622)
2028	6,405,581	6,496,503	(90,922)
2029	6,405,381	6,497,503	(92,122)
2030	6,403,369	6,495,753	(92,384)
2031	6,403,919	6,495,753	(91,834)
2032	6,401,606	6,495,146	(93,540)
2033	6,404,431	6,496,848	(92,417)
2034	6,402,581	6,495,468	(92,887)
2035	6,405,831	6,495,686	(89,855)
2036	6,401,775	1,482,060	4,919,716
2037	6,406,388		6,406,388
2038	6,401,375		6,401,375
Totals	115,734,356	98,934,468	16,799,888

Less: Contribution from Bond Fund (5,000,000)

Equals: Net Cash Flow Savings 11,799,888

Interest Rates

Tax-Exempt and Taxable Interest Rate History 10-Year Maturity



Bond Refinancing Schedule

8/10	Adopt Bond Refunding Resolution
8/12	Receive School Bond Guaranty Certificate of Eligibility
8/13	Moody's rating call
8/21	Receive Moody's rating
8/24	Post Preliminary Official Statement
9/1	Price Bonds (lock interest rates & savings)
9/16	Close Bonds (fund refunding escrow)



30 June 2020 Carryover Projections

Twin Falls School District 411 Finance Department



Terms to Know

- Restricted Carryover
 - Money designated for a specific use
- Committed Funds
 - Open purchase orders
- Assigned Carryover
 - Contingency Reserve
- Unassigned Carryover
 - Money not budgeted or designated

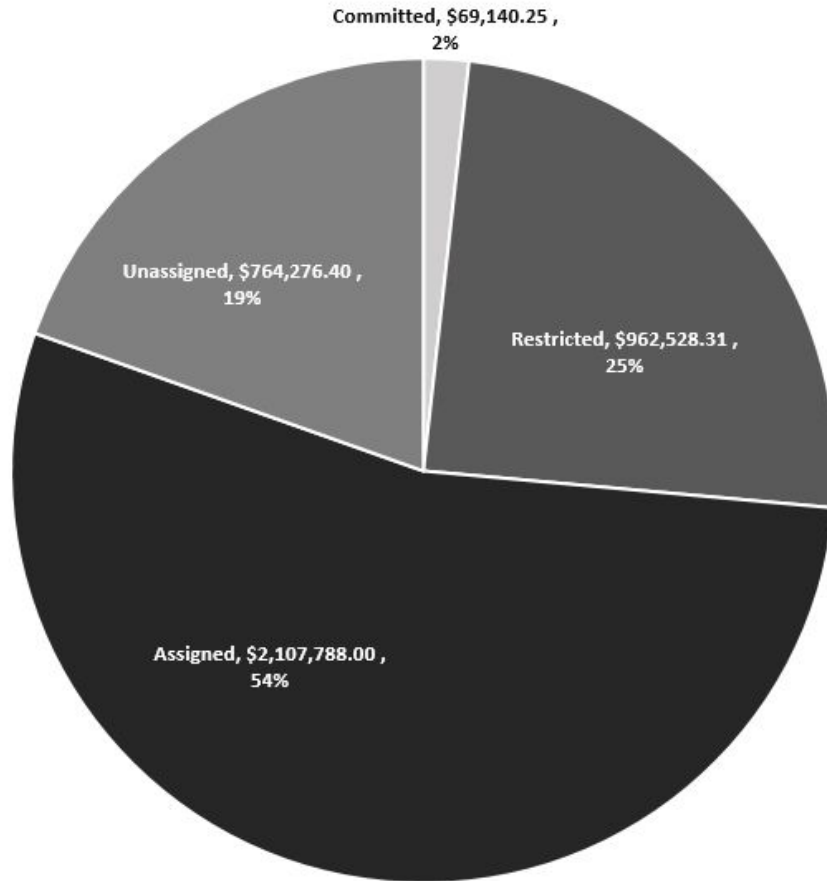


All General Funds

Fund Balance (projected) 30 June 2020

Restricted	\$962,528.31
Committed	\$69,140.25
Assigned	\$2,107,788.00
Unassigned	\$764,276.40
	<hr/>
Total Fund Balance	\$3,903,732.96

All General Funds Carryover Projection



All General Funds

Change in Fund Balance

- Beginning Balance 1 July 2019:
\$1,543,805.70
- Estimated Balance 30 June 2020:
\$3,903,732.96
- Change:
increase \$2,359,927.26

Notes

- Increase due to:
 - Transfer of general fund expenditures to CARES fund: \$1,393,410.30
 - TFSD froze expenditures in February 2020
- A majority of the increase in fund balance has been placed into contingency reserve
 - \$2,107,888.00
- State revenue holdback of 1% for 2019-2020 school year
- Initial 5% state revenue holdback for the 2020-2021 school year

**Twin Falls School District #411
Job Description**

Job Title: Educational Sign Language Interpreter
Department: Federal Programs
Reports To: Building Principal
FLSA Status: Exempt, full-time, 8 hours/day, 189 days
Salary Range: Per District Classified Supervisor salary schedule
Prepared By: Human Resources Department
Prepared: 07/08/2020
Approved By: Board of Trustees
Approval Date:

JOB GOAL

Facilitate communication between deaf and hard of hearing students and others, including school staff, service providers, and peers within the educational environment.

The primary functions of an employee in this class are to communicate effectively and to interpret accurately from spoken English to sign language (ASL, PSE, or MCE, whichever appropriate) and from sign language to spoken English. The position also provides tutoring and supplemental instruction for students.

QUALIFICATIONS

Minimum

- Bachelor's degree
- Previous interpreting experience is preferred
- Desire to assist students who are hearing impaired with ASL, tutoring and supplemental instruction
- Adherence to Registry of Interpreters for the Deaf Code of Professional Conduct
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable

ESSENTIAL DUTIES (or other duties assigned by the Superintendent or Board).

- Interprets for students utilizing their preferred mode of communication during the school day in academic and non-academic settings with staff, peers and other students who are deaf or hard of hearing.
- Assists teachers in modifying and adapting materials and presentations used in the classroom.
- May assist the student with tutoring or other supplemental instruction under the direction of a certified teacher.
- Assists in implementing a student's Individual Education Plan (IEP), English Language Plan (ELP) or 504 plan.
- Performs interpreting duties in the classroom, tutoring, supplemental or special instruction, conference, and related educational and extra-curricular activities, as directed.
- Performs all work duties and activities in accordance with District policies, procedures and safety practices.
- May be required to conduct in-service or training classes to instruct staff in ASL.
- Performs other tasks and assumes other responsibilities as the Superintendent and/or Board may deem necessary.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- American Sign Language (ASL), or other required sign language systems, including appropriate signs, vocabulary, and cultural or regional variations.
- Basic educational procedures and objectives, including classroom instruction and presentation, behavior management and modification, and student-teacher relations and interactions.
- Basic concepts of child growth and development and development behavior characteristics of deaf and hard of hearing children.

Ability to:

- Interpret writing and spoken English into ASL, or another designated manual/visual communication system;
- Interpret ASL or other sign language system into English;
- Adapt signing to a variety of teaching styles, student comprehension levels, and grade levels (K-12);
- Sign and speak simultaneously;
- Interpret and translate classroom instructions and presentations to the appropriate learning level of the assigned student;
- Interpret for teachers, administrators, other staff, and parents, including in educational progress conferences, as assigned;
- Interpret across cultural boundaries;
- Maintain student, school, and parental confidentiality;
- Establish and maintain effective working relationships with students, teachers and staff members, and other District personnel;
- Communicate effectively, both orally and in writing;
- Follow oral and written instructions and observe District policies and procedures;
- Demonstrate professionalism, integrity, ingenuity and inventiveness in the performance of assigned tasks.

EVALUATION

Performance of this position will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Classified Personnel.

PHYSICAL DEMANDS (*Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*)

The physical demands and work environment indicated below are examples of the physical aspects this position classification must perform in carrying out essential job functions.

- Persons performing service in this position classification will regularly exert 10 to 25 pounds of force to lift, carry, push, pull, or otherwise move objects.
- Ability to sit, walk, or stand for extended periods of time. Occasionally, physical requirements include the ability to navigate multi-story buildings during an emergency situation.
- Ability to perceive the nature of sound, near and far vision, depth perception, providing oral information, manual dexterity to operate business related equipment, and handle and work with various materials and objects are important aspects of this job.
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to communicate using American Sign Language (ASL).

OTHER

Condition of Employment

Board approval and successful completion of federal background check and pre-employment drug free workplace screen.

License Requirement

- Possession of a valid Idaho Motor Vehicle Operator's License.
- Insurability by the District's liability insurance carrier.

Insurance Recommendation

On regular occasions, this job classification requires the employee to use his/her personal vehicle to conduct district business, therefore personal auto insurance coverage of \$300,000 or more is recommended.

This is an "at will" position in that the employer or employee may terminate employment at any time for any reason consistent with applicable state or federal law. The employment "at will" policy cannot be changed verbally or in writing, unless the change is specifically authorized in writing and approved by the Board of Trustees of District 411.

Job description received:

_____ Date

_____ Employee Signature