

TWIN FALLS PUBLIC SCHOOLS

School District No. 411

201 MAIN AVENUE WEST

TWIN FALLS, IDAHO

83301

(208) 733-6900

July 13, 2020

- I. Call to Order - The Board of Trustees of School District No. 411, Twin Falls County, State of Idaho, met in its regular monthly meeting virtually in a Zoom online meeting platform (accessible by the public), Twin Falls, Idaho, at the hour of 7:00 p.m., on Monday, July 13, 2020. The following trustees were present: Chairman, Bryan Matsuoka; Trustees, Heidi Casdorff, Jonathan Lord, and Jayson Lloyd. There were also present Superintendent of Schools, Brady D. Dickinson; Board Clerk, Michelle Lucas; Associate Superintendent, Bill Brulotte; as well as directors, interested patrons, employees, and the news media. Vice Chairman, Paul McClintock was unable to attend.
- II. Approval of Agenda (Additions and Deletions) –Chairman Matsuoka asked if there were any additions or deletions to the agenda. There was a need to amend the agenda to make sure the 2020-2021 Budget and 2019-2020 Amended Budget Hearing took place at 7:10 p.m. Trustee Lord moved to approve the agenda with the amendment to move items VIII. A. 4 and 5 to VIII. A. 1 and 2 as recommended by Superintendent Dickinson to meet the published time for the 2020-2021 budget hearing and the amended 2019-2020 budget hearing. Trustee Lloyd seconded the motion. The motion passed unanimously.
- III. Pledge of Allegiance - The Board of Trustees stood and recited the Pledge of Allegiance.
- IV. Unscheduled Delegations (Audience to Address the Board) – There were none.
- V. Consent Calendar – Trustee Lloyd moved to approve the consent calendar which included: minutes from June 8, 17, and 30, 2020 meetings; board financial reports; building financial reports; accounts payable and payroll; contracts for private service providers (PSP)/consultants/other: Explore Learning-Gizmos Science; Edmentum; Istation-Reading; Istation-Math; City of Twin Falls for SRO's; South Central Public Health; and Vector Solutions (x2); new teacher contracts: Dominik Unger, Rachel Hardy, and John Shipley; certified retirement for Catherine Turpin; new classified employees: Nancy Larimer, Christine McClain, and Amy Harris; classified transfer Rita McDonald; classified retirement from Kaylene Loveday; classified resignation from Jazmin Sedano; extra-curricular employees: Ashley Argyle and Amber Irwin; and extra-curricular resignations from Kiersten Williams, Leah Brown (district department head/PE/health, Cindy Oneida, and Chris Robbins. Motion was seconded by Trustee Lord. Motion passed unanimously.
- VI. Superintendent's Report: None

VII. Instruction A. Information Item: None

VII. Instruction B. Action Item: None

VIII. Budget & Finance A. Information Items:

1. The Board reviewed the canned foods, frozen meats, products, non-food items, and equipment bid recommendations for August 10, 2020 through January 25, 2021. Bids recommended are: Nicholas & Company \$361,866.65 (weekly deliveries for half the year); \$4,951.04 to Nicholas & Company; \$2,560.86 to Shamrock Foods; \$12,262.50 to Gem State Paper & Supply; \$10,946.70 to Northwest Distribution, and \$12,441.07 to Sysco Idaho Inc. for a total request of \$405,028.82.
2. The Board reviewed the Classified, Administrators, and Classified Supervisors Salary Schedules which show the freeze placed on school budgets by Governor Brad Little. This item is also listed for action this evening because it's a time sensitive matter.
3. **2020-2021 Budget Hearing:** Chairman Matsuoka called the 2020-2021 Budget Hearing, pursuant to Section 33-801, Idaho Code, to order at 7:11 p.m. which was properly noticed/published pursuant to Section 33-402, Idaho Code. Director of Fiscal Affairs, Bob Seaman presented an overview of the 2020-2021 proposed budget, listing General M&O Fund at \$61,226,006 (revenues and expenditures) and All Other Funds at \$32,530,336 (revenues and expenditures) which showed a few minor changes that came in last minute, after publication. He reviewed with the Board, in detail, the minor adjustments. Mr. Seaman commented that the original planned budget was going to be \$64 million dollars and this budget shows the governor's 5% holdback for a \$61 million dollar budget, which he noted is the same as the budget from 2018-2019 school year. He also noted that the CARES Act funds from the State is enough to cover the shortage in Federal Programs. Superintendent Dickinson shared the timeline for approving the budget and recommended approval of the amended 2020-2021 budget as presented tonight. Chairman Matsuoka asked if there were any patrons wanting to testify in regards to the 2020-2021 budget. Chairman Matsuoka opened for public comment: There were no public comments from patrons, community members or employees
4. **2019-2020 Amended Budget Hearing:** Chairman Matsuoka called the 2019-2020 Amended Budget Hearing pursuant to Section 33-801, Idaho Code, to order which was properly noticed/published pursuant to Section 33-402, Idaho Code. Director of Fiscal Affairs, Bob Seaman shared the 2019-2020 amended budget and addressed the trustee's questions. Mr. Seaman recommended approval of the 2019-2020 Amended Budget as presented, which recognized the 1% state holdback, with the minor amendments he outlined thoroughly this evening; amended General M&O funds totaling \$62,817,920 and All Other Funds totaling \$44,766,731. There were no public comments or questions on the amended 2019-2020 budget.

5. Eric Heringer, managing director of Piper Sandler, Idaho office updated the Board and discussed refinance options to save the district and tax payers' money long term. He presented a historic look at the bond and other district levies since 2006. Mr. Heringer shared that their goal, along with Twin Falls School District administration, is to maintain the bond and plant facilities levy at a level rate. The District's market value has increased situationally over the past 4 years. Preliminary market value for fiscal year 2021 indicate another 6.49% growth which would result in over \$4.7 billion of taxable market value. The District's 20-year compound growth rate is 6.05%. Mr. Heringer shared a market value update, levy plan update an annual savings analysis, refunding considerations, and interest rates, then stood for questions from the Board. A resolution to refinance the existing bond funds will return August 10, 2020 for Board consideration.

VIII. Budget & Finance B. Action Items:

1. Trustee Lloyd moved to approve the bid requests for canned foods, frozen meats, products, non-food items, and equipment for \$405,028.82 as submitted. Trustee Lord seconded the motion. Motion passed unanimously.
2. Trustee Lloyd moved to approve the 2020-2021 Classified, Administrators, and Classified Supervisors salary schedules as submitted. Trustee Lord seconded the motion. Motion carried unanimously.
3. Chairman Matsuoka called for a motion for the 2020-2021 Budget as amended. Trustee Lord moved to approve the 2020-2021 Proposed Budget with the minor amendments as presented by Mr. Seaman. Trustee Lloyd seconded the motion. Motion passed unanimously
4. Chairman Matsuoka called for a motion for the 2019-2020 Amended Budget. Trustee Lord moved to approve the 2019-2020 Amended Budget with the minor amendments as presented by Mr. Seaman. Trustee Lloyd seconded the motion. Motion passed unanimously.

IX. Personnel A. Information Item:

1. Director of Community Relations, Eva Craner shared Idaho School Boards Association and administrative policy update recommendations, first readings: 1120 Taking Office, 1120P Oath of Office, 2425 Parental Rights, 2520 Curricular Materials, 2540 Selection, Adoption & Removal of Curricular Materials, 3000 Entrance, Placement, and Transfer, 4175 Required Annual Notices – NEW, 4260 Records Available to the Public, 4260F District Record Request Form, 5110 Criminal History & Background Checks, 5340 Evaluation and Probation of Certificated Employees, 6400 Administrators, and 8160 Contracting for Transportation Services. These are first readings and will return next month for action.
2. Director of Human Resources, Shannon Swafford shared a new job description for a district educational sign language interpreter. This will return for action next month.

IX. Personnel B. Action Item:

1. After a brief discussion, Trustee Lloyd moved to approve the 2nd reading policies and procedures: 2607 Award High School Credit for Courses Taken Before Ninth Grade, 2607P Awarding High School Credits for Courses Taken Before Ninth Grade, 2610 Advancement Requirements (9-12), 5260 Abused and Neglected Child Reporting, 5260F Abused and Neglected Child Reporting Form, 5810 Compensatory Time and Overtime for Classifies Employees, 5876 FSLA Non-Exempt Employees and Overtime Requirements – NUMBER CHANGE 5810P, 7200 Accounting System Design, 2700P Graduation Requirements, 7400 Miscellaneous Procurement Standards, 7400P2 Procurement Methods Under a Federal Award, and 7400P3 Requirements and Restrictions for Procurement Under a Federal Award. Trustee Lord seconded the motion. Motion passed unanimously.

X. Board Goals A. Information Item:

1. Director of Community Relations, Eva Craner along with former Twin Falls School District Superintendent, Wiley Dobbs shared the 2020-2025 Draft TFSD #411 Strategic Plan. This item will return to the Board work session on July 27, 2020 for action.
2. Superintendent, Brady Dickinson, Associate Superintendent, Bill Brulotte, Director of Educational Technology, Ryan Bowman, Director of Elementary Programs, Teresa Jones, Director of Secondary Programs, LT Erickson, Director of Support Services, Kindel Mason, and O’Leary Middle School Teacher, Peggy Hoy outlined and reviewed the HEAL Taskforce Draft Fall 2020 Re-Opening Plan titled TFSD #411 Operational COVID Protocol which addresses operational protocols for returning to school during the COVID-19 pandemic. The plan outlines a color coded system which outlines protocols that will take place when there are no community spread COVID cases (green), minimal community/school spread (yellow), moderate community/school spread (orange), or substantial community/school spread (red). Administration will be in continuous contact with South Central Public Health District (SCPHD) to determine which color the district falls under. Superintendent Dickinson shared that the color will not change daily. Students, parents, and staff will have notice prior to changing the schedule (color) based on cases and recommendations from SCPHD. After reviewing the plan in its entirety and the presenters answering the Board’s questions, Mrs. Craner demonstrated how patrons and employees can get to the survey/feedback page on our Twin Falls School District website to give feedback/comments to the 2020 Operational COVID Protocol plan. All of these comments will be shared with the Board prior to the next board meeting. Superintendent Dickinson reiterated that all the feedback/comments received will be taken seriously and considered. This plan will return for board action and if the plan is revised based on feedback/comments; that amended version will come to the board July 27, 2020.
3. The Board reviewed and discussed joining efforts with Blaine County School District on a resolution titled: “Allowing Decisions Regarding Student Hearings in Executive Session” and with Nampa School District on a resolution titled: “Salary Based Apportionment for Classified Employees”, before the July 31, 2020 deadline. The Board discussed that they

support the classified salary based apportionment but don't believe the other resolution regarding executive session affects us because of the way we do our expulsions/hearings currently.

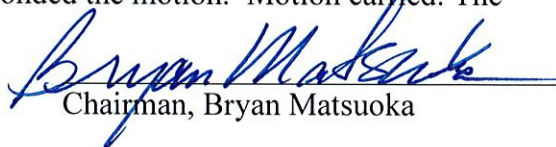
X. Board Goals B. Action Item:

1. Board of trustees finalized the July 27, 2020 regular July board meeting and work session agenda. . The bond levy item was removed and will return to the August 10th board meeting. The Board also decided to hold the July 27th board meeting both in-person and virtually. This meeting will be held at a physical location for those that want to attend in person and will have a zoom meeting link to connect virtually and be posted accordingly.
2. After a brief discussion, Trustee Lloyd moved to sign on to support the "Salary Based Apportionment for Classified Employees" resolution and not the "Allowing Decisions Regarding Student Hearings in Executive Session" resolution. Trustee Casdorff seconded the motion. Motion passed unanimously to only support the classified resolution at this time.

XI. Future Agenda Items

- A. ISBA Summer Leadership Institute/Region IV meeting is scheduled for Wednesday, September 16, 2020 at 1:00 p.m. at Canyon Ridge High School in room #301. Vice Chairman Bryan Matsuoka, Board Clerk Michelle Lucas, and Superintendent Brady Dickinson plan to attend.
- B. The next school board meeting is a work session and our regular July board meeting scheduled for July 27, 2020 at 5:00 p.m. both virtually and in-person.

Trustee Casdorff moved to adjourn. Trustee Lloyd seconded the motion. Motion carried. The time was 10:38 p.m.


Chairman, Bryan Matsuoka

ATTEST:


Clerk, Michelle Lucas