

## TWIN FALLS PUBLIC SCHOOLS

**School District No. 411**

201 MAIN AVENUE WEST

TWIN FALLS, IDAHO

83301

(208) 733-6900

May 11, 2020

7:00 p.m.

- I. Call to Order Action - The Board of Trustees of School District No. 411, Twin Falls County, State of Idaho, met in its regular monthly meeting virtually in a Zoom online meeting platform (accessible by the public), Twin Falls, Idaho, at the hour of 7:00 p.m., on Monday, May 11, 2020. The following trustees were present: Chairman Bryan Matsuoka, Vice Chairman Paul McClintock, and trustees: Heidi Casdorph, Jonathan Lord, and Jayson Lloyd. There were also present Superintendent, Brady Dickinson; Associate Superintendent, Bill Brulotte; Board Clerk, Michelle Lucas; as well as district directors, interested patrons, employees, and the media.
- II. Pledge of Allegiance - The Board of Trustees stood and recited the Pledge of Allegiance.
- III. Procedural Matters Action Items
  1. Approval of Agenda (Additions and Deletions) – Chairman Matsuoka asked if there were any additions or deletions to the agenda. There was none. Vice Chairman McClintock moved to approve the agenda as submitted. Trustee Casdorph seconded the motion. The motion passed unanimously.
- IV. Unscheduled Delegations (Audience to Address the Board) – Chairman Matsuoka asked if there were anyone wishing to address the Board. There were no requests submitted/mailed to the Clerk of the Board prior to the deadline.
- V. Consent Calendar – Trustee Lloyd moved to approve the consent calendar which included: minutes from the April 13 and 22, 2020 meetings; board financial reports; building financial reports; accounts payable and payroll; contracts for private service providers/consultants/others: Western Educational Equity Assistance Center (MOU), and Venture Upward, LLC; administrative contract for 2020-2021 school year for Isaac Goodrich; new certified employees for 2020-2021 school year: Emilie Moore, Tara Burk, Ashleigh Pollard, Guter Kennedy, and Layne Ficklin; certified retirement Gaelene Mueller; certified resignations for 2020-2021 school year: Abby Snow for .50 TFE at Lincoln Elementary, Anne Sisson for .50 FTE at Oregon Trail Elementary, Stormi McCarthy, Lonnie Ahlquist, Jami Humphrey, Ashley Galaites, Aimee Dawson; classified resignations for Leslie Jensen, Amy Harris, and TaNesha Andrew; extra-curricular resignations for 2020-2021 school year for Rodrigo De La Cruz, Aimee De La Cruz, Cassandra Merkley, Aubrey Nielsen, and Mark Schaal; and new extra-curricular employee Ben Kohring. The motion was seconded by Vice Chairman McClintock. Motion passed unanimously.

## VI. Superintendent's Report

- A. Director of Secondary Programs, L.T. Erickson shared the revised plans for Canyon Ridge and Twin Falls High School, Class of 2020 graduation celebrations due to the COVID-19 pandemic. Magic Valley High School has decided to postpone their ceremony in hopes to have their same formatted ceremony at a later date. Canyon Ridge and Twin Falls High School will each have a graduating seniors parade and are hopeful to have an outside graduation ceremony later pending no changes come from Governor Little or South Central Health. Twin Falls High School graduation parade will be Monday, May 18, 2020 starting at 7:00 p.m. The parade of cars with graduating seniors will drive throughout the campus and administrators will hand out their diploma's as those cars pass by. Canyon Ridge High School graduation parade will be May 19, 2020 starting at 7:00 p.m. Their parade will look the same. These ceremonies will be broadcasted on the radio live as well. All safety precautions will be followed during these events. Trustee Casdorph thanked everyone that has helped make this happen, including Lucy Wills for getting donations for the senior yard signs. Outdoor graduation ceremonies are tentatively planned for June 29<sup>th</sup> for Twin Falls High School at 7:00 p.m. and June 30<sup>th</sup> for Canyon Ridge High School also at 7:00 p.m.
- B. Director of Educational Technology and Operations, Ryan Bowman expressed his gratitude for all of the child nutrition and maintenance/custodial employees working during this pandemic. He shared the child nutrition staff have served 37,988 students in the month of April, which is 75,975 meals because lunch and breakfast is handed out at the same time. This process will run through June 30<sup>th</sup> and then will transition into the regular summer school feeding at the same sites as previous years. Child Nutrition Manager, Lori Reith has submitted and received grants in the amount of \$2,000 each for six of our schools. This money will help with things like paper products, bags, sporks etc. Mr. Bowman shared that maintenance staff have been amazing and have continued to work sanitizing all areas of the buildings, and will continue to keep up with sanitizing regularly. Emery Warren has ordered some fogging machines which will sanitize large spaces, a few machines can sanitize a school within a few hours. Maintenance is also working on placing safety barriers throughout the district for areas that will have public contact. Gym floors and other floors that usually get done during the summer are finished early, now crews are focusing on the preparation of opening up for next year.

## VII. Instruction A: Information Items:

1. Director of Elementary programs, Teresa Jones gave an elementary school's soft closure update to the Board. She shared that she is very proud of the work her elementary administrators and teachers are doing to get and keep students engaged. Protocols are in place for students picking up personal items and checking in district property. IRI testing is online this year, we are sitting at 60% of students that have taken the test. Because of a shift to a messenger type communications system, the District will electronically send out report cards which will save the District thousands of dollars. Administrators and teachers are also planning ahead for opening school next year and what that may look like. Ms. Jones added that even though the Board approved the Write Tools to be implemented, with the pandemic, they have decided to postpone that implementation. Ms. Jones thanked the Board for their support and understanding during this unprecedented time.
2. Director of Secondary Programs, L.T. Erickson, presented a secondary school's soft closure update. He shared the programs teachers are using to teach courses and communicate with

students during this time. Secondary teachers are sharing grading procedures with all students/parents to have common expectation. He commented that secondary students are pretty adaptable to the different management systems. Principals have been very responsive and nimble throughout all of this, and have stepped up and helped their teachers learn online teaching. Schools decided not to give their regular assessments, teachers are getting creative with assessments this year. Teachers were asked to reach out to every student that hasn't been active online at least a couple times during this process. Dr. Erickson thanked the Board for the opportunity to share this update.

3. Director of Secondary Programs, L.T. Erickson, shared updated plans for secondary summer schools. Summer school this year will start later because they are still identifying students that need summer school and hope to possibly have summer school face to face. Associate Superintendent, Bill Brulotte shared plans for elementary Title1 summer school which will be July 13<sup>th</sup> through August 7<sup>th</sup>, 2020. Some changes may be needed based on the Governors re-opening plans. All students have been contacted if they are being recommended for summer school.
4. Superintendent Dickinson shared information about the formation of a re-opening task force to discuss reopening school this fall. Regional work is being done as well to keep the Magic Valley uniform. This committee will also have many sub-committees for such things as elementary and secondary education, safety, and many others. Associate Superintendent, Bill Brulotte is organizing this task force. Dr. Dickinson asked if any Board members would like to volunteer to be on the committee and or subcommittees. Trustees Jonathan Lord and Paul McClintock volunteered to serve on the committee. Meetings will begin June 8th. Mr. Brulotte will send out a list of sub-committees for additional board member volunteers.

VII. Instruction B. Action Items: None

VIII. Budget & Finance A. Information Items:

1. Superintendent Dickinson shared the need to move the 2020-2021 Budget Hearing/2019-2020 Amended Budget Hearing date to July 13, 2020 and the Regular July Board Meeting from July 13, 2020 to Monday, July 27, 2020 to meet requirements of Idaho Code 33-801. The July 27, 2020 Board meeting will also be a Board Work Session. This change is needed due to not getting necessary budget information from the State Department of Education because of the delay caused by COVID-19 and the Governor's 1% holdback. We are required to hold these hearings at least 10 days prior to our Regular July Board Meeting which causes us to change that meeting to July 27, 2020 to meet this requirement. This is also listed as an action item.
2. Superintendent Dickinson asked the board to adopt a resolution to request an adjustment to our average daily attendance (ADA) for the weeks outlined in the breakdown worksheet provided (August through March 17<sup>th</sup>). Per Idaho Code 33-1003A, the superintendent may make a request to the State Department of Education to have the average daily attendance (ADA) adjusted because of unusual circumstances and this year our circumstances included inclement weather and severe rounds of the flu and/or coronavirus. If approved the SDE will replace that week's ADA with a week's numbers that were not affected by inclement weather and severe flu and/or coronavirus. This resolution requires board approval and is listed as an action item tonight.

VIII. Budget & Finance B. Action Items:

- 1./2. Vice Chairman McClintock moved to change the 2020-2021 Budget Hearing and 2019-2020 Amended Budget Hearing meeting date from June 8<sup>th</sup> to July 13, 2020 as recommended. Trustee Casdorph seconded the motion. After a brief discussion, motion passed unanimously.
3. Trustee Casdorph moved to change the Regular July Board Meeting from July 13<sup>th</sup> to July 27, 2020 as recommended to meet Idaho Code 33-801. Trustee Lord seconded the motion. Motion passed unanimously.
4. Vice Chairman McClintock moved to approve the resolution “**WHEREAS**, schools listed below have had ADA effected by the inclement weather/poor road conditions and /or severe flu/COVID-19 season. **THEREFORE**, be it resolved that the Twin Falls School District #411 Board of Trustees authorizes Dr. Brady D. Dickinson to make a request to State Department of Education to have the ADA adjusted for: Bickel Elementary, Harrison Elementary, Lincoln Elementary, Morningside Elementary, Oregon Trail Elementary, Perrine Elementary, Pillar Falls Elementary, Rock Creek Elementary, Sawtooth Elementary, Vera C. O’Leary Middle School, Robert Stuart Middle School, South Hills Middle School, Bridge Academy, Twin Falls High School, Canyon Ridge High School and Magic Valley High School because of poor attendance due to inclement weather and/or severe flu/COVID-19 impact.” as proposed. Trustee Lloyd seconded the motion. Motion passed unanimously.

IX. Personnel A: Information Items:

1. Community Relations Director, Eva Craner requested the board approve a resolution to suspend one more policy through December 31, 2020 due to the COVID-19 pandemic. In accordance with Twin Falls School District #411 Policy Number 1300, it is resolved by the Twin Falls School District #411 Board of Trustees:

To the extent that any policy of the Board of Trustees previously approved and adopted conflicts with a policy, order or resolution of said Board, the Idaho State Board of Education, the Office of the Superintendent of Public Instruction, the Governor of the State of Idaho and/or the federal government, regarding or related to the coronavirus and COVID-19, including but not limited to orders, statutes, administrative rules and regulations, such conflicting policy or part thereof is hereby suspended and shall have no force or effect until such time as the Board shall determine appropriate.

In the event that any contract or provision thereof to which the District is a party conflicts with any of the measures referred to in paragraph 1 above, the Board of Trustees will make reasonable efforts to resolve such conflict by mutual agreement but will in all cases comply with all applicable statutes, administrative rules, and regulations, directives, etc. which have been promulgated or enacted by state and federal governments and political subdivisions thereof in response to the coronavirus pandemic.



This resolution shall stay in effect until December 31, 2020, and shall suspend portions of TFSD policies including but not limited to the following as they relate to measures referred to in paragraph 1 above. In addition, as other policies are identified that are in need of suspensions based on measures described in paragraph 1 above, the board will ratify those suspensions:

a. Policy 5402 Personal Leave

This will allow flexibility for employees to roll over more vacation days during this pandemic.

2. Director of Community Relations, Eva Craner shared the annual School Climate Policy 3720 checklist showing the required policies that need reviewed annually. At this time there are no policies with recommended changes.
3. Director of Support Services, Mike Gemar shared that there are no changes made to the special education manual for this coming school year so the Board can approve the continuation of policies from the 2019-2020 manual. This item is also listed as an action item tonight.

IX. Personnel B: Action Items:

1. Vice Chairman McClintock moved to approve the second reading policy 3381 Extra-curricular and Co-Curricular Participation as proposed last month. Trustee Casdorph seconded the motion. After a brief discussion, motion passed unanimously.
2. Trustee Lloyd moved to approve the resolution to suspend policy 5402 Personal Leave as recommended. Trustee Lord seconded the Motion. Motion passed unanimously.
3. Vice Chairman McClintock moved to approve the current existing special education manual to stay in effect until an updated manual is amended by the State Department of Education. Trustee Lloyd seconded the motion. Motion passed unanimously.

X. Board Goals A. Information Items: None

X. Board Goals B. Action Items: None

XI. Future Agenda Items:

- A. The next Board meeting is set for Monday, June 8, 2020 and will be held virtually again, Zoom link will be posted for public access.
- B. The Budget/Amended Budget Hearing is now set for Monday, July 13, 2020 as revised. At this point this meeting will be held in public at Canyon Ridge High School in room #301 unless stipulations/mandates from the coronavirus dictates otherwise.
- C. The Regular July Board Meeting/Board Work Session is now scheduled for Monday, July 27, 2020. A draft agenda was shared and topics were discussed. This draft will return again in June for any additional agenda topics. A new notice of amended meeting dates will be posted immediately.

XII. Executive Session

Since there was no other business to come before the Board, Trustee Lord moved that the Board retire into executive session as per Idaho Code 74-206(1) subsection (b), (d) & (j): (b) to conduct superintendent evaluation; (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code; and (j) to discuss/consider labor contract matters authorized under section 74-206 (1)(a) and (b), Idaho Code. Trustee Casdorph seconded the motion. Chairman Matsuoka asked the Board Clerk Michelle Lucas to poll the board. Roll call vote was as follows:

Chairman Bryan Matsuoka - Yes

Vice Chairman Paul McClintock - Yes

Trustee Jayson Lloyd - Yes

Trustee Heidi Casdorph - Yes

Trustee Jonathan Lord - Yes

Motion carried. The Board convened into executive session at 8:48 p.m.

After leaving the virtual executive session meeting, Vice Chairman McClintock moved to return to open session. Trustee Casdorph seconded the motion. Motion passed unanimously. The time was 9:03 p.m.

Superintendent evaluation was discussed from 8:48 p.m. to 8:54 p.m.

Labor contract matters were discussed from 8:54 p.m. to 9:04 p.m.

After a brief discussion, in open session, on contract terms and a reduction in days worked, Vice Chairman McClintock moved to extend Superintendent Dickinson's contract for another year for a three-year contract through SY 2022-2023 and approve a reduction consistent with the district office administrators for school year 2020-2021 because of Governor Little's 5% holdback set for next year. Trustee Lord seconded the motion. Motion passed unanimously.

Vice Chairman McClintock moved to adjourn. Trustee Lloyd seconded the motion. Motion carried. The time was 9:05 p.m.

  
Chairman, Bryan Matsuoka

ATTEST:

  
Clerk, Michelle Lucas



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 TWIN FALLS, IDAHO 83301  
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Executive Session  
 May 11, 2020

The Board of Trustees of Twin Falls School District #411 met in executive session on Monday, May 11, 2020, at 8:48 p.m., Twin Falls, Idaho. Chairman Bryan Matsuoka conducted the meeting. Vice Chairman Paul McClintock; Trustees Heidi Casdorph, Jonathan Lord, and Jayson Lloyd along with Superintendent, Brady Dickinson; Board Clerk, Michelle Lucas; Associate Superintendent, Bill Brulotte were in attendance.

Since there was no other business to come before the Board, Trustee Lord moved that the Board retire into executive session as per Idaho Code 74-206(1) subsection (b), (d) & (j): (b) to conduct superintendent evaluation; (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code; and (j) to discuss/consider labor contract matters authorized under section 74-206 (1)(a) and (b), Idaho Code. Trustee Casdorph seconded the motion. Chairman Matsuoka asked the Board Clerk Michelle Lucas to poll the board. Roll call vote was as follows:

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 Chairman, Bryan Matsuoka

ATTEST:

  
 Clerk, Michelle Lucas