TWIN FALLS SCHOOL DISTRICT #411 SCHOOL BOARD MEETING **HELD AT:**

Roper Auditorium, 1615 Filer Ave. E., Twin Falls, Idaho

<u>A</u>nd

Virtually, go to www.tfsd.org for link to Zoom Meeting:

https://us02web.zoom.us/j/86422920514?pwd=WFJ.or Dial: VFJZQW5La1pEWThxbTZHR3VnaXZ4QT09

+1 669 900 6833 or +1 253 215 8782: Meeting ID: 864 2292 0514/Passcode: 120899

NOVEMBER 9, 2020 7:00 P.M. **AGENDA**

I. Call to Order - Action

II. Pledge of Allegiance

Procedural Matters III.

Action Items:

Approval of Agenda (Additions and Deletions) 1.

IV. Unscheduled Delegations (Audience to Address the Board)

V. Consent Calendar Action

- Approval of Minutes from the October 9, 12, 23, and 28, 2020 meetings A.
- В. Approval of Board Financial Report
- C. Approval of Building Financial Report
- D. Approval of Accounts Payable and Payroll
- E. Approval of Monthly Long Term Suspension Report
- F. Approval of Contracts for Private Service Providers (PSP)/Consultants and Other
- G. Approval of Certified Release of Contract
- H. Approval of New Classified Employees/Transfers
- I. Approval of Classified Personnel Resignations
- J. Approval of New Extra-Curricular Employees
- K. Approval of Extra-Curricular Resignations
- Approval of Alternate Authorizations L.

Superintendent's Report VI.

- Certified Employee of the Month for Harrison Elementary School
- В Classified Employee of the Month for Harrison Elementary School

VII. Instruction

- **Information Items:** A.
 - COVID Protocol Schedule Designation Review
 - 2. Operational COVID Protocol Modification/Update

B **Action** Items:

- **COVID Protocol Schedule Designation** 1.
- 2. Operational COVID Protocol Modification/Update

VIII. **Budget and Finance**

- Information Items: (None)
- Action Items: (None) B.

IX. Personnel

- Information Items: (None) A.
- В. **Action** Items: (None)

Board Goals X.

- **Information Items:** A.
 - January 27, 2021 Board Work Session Agenda Discussion
- B. Action Items: (None)

XI. Future Agenda Items

- A. TFEA Breakfast Meeting November 17, 2020 @ 6:45 a.m.
- B. No Second Board Meeting in November Next Meeting December 14, 2020
- C. January Annual Organizational Meeting January 11, 2021
- D. Legislative Tour TBD

Action Executive Session as per Idaho Code 74-206(1) Subsection (b) and (d) XII.

- (b) To consider student discipline; and Personnel issue: Administrative Leave;
- (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code.

Action Items:

- Student discipline action
- (1) (2)Personnel action

MISSION

Our mission is to provide a quality education necessary for all students to be successful in life.

The School District Board Room is accessible to the physically disabled. Interpreters for persons with hearing impairments, and brailed or taped information for persons with visual impairments, can be provided upon 5 days' notice. For arrangements, contact Sonia DeLeon at 733-6900.

WORKING WITH YOUR SCHOOL BOARD

<u>WELCOME</u> to another Twin Falls School District Board of Trustees Meeting. You are encouraged to attend all regular board meetings.

We are proud of our school system and the board members are dedicated to the continued improvement of the Twin Falls Schools.

We understand that from time to time patrons of school districts have concerns and feel a need to bring those concerns to the attention of the school or teachers. In order to maintain continuity and best resolve these concerns, we recommend to our patrons the following procedures:

- 1. The first and most effective step is to take the concern to the staff member who is closest to the problem. (In many cases this will be the teacher, coach, etc.) We have found that most problems are resolved at this level.
- 2. If there is still a concern on the matter, we then recommend that the concern be brought to the attention of the Principal. We have found that unresolved concerns from item #1 are usually resolved satisfactorily by the building administrator.
- 3. If the concern is not satisfactorily resolved at that level, then the concern should be taken to the Director of Elementary Programs or Director of Secondary Programs.
- 4. If the concern is not satisfactorily resolved at that level, then the concern should be taken to the Superintendent of Schools. Difficult concerns can usually be resolved.
- 5. However, if the patron still feels the concern has not been properly resolved he/she may use the right of appeal to the Board of Trustees. This is done by calling or writing to the Superintendent and asking for the item to be placed on the agenda of the next regularly scheduled board meeting.
- 6. If you desire to address the board, we would like you to be as comfortable as possible. As a board we hold public meetings which are not public forums and therefore have rules which are necessary for the benefit of all. The following guidelines will assist you as you present your information to the board.
 - A. Prepare your thoughts ahead of time. Usually a brief written outline handed to each board member helps the board follow your presentation. This outline would also give them something upon which to make notes as you speak.
 - B. If a group is involved, select one individual to be your spokesperson. He/she can then guide the presentation with the board and help the board chairman in directing questions to the group.
 - C. Plan your presentation to be as brief as possible. This should include a question/answer period. If more time is needed it is best to give a complete written presentation to the board for their future study. If you give more than five to six minutes of testimony, time restraints will make it difficult for the board to respond that same evening.
 - D. Usually the board will direct the administration to help resolve the concerns and ask for a report back to the board at a later date. However, please remember a solution may take time to be resolved.

We are eager to have our patrons and school staff working together for the improvement of education in the Twin Falls Schools.

Thank you for coming. Please come again.

TWIN FALLS PUBLIC SCHOOLS

School District No. 411

201 MAIN AVENUE WEST TWIN FALLS, IDAHO 83301 (208) 733-6900

October 9, 2020

L Call to Order - The Board of Trustees of School District No. 411, Twin Falls County, State of Idaho, met in a special meeting virtually in a Zoom online meeting platform (accessible by the public), Twin Falls, Idaho, at the hour of 7:30 a.m., on Friday, October 9, 2020. The following trustees were present: Chairman, Bryan Matsuoka; Vice Chairman, Paul McClintock (on speakerphone) and Trustees: Heidi Casdorph, Jonathan Lord, and Jayson Lloyd. There were also present Superintendent of Schools, Brady D. Dickinson; Board Clerk, Michelle Lucas; Associate Superintendent, Bill Brulotte; as well as directors, interested patrons, and employees.

II. Procedural Matters Action Items

1. Approval of Agenda – Chairman, Matsuoka asked for a motion to approve the agenda. Vice Chairman McClintock moved to approve the agenda as submitted. Trustee Lord seconded the motion. The motion passed unanimously.

III. Instruction A. Information Item:

Superintendent Dickinson reviewed the COVID Protocol Schedule Designation schedule 1. handout shared in the board packet. He officially informed the Board that on Thursday, October 8, 2020 South Central Public Health District (SCPHD) changed the risk level for Twin Falls County to Orange. All of the counties SCPHD, with the exception of Lincoln County, have been changed to the orange risk assessment level. Superintendent Dickinson read aloud the cases as listed in the backup. The question for the Board this evening is, do we move to orange level as stated in our original operational plan and if we do, when should the District begin the hybrid model. The orange level is the hybrid schedule where students with the last name beginning with A-K attend school, in person, Tuesdays and Thursdays and L-Z attend Wednesdays and Fridays each week, and students do online the other days. The idea is that there would be a reduction in the number of students within the buildings to potentially reduce the spread of COVID. Cases within Twin Falls County have steadily been on the rise, hospitalizations have increased quite significantly, and more hospital staff are being affected. The Board discussed the possible impact on parents; the impact on students; possible options for schedules for secondary vs. elementary; staff safety and health; follow the SCPHD or not to follow the original plan; and the goal of going virtual partially now is to stop from going virtual full time later. The Board also discussed that if we go to level orange, to revisit after two 14 day incubation periods to see if cases drop. The District plan is tied

to the SCPHD plan because this is so complex and they have the health experts. Trustees thanked the schools for all of their efforts in keeping school in session as long as we did. Trustees discussed and considered which effective date would be best for everyone overall.

2. Superintendent Dickinson shared the recommendation from administration to modify the activities orange level schedule to allow each participant to have two people in attendance at their events. Currently orange level states there will be no spectators. Superintendent Dickinson asked that if the Board wishes to modify this schedule, he recommends making it effective Monday, Oct. 12, 2020. The Board discussed in great length how this would be enforced and that masks would still be mandated at these events.

IV. Instruction B. Action Item:

- 1. With no other discussion, Vice Chairman McClintock stated that in all his years on the board, this is the hardest motion he's made. Vice Chairman McClintock moved to enter into orange COVID protocol designation effective Wednesday, October 14, 2020 and to start dissemination of information immediately. Trustee Lloyd seconded the motion. Motion passed unanimously.
- 2. With no other discussion, Vice Chairman McClintock moved to modify the activities protocol as discussed to allow two spectators per participant under the orange level. Trustee Lord seconded the motion. Motion passed unanimously.

Trustee Lloyd moved to adjourn the meeting. Trustee Lord seconded the motion and the motion passed unanimously. Meeting adjourned at 8:35 a.m.

ATTEST:	Chairman, Bryan Matsuoka
Clerk, Michelle Lucas	

TWIN FALLS PUBLIC SCHOOLS

School District No. 411

201 MAIN AVENUE WEST TWIN FALLS, IDAHO 83301 (208) 733-6900

October 12, 2020 7:00 p.m.

- I. Call to Order The Board of Trustees of School District No. 411, Twin Falls County, State of Idaho, met in its regular monthly meeting at Roper Auditorium, located at 1615 Filer Ave. E., Twin Falls, Idaho, at the hour of 7:00 p.m., on Monday, October 12, 2020. The following trustees were present: Chairman, Bryan Matsuoka (via Zoom); Vice Chairman Paul McClintock; and Trustees, Heidi Casdorph, Jonathan Lord, and Jayson Lloyd. There were also present Superintendent of Schools, Brady D. Dickinson (via Zoom); Board Clerk, Michelle Lucas; Associate Superintendent, Bill Brulotte; as well as directors, interested patrons, employees, and the news media.
- <u>II.</u> <u>Pledge of Allegiance</u> The Board of Trustees stood and recited the Pledge of Allegiance.
- III. Procedural Matters Action Items
- 1. Approval of Agenda (Additions and Deletions) Vice Chairman McClintock moved to approve the agenda. Trustee Lord seconded the motion. Motion passed unanimously.
- <u>IV.</u> <u>Unscheduled Delegations (Audience to Address the Board)</u> Chairman Matsuoka asked if there was anyone wishing to address the Board. There were two. Community member and parent, Mr. Shane Klaas addressed the Board to share his concerns and opinions about the District's partial closure and the Board deciding to move to level orange (hybrid schedule) as outlined in the Twin Falls School District COVID-19 operational protocols plan, following South Central Public Health District moving to orange level. Mr. Klaas also commented about suicide rates, depression in students, and asked for a response to some questions he sent to trustees, administration, and city officials. Chairman Matsuoka thanked Mr. Klaas for his input and concerns.

Community member and Canyon Ridge High School Teacher, Mr. Dustin Henkelmann thanked the Board for listening to expert advice to take care of students and staff during the pandemic. He commented on the fact that students aren't getting infected while in school, but outside of school, and that's because the community isn't doing what they need to do. He brags about the District to other colleagues, that the district is listening to the experts and not the loudest groups that usually get their way.

Chairman Matsuoka commented and reminder patrons that the trustees act as a Board, not individually, and as a Board have listened to all input and do believe they have the best interest of students and staff in mind when making decisions about COVID-19 protocols.

Consent Calendar - Vice Chairman McClintock moved to approve the consent calendar <u>V.</u> which included: minutes from the September 14, 23, and 28, 2020 board meetings; board financial reports; building financial reports; account payables and payroll; monthly long term suspension report; contracts for private service providers/consultants/other: Holly Porter & Margaret Lucero, Twin Falls County, Erin Bruno Consulting, and St. Luke's (x2); administrator contract for Michael Gemar as .50 FTE associate principal; new classified employees: Annette Chandler, Ashley Lyman, Chris Schmahl, Taylor Johnston, and Karla Florence; classified in district transfer of Alesa Easterling; extra-curricular employees: Anthony Maldonado, Landon Jones, Taylor Lewis, and Natalie Yergensen; extra-curricular resignations from Mike Wilkinson, Jim Horner, and Mohamed Talaso; classified resignations from Halla Blair, Jazmin Torres, and Kristin Bassler; request for alternative authorizations [The TFSD Board of Trustees declared a hiring emergency for the following positions]: Melissa Trappen as kindergarten teacher at Bickel Elementary School, Claribel Castro as 3rd grade teacher at Harrison Elementary School, Nathaniel Anderson as English as a second language teacher at Harrison Elementary School, Avril Wai as language arts teacher at Bridge Academy, Stacey Swafford as English teacher at Perrine Elementary School, Margie Huffaker as family and consumer science teacher at Magic Valley High School, Frederick Michael Kossman as title teacher at Robert Stuart Middle School; student teacher request for Marina Manafi-Busby at Lincoln Elementary School and O'Leary Middle School; and early graduation requests from Savannah Holt and Miriam Trejo-Rodrigues. The motion was seconded by Trustee Casdorph. Motion passed unanimously.

VI. Superintendent's Report

A/B. Superintendent Dickinson announced the classified employee of the month from Sawtooth Elementary School for the month of October as Barbara Christensen, literacy paraeducator, and certified employee of the month as Michelle Larson, instructional coach at Sawtooth Elementary School. Superintendent Dickinson read a brief resume' on each employee recognized and a brief comment from their principal. Their plaque, pen and gift certificate to Garibaldi's, will be delivered to their building.

VII. Instruction A: Information Items:

Director of Secondary Programs, L.T. Erickson gave a career and technical education (CTE) programs update outlining the purpose of some of the programs, and what's next for District CTE programs. The District received a \$148,000 per year, grant that can be used in a variety of ways. This year the district had to do an assessment and found that we need to provide more accommodations for special education students. They also found that CTE students tested about 10% higher on the ISAT's. There were 109 completers last year that took and completed Capstone courses. Dr. Erickson shared that the Perkins grant made it possible to have a Workplace Coordinator, Kathy Trotter, help students find internships. He also shared their goals to have a CTE school here in Twin Falls. Dr. Erickson stood for questions and thanked the board for the opportunity to update them on Twin Falls School District CTE programs.

VII. Instruction B: Action Items: None

VIII. Budget & Finance A: Information Items:

- 1. Twin Falls School District Accountant, Rachel Youren shared and explained the one page 2019-2020 revenue and expenditure summary statement from the amended budget, which summarizes the IFARMS report that is downloaded to the state. This annual report shows the combined statement of revenues and expenditures with changes from budgeted amounts to actual balances for all funds. This represents the annual financial condition of the district. Mr. Seaman added that the IFARMS and the Audit are the same information in two different required reports.
- 2. Superintendent, Dickinson shared information presented to the budget advisory committee on the upcoming possible renewal of the supplemental levy. Budget Advisory Committee members Peggy Hoy and Representative Lance Clow were in attendance. The committee reviewed pertinent information and offered the Board two recommendations. These options will be discussed further at the next board meeting. Superintendent Dickinson shared that with the bond refinance the Twin Falls School District property tax rate was lowered from \$4.28 to \$3.63. The District now has the ability to lower collections on the bond another \$1 million. The budget advisory committee provided the Board with two options: Seek to renew the supplemental levy at \$5.7 million. This would provide some additional relief and address some of the cuts made last spring. \$5.7 million would lower the rate to at least \$3.56 (this rate assumes no market growth which will lower the rate further); or Seek to renew the supplemental levy at \$6 million. This option does not raise or lower taxes beyond what has already been reduced and puts the most towards restoring cuts. This would make the rate \$3.63 or lower (assuming no market growth which would lower the rate further).
- 3. Superintendent Dickinson shared background on the cutbacks and wage freeze that the district has endured. He shared that Governor Brad Little recently released \$99 million to Idaho Schools in Coronavirus Relief Funds. These funds are federal funds given to states to be used at the discretion of the governor towards education and have to be spent by the end of December 2020. This money is meant to help offset the 5% and 1% budget reductions from the state. The District has developed a proposal to provide funds for district staff to compensate them for the many extra hours they have spent working as a result of the virus and to our classified employees for working in hazardous conditions as outlined in his handout. This proposal, if approved, would provide a 3% stipend to every employee to be paid in October and November based on their annual wage. This would account for about half of the available coronavirus relief funds. The balance would be used to address custodial, substitute, professional development, and/or equipment needs across the district as it relates to dealing with COVID-19. Superintendent Dickinson noted that these funds are not ongoing, they are one time money.

VIII. Budget & Finance B: Action Items:

- 1. Vice Chairman McClintock moved to approve the 2019-2020 Annual IFARMS summary report as submitted. Trustee Lloyd seconded the motion. Motion passed unanimously.
- 2. Vice Chairman McClintock enthusiastically moved to approve the one-time payments of coronavirus relief funds as proposed in October and November 2020. Trustee Lord seconded the motion. Motion passed unanimously.

IX. Personnel A: Information Items: None

IX. Personnel B: Action Items:

Director of Community Relations, Eva Craner stood for questions on the ISBA and administrations policy recommendations changes presented to the board in September. Policies and procedures: 2100 Curriculum Development and Assessment, 2150 Copyright 2150P Copyright Compliance, 2210P Weather Related School Closure, 2710 Specialty Diploma, 3010 Open Enrollment, 3010F Open Enrollment Form, 3010P Open Enrollment, 3080 Attendance by Out of State Students, 3525 Immunization Requirements, 4105 Public Participation in Board Meetings, 4225 Equipment Usage, 5340 Evaluation and Probation of Certified Employees, 5480 Leadership Premiums, 8170 District-Owned Vehicles, and 8235 Water Consumption & Water Bottles. Trustee Lloyd moved to approve recommended changes/revisions to these policies/procedures as presented. Vice Chairman McClintock seconded the motion. Motion passed unanimously.

X. Board Goals A: Information Items:

- 1. Trustees briefly discussed options for attending the virtual 2020 ISBA convention business meeting. This topic will be added to the October 28th board meeting when there is more time to discuss.
- X. Board Goals B: Action Items: None
- XI. Future Agenda Items
- A. Twin Falls School District #411 Board of Trustees will meet on Wednesday, October 28, 2020 at 7:00 p.m. The Twin Falls School Districts' auditor Ware and Associates will be on hand to review the annual audit and answer any questions the board may have.
- B. TFEA Breakfast Meeting October 20, 2020 @ 6:45 a.m.
- C. ISBA Annual Convention will be held virtually November 9th 12th, 2020.

XII. Executive Session

With no further business at hand, Chairman Matsuoka expressly identified the specific legal authorization for holding an executive session and provided sufficient detail to identify the general purpose and topic of the executive session. Trustee Casdorph moved that the Board retire into executive session as per Idaho Code 74-206(1) subsection (b) to consider student discipline; and personnel issue: certified administrative leave; and (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code: Administration Safety Manual/Emergency Plan (annual approval). Vice Chairman McClintock seconded the motion. Chairman Matsuoka asked the Board Clerk Michelle Lucas to poll the board. Roll call vote was as follows: Chairman Bryan Matsuoka – Yes; Vice Chairman Paul McClintock – Yes; Trustee Heidi Casdorph – Yes; Trustee Jayson Lloyd – Yes, and Trustee Jonathan Lord – Yes. Motion carried with 2/3 majority vote. The time was 8:15 p.m.

With the door open, Vice Chairman McClintock moved to return to open session. Trustee Lloyd seconded the motion. Motion passed unanimously. The time was 8:43 p.m.

Vice Chairman McClintock moved to expel three (3) students from school as per the hearing officer and administrations recommendations, two for time already served and one for an indefinite period of time, and that these students be expelled from school as defined in Idaho Code 33-205 and that these students be placed under the purview of the Juvenile Correction Act, Idaho Code 20-510 and 20-511. Trustee Lloyd seconded the motion. Motion passed unanimously.

Trustee Lord moved to approve the administrative leave for certified employee "A" as presented. Trustee Lloyd seconded the motion. Motion passed unanimously.

Trustee Lloyd moved to approve the annual Administration Safety Manual/Emergency Plan as presented. Trustee Lord seconded the motion. Motion passed unanimously.

Trustee Lloyd moved to adjourn the meeting. Vice Chairman McClintock seconded the motion and the motion passed unanimously. Meeting adjourned at 8:47 p.m.

ATTEST:	
	Chairman, Bryan Matsuoka
Board Clerk, Michelle Lucas	

TWIN FALLS PUBLIC SCHOOLS

School District No. 411

201 MAIN AVENUE WEST TWIN FALLS, IDAHO 83301 (208) 733-6900 Executive Session October 12, 2020 8:15 p.m.

The Board of Trustees of Twin Falls School District #411 met in executive session on Monday, October 12, 2020, at 8:15 p.m., at Roper Auditorium located at 1615 Filer Ave. E., Twin Falls, Idaho. Chairman Bryan Matsuoka conducted the meeting. Vice Chairman Pau McClintock, Trustees Jonathan Lord, Heidi Casdorph, and Jayson Lloyd along with Superintendent of Schools, Brady Dickinson; Associate Superintendent, Bill Brulotte; and Board Clerk, Michelle were also in attendance.

With no further business at hand, Chairman Matsuoka expressly identified the specific legal authorization for holding an executive session and provided sufficient detail to identify the general purpose and topic of the executive session. Trustee Casdorph moved that the Board retire into executive session as per Idaho Code 74-206(1) subsection (b) to consider student discipline; and personnel issue: certified administrative leave; and (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code: Administration Safety Manual/Emergency Plan (annual approval). Vice Chairman McClintock seconded the motion. Chairman Matsuoka asked the Board Clerk Michelle Lucas to poll the board. Roll call vote was as follows: Chairman Bryan Matsuoka – Yes; Vice Chairman Paul McClintock – Yes; Trustee Heidi Casdorph – Yes; Trustee Jayson Lloyd – Yes, and Trustee Jonathan Lord – Yes. Motion carried with 2/3 majority vote. The time was 8:15 p.m.

With the door open, Vice Chairman McClintock moved to return to open session. Trustee Lloyd seconded the motion. Motion passed unanimously. The time was 8:43 p.m.

Vice Chairman McClintock moved to expel three (3) students from school as per the hearing officer and administrations recommendations, two for time already served and one for an indefinite period of time, and that these students be expelled from school as defined in Idaho Code 33-205 and that these students be placed under the purview of the Juvenile Correction Act, Idaho Code 20-510 and 20-511. Trustee Lloyd seconded the motion. Motion passed unanimously.

Trustee Lord moved to approve the administrative leave for certified employee "A" as presented. Trustee Lloyd seconded the motion. Motion passed unanimously.

Trustee Lloyd moved to approve the annual Administration Safety Manual/Emergency Plan as presented. Trustee Lord seconded the motion. Motion passed unanimously.

Trustee Lloyd moved to adjourn the meeting. Vice Chairman McClintock seconded the motion and the motion passed unanimously. Meeting adjourned at 8:47 p.m.

ATTEST:	
	Chairman, Bryan Matsuoka
Board Clerk, Michelle Lucas	

TWIN FALLS PUBLIC SCHOOLS

School District No. 411

201 MAIN AVENUE WEST

TWIN FALLS, IDAHO 83301 (208) 733-6900

October 23, 2020

<u>Call to Order</u> - The Board of Trustees of School District No. 411, Twin Falls County, State of Idaho, met in a special board meeting both at the District Office Board Room at 201 Main Avenue West, and virtually in a Zoom online meeting platform (accessible by the public), Twin Falls, Idaho, at the hour of 7:30 a.m., on Friday, October 23, 2020. The following trustees were present: Chairman, Bryan Matsuoka (via Zoom); Vice Chairman, Paul McClintock (via Zoom) and Trustees: Heidi Casdorph (via Zoom), Jonathan Lord (via Zoom), and Jayson Lloyd (via Zoom). There were also present Superintendent of Schools, Brady D. Dickinson (via Zoom); Board Clerk, Michelle Lucas; Associate Superintendent, Bill Brulotte; as well as directors, interested patrons, and employees.

II. Procedural Matters Action Items

1. Approval of Agenda – Chairman, Matsuoka asked for a motion to approve the agenda. Vice Chairman McClintock moved to approve the agenda as submitted. Trustee Casdorph seconded the motion. The motion passed unanimously.

III. Instruction A. Information Item:

1. Superintendent Dickinson reviewed the COVID protocol rationale to stay in orange hybrid schedule handout that was shared in the board packet. He officially informed the Board that on Thursday, October 22, 2020 South Central Public Health District (SCPHD) changed the risk level for Twin Falls County to Red. Superintendent Dickinson read aloud the five rationale points listed in the meeting handout, which also included the contents of a letter from Logan Hudson from SCPHD supporting the recommendation to stay at the orange level at least until after the district's original 4 week timeframe has passed before reevaluating. SCPHD will reassess the risk level again in two weeks, Thursday, November 5th. Administration will keep monitoring the cases and keep the Board informed. The District also has the option to address cases on a school by school bases if needed. Superintendent Dickinson read aloud the cases as listed in the backup.

IV. Instruction B. Action Item:

1. After much discussion and consideration, Vice Chairman McClintock moved to stay in orange COVID protocol designation through November 9, 2020 as proposed. Trustee Casdorph seconded the motion. The Board discussed and considered the rationale reviewed by Superintendent Dickinson. Trustees shared their thoughts on whether the

District should move to red level and have full online schooling daily or stay at the orange level and continue with the hybrid schedule. They all expressed that their biggest concern is the safety of the students and staff. The Board also shared appreciation for the work administration and the rest of the staff is doing to keep kids in school as much as possible. It was also stated that the letters sent to the trustees need to also be sent to community leaders, because if they don't change something at that level we're not going to have a choice but go to fully online because of the shortage in staff alone. Chairman Matsuoka called for the question, all trustees voted in the affirmative. Motion passed unanimously.

2. After a brief discussion on upcoming board meeting format and the mask requirements, Trustee Lloyd moved to hold board meetings as shown in backup, in person, as long as we are able to follow our published health and safety precautions with meeting sizes. Trustee Casdorph seconded the motion. Motion passed unanimously. The next Board meeting will be held both in person and virtually as listed.

Trustee Lord moved to adjourn the meeting. Trustee Lloyd seconded the motion and the motion passed unanimously. Meeting adjourned at 8:16 a.m.

ATTEST:	Chairman, Bryan Matsuoka
Board Clerk, Michelle Lucas	

TWIN FALLS PUBLIC SCHOOLS

School District No. 411

201 MAIN AVENUE WEST

TWIN FALLS, IDAHO 83301 (208) 733-6900

October 28, 2020 7:00 p.m.

- <u>I.</u> Call to Order The Board of Trustees of School District No. 411, Twin Falls County, State of Idaho, met in its regular monthly meeting at Roper Auditorium, located at 1615 Filer Ave. E., Twin Falls, Idaho, at the hour of 7:00 p.m., on Wednesday, October 28, 2020. The following trustees were present: Chairman, Bryan Matsuoka (via Zoom); Vice Chairman Paul McClintock; and Trustees, Heidi Casdorph, Jonathan Lord, and Jayson Lloyd. There were also present Superintendent of Schools, Brady D. Dickinson; Board Clerk, Michelle Lucas; Associate Superintendent, Bill Brulotte; as well as directors, interested patrons, employees, and the news media.
- <u>II.</u> <u>Pledge of Allegiance</u> The Board of Trustees stood and recited the Pledge of Allegiance.

III. Procedural Matters Action Items

- 1. Approval of Agenda (Additions and Deletions) Vice Chairman McClintock moved to approve the agenda with the additional alternate authorization because of time constraints. Trustee Lord seconded the motion. Motion passed unanimously.
- <u>IV.</u> <u>Unscheduled Delegation</u> Chairman Matsuoka asked if there was anyone wishing to address the Board. There were none.
- V. Consent Calendar - Vice Chairman McClintock moved to approve the consent calendar which included: new certified employees: Daniel Crook and Melissa Trappen; new classified employees: Melanie Matson, Cindy Lancaster, and Antonia Emmons; classified resignations from Claudia Pulido, Rebecca Tschida, Sherry Sarbu, Chris Schmahl, and Pam Free; extracurricular employees: Karly Hudelson and Heather Holston; extra-curricular resignations from Aaron White as both girls and boys basketball coach, and Joshua Anderson; request for alternative authorizations [The TFSD Board of Trustees declared a hiring emergency for the following positions]: Sean Impomeni as .50 FTE activities director at Canyon Ridge High School, and Melyssa Perez as 4th grade teacher at Oregon Trail Elementary; request for emergency provisional for Daniel Crook as .50 FTE math teacher at Twin Falls High School; student teacher request for Andrea Vollmer-Zamora for elementary and special education at Morningside Elementary and O'Leary Middle schools, from Western Governors University; early graduation request for Timothy Weifel from Canyon Ridge High School; and paper supply bid for \$64,012.63. The motion was seconded by Trustee Lord. Motion passed unanimously.
- VI. Budget & Finance A. Information Items:

- 1. Benjamin Ware with Ware and Associates, auditor for Twin Falls School District #411 shared the 2019-2020 Annual Audit and stood for questions. After his firm reviewed Twin Falls School District books, records, policies, and procedures they found that everything was in good working order. Ware and Associates, CPA gave Twin Falls School District a rating of "unmodified opinion". Unmodified opinion is the highest opinion given. Mr. Ware shared that pages 6 11 report on the health of the district. He reported that currently Twin Falls School District has an excess of 2 million in excess of revenues and other financing sources over expenditures and other financing uses in general fund. He shared page 77 which showed a 10 year trend of the Districts fund balance. He said if all revenue sources shut down, the district could operate for approximately 24 days. Most school districts don't run at the 3 month reserve recommendation, however they do run around the 1 month mark. Mr. Ware complemented Twin Falls School District staff, they are exceptional and represent the district very well.
- 2. Trustees discussed the supplemental renewal levy recommendation introduced at the October 12, 2020 board meeting. The two recommendations are to renew the supplemental levy at \$5.7 million per year for two years or seek to renew the supplemental levy at \$6 million per year for two years. The District is able to hold an election for a renewal of the supplemental levy every two years. The election will be March 9, 2021.

VI. Budget & Finance B. Action Items:

- 1. After discussion and questions from the Board, Vice Chairman McClintock moved to approve the 2019-2020 Annual Audit as presented. Trustee Lloyd seconded the motion. Motion passed unanimously.
- 2. After a lengthy discussion on lowering the tax rate and on the levy amount to go out for, Trustee Lord moved to approve the recommendation to move forward to renew the two year supplemental levy in the amount of \$5.7 million. Vice Chairman McClintock seconded the motion. Motion passed unanimously.

VII. Instruction A. Information Items:

- 1. Associate Superintendent, Bill Brulotte gave a 2020-2021 Federal Programs annual update. Mr. Brulotte shared a breakdown of the different funding accounts received for Title IA (Poverty), IC (Migrant), IIA (Teacher Quality), III (Limited English Proficient), McKinney-Vento (Homeless), and Neglected and Delinquent (Incarcerated Students). The district is required to review annually with staff, federal programs requirements and expectations of title schools. The districts' overall average of free and reduced school lunch program as of March 2020 ranges from our lowest school, Rock Creek Elementary School at 27.5% up to our highest school, Bickel Elementary School at 91.9%. Mr. Brulotte thanked the Board for the opportunity to update them on Federal Programs.
- 1. Director of Support Services, Kindel Mason began his 2020-2021 Special Education annual update by thanking the Board for being intentional, collaborative and flexible. Mr. Mason shared current numbers of special education students of 1,035 (he corrected the number for specific learning disability to 185 students), continuum of service, staffing numbers, students on 504's, staffing, and gifted and talented program numbers. He commented that there are 37% of special education student in general ed classes, and the district should probably look

at why more are not in general ed. He is struggling to get paraeducators to come and stay, he is looking at why there's so much turnover and why these positions are so hard to fill. Mr. Mason also shared some program goals: to increase amount of students in general ed.; lower dropout rate; increase proficiency rate; and a compliance piece to look at the timeline for assessing students. After a few minutes of discussion with the Board, Mr. Mason thanked the board for the opportunity to share district-wide information on SPED programs and thanked them for their support. Trustee Lord commented that maybe CSI can partner with the District to work on additional education and next steps for paraeducators as a community college.

<u>VIII.</u> <u>Board Goals A. Information Items:</u> None

VIII. Board Goals B. Action Items:

1. After some discussion and a consensus of the Board on how to tentatively vote on the ISBA 2021 resolutions, Vice Chairman McClintock moved to approve the consensus as discussed with additional actin to take place at the convention. Trustee Lloyd seconded motion. Motion passed unanimously.

IX. Executive Session Action:

With no further business at hand, Chairman Matsuoka expressly identified the specific legal authorization for holding an executive session and provided sufficient detail to identify the general purpose and topic of the executive session. Trustee Lord moved that the Board retire into executive session pursuant to Idaho Code 74-206(1) subsection (b); (b) to consider student discipline and (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code. Vice Chairman McClintock seconded the motion. Chairman Matsuoka asked Board Clerk Michelle Lucas to poll the board. Roll call vote was as follows: Chairman Bryan Matsuoka – Yes; Vice Chairman Paul McClintock – Yes; Trustee Heidi Casdorph – Yes; Trustee Jayson Lloyd – Yes, and Trustee Jonathan Lord – Yes. Motion carried with 2/3 majority vote. The time was 8:13 p.m.

With the door open, Vice Chairman McClintock moved to return to open session. Trustee Lloyd seconded the motion. Motion passed unanimously. The time was 8:20 p.m.

Student discipline discussed from 8:18 p.m. to 8:20 p.m. Vice Chairman McClintock moved to expel three (3) students from school as per administration and hearing officers recommendation, one (1) for an indefinite period of time, and two (2) for "Time Served" and that these students be expelled from school as defined in Idaho Code 33-205 and that these students be placed under the purview of the Juvenile Correction Act, Idaho Code 20-510 and 20-511. Trustee Casdorph seconded the motion. Motion passed unanimously.

Vice Chairman McClintock moved to adjourn the meeting. Trustee Lord seconded the motion and the motion passed unanimously. Meeting adjourned at 8:21 p.m.

ATTEST:	Chairman, Bryan Matsuoka
Clerk, Michelle Lucas	

TWIN FALLS PUBLIC SCHOOLS

School District No. 411

201 MAIN AVENUE WEST TWIN FALLS, IDAHO 83301 (208) 733-6900

October 28, 2020

The Board of Trustees of Twin Falls School District #411 met in executive session on Wednesday, October 28, 2020 at 8:13 p.m., at Roper Auditorium, located at 1615 Filer Ave. E., Twin Falls, Idaho. Chairman Bryan Matsuoka conducted the meeting (via Zoom). Vice Chairman Paul McClintock; and Trustees, Heidi Casdorph, Jonathan Lord, and Jayson Lloyd along with Superintendent, Brady Dickinson; Associate Superintendent, Bill Brulotte; and Clerk of the Board, Michelle Lucas were in attendance.

With no further business at hand, Chairman Matsuoka expressly identified the specific legal authorization for holding an executive session and provided sufficient detail to identify the general purpose and topic of the executive session. Trustee Lord moved that the Board retire into executive session pursuant to Idaho Code 74-206(1) subsection (b); (b) to consider student discipline and (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code. Vice Chairman McClintock seconded the motion. Chairman Matsuoka asked Board Clerk Michelle Lucas to poll the board. Roll call vote was as follows: Chairman Bryan Matsuoka – Yes; Vice Chairman Paul McClintock – Yes; Trustee Heidi Casdorph – Yes; Trustee Jayson Lloyd – Yes, and Trustee Jonathan Lord – Yes. Motion carried with 2/3 majority vote. The time was 8:13 p.m.

With the door open, Vice Chairman McClintock moved to return to open session. Trustee Lloyd seconded the motion. Motion passed unanimously. The time was 8:20 p.m.

Student discipline discussed from 8:18 p.m. to 8:20 p.m. Vice Chairman McClintock moved to expel three (3) students from school as per administration and hearing officers recommendation, one (1) for an indefinite period of time, and two (2) for "Time Served" and that these students be expelled from school as defined in Idaho Code 33-205 and that these students be placed under the purview of the Juvenile Correction Act, Idaho Code 20-510 and 20-511. Trustee Casdorph seconded the motion. Motion passed unanimously.

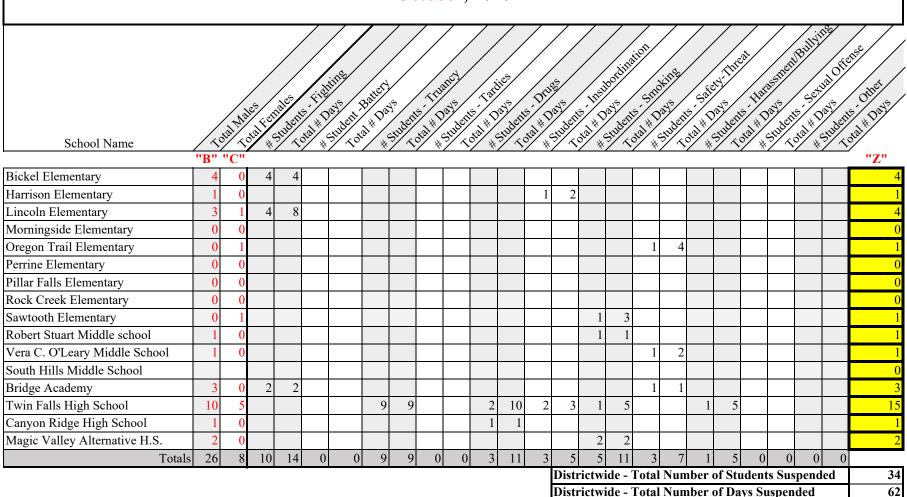
Vice Chairman McClintock moved to adjourn the meeting. Trustee Lord seconded the motion and the motion passed unanimously. Meeting adjourned at 8:21 p.m.

ATTEST:	Chairman, Bryan Matsuoka
lerk, Michelle Lucas	

Twin Falls School District #411

Monthly Temporary OSS Suspension Board Report

October, 2020



Contracts - Private Service Providers (PSP)/Consultants/Other

EXECUTIVE SUMMARY

Submitted for Board Information

Dates of Service	Vendor	Amount
1/21-1/2022 yr.	Power SchoolSIS Maint. & Support	\$54,391.05
11/20-11/21 yr.	Power SchoolEnrollment Reg. & Sp.	\$30,076.30
20/21 yr.	Programs 504 Education HallServices Agreement for Bridge Academy & Virtual Schoolhou	
<u> </u>	for Bridge Academy & Virtual Schoolhou	se \$4,586.00

NOTE: Per Board Policy 5725: "The District encourages the use of private service providers and professional consultants as resource individuals when such consultative services will be helpful in the improvement of the educational program of the District. The District, through the Superintendent as its designee, may enter into contracts with private service providers and/or consultants to provide necessary services to students." In no event shall such agreement exceed twelve (12) calendar months."



150 Parkshore Dr, Folsom, CA 95630 Remit Email: renewals@powerschool.com FAX: (916) 596-0950 Quote Date: 10/20/2020 Quote #: Q-403067-1

Prepared By: Rebecka Cadle

Customer Name: Twin Falls School District 411

Contract Term: 12 Months Start Date: 1/21/2021 End Date: 1/20/2022 Customer Contact: Ryan Bowman

Title: Director of Operations Address: 201 Main Avenue W

City: Twin Falls

State/Province: Idaho

Zip Code: 83301-6103 Phone #: (208) 733-6900

Product Description	Quantity	Unit	Extended Price
Initial Term 1/21/2021 - 1/20/2022			
ILicense and Subscription Faes			
PowerSchool SIS Maintenance and Support	9,765.00	Students	USD 54,391.05

License and Subscription Totals: USD 54,391.05

Quote Total		
	Initial Term	1/21/2021 - 1/20/2022
	Initial Term Total	USD 54,391.05

On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice.

All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement.

This renewal quote will continue to be subject to and incorporate the terms and conditions found at https://www.powerschool.com/wp-content/uploads/PowerSchool-Service-Agreements/PowerSchool-MASTER-SERVICES-AGREEMENT-01-20.pdf .

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Twin Falls School District 411

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC	Twin Falls School District 411
Signature: Lin Manda	Signature:
Printed Name: Eric Shander	Printed Name:
Title: Chief Financial Officer	Director of Operations
Date: 10-20-2020	//-5-20 Date:
PO Number:	



150 Parkshore Dr, Folsom, CA 95630 Remit Email: renewals@powerschool.com FAX: (916) 596-0950 Quote Date: 10/20/2020 Quote #: Q-410536-2

Prepared By: Rebecka Cadle

Customer Name: Twin Falls School District 411

Contract Term: 12 Months Start Date: 11/9/2020 End Date: 11/8/2021 Customer Contact: Ryan Bowman

Title: Director of Operations Address: 201 Main Avenue W

City: Twin Falls

State/Province: Idaho

Zip Code: 83301-6103 Phone #: (208) 733-6900

Product Description	Quantity	Unit	Unit Price	Extended Price
Initial Term 11/9/2020 - 11/8/2021	BANK TO BE			
License and Subscription Fees		and the second second	A CALL COLOR	
PowerSchool Enrollment Registration	9,765.00	Students	USD 2.66	USD 25,974.90
PowerSchool Special Programs 504	9,765.00	Students	USD 0.42	USD 4,101.30

License and Subscription Totals: USD 30,076.20

Quote Total		
	Initial Term	11/9/2020 - 11/8/2021
	Initial Term Total	USD 30,076.20

On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice.

All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement.

This renewal quote will continue to be subject to and incorporate the terms and conditions found at https://www.powerschool.com/wp-content/uploads/PowerSchool-Service-Agreements/PowerSchool-MASTER-SERVICES-AGREEMENT-01-01-20.pdf .

On-Going PowerSchool Subscription/Maintenance & Support frees are invoiced at then current rates & enrollment per terms of the Licensed Product and Services Agreement, which may be subject to an annual increase after the first year for non-multi-year contracts and/or enrollment increases.

Any applicable state sales tax has not been added to this quote. Subscription Start and Expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order.

In the event that this quote includes promotional pricing, such promotional pricing may not be valid for the entire period stated on this quote.

All invoices shall be paid before or on the due date set forth on invoice.

All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and shall not impact the terms or conditions reflected in this quote and the applicable PowerSchool Licensed Product and Services Agreement.

Printed Name: Eric Shander

Printed Name: Eric Shander

Printed Name:

Title: Chief Financial Officer

Date: 10-20-2020

Date:

PO Number:



EducationHall, LLC P.O. Box 3424 Post Falls, ID 83877-3424 www.EducationHall.com

Our "MISION" - for more info on "mision" visit us at www.EducationHall.com

Education is the most noble profession known to humankind. In order to continuously improve our educational practices, we must work together, learn together, and grow together. The team at EducationHall is here to provide the highest-quality professional development, resources, coaching, mentorship, and support in the field.

Professional Services Agreement

THIS AGREEMENT is entered into on 10/25/2020 (herein the "Effective Date") between EducationHall and

Client: Bridge Academy & Twin Falls Virtual Schoolhouse

Contact Name: Araceli Huicochea, Principal

Phone: 208-737-5282, ext. 3901

Email: huicocheaar@tfsd.org

City, State: Twin Falls, ID

Summary:

Date(s) of Services: TBS, 2020-2021 school year

Overview of Services: Two virtual guest-speaker sessions with student body

Compensation for Services: *Purchase of 70 copies of "Chasing the Show" - for students and staff

(Note: Compensation includes cost for Consultant fees, travel, lodging, meals, and transportation.)

The Fine Print:

Client desires to contract the services of EducationHall to provide Consulting Services, as defined below, and EducationHall desires to provide such services to Client.

NOW, THEREFORE, for the mutual promises, representations, warranties, and covenants contained herein, the parties agree as follows:

1. Consulting Services

- a. EducationHall shall provide the following services throughout the term of this agreement (collectively the "Consulting Services"):
 - i. Engage a reputable Consultant in this case, **author Pete Hall** who will develop and deliver a growth program in response to the needs and specifications described by Client.
 - ii. Connect Consultant with Client to communicate and coordinate the particulars of the delivery of the growth program and Consulting Services.
 - iii. Submit the final invoice within five days of presentation. Full payment of fees is made directly to EducationHall unless otherwise specified.
 - iv. Offer access to attendees to EducationHall materials specific to this presentation subject, at reasonable rates, if applicable.

b. Client shall:

 Provide reasonable accommodations for hosting the growth program with adequate physical space, seating arrangements as necessary, and technical support.

- Participate by providing adequate numbers of materials to participants, to be specified by Consultant.
- iii. Provide detailed information to Consultant of location, accommodations, local contacts, and technical accommodations.
- iv. Remit final payment within 30 days of the dated invoice to EducationHall for these services.

2. Termination

- a. This Agreement may be terminated by Client prior to the presentation of the consulting engagement establishing the following "cancellation" fees:
 - i. Upon 60-30 days prior to the meeting engagement date, 25% of the Consultant fee.
 - ii. Upon 29 or fewer days prior to the meeting engagement date, 50% of the Consultant fee.

3. Relationship of Parties

a. Presenter shall be an independent contractor and not an employee or agent of Client. Nothing herein contained, or otherwise, shall be deemed to place or is intended to have the effect of rendering Consultant as one other than an independent contractor, and for no purpose shall Client and Consultant be deemed, respectively, employer and employee.

4. Indemnification

a. Client and EducationHall for each of themselves hereby agree to indemnify and hold harmless each other and each of their officers, directors, shareholders, agents, representatives, and employees (Indemnitees) for any suit, claim, action, obligation, or liability affecting the Indemnitees arising from the negligent acts of the Consultant or his/her agents or arising from any intellectual property infringement by the Consultant or his/her agents in connection with this Agreement.

5. Further Assurances

a. Each party agrees to cooperate with the other, and to execute and deliver, or cause to be executed and delivered, all such other instruments and documents, and to take all such other actions as may be reasonable requested of it from time to time, in order to effectuate the provisions and purposes of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date first above written.

Client Signature

Authorized Agent: Araceli Huicochea, Principal

EducationHall:

Pete Hall, Executive Director, EducationHall: * PeteHall@EducationHall.com * 208-755-3139



EducationHall, LLC P.O. Box 3424 Post Falls, ID 83877-3424 www.EducationHall.com

Supporting #TraumaInvested practices in partnership with Kristin Souers, LLC (visit <u>www.FosteringResilientLearners.org</u> and/or email Kristin at <u>KristinSouers@gmail.com</u>)

Professional Services Agreement

THIS AGREEMENT is entered into on 10/25/20 (herein the "Effective Date") between EducationHall and

Client: Bridge Academy & Twin Falls Virtual Schoolhouse

Contact Name: Araceli Huicochea, Principal

Phone: 208-737-5282, ext. 3901

Email: huicocheaar@tfsd.org

City, State: Twin Falls, ID

Summary:

Date(s) of Services: TBD, 20-21 school year

Overview of Services: Four hour-long virtual PD/Q&A sessions re: Fostering Resilient Learners; 14 seats in the online course "Trauma-Invested Practices to Help Learners Thrive"

Compensation for Services: 4 x \$800 = \$3,200; 14 x \$99 = \$1,386; TOTAL \$4.586

(Note: Compensation includes cost for Consultant fees, travel, lodging, meals, and transportation.)



The Fine Print:

Client desires to contract the services of EducationHall to provide Consulting Services, as defined below, and EducationHall desires to provide such services to Client.

NOW, THEREFORE, for the mutual promises, representations, warranties, and covenants contained herein, the parties agree as follows:

1. Consulting Services

- EducationHall shall provide the following services throughout the term of this agreement (collectively the "Consulting Services"):
 - Engage a reputable Consultant -- in this case, co-author Pete Half -- who will develop and deliver a growth program in response to the needs and specifications described by Client (see "Overview of Services" above).
 - ii. Connect Consultant with Client to communicate and coordinate the particulars of the delivery of the growth program and Consulting Services.
 - Submit the final invoice within five days of presentation. Full payment of fees is made directly to EducationHall unless otherwise specified.
 - Offer access to attendees to EducationHall materials specific to this presentation subject, at reasonable rates, if applicable.
- b. Client shall:

- i. Provide reasonable accommodations for hosting the growth program with adequate physical space, seating arrangements as necessary, and technical support. In the case of virtual sessions, Client will furnish the virtual platform and ensure that Consultant can share his/her screen.
- Participate by providing adequate numbers of materials to participants, to be specified by Consultant.
- Provide detailed information to Consultant of location, accommodations, local contacts, and technical accommodations.
- iv. Ensure that no recording (video/audio) of any kind is allowed during the scope of this work.
- v. Communicate with Consultant to address any other needs as mutually agreed upon.
- vi. Remit final payment within 30 days of the dated invoice to EducationHall for these services.

2. Ownership of Materials

a. All materials provided to Client and attendees are, and shall remain, the property of Kristin Souers and Pete Hall. Any redistribution by Client or attendees to others is strictly prohibited. Neither the client nor attendees may use any such materials for the purpose of training others.

3. Termination

- a. This Agreement may be terminated by Client prior to the presentation of the consulting engagement establishing the following "cancellation" fees:
 - i. Upon 60-30 days prior to the meeting engagement date, 25% of the Consultant fee.
 - ii. Upon 29 or fewer days prior to the meeting engagement date, 50% of the Consultant fee.

4. Relationship of Parties

a. Presenter shall be an independent contractor and not an employee or agent of Client. Nothing herein contained, or otherwise, shall be deemed to place or is intended to have the effect of rendering Consultant as one other than an independent contractor, and for no purpose shall Client and Consultant be deemed, respectively, employer and employee.

5. Indemnification

a. Client and EducationHall for each of themselves hereby agree to indemnify and hold harmless each other and each of their officers, directors, shareholders, agents, representatives, and employees (Indemnitees) for any suit, claim, action, obligation, or liability affecting the Indemnitees arising from the negligent acts of the Consultant or his/her agents or arising from any intellectual property infringement by the Consultant or his/her agents in connection with this Agreement.

6. Further Assurances

a. Each party agrees to cooperate with the other, and to execute and deliver, or cause to be executed and delivered, all such other instruments and documents, and to take all such other actions as may be reasonable requested of it from time to time, in order to effectuate the provisions and purposes of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date first above written.

Client Signature:

Authorized Agent: Araceli Huicochea, Principal

EducationHall:

Pete Hall, Executive Director, EducationHall: * PeteHall@EducationHall.com * 208-755-3139

P 208.733.6900 F 208.733.6987 www.tfsd.org

Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS

Date: November 4, 2020

To: Dr. Brady D. Dickinson, Superintendent of Schools

Twin Falls School District Board of Trustees

From: Sonia DeLeon, Human Resources Manager

Re: Certified Release of Contract for 2020-2021 School Year

The following certified employee has submitted a resignation letter requesting to be released from his contract:

 Joe Jayo, Teacher – Middle School Language Arts at O'Leary Middle School

The Human Resources Department recommends to the Superintendent and the Board of Trustees that this individual be released from their contract.

P 208.733.6900 F 208.733.6987 www.tfsd.org

Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS

Date: November 4, 2020

To: Dr. Brady D. Dickinson, Superintendent of Schools

Twin Falls School District Board of Trustees

From: Sonia DeLeon, Human Resources Manager

Re: New Classified Employees or Classified Transfers

It's the recommendation of the Human Resources Department to the Superintendent and the Twin Falls School District Board of Trustees these individuals listed below be approved for hiring for the 2020-2021 school year:

David Huey	Custodian at Robert Stuart Middle School	
Kristin Bassler	Para educator- IRC at South Hills Middle School	
Kenzie Bloxham	Para educator – SPED at Lincoln Elementary School	
Tara Guisto	Para educator – Behavior at South Hills Middle School	

The individuals listed below are current employees that has accepted a transfer within the district for the 2020-2021 school year.

NAME POSITION

Marcy Hendry	Safety & Security Aide at Sawtooth Elementary School	
Marie Drennan	Library Assistant at Canyon Ridge High School	

All are in the process of completing the necessary consent, I-9's, drug free work place form etc., and have met the criteria to become employees of the Twin Falls School District.

If you have any questions or concerns, please do not hesitate to contact me.

P 208.733.6900 F 208.733.6987 www.tfsd.org

Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS

Date: November 4, 2020

To: Dr. Brady D. Dickinson, Superintendent of Schools

Twin Falls School District Board of Trustees

From: Sonia DeLeon, Human Resources Manager

Re: Classified Resignations

The following classified employees have submitted their resignation letter resigning their position for the 2020-2021 school year:

Melanie Jacobs	Assistant Food Service Manager	Robert Stuart Middle School
Tiona Budden	Para educator – SPED	South Hills Middle School
Dorothy Aragon	Playground Aide	Sawtooth Elementary School
Marina Manafi-Busby	Para educator – Behavior	Lincoln Elementary School

The Human Resources Department recommends to the Superintendent and the Board of Trustees that we accept these resignations.

P 208.733.6900 F 208.733.6987 www.tfsd.org

Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS

Date: November 4, 2020

To: Dr. Brady D. Dickinson, Superintendent of Schools

Twin Falls School District Board of Trustees

From: Sonia DeLeon, Human Resources Manager

Re: Extra-Curricular Employees

It is the recommendation of the Human Resources Department to the Superintendent and the Twin Falls School District Board of Trustees that these individuals listed below be approved for hiring. An employment letter will be issued for the 2020-2021 school year.

If you have any questions or concerns, please do not hesitate to contact me.

Rachel Hardy	Middle School Department Coordinator	Bridge Academy
Michael Wilkinson	Assistant Wrestling Coach	Robert Stuart Middle School
Shane Claborn	Head Wrestling Coach	South Hills Middle
Elias Halsell	Assistant Dance Coach	Canyon Ridge High School

P 208.733.6900 F 208.733.6987 www.tfsd.org

Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS

Date: November 4, 2020

To: Dr. Brady D. Dickinson, Superintendent of Schools

Twin Falls School District Board of Trustees

From: Sonia DeLeon, Human Resources Manager

Re: Extra-Curricular Resignations

The following employees have submitted their resignation letter resigning their position for the 2020-2021 school year:

Rodrigo De La Cruz	Coach – 7 th Basketball – Boys	South Hills Middle School
Matthew Coleman	Head Bowling Coach	Twin Falls High School
Lara Erickson	Assistant Bowling Coach	Twin Falls High School

The following employee has submitted his resignation letter resigning his position for the 2021-2022 school year:

Sean Impomeni	Head Football Coach	Canyon Ridge High School
---------------	---------------------	--------------------------

The Human Resources Department recommends to the Superintendent and the Twin Falls School District Board of Trustees that we accept these resignations.



HUMAN RESOURCES DEPARTMENT

OUR MISSION is to maintain a balanced approach while providing leadership, guidance and quality. customer-driven human resources services to support Twin Falls School District employees.

November 4, 2020

To:

Dr. Brady D. Dickinson, Superintendent

Twin Falls School District Board of Trustees

From: Sonia DeLeon, Human Resources Manager

Re:

Request for Alternative Authorization

To meet state certification criteria to teach in the designated subject areas, the Twin Falls School District will need to request approval of an Alternative Authorization- Content Specialist from the Professional Standards Commission for the following individual:

Name	Position	School
Mallory McGowen	Teacher –Grade 3	Bickel Elementary School

The above individual has been hired as a third grade teacher for the 2020-21 school year. Ms. McGowen is currently enrolled in the ABCTE online program and is schedule to complete the course by May 2021. In order for this employee to be employed as an elementary teacher, the board will need to declare an "area of need." To declare an area of the Twin Falls School District Human Resource Department has determined an area of need exists in our district for this particular position.

We respectfully request that the Superintendent recommend to the Twin Falls School District Board of Trustees that they "declare an area of need" for the individual listed above.



201 Main Ave. W Twin Falls, ID 83301

HUMAN RESOURCES DEPARTMENT

OUR MISSION is to maintain a balanced approach while providing leadership, guidance and quality, customer-driven human resources services to support Twin Falls School District employees.

November 4, 2020

To: Dr. Brady D. Dickinson, Superintendent

Twin Falls School District Board of Trustees

From: Sonia DeLeon, Human Resources Manager

Re: Request for Alternative Authorization

To meet state certification criteria to teach in the designated subject areas, the Twin Falls School District will need to request approval of Alternative Authorization-Teacher to New Certification from the Professional Standards Commission for the following individual:

Name	Position	School
Jessyca Tubbs	Teacher – Grade 2	Lincoln Elementary

The above individual is currently employed as a second grade teacher. Ms. Tubbs is currently working on completing the necessary requirements to obtain her K-8 endorsement by May 2021. In order for this employee to be employed as an elementary teacher, the board will need to declare an "area of need." To declare an area of the Twin Falls School District Human Resource Department has determined an area of need exists in our district for this particular position.

We respectfully request that the Superintendent recommend to the Twin Falls School District Board of Trustees that they "declare an area of need" for the individual listed above.

EMPLOYEE OF THE MONTH QUESTIONS

Certified X or Classified _____

Name:	Regina Thomason
School:	Harrison Elementary
Position:	First Grade Teacher
Hometown:	Centre, Alabama- Now, Twin Falls
Inspiration:	My mom- She encouraged me to do and be anything I wanted.
Pet Peeve:	When people let weeds grow in their yard and the seeds blow into my yard!
Favorite hobby away from work:	I have 3: Gardening, Reading, and Genealogy
What word describes you best?	Cautiously Adventurous (Sorry, need 2 words)
One thing people don't know about you:	I spent 7 years in the Air Force as a radar operator/technician training B-52 Bomber crews to accurately hit their targets during the Gulf War.
Why did you choose this career?	I wanted to make a difference and nurture a love for learning in children.
What is the #1 activity on your bucket list:	I want to travel and experience the world! My first stop would be Scotland.
How do you want to be Remembered?	As someone with a thirst for knowledge, loves games, and someone who frequently goes down the rabbit hole.
Best day on the job was	There have been many! Some of my best days have been when older kids give me a hug and tell me they wish I was still their teacher.

Principal Note:

What I love about Regina is how persistent she is as a teacher. Whether it is helping a student who is struggling, learning online learning tools to assist with distance learning, or checking in with a family to see how she can help. Regina is a hard worker who gets results. Regina is also so kind and welcoming of all staff. I really appreciate all that Regina gives to ensure students love learning and with ensuring that students know that their teacher cares about them.

EMPLOYEE OF THE MONTH QUESTIONS

Certified _____ or Classified X

Name:	Teresa Easterling
School:	Harrison Elementary
Position:	School Mentor
Hometown:	Twin Falls
Inspiration:	Children inspire me every day.
Pet Peeve:	Gossip
Favorite hobby away from work:	Spending time with my granddaughter Ophelia.
What word describes you best?	Empathetic
One thing people don't know about you:	I love to bake.
Why did you choose this career?	I love helping kids become the best people they can be.
What is the #1 activity on your bucket list:	Skydiving
How do you want to be Remembered?	As a kind person that made a difference.
Best day on the job was	Assisting a family in the pantry before holiday break and appreciating that our school is able to provide for those in need.

Principal Note:

Teresa assists every student at our school. She is the positive face that turns around those really hard days at school. She provides positive check ins, matches students up with whatever needs they need assistance with, gives many second chances, and she works hard to show every student that there is a person that cares about you- that you matter. I really appreciate Teresa and all that she gives at Harrison. Harrison would not be the same without her and that includes her very giving and kind family.

Levels of Operation

Twin Falls School District #411 will operate under one of the following designations as long as Coronavirus is a concern in our community. The designation will be determined by the level of community spread and/or school spread utilizing metrics created by South Central Public Health District (SCPHD). Any change in level will be determined in conjunction with SCPHD and St. Luke's and announced with as much preparation time for parents, students, and staff as is possible with safety being the highest priority.

Green: Traditional Schedule (No Community Spread/SCHPD Minimal Risk)

- Cleaning/disinfection-plan approved by SCPHD (<u>see Maintenance- Cleaning/ Disinfection section</u>)
- Encourage parents to screen students every morning before attending school and keep symptomatic students home https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html
- 3. Plan for vulnerable students/staff
 - a. Staff: FMLA and FFCRA guidelines
 - b. Students: K-8 Online options--<u>Virtual schoolhouse</u>
 7-12 Online Option--IDLA--See your counselor
 - c. Protocols for social distancing
 - d. Maintain social distancing as much as possible
 - Discuss social distancing with students and teach and reinforce hand hygiene and respiratory etiquette
 - ii. Limit classroom activities that don't allow for 6 feet of distance between students as much as possible
 - iii. Limit/avoid mixing of student groups to reduce potential exposure Examples:
 - 1. Lunch schedule
 - 2. Drop off and pick up
 - 3. Library usage
 - 4. Release times (including passing times)
 - iv. Separate desks/tables in the classroom as much as possible
 - v. Limit/avoid activities with large gatherings where social distancing cannot be maintained
- 4. Staff and students are recommended to utilize a face covering in the classroom and any time social distancing can't be maintained. All staff and students will be provided with washable masks for use. Face shields will be provided upon request and availability. In addition, disposable masks will also be made available.

- 5. Staff will limit visitors/volunteers from non-school related persons-require face covering for all visitors in cases where social distancing cannot be maintained
- 6. Sick or symptomatic staff and students (Separation and/or sent/stay home criteria) will not be allowed at school until return to school status (Return to School) is met. Each site must have a plan in place to allow for the immediate separation of students/staff who present COVID-19 symptoms at school in a designated "health room" until arrangements are made for the person to be picked up
- 7. Post signs in highly visible locations (school entrances, bathrooms, etc.) that promote everyday protective measures. Signs from the CDC can be found here: CDC Coronavirus Print Resources
- 8. Ensure policies and practices don't encourage students/staff to come to school sick

Yellow: Enhanced Traditional (Minimal Community and/or School Spread/SCPHD Moderate Risk)

- 1. Cleaning/disinfection-plan approved by SCPHD (<u>Maintenance- Cleaning/Disinfection section</u>)
- Encourage parents to screen students every morning before attending school and keep symptomatic students home https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html
- 3. Plan for vulnerable students/staff
 - a. Staff: FMLA and FFCRA guidelines
 - Students: K-8 Online options--<u>Virtual schoolhouse</u>
 7-12 Option--IDLA--See your counselor
- 4. Protocols for social distancing
 - a. Maintain social distancing as much as possible--as close to 6 feet of separation as possible
 - i. Discuss/monitor social distancing with students and teach and reinforce hand hygiene and respiratory etiquette
 - ii. Restrict classroom activities not considered essential that don't allow for 6 feet of distance between students as much as possible
 - iii. Restrict mixing of student groups to reduce potential exposure Examples:
 - 1. Lunch schedule
 - 2. Drop off and pick up
 - 3. Library usage
 - 4. Release times (including passing times)
 - iv. Separate desks/tables in the classroom and face students in the same direction as much as possible
 - v. Restrict activities not considered essential with large gatherings
 - vi. where social distancing cannot be maintained

- 5. Staff and students are required to wear a face covering (mask or shield that covers nose and mouth and is made of material capable of containing droplets) within the school building. Exceptions will be made for breakfast/lunch while eating and other instances designated by school administration where social distancing can be maintained (not less than six feet for 15 cumulative minutes in a 24 hour period). All staff and students will be provided with washable cloth masks for use. Face shields will be provided upon request and availability. In addition, disposable masks will also be made available. Staff will ensure students have the opportunity for a "covering break" every hour with social distancing maintained. Considerations/exceptions will be made for staff and students who provide documentation from a state licensed medical professional stating the wearing of a face covering is a health risk for that individual.
 - Considerations/exceptions will also be made per IEP/504 team recommendation.
- 6. Restrict visitors/volunteers to essential individuals-All visitors/volunteers must have prior approval from the school administration or designee and are required to wear a face covering at all times.
- 7. Sick or symptomatic staff and students (Separation and/or sent/stay home criteria) will not be allowed at school until return to school status (see Return to School) is met. Each site must have a plan in place to allow for the immediate separation of students/staff who present COVID-19 symptoms at school in a designated "health room" until arrangements are made for the person to be picked up
- 8. An off-site education delivery plan will be available in the event students remain home for extended periods of time and/or schools are closed
- Signs will be posted in highly visible locations (school entrances, bathrooms, etc.) that promote everyday protective measures. Signs from the CDC can be found at: CDC Coronavirus Print Resources
- 10. Ensure policies and practices don't encourage students/staff to come to school sick
- 11. School Safety protocols
- a. Elementary Protocols
- b. Secondary Protocols
- c. Special Education Protocols

Orange: Modified Schedule (Moderate Community and/or School Spread/ SCPHD High Risk)

1. Cleaning/disinfection-plan approved by SCPHD (see Maintenance- Cleaning/ Disinfection section)

- Encourage parents to screen students every morning before attending school and keep symptomatic students home https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html
- 3. Plan for vulnerable students/staff
 - a. Staff: FMLA and FFCRA guidelines
 - b. Students: K-8 Online options--<u>Virtual schoolhouse</u>

7-12 Online Option--IDLA--See your counselor

- 4. School schedule designed to limit contact by reducing the number of students in the building at any one time.
 - a. Elementary
 - b. Secondary

Students whose last names begin with A-K will be the A group.

Students whose last names begin with L-Z will be the B group.

Administrators will work with blended families with different last names to keep family members on a common schedule.

- 5. Protocols for social distancing
 - a. Maintain social distancing--6 feet of separation
 - Discuss/monitor social distancing with students and teach <u>and</u> reinforce hand hygiene and respiratory etiquette
 - ii. Restrict classroom activities not considered essential that don't allow for 6 feet of distance between students as much as possible
 - iii. Restrict mixing of student groups to reduce potential exposure Examples:
 - 1. Lunch schedule
 - 2. Drop off and pick up
 - 3. Library usage
 - 4. Release times (including passing times)
 - iv. Separate desks/tables in the classroom to maintain 6 feet and face all students the same direction
 - v. No large group activities where social distancing cannot be maintained.
- 6. Staff and students are required to wear a face covering (mask or shield that covers nose and mouth and is made of material capable of containing droplets) within the school building. Exceptions will be made for breakfast/lunch while eating and other instances designated by school administration where social distancing can be maintained (not less than six feet for 15 cumulative minutes in a 24 hour period). All staff and students will be provided with washable cloth masks for use. Face shields will be provided upon request and availability. In addition, disposable masks will also be made available. Staff will ensure students have the opportunity for a "covering break" every hour with social distancing maintained. Considerations/exceptions will be made for staff and students who provide documentation from a state licensed medical professional stating the wearing of a face covering is a health risk for that individual.

Considerations/exceptions will also be made per IEP/504 team recommendation.

- 7. No visitors/volunteers allowed unless it is determined to be critically necessary by school administration. All admitted visitors/volunteers must have prior approval from the school administration or designee and are required to wear a face covering at all times.
 - 8. Sick or symptomatic staff and students (Separation and/or sent/stay home criteria) will not be allowed at school until return to school status (see Return to School) is met. Each site must have a plan in place to allow for the immediate separation of students/staff who present COVID-19 symptoms at school in a designated "health room" until arrangements are made for the person to be picked up
- 9. An off-site education delivery plan will be available in the event students remain home for extended periods of time and/or schools are closed
- 10. Signs will be posted in highly visible locations (school entrances, bathrooms, etc.) that promote everyday protective measures. Signs from the CDC can be found at: CDC Coronavirus Print Resources
- 11. Ensure policies and practices don't encourage students/staff to come to school sick
- 12. School Safety protocols
 - a. Elementary Protocols
 - b. Secondary Protocols
 - c. Special Education Protocols

Red: Full Distance Schedule (Substantial Community and/or School Spread/SCPHD Critical Risk)

- 1. Fully remote learning utilizing distance learning delivery strategies.
- 2. No in-person school related activities (including extracurricular) allowed
- 3. A decision about staff work schedule (home vs school/office) will be made based on factors such as stay at home orders, etc.
- 4. School Safety protocols
 - a. Elementary Protocols
 - b. Secondary Protocols
 - c. Special Education Protocols

Confirmed COVID Case Protocols

Regardless of the level, the following outlines how the TFSD will respond to a confirmed case(s) of COVID-19 in a school or schools.

- 1. Confirmed related case(s) in a school (same group of students)
 - a. Utilize communication plan

- b. Notify parents and staff of minimal, moderate, or high exposure while ensuring HIPAA compliance
- Potential closure of individual school or classroom (including all in-person activities) for up to 5 days in coordination with SCPHD and on a case by case basis
- d. Contact trace students/staff using the exposure checklist to identify students and staff with minimal, moderate, and high exposure. Staff and students with close contact (high exposure) will be excluded from face-to-face attendance at school (including all in-person school activities) for 14 calendar days from the last contact (or as determined by and in consultation with the CDC, SCPHD, and/or St. Luke's) and are highly recommended to quarantine. This includes close contacts who may be in other schools. The CDC defines close contact as a person who has been within 6 feet of the infected person for a prolonged period of time (15 cumulative minutes in a 24 hour period) within two days prior to the onset of symptoms and thereafter. Wearing a face covering while within 6 feet does not eliminate consideration as a close contact.
- e. Close Contact --The 6 foot for 15 cumulative minutes in a 24 hour period definition for high exposure will be reduced to 3 feet for 15 cumulative minutes in a 24 hour period if the following conditions are met:
 - The infected student/staff member and those in close contact were wearing face coverings covering the mouth and nose at all times, and
 - 2. The infected student/staff member was not having symptoms likely to spread the virus (i.e. coughing, sneezing, etc.), and
 - Contact was in a controlled environment where infected the student/staff was not exerting himself/herself (i.e. sitting/working at their desks)
- f. Deep cleaning of the school

2. Two or more unrelated cases in the same period of time

- a. <u>Utilize communication plan</u>
- b. Notify parents and staff of minimal, moderate, or high exposure while ensuring HIPAA compliance
- Potential indefinite closure of school building or classroom (including all in-person activities)-no new cases for up to 15 days in coordination with SCPHD and on a case by case basis
- d. Contact trace students/staff using the exposure checklist to identify students and staff with minimal, moderate, and high exposure. Staff and students with close contact (high exposure) will be excluded from face-to-face attendance at school (including all in-person school activities) for 14 calendar days from the last contact (or as determined by and in consultation with the CDC, SCPHD, and/or St. Luke's) and are highly recommended to quarantine. This includes close contacts who may be in other schools. The CDC defines close contact as a person who has been within 6 feet of the infected person for a prolonged period of time (15 cumulative minutes in a 24 hour period) within two days prior to the onset

- of symptoms and thereafter. Wearing a face covering while within 6 feet does not eliminate consideration as a close contact.
- e. Close Contact --The 6 foot for 15 cumulative minutes in a 24 hour period definition for high exposure will be reduced to 3 feet for 15 cumulative minutes in a 24 hour period if the following conditions are met:
 - The infected student/staff member and those in close contact were wearing face coverings covering the mouth and nose at all times, and
 - 2. The infected student/staff member was not having symptoms likely to spread the virus (i.e. coughing, sneezing, etc.), and
 - Contact was in a controlled environment where infected the student/staff was not exerting himself/herself (i.e. sitting/working at their desks)
- f. Deep cleaning of the school

3. Multiple cases in several schools with significant number of contacts

- a. <u>Utilize communication plan</u>
- b. Notify parents and staff of minimal, moderate, or high exposure while ensuring HIPAA compliance
- Potential indefinite closure of district or school (including all in-person activities)-no new cases for up to 15 days in coordination with SCPHD and on a case by case basis
- d. Contact trace students/staff using the exposure checklist to identify students and staff with minimal, moderate, and high exposure. Staff and students with close contact (high exposure) will be excluded from face-to-face attendance at school (including all in-person school activities) for 14 calendar days from the last contact (or as determined by and in consultation with the CDC, SCPHD, and/or St. Luke's) and are highly recommended to quarantine. This includes close contacts who may be in other schools. The CDC defines close contact as a person who has been within 6 feet of the infected person for a prolonged period of time (15 cumulative minutes in a 24 hour period) within two days prior to the onset of symptoms and thereafter. Wearing a face covering while within 6 feet does not eliminate consideration as a close contact.
- e. Close Contact --The 6 foot for 15 cumulative minute in a 24 hour period definition for high exposure will be reduced to 3 feet for 15 cumulative minutes in a 24 hour period if the following conditions are met:
 - The infected student/staff member and those in close contact were wearing face coverings covering the mouth and nose at all times, and
 - 2. The infected student/staff member was not having symptoms likely to spread the virus (i.e. coughing, sneezing, etc.), and
 - Contact was in a controlled environment where infected the student/staff was not exerting himself/herself (i.e. sitting/working at their desks)
- f. Deep cleaning of facilities

What increases the chance of school closures?

- 1. Experiencing a positive case or cluster of cases where physical distancing strategies are not in place, or
- 2. Experiencing a positive case or cluster of cases where students and staff do not consistently wear face coverings
- 3. Not cleaning and disinfecting appropriately
- 4. Not washing and/or sanitizing hands frequently
- 5. Not limiting the mixing of students
- 6. Holding mass gatherings, especially with attendees outside of your local community
- 7. Sick staff and/or students on campus when symptomatic
- 8. Rapid rise in positive cases in the local community that meet or exceed hospital capacity to manage

Separation and/or sent/stay home criteria

- 1. Students who exhibit the listed symptoms will not be allowed in school. Should the symptoms develop at school, the student will be isolated until he or she can be picked up.
 - a. A cough or shortness of breath or difficulty breathing
 - b. Two or more of the following:
 - i. Chills
 - ii. Fever
 - iii. Fatigue
 - iv. Repeated shaking with chills
 - v. Muscle or Body Ache
 - vi. Congestion or runny nose
 - vii. Nausea or Vomiting
 - viii. Headache
 - ix. Diarrhea
 - x. Sore throat
 - xi. New loss of taste or smell
- 2. Students will not be allowed to return to school until:
 - a. The student is cleared to return to school by the student's physician, or
 - b. It has been 10 calendar days since symptoms first appeared with 24 hours of no fever without the use of fever reducing medication and 24 hours of symptom improvement.

Return to School (Staff and Students)-Confirmed Case of COVID-19

- 1. Follow guidance from SCPHD. All surveillance of positive cases or probable cases will be done by the Health Department and they will provide guidance. Presently, the standards for returning are:
 - a. If student/staff member tested positive or was presumed positive for COVID-19 *and had symptoms*, they can return to school after:
 - i. It has been 10 days since symptoms first appeared, and

- ii. 24 hours with no fever without the use of fever reducing medication, and
- iii. 24 hours of symptom improvement
- b. If a student/staff member tested positive for COVID-19 *but did not have symptoms*, they can return to school after:
 - i. 10 days have passed since the test date
 - ii. No symptoms within those 10 days
- c. If a student/staff member has had close contact (high exposure) with a person that has COVID-19, they:
 - i. Will be excluded from face-to-face attendance at school (including all in-person school activities) for 14 calendar days from the last contact (or as determined by and in consultation with the CDC, SCPHD, and/or St. Luke's) and are highly recommended to quarantine.



Maintenance--Cleaning/Disinfection (Approved by SCPHD)

- 1. Cleaning Throughout the Day
 - a. Check all soap dispensers to make sure they are supplied with soap.
 - b. Check paper towel dispensers throughout the day to make sure they are adequately supplied
 - c. Check all hand sanitizer dispensers in hallways and classrooms to make sure they are supplied with hand sanitizer
 - d. Wipe down door handles and vending machines as much as possible with disinfectant
 - e. Restrooms will be cleaned and sanitized throughout the day as needed in each building.
- 2. Daily Cleaning Classroom
 - a. Empty all trash and replace liners as needed
 - b. Clean whiteboards (Use proper whiteboard cleaner)
 - c. Disinfect sinks, countertops, and all hard surfaces. (approved disinfectant)
 - d. Teachers and staff wipe down hard surfaces, manipulatives, supplies, etc. throughout the day with disinfectant. Limit shared items that may be difficult to clean or disinfect.
- 3. Daily Cleaning Restrooms
 - a. Clean toilets and urinals with toilet bowl cleaner. (nightly)
 - b. Clean and disinfect sinks, walls behind sinks, and stall doors. (nightly)
 - c. Sweep and mop with disinfectant. (nightly)
 - d. Clean all mirrors with window cleaner. (nightly)
- 4. Daily Cleaning Hallways
 - a. Clean and disinfect all entryway doors, door hardware, and door glass, as well as all hard surfaces in that area. (nightly)
 - b. Clean and disinfect all hallway surfaces with disinfectant. (nightly)
 - c. Sweep or vacuum hallways. (nightly)
 - d. Clean, polish, and disinfect drinking fountains. (nightly)
 - e. Wet mop hallways. (nightly with disinfectant)
- 5. Daily Cleaning Weight Room
 - a. Wipe down all equipment after it is used by an individual with disinfectant.
 - b. Clean and disinfect weight room and all equipment each evening
- 6. Daily Cleaning Gym and Locker Rooms
 - a. Gym floors and all hard surfaces will be disinfected at least nightly.
 Disinfectants will be available to the teacher to wipe down hard surfaces and equipment throughout the day.
 - b. Locker rooms will be cleaned and sanitized each evening and on weekends after use. Floors will be mopped and sanitized nightly.

- 7. Daily Cleaning Computer labs
 - a. Keyboard and mouse will be wiped down with sanitizer after each use.
 - *In the case of a confirmed case, impacted school/classroom/area will be cleaned and sanitized. The impacted school/area will be allowed to sit for 24 hours per CDC recommendations before this process begins.
 - **All classrooms will be supplied with a dispenser full of hand sanitizer for all to use.
 - ***Disinfectant bottles will be provided for all classrooms to use to wipe down surfaces as needed throughout the school day.

Health Protocols

- 1. Per CDC recommendation
 - a. Educate staff and families about when they/their child(ren) should stay home and when they can return to school.
 - b. Teach and reinforce handwashing with soap and water for at least 20 seconds.
 - c. Encourage staff and students to cover coughs and sneezes with a tissue. Used tissues should be thrown in trash and hands washed immediately.
 - d. Establish a "health room" in each building.

Food Service

- 1. Cafeteria:
 - a. Regular hot menu served in the cafeteria
 - b. Lunch time staggered to reduce occupants in the cafeteria
 - c. Offer options to eat outside and in other locations to maintain social distancing
 - d. Hand sanitizer at start of all serving lines
 - e. Self-service of items of pre-packaged items only
 - f. Food Service procedures
 - i. No student servers
 - ii. Masks and gloves will be worn by all food personnel
 - iii. Clean and sanitize between lines
 - iv. Face shields to be worn by cashier
 - v. Elementary Student list will be used for point of service.
 - vi. Secondary Students will use number or name at point of service
 - vii. Two lines at middle and HS locations
 - viii. No Bar lines
 - ix. Transport containers and/or sacks will be used for all meals (disposable)
- 2. Schools will need to do the following
 - Develop staggered schedules in order to meet social distancing quidelines
 - b. Select outside and alternate locations for students to eat when cafeteria seating is not available

Transportation

- 1. All buses will be sanitized by an approved disinfectant provided by Mid-Columbia Bus Company.
 - a. Prior to students riding the bus
 - b. After each group of students ride the bus
- 2. All students will be required to wear a face covering while riding on the bus. Students will be asked to provide a personal face covering, however, a supply of face coverings will be on each bus for those students who do not have one. Exceptions to wearing face coverings are granted only if an IEP team or health plan is developed stating otherwise.
- 3. Hand sanitizer will be available on each bus.
- 4. No more than two students to a seat for secondary students and no more than three for elementary students.
- 5. Students will fill the bus from back to front and unload front to back when possible (when picking up at schools in big groups and for delivery of bus loads to school).



Elementary, Middle, and High School Orange Modified Day Schedule

Orange Hybrid Schedule					
	Monday	Tuesday	Wednesday	Thursday	Friday
Elementary K - 5th	A-Day and B-Day Students will Attend Alternating Mondays 8-11:30 and will have distance learning alternating Mondays	A-Day Students in School B-Day Students Distance Learning and packets	B-Day Students in School A-Day Students Distance Learning and packets	A-Day Students in School B-Day Students Distance Learning and packets	B-Day Students in School A-Day Students Distance Learning and packets
Secondary 6-12	All Secondary Students Working Online	A-Day Students in School & B- Day Students Working Online	B-Day Students in School & A- Day Students Working Online	A-Day Students in School & B- Day Students Working Online	B-Day Students in School & A- Day Students Working Online

TWIN FALLS SCHOOL DISTRICT NO. 411 SCHOOL BOARD MEETING HELD AT:

CANYON-RIDGE HIGH SCHOOL BOARD ROOM #301 300 NORTH COLLEGE ROAD TWIN FALLS, IDAHO 83301

January 27, 2021 5:00 P.M. AGENDA

MISSION

Our mission is to provide a quality education necessary for all students to be successful in life.

CONTROL CONTRO

Dinner Served at 4:45 p.m.

- I. Call to Order Action
- II. Pledge of Allegiance
- III. Procedural Matters
 - A. Action Items:
 - 1. Approval of Agenda (Additions/Deletions)
- IV. Unscheduled Delegations (Audience to Address the Board)
- V. Consent Calendar Action
 - A. Approval of New Certified Employee
 - B. Approval of New Classified Employees
 - C. Approval of Classified Personnel Resignation
 - D. Approval of Current Guest Teachers List
 - E. Approval of Current Temporary Workers
- VI. 2020-2025 Strategic Plan Update—Eva Craner
- VII. Future Agenda Items
 - A. Day on the Hill, February 15 & 16, 2021/Talking Points Discussion
- VIII. Adjournment Action

Motion to go into executive session:

I move that after a five-minute break the Board retire into executive session as per ID Code 74-206(1) subsections (b), and (d):

- (b) to consider student discipline; to consider personnel issue: administrative leave of certified employee; and
- (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code.