

TWIN FALLS PUBLIC SCHOOLS

School District No. 411

201 MAIN AVENUE WEST

TWIN FALLS, IDAHO

83301

(208) 733-6900

January 11, 2021

7:00 p.m.

- I. Call to Order - The Board of Trustees of School District No. 411, Twin Falls County, State of Idaho, met in its regular monthly meeting at Canyon Ridge High School boardroom #301 located at 300 North College Road, Twin Falls, Idaho, at the hour of 7:00 p.m., on Monday, January 11, 2021. The following trustees were present: Chairman Bryan Matsuoka; Vice Chairman Paul McClintock; Trustees, Heidi Casdorph, Jonathan Lord, and Jayson Lloyd. There were also present Superintendent of Schools, Brady D. Dickinson; Board Clerk, Michelle Lucas; Associate Superintendent, Bill Brulotte; as well as directors, interested patrons, employees, and the news media. Due to State of Idaho social distancing and gathering restrictions, overflow rooms with the meeting projected on screens, were provided each time the 10 person limit was reached. The meeting was also streamed via Zoom.
- II. Pledge of Allegiance - The Board of Trustees stood and recited the Pledge of Allegiance.
- III. Procedural Matters Action Items:
 1. Approval of Agenda (Additions and Deletions) – Chairman Bryan Matsuoka asked if there were any additions or deletions to the agenda. There were none. Vice Chairman McClintock moved to approve the agenda. Trustee Lord seconded the motion. The motion passed unanimously.
 2. Chairman Matsuoka asked for nominations for the office of chairman of the board for Twin Falls School District #411. Vice Chairman McClintock moved to nominate Bryan Matsuoka as chairman of the board. Trustee Casdorph seconded the motion. With no other nominations, Trustee Lloyd moved to close the nominations for chairman. Trustee Lord seconded the motion. Motion passed. Trustee Casdorph moved to approve Bryan Matsuoka as Chairman. Trustee Lloyd seconded the motion. Motion passed unanimously. Chairman Matsuoka opened the floor for nominations for Vice Chairman. Trustee Lloyd moved to nominate Jonathan Lord as vice chairman of the board. Trustee McClintock seconded the motion. With no other nominations, Trustee Lloyd moved to approve Jonathan Lord as Vice Chairman. Trustee Casdorph seconded the motion. Motion passed unanimously. Bryan Matsuoka will remain Chairman of the board and Jonathan Lord is now Vice Chairman of the Twin Falls School District #411.

3. Trustee McClintock moved to appoint Michelle Lucas as Clerk of the Board, Bob Seaman as Treasurer of the Board, and Naomi Briggs and Rachel Youren as Assistant Treasurers of the Board. The motion was seconded by Trustee Lloyd. Motion passed unanimously.
 4. Trustee McClintock moved to approve the meeting schedule submitted for January 2021 – January 2022 board meetings as presented in the draft notice. The board will meet on the second Monday and the fourth Wednesday at 7:00 p.m. with the exception of the second meetings of the months of May, June, August, November, and December. The first meeting of each month will serve as the board's business meeting and the second meetings of the month will serve as board building reports or board work-sessions. Meetings will be held at Canyon Ridge High School boardroom #301 located at 300 North College Road unless posted otherwise. The motion was seconded by Trustee Lloyd. Motion passed unanimously.
 5. Trustee Lord moved to set the agenda and notice posting locations, as we have been, on the district website and at the administration office. Trustee McClintock seconded the motion, Motion passed unanimously.
 6. Trustee McClintock moved to set the signatories for Twin Falls School District #411 when not covered by a specific policy as Board Chair, Superintendent, Associate Superintendent and/or Superintendents Designees. Trustee Lloyd seconded the motion. Motion passed unanimously.
- IV. Unscheduled Delegations (Audience to Address the Board) – Chairman Matsuoka asked if there was anyone wishing to address the Board. There was no one.
- V. Consent Calendar – Trustee McClintock moved to approve the consent calendar which included: minutes from the December 14, 2020 meeting; board and building financial reports; accounts payable and payroll; private service providers (PSP)/consultants/other contracts: Idaho Office for Refugees, and Miller Behavior Group; new certified employees: Donald Ritchey, Jessica Smith, William Hartley, Julie Davis, and Mike Ridgeway; certified release of contract for 2020-2021 school year: Shawnee Zelenka; new classified employees: Emily Long, and Ann Sirochman; district transfers: Hillary Sharp and Gayla Blanton; and classified resignations from Jared Lemon, Danielle Bullock, and Katie Horner. The motion was seconded by Trustee Casdorph. Motion passed unanimously.
- VI. Superintendent's Report
- A. Superintendent Dickinson announced the certified employee of the month from Bickel Elementary School for the month of January as Michelle Brewer, principal.
 - B. Superintendent Dickinson announced the classified employee of the month from Bickel Elementary School as Dale Richmond, secretary. Superintendent Dickinson read a brief resume' and their gift, plaque, and gift certificates for Norm's Café will be delivered to their school.
- VII. Instruction A. Information Items: None

VII. Instruction B. Action Items: None

VIII. Budget & Finance A. Information Items:

1. Child Nutrition Program food bids for the 2nd half of the year were shared. The last five years bid amounts were also shared for comparison. The total bid is for \$227,485.13. Mr. Brulotte shared that currently Child Nutrition is serving 4,000 meals per day which is half of what it was last year. The Board discussed the decrease. Superintendent Dickinson recommends approval.

VIII. Budget & Finance B. Action Items:

1. After a brief discussion, Trustee Lloyd moved to approve the 2nd half school lunch bids in the amounts recommended by the Child Nutrition Supervisor, Lori Reith in the amounts of: Shamrock Foods (FSA) \$1,317.68; Nicholas & Company, Inc. \$6,035.20; Sysco Idaho \$665.70; Northwest Distribution \$8,962.50, and Nicholas & Company, Inc. weekly 2nd ½ \$210,504.05 for a total of \$227,485.13. Trustee McClintock seconded the motion. Motion passed unanimously.

IX. Personnel A. Information Items: None

IX. Personnel B. Action Items: None

1. Director of Community Relations, Eva Craner touched on the changes that were presented at the last board meeting, this is a 2nd reading. Policies and procedures were: 3085P Title IX Sexual Harassment Grievance Procedure, Requirements, and Definitions – COMPLETE POLICY REPLACEMENT, 3085F Sexual Misconduct Reporting Form for Students, 3285 Relationship Abuse and Sexual Assault Prevention and Response, 3290 Sexual Harassment and Intimidation of Students, 3340 Corrective Actions and Punishment, 4120 Uniform Grievance Procedure, 4120F Uniform Grievance Form, 5240 Sexual Harassment & Sexual Intimidation in the Workplace, 5275 Adult Sexual Misconduct Directed to a Student, 5620 Safety Management Program and District Personnel – NEW, 5800P Classified Employee Grievance, and 8605 Retention of District Records. Trustee Lloyd moved to approve policies/procedures as recommended. Vice Chairman Lord seconded the motion. After a brief discussion, motion passed unanimously.

X. Board Goals A. Information Items:

1. The Board finalized the agenda for the January 27th board work session adding the new COVID protocols for athletic events.
2. Twin Falls School Board of Trustees read through and signed their Code of Ethics.

X. Board Goals B. Action Items:

1. The Board reviewed the district committee list for Board of Trustees and decided which trustees would take each committee. Vice Chairman Lord moved to approve the board committee representatives as amended. Trustee Lloyd seconded the motion. Motion passed unanimously.

XI. Future Agenda Items:

1. The next board meeting is scheduled for January 27, 2021.
2. The next regular board meeting is scheduled for February 8, 2021
3. Idaho School Board Association Legislative Day on the Hill is scheduled for February 15th and 16th, 2021 virtually.

XII. Executive Session

Since there was no other business to come before the Board in open session, Trustee McClintock moved that the Board retire into executive session as per Idaho Code 74-206(1) subsection (b) to consider student discipline; (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code. Trustee Casdorph seconded the motion. Chairman Matsuoka asked Board Clerk, Michelle Lucas to poll the board. Roll call vote is as follows:

Chairman Bryan Matsuoka – Yes

Vice Chairman Jonathan Lord – Yes

Trustee Jayson Lloyd – Yes

Trustee Heidi Casdorph – Yes

Trustee Paul McClintock – Yes

Motion carried. The Board convened into executive session at 7:38 p.m.

The Board returned to open session at 7:49 p.m. Student discipline was discussed from 7:39 p.m. to 7:49 p.m. Trustee McClintock moved to uphold the hearing officer's recommendation to expel two (2) students from the Twin Falls School District #411; one for "Time Served", and one for an indefinite period and that these students be expelled from school as defined in Idaho Code 33-205 and that these students be placed under the purview of the Juvenile Correction Act, Idaho Code 20-510 and 20-511. Vice Chairman Lord seconded the motion. Trustee Casdorph abstained. Motion passed.

Meeting adjourned at 7:50 p.m.

ATTEST:


Chairman, Bryan Matsuoka


Clerk, Michelle Lucas

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Since there was no other business to come before the Board in open session, Trustee McClintock moved that the Board retire into executive session as per Idaho Code 74-206(1) subsection (b) to consider student discipline; (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code. Trustee Casdorph seconded the motion. Chairman Matsuoka asked Board Clerk, Michelle Lucas to poll the board. Roll call vote is as follows:

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Meeting adjourned at 7:50 p.m.

ATTEST:


Chairman, Bryan Matsuoka


Clerk, Michelle Lucas