

TWIN FALLS PUBLIC SCHOOLS  
**School District No. 411**

201 MAIN AVENUE WEST  
 TWIN FALLS, IDAHO  
 83301  
 (208) 733-6900

September 29, 2021  
 5:00 p.m.

- I. Call to Order - The Board of Trustees of School District No. 411, Twin Falls County, State of Idaho, met in its regular monthly meeting at Canyon Ridge High School #301 located at 300 North College Road, Twin Falls, Idaho, at the hour of 5:00 p.m., on Wednesday, September 29, 2021. The following trustees were present: Chairman, Bryan Matsuoka; Trustees Heidi Casdorff, Jonathan Lord, and Jayson Lloyd. There were also present Associate Superintendent, Bill Brulotte; Board Clerk, Michelle Lucas; as well as district directors, employees, patrons, and news media. Superintendent, Brady Dickinson and Trustee Paul McClintock were unable to attend.
  
- II. Pledge of Allegiance - The Board of Trustees stood and recited the Pledge of Allegiance.
  
- III. Procedural Matters Action Items:
  1. Approval of Agenda (Additions and Deletions) – Chairman Matsuoka asked if there were any additions or deletions to the agenda. There was none. Vice Chairman Lord moved to approve the agenda as submitted. Motion was seconded by Trustee Casdorff. Motion passed unanimously.
  
- IV. Unscheduled Delegations (Audience to Address the Board)  
 There were none.
  
- V. Consent Calendar – Vice Chairman Lord moved to approve the consent calendar items A-D which included: new classified employees: Brisa Varela, Natalie Barrow, Emmalyn Clements, Sheila Allphin, and Dinah Wilcox; classified transfers: Amber Irwin and Lita Summers; classified resignations from Julie Sayasoundthone, Jennifer Lugo, Vianey Rodriguez, Janice Flores, and Stephanie Perrin; extra-curricular employees: Autumn Pittard, Jay Geiger, Tasha Taylor, and Chance Requa; and extra-curricular resignations from Ryan Sawers, Mendi Evans, Leslie Hoerner, Christalyn Waitley, Kimball Hardman, Kelsie Keller, Hoover Owen, Tyler Rosas, and Kelci Wagstaff. Motion was seconded by Trustee Casdorff. Motion passed unanimously.
  
- VI. Substitute Teacher Pay  
 Director of Human Resources, Shannon Swafford gave some history on substitute pay and shared a recommendation to temporarily increase substitute pay through the end of the 2021-2022 school year. The recommendation is to increase pay for a certified teacher or bachelors degree from \$95 per day to \$115 per day; people with 48 credits or an associated degree from \$80 to \$100 per day and for those with a high school diploma increase the hourly rates to \$10.99 for a para educator; \$11.28 for pass-room; \$11.86 for library technician; \$11.86 for computer assistant; and \$13.05 for online coordinator. An additional incentive for guest

teachers was added in 2021 that if substitutes work 15 days in September, 12 days in October, 12 days in November, and/or 8 days in December they will receive a \$300 per month bonus. After additional discussion, Vice Chairman Lord moved to approve the substitute teacher pay to become effective October 1, 2021 as submitted. Trustee Lloyd seconded the motion. Motion passed unanimously.

#### VII. Coverage Unit Payout

Associate Superintendent, Bill Brulotte shared what a coverage unit is and some background on coverage units. He presented an incentive for certified staff to help other certified staff by allowing them to cash out any number of earned coverage units in their December 2021 paycheck. For this one time opportunity, each unit will be paid out at \$20.00 per unit. After additional discussion and questions from the Board, Trustee Lloyd moved to approve the coverage units paid out in December at \$20.00 per unit as proposed. Trustee Casdorff seconded the motion. Motion passed unanimously.

#### VIII. 2022 ISBA Proposed Resolutions

The Board briefly reviewed the 2022 ISBA proposed resolutions. The Board will have until the next board meeting on October 11<sup>th</sup> to review for further discussion. The Board will vote on these resolutions at the ISBA Annual Convention in Boise in November after hearing the sponsor's proposal.

#### IX. Attendance Update

Associate Superintendent, Bill Brulotte and Director of Human Resources, Shannon Swafford shared current attendance numbers and COVID case numbers for students and staff. Student attendance is up a little and is hovering around 90%. They listed the schools with no reported cases from 9/20/21 through 9/24/21 as Bickel, Bridge, Morningside, Perrine, Sawtooth, and Oregon Trail. Mrs. Swafford shared the staff cases for the week of 9/20/21 at 13 total and week of 9/27/21 at 5 total cases. Cases are trending downward according to South Central Health. Mr. Brulotte commended all the staff that are stepping up and putting in the extra help where needed and to the community members which some are City workers signing up to substitute because of the Governors grant that give them some hours to fill in for schools.

#### X. ARP (American Rescue Plan) ESSR Use of Funds

Associate Superintendent, Bill Brulotte shared the updated and final nine key outcomes from the ARP Advisory Committee recommendation. These nine key outcomes are: 1. Extended learning opportunities/missed learning opportunities; 2. Comprehensive after school programs/after school enrichment programs; 3. Classroom support/recruitment and detainment of all TFSD employees; 4. Community support; 5. Updating facilities; 6. Behavioral health; 7. Curricular upgrade; 8. School and staff support; and 9. Maintaining and operating schools. Mr. Brulotte also commented that there were 103 public comments that were received and taken into advisement. After additional clarification and discussion, Trustee Casdorff moved to approve to the ARP (American Rescue Plan) ESSR Use of Funds as proposed. Vice Chairman Lord seconded the motion. Motion passes unanimously.

XI. 2020-2025 Strategic Plan: 2021-2022 Yearly Action Plan

Director of Public Relations, Eva Craner stood for questions and comments on the 2021-2022 Strategic Plan recommended areas for action/tasks and continuous improvement benchmarks. Mrs. Craner explained how it is in alignment with the requirements and fits the intent of the rule. After a brief discussion, Trustee Lloyd moved to approve the 2021-2022 yearly action plan in the 2020-2025 Strategic Plan as submitted. Vice Chairman Lord seconded the motion. Motion passed unanimously.

XI. Trustees Q&A for Chairman Matsuoka

Chairman Matsuoka stood for questions and comments on his 23+ years as a trustee on the Twin Falls School District #411 Board. Mr. Matsuoka shared his passion for which kept him involved and shared some wisdom to always reflect on what the Board is doing that is best for the students.

XII. Executive Session Action

With no further business at hand, Vice Chairman Lord moved that the Board retire into executive session after a five-minute break pursuant to Idaho Code 74-206(1) subsections (b), and (d): (b) to consider student discipline; and (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code. Motion was seconded by Trustee Lloyd. Chairman Matsuoka asked the Clerk Michelle Lucas to poll the board. Roll call vote was as follows:

Chairman Bryan Matsuoka – Yes

Trustee Heidi Casdorph – Yes

Vice Chairman Jonathan Lord – Yes

Trustee Jayson Lloyd – Yes

Motion carried. With 2/3 vote the Board convened into executive session at 6:40 p.m.

Executive Session:

Student discipline was discussed from 6:45 p.m. to 6:51 p.m. As per Section 33-205 and 74-206(1)(b) the Board considered three students hearings and took action accordingly. Such action shall be documented in the student's educational record and is confidential pursuant to the Family Educational Rights and Privacy Act (FERPA) and other applicable state and federal code and regulation provisions.

With the door open, Vice Chairman Lord moved to return to open session. Trustee Lloyd seconded the motion. Motion passed unanimously. The time was 6:51 p.m.

Vice Chairman Lord moved to adjourn the meeting. Trustee Lloyd seconded the motion and the motion passed unanimously. Meeting adjourned at 6:52 p.m.

  
Chairman, Bryan Matsuoka

ATTEST:

  
Clerk, Michelle Lucas

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September 29, 2021

The Board of Trustees of Twin Falls School District #411 met in executive session on Wednesday, September 29, 2021, at 6:45 p.m., at Canyon Ridge High School, auditorium located at 300 North College Road, Twin Falls, Twin Falls County, Idaho. Chairman Bryan Matsuoka conducted the meeting. Trustees Heidi Casdorph, Jonathan Lord, and Jayson Lloyd along with Associate Superintendent, Bill Brulotte; and Board Clerk, Michelle Lucas; were in attendance. Vice Chairman Paul McClintock and Superintendent Dickinson were unable to attend.

With no further business at hand, Vice Chairman Lord moved that the Board retire into executive session after a five-minute break pursuant to Idaho Code 74-206(1) subsections (b), and (d): (b) to consider student discipline; and (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code. Motion was seconded by Trustee Lloyd. Chairman Matsuoka asked the Clerk Michelle Lucas to poll the board. Roll call vote was as follows:

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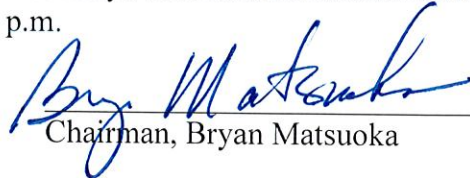
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 Chairman, Bryan Matsuoka

ATTEST:

  
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