

TWIN FALLS SCHOOL DISTRICT NO. 411  
SCHOOL BOARD MEETING

Page 1

HELD AT:  
Canyon Ridge High School  
300 North College Road, #301  
Twin Falls, Idaho

(For Courtesy Live Stream of this Meeting go to:  
<https://www.youtube.com/channel/UCeuVI9P46lMkgY-R2gWXLAQ>)

DECEMBER 13, 2021  
7:00 P.M.

AGENDA

I. Call to Order - Action

II. Pledge of Allegiance

III. Procedural Matters

A. Action Items:

1. Approval of Agenda (Additions and Deletions)

IV. Unscheduled Delegation (Audience to Address the Board on Agenda items)

*Please note: Clerk of the Board must receive completed request form before the meeting starts; time to address the Board is limited to 3 minutes each on a specific agenda item listed below; and total time allotted for public comment will not exceed one (1) hour.*

V. Twin Falls School Board Trustee Zone #2 Applicant Interviews (In Public)

A. Acceptance of Application - Action

B. Interview

C. Motion to Appoint Trustee for Trustee Zone #2 – Action (if applicable)

VI. Consent Calendar - Action

A. Approval of Minutes from the November 8, 2021 meeting

B. Approval of Board Financial Reports

C. Approval of Building Financial Reports

D. Approval of Accounts Payables and Payroll

E. Approval of Contracts for Private Service Providers (PSP)/Consultants/Other

F. Approval of New Certified Employee

G. Approval of Certified Personnel Resignation

H. Approval of Certified Release of Contracts

I. Approval of Certified Transfer

J. Approval of New Classified Employees/Transfers

K. Approval of Classified Retirement

L. Approval of Classified Personnel Resignations

M. Approval of Extra Curricular Employees

N. Approval of Extra Curricular Resignations

O. Approval of Job Sharing Request

P. Approval of Alternative Authorization/Emergency Provisionals

Q. Approval of Early Graduation Requests

The School District Board Room is accessible to the physically disabled. Interpreters for persons with hearing impairments, and brailled or taped information for persons with visual impairments, can be provided upon 5 days' notice. For arrangements, contact Natalie Ellsworth at 733-6900.

VI. Superintendent's Report

A. Certified Employee of the Month for Morningside Elementary

B. Classified Employee of the Month for Morningside Elementary

C. Naming of Twin Falls High School Small Gym Proposal – Action

D. TFHS Senior Class Trip Proposal Action – Action

E. CRHS Awarded IHSAA 2021 State 4A Boys Soccer Sportsmanship Award

F. Principal Roger Keller Awarded the 2021 Principal of the Year Award

G. Principal Shari Cowger Awarded the 2021 Idaho Gem Award

VII. Instruction

A. Information Items:

1. Special Education Annual Report – Kindel Mason

B. Action Items: (None)

VIII. Budget and Finance

A. Information Items: (None)

B. Action Items: (None)

## A. Information Items:

1. Policy/Procedure Review and Revisions Recommendations (1<sup>st</sup> Reading)

B. **Action** Items:

1. Policy/Procedure Review and Revisions Approval (2<sup>nd</sup> Reading)

## X. Board Goals

## A. Information Items:

1. Discuss Experience at ISBA Convention
2. Recognition of Chairman Bryan Matsuoka
  - i. TFEA Presidents – Deanna Carter/Joe Bartley
  - ii. School District and Board of Trustees

B. **Action** Items: (None)

## XI. Future Agenda Items

- A. No Second Meeting in December
- B. Next Meeting: January 10, 2022
- C. Day on the Hill set for February in Boise

XII. **Action**: Executive Session as per ID Code 74-206(1) subsections (b) and (d):  
(b) to consider student discipline; and  
(d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code.

**Action** on student discipline – in executive session. Pursuant to Section 33-205 the Board may engage in an action item relating to student discipline. (74-206(1)(b)).

Open back up to the public.

XIII. Adjournment **Action****WORKING WITH YOUR SCHOOL BOARD**

WELCOME to another Twin Falls School District Board of Trustees Meeting. You are encouraged to attend all regular board meetings.

We are proud of our school system and the board members are dedicated to the continued improvement of the Twin Falls Schools.

We understand that from time to time patrons of school districts have concerns and feel a need to bring those concerns to the attention of the school or teachers. In order to maintain continuity and best resolve these concerns, we recommend to our patrons the following procedures:

1. The first and most effective step is to take the concern to the staff member who is closest to the problem. (In many cases this will be the teacher, coach, etc.) We have found that most problems are resolved at this level.
2. If there is still a concern on the matter, we then recommend that the concern be brought to the attention of the Principal. We have found that unresolved concerns from item #1 are usually resolved satisfactorily by the building administrator.
3. If the concern is not satisfactorily resolved at that level, then the concern should be taken to the Director of Elementary Programs or Director of Secondary Programs.
4. If the concern is not satisfactorily resolved at that level, then the concern should be taken to the Superintendent of Schools. Difficult concerns can usually be resolved.
5. However, if the patron still feels the concern has not been properly resolved he/she may use the right of appeal to the Board of Trustees. This is done by calling or writing to the Superintendent and asking for the item to be placed on the agenda of the next regularly scheduled board meeting.
6. If you desire to address the board, we would like you to be as comfortable as possible. As a board we hold public meetings which are not public forums and therefore have rules which are necessary for the benefit of all. The following guidelines will assist you as you present your information to the board.
  - A. Prepare your thoughts ahead of time. Usually a brief written outline handed to each board member helps the board follow your presentation. This outline would also give them something upon which to make notes as you speak.
  - B. If a group is involved, select one individual to be your spokesperson. He/she can then guide the presentation with the board and help the board chairman in directing questions to the group.
  - C. Plan your presentation to be as brief as possible. This should include a question/answer period. If more time is needed it is best to give a complete written presentation to the board for their future study. If you give more than five to six minutes of testimony, time restraints will make it difficult for the board to respond that same evening.
  - D. Usually the board will direct the administration to help resolve the concerns and ask for a report back to the board at a later date. However, please remember a solution may take time to be resolved.

We are eager to have our patrons and school staff working together for the improvement of education in the Twin Falls Schools.

Thank you for coming. Please come again.

Your Board of Trustees

## TWIN FALLS PUBLIC SCHOOLS

**School District No. 411**

201 MAIN AVENUE WEST

TWIN FALLS, IDAHO

83301

(208) 733-6900

November 8, 2021

7:00 p.m.

- I. Call to Order - The Board of Trustees of School District No. 411, Twin Falls County, State of Idaho, met in its regular monthly meeting at Canyon Ridge High School #301 located at 300 North College Road, Twin Falls, Idaho, at the hour of 7:00 p.m., on Monday, November 8, 2021 which was properly noticed and posted. The following trustees were present: Chairman, Bryan Matsuoka; Trustees, Jonathan Lord, Jayson Lloyd, and Heidi Casdorff (via telephone for executive session). There were also present Superintendent, Brady Dickinson; Associate Superintendent, Bill Brulotte; Board Clerk, Michelle Lucas; as well as district directors, employees, patrons, and news media.
- II. Pledge of Allegiance - The Board of Trustees stood and recited the Pledge of Allegiance.
- III. Procedural Matters Action Items:
1. Approval of Agenda (Additions and Deletions) – Trustee Lloyd moved to approve the agenda as submitted. Vice Chairman Lord seconded the motion. Motion passed unanimously.
- IV. Unscheduled Delegations (Audience to Address the Board) – Chairman Matsuoka asked if there was anyone wishing to address the Board. There were none.
- V. Consent Calendar – Trustee Lloyd moved to approve the consent calendar “A-M” which included: minutes from the October 11, and 27, 2021 meetings; board financial reports; building financial reports; accounts payable and payroll; contracts for private service providers: Pro-Active Advantage, LLC, Positive Connections, LLC, and Certified Languages International; certified release of contract for 2021-2022 school year for Rebecca Anderson; new classified employees: Denise Hart and Holly Blair; new classified employees: Veronica Sauer, Cailee Bartholomew, Connie Miller, and Amy Maloney; classified resignations from Randall Givens, Jessica Goller, and Terrina Foster; extra-curricular resignation from Nick Meyerhoeffer; request for alternative authorizations [The TFSD Board of Trustees declared a hiring emergency for the following positions]: Brian Harshman as counselor at Sawtooth Elementary School; early graduation requests from Alison Stokesberry, Hanna Shaff, Haylee Stallions, Emma Givera, and Samuel Robinson from Twin Falls High School; and disposal of district property under \$500. The motion was seconded by Trustee Lord. Motion passed unanimously.



VI. Superintendent's Report

- A. Superintendent Dickinson and the Board of Trustees recognized former Trustee Paul McClintock for his years of service from July 2011 to October 2021. The Board thanked Mr. McClintock for his dedication and his time spent in service for kids in our community.
- B/C. Superintendent Dickinson announced the certified employee of the month from Harrison Elementary School for the month of November as Jennifer Pauley, kindergarten teacher, and classified employee of the month from Harrison Elementary School as Mysti Brown, librarian. Superintendent Dickinson read a brief resume' on each and presented them with a gift, plaque, and gift certificate to Rock Creek. Ms. Pauley and Ms. Brown thanked the Board for the honor.
- D. Twin Falls High School Principal, Ryan Nesmith, parents of former TFHS student's Mrs. Deloris Maccabee, and Mrs. Jana Soto all shared their thoughts and message of support for naming the small gym Vogt Gym. This is an information item and will return December 13<sup>th</sup> for Board action. Superintendent Dickinson shared that naming the small gym Vogt Gym is also supported by Twin Falls School District administration.
- E. Superintendent Dickinson announced and congratulated both the Twin Falls High School girls' soccer and girls' volleyball teams for earning the 4A Idaho State Championship Title.

VII. Instruction A. Information Items:

- 1. Associate Superintendent, Bill Brulotte gave a 2021-2022 Federal Programs annual update. Mr. Brulotte shared a breakdown of the different funding accounts received for Title IA (Poverty), IC (Migrant), IIA (Teacher Quality), III (Limited English Proficient), McKinney-Vento (Homeless), and Neglected and Delinquent (Incarcerated Students). The districts' overall average of free and reduced school lunch program as of March 2021 ranges from our lowest school, Rock Creek, 27.46% up to our highest school, Bickel Elementary School, 91.86%. We currently have approximately 150 migrants attending our schools. Currently, if counting the different dialects of languages, we have 47 different languages used in our District. The District gets audited by the State every 5 years. Mr. Brulotte thanked the Board for the opportunity to update them on Federal Programs

VII. Instruction B. Action Items: None

VIII. Budget & Finance A. Information Items: None

VIII. Budget & Finance B. Action Items: None

IX. Personnel A. Information Items:

- 1. Director of Community Relations, Eva Craner shared ISBA policy update recommendations: 1300 District Policy, 1315 District Planning, 1500 Board Meetings, 1650 New Board Member Workshop NEW, 2125 K-3 Reading Intervention, 2210P Emergency School Closure, 2220 Pre-Kindergarten Programs, 2400 Special Education, 2710 Specialty Diploma, 3030 Part-time Attendance and Dual Enrollment, 3031 Extracurricular Activities

Eligibility for Students not Enrolled in Academic Activities, 3340P Corrective Action and Discipline NAME CHANGE, 3525 Immunization Requirements, 3570P Student Records, 4420 Sex Offender Regulations, Administrative Updates: 2607 Awarding High School Credit of Courses Taken Before Ninth Grade, 2607P Awarding High School Credit of Courses Taken Before Ninth Grade, 3381 Extracurricular and Co-Curricular Participation Policy, 3730 Prohibition of Weapons, 3780 Transportation to School-Sponsored Activities, 3780F School Sponsored Activities Transportation Agreement and Liability Waiver, 5402 Personal Leave, 5404 Bereavement Leave, and 8235 Water Consumption & Water Bottles. These are first readings and will return next month for action.

IX. Personnel B. Action Items: None

X. Board Goals A. Information Items:

1. Board reviewed their January 26, 2022 work-session draft agenda. The agenda will return for further input at the next board meeting. It was agreed to have a student panel and add ARP Funding update by Dr. Dickinson to the agenda.

X. Board Goals B. Action Items: None

XI. Future Agenda Items:

1. Twin Falls Education Association breakfast meeting is set for Tuesday, November 16, 2021 at 6:45 a.m. at Idaho Joe's.
2. No second board meeting in November. The next board meeting will be December 13, 2021.
3. January 10, 2022 is the annual organizational meeting where the Chairman, Vice Chairman, Clerk, treasurer are voted on.
4. Legislative Tour is set for December 6<sup>th</sup> at 8:30 a.m. starting at the City Hall.

XII. Executive Session Action

With no further business at hand, Vice Chairman Lord moved that the Board retire into executive session as per Idaho Code 74-206(1) subsection (b) to consider student discipline issues; and (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code. Trustee Casdorff seconded the motion. Chairman Matsuoka asked the Clerk Michelle Lucas to poll the board. Roll call vote was as follows: Chairman Bryan Matsuoka – Yes, Vice Chairman Lord – Yes, Trustee Heidi Casdorff – Yes, and Trustee Jayson Lloyd – Yes. With  $\frac{3}{4}$  of the Board voting yes, motion carried. The Board convened into executive session from 8:07 p.m. to 8:16 p.m. Doors were opened at 8:16 p.m.

Student discipline was discussed from 8:07 p.m. to 8:16 p.m. As per Section 33-205 and 74-206(1)(b) the Board considered one student hearing and took action accordingly. Such action shall be documented in the student's educational record and is confidential pursuant to the Family

Educational Rights and Privacy Act (FERPA) and other applicable state and federal code and regulation provisions.

Vice Chairman Lord moved to adjourn the meeting. Trustee Lloyd seconded the motion and the motion passed unanimously. Meeting adjourned at 8:16 p.m.

ATTEST:

\_\_\_\_\_  
Chairman, Bryan Matsuoka

\_\_\_\_\_  
Clerk, Michelle Lucas



TWIN FALLS PUBLIC SCHOOLS  
**School District No. 411**

201 MAIN AVENUE WEST  
 TWIN FALLS, IDAHO 83301  
 (208) 733-6900  
 Executive Session

November 8, 2021  
 8:07 p.m.

The Board of Trustees of Twin Falls School District #411 met in executive session on Monday, November 8, 2021 at 8:07 p.m., at Canyon Ridge High School, Suite 301, located at 300 North College Road, Twin Falls, Idaho. Chairman Bryan Matsuoka conducted the meeting. Vice Chairman Jonathan Lord; and Trustees Heidi Casdorff; and Jayson Lloyd; along with Superintendent, Brady Dickinson; Associate Superintendent, Bill Brulotte; and Board Clerk, Michelle Lucas were also in attendance.

With no further business at hand, Vice Chairman Lord moved that the Board retire into executive session as per Idaho Code 74-206(1) subsection (b) to consider student discipline issues: and (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code. Trustee Casdorff seconded the motion. Chairman Matsuoka asked the Clerk Michelle Lucas to poll the board. Roll call vote was as follows: Chairman Bryan Matsuoka – Yes, Vice Chairman Lord – Yes, Trustee Heidi Casdorff – Yes, and Trustee Jayson Lloyd – Yes. With  $\frac{3}{4}$  of the Board voting yes, motion carried. The Board convened into executive session from 8:07 p.m. to 8:16 p.m. Doors were opened at 8:16 p.m.

Student discipline was discussed from 8:07 p.m. to 8:16 p.m. As per Section 33-205 and 74-206(1)(b) the Board considered one student hearing and took action accordingly. Such action shall be documented in the student's educational record and is confidential pursuant to the Family Educational Rights and Privacy Act (FERPA) and other applicable state and federal code and regulation provisions.

Vice Chairman Lord moved to adjourn the meeting. Trustee Lloyd seconded the motion and the motion passed unanimously. Meeting adjourned at 8:16 p.m.

\_\_\_\_\_  
 Chairman, Bryan Matsuoka

ATTEST:

\_\_\_\_\_  
 Clerk, Michelle Lucas

## Contracts - Private Service Providers (PSP)/Consultants/Other

### EXECUTIVE SUMMARY

#### Submitted for Board Information

Dates of Service	Vendor	Amount
Various Dates Jan – Apr 2022	Safe & Civil Schools	\$14,100.00
2022-2025 School Years	University of Idaho	N/A
2021-2024 School Years	Boys & Girls Club of Magic Valley	\$45,000.00
2022 Calendar Year	Techie Productions	\$30,000.00/yr. \$50 per hour for services/repairs as needed
January – July 2022	DMTI Institute	\$79,650.00

NOTE: Per Board Policy 5725: *"The District encourages the use of private service providers and professional consultants as resource individuals when such consultative services will be helpful in the improvement of the educational program of the District. The District, through the Superintendent as its designee, may enter into contracts with private service providers and/or consultants to provide necessary services to students." In no event shall such agreement exceed twelve (12) calendar months."*





**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

P 208.733.6900  
F 208.733.6987  
[www.tfsd.org](http://www.tfsd.org)

**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: December 13, 2021

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Natalie Ellsworth, Human Resources Manager

Re: New Certified Employees

It's the recommendation of the Human Resources Department to the Superintendent and the Twin Falls School District Board of Trustees these individuals listed below be approved for hiring for the 2021-2022 school year:

Keri Coats	Teacher – 2 <sup>nd</sup> Grade	Harrison Elementary School	2 – Years of Experience
------------	---------------------------------	----------------------------	-------------------------

All are in the process of completing the necessary consent, I-9's, drug free work place form etc., and have met the criteria to become employees of the Twin Falls School District.

If you have any questions or concerns, please do not hesitate to contact me.

---

Brady D. Dickinson, Ph.D.  
Superintendent of Schools

William Brulotte  
Associate Superintendent



**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

P 208.733.6900  
F 208.733.6987  
[www.tfsd.org](http://www.tfsd.org)

**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: December 13, 2021

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Natalie Ellsworth, Human Resources Manager

Re: Certified Resignations

The following certified employees have submitted their resignation letter resigning their position for the 2021-2022 school year:

- Amanda Waters – Teacher – Resource at Pillar Falls Elementary School

The Human Resources Department recommends to the Superintendent and the Board of Trustees that we accept these resignations.



**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

P 208.733.6900  
F 208.733.6987  
[www.tfsd.org](http://www.tfsd.org)

**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: December 13, 2021

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Natalie Ellsworth, Human Resources Manager

Re: Certified Release of Contract for 2021-2022 School Year

The following certified employees have submitted a resignation letter requesting to be released from their contract:

- Emily Clements, Teacher – 4<sup>th</sup>/5<sup>th</sup> GT Teacher at Sawtooth Elementary School
- Bailey Mortensen, Teacher – Math Teacher at Twin Falls High School
- Kriersten Williams, Teacher at Robert Stuart Middle School

The Human Resources Department recommends to the Superintendent and the Board of Trustees that these individuals be released from their contract, as suitable replacements have been secured.



**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

P 208.733.6900  
F 208.733.6987  
[www.tfsd.org](http://www.tfsd.org)

**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: December 13, 2021

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Natalie Ellsworth, Human Resources Manager

Re: Certified Transfers

The following certified employees have submitted their resignation letter resigning their position for the 2021-2022 school year:

- Adee Christensen – Teacher – 4<sup>th</sup>/5<sup>th</sup> GT at Sawtooth Elementary School

The Human Resources Department recommends to the Superintendent and the Board of Trustees that we accept these resignations.





**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

P 208.733.6900  
F 208.733.6987  
[www.tfsd.org](http://www.tfsd.org)

**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: December 13, 2021

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Natalie Ellsworth, Human Resources Manager

Re: New Classified Employees or Classified Transfer

It's the recommendation of the Human Resources Department to the Superintendent and the Twin Falls School District Board of Trustees these individuals listed below be approved for hiring for the 2021-2022 school year:

Ashley Martinez	Cook at Canyon Ridge High School
Donald Voorhees	Literacy Para Educator at Rock Creek Elementary School
Kristina Blevins	SPED Para Educator at Lincoln Elementary School
Cassandra Harding	Title 1 Para Educator at Oregon Trail Elementary School
Shawn Hodgson	SPED Para Educator at Lincoln Elementary School
Italy Montgomery	SPED Para Educator at O'Leary Middle School
Peggy Hymas	ERC Para Educator at Rock Creek Elementary School
Yudith Hall	Behavior Para Educator at South Hills Middle School
CarrieAnne McMurdie	Behavior Para Educator at Morningside Elementary School
Paige Sawyer	SPED Para Educator at Harrison Elementary School
Karen Rutherford	Migrant Para Educator at Canyon Ridge High School
Frances Christensen	Literacy Para Educator at Sawtooth Elementary School
Nathan Jasper	Online Coordinator at Bridge Academy
Teresa Easterling	Behavior Para Educator at Perrine Elementary School
Rashell Anderson	Cook at O'Leary Middle School
Deralyn Neel	Maintenance Secretary at Maintenance Shop
Lara Erickson	Library Assistant at Magic Valley High School
Ashley Argyle	Online Coordinator at Twin Falls High School
JC Martinez Casas	Custodian at Twin Falls High School
John Garcia	Custodian at Robert Stuart Middle School
Mallory Wilson	ERC Nest Para Educator at Canyon Ridge High School
Mike Nielsen	Custodian at Rock Creek/Pillar Falls Elementary Schools
Brigid Glasheen	EL Para Educator at Rock Creek Elementary School

---

Brady D. Dickinson, Ph.D.  
Superintendent of Schools

William Brulotte  
Associate Superintendent

The individuals listed below are current employees that have accepted a transfer within the district for the 2021-2022 school year.

**NAME**

**POSITION**

Cindy Lancaster	Behavior Para Educator at Bickel Elementary School
Heidi Howard	Preschool Para Educator at Pillar Falls Elementary School

All are in the process of completing the necessary consent, I-9's, drug free work place form etc., and have met the criteria to become employees of the Twin Falls School District.

If you have any questions or concerns, please do not hesitate to contact me.



**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

P 208.733.6900  
F 208.733.6987  
[www.tfsd.org](http://www.tfsd.org)

**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: December 13, 2021

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Natalie Ellsworth, Human Resources Manager

Re: Classified Retirement – 2021-2022

The following classified employee has submitted his retirement letter resigning his position for the 2021-2022 school year:

- James McDonald, Custodian at Robert Stuart Middle School

The Human Resources Department recommends to the Superintendent and the Board of Trustees that we accept this resignation.



**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

P 208.733.6900  
F 208.733.6987  
[www.tfsd.org](http://www.tfsd.org)

**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: December 13, 2021

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Natalie Ellsworth, Human Resources Manager

Re: Classified Resignations

The following classified employees have submitted their resignation letter resigning their position for the 2021-2022 school year:

Evelin Garcia	Preschool Para Educator	Harrison Elementary School
Danielle Griffith	Cook	Robert Stuart Middle School
Constanza Miller	ERC Para Educator	Rock Creek Elementary School
Jayleen Requa	Pass Room Supervisor	Canyon Ridge High School
Margie Scott	ERC Para Educator	Canyon Ridge High School
Bowen Jensen	Custodian	O'Leary Middle School
Katie Holm	Secretary Secondary	Canyon Ridge High School
Donnelly Webb	Behavior Para Educator	Support Services
Cheyenne Still	Computer Assistant	Bickel Elementary School

The Human Resources Department recommends to the Superintendent and the Board of Trustees that we accept these resignations.

---

Brady D. Dickinson, Ph.D.  
Superintendent of Schools

William Brulotte  
Associate Superintendent





**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

P 208.733.6900  
F 208.733.6987  
[www.tfsd.org](http://www.tfsd.org)

**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: December 13, 2021

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Natalie Ellsworth, Human Resources Manager

Re: Extra-Curricular Employees

It is the recommendation of the Human Resources Department to the Superintendent and the Twin Falls School District Board of Trustees that this individual listed below be approved for hiring. An employment letter will be issued for the 2021-2022 school year.

If you have any questions or concerns, please do not hesitate to contact me.

Said Salazar	7 <sup>th</sup> Grade Boys Basketball Coach	South Hills Middle School
Merrill Morrison	Head Wrestling Coach	O'Leary Middle School
Kevin Galloway	Boys Basketball Coach	Robert Stuart Middle School



**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

P 208.733.6900  
F 208.733.6987  
[www.tfsd.org](http://www.tfsd.org)

**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: December 13, 2021

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Natalie Ellsworth, Human Resources Manager

Re: Extra-Curricular Resignations

The following employees have submitted their resignation letter resigning their position for the 2021-2022 school year:

Katie Swallow	Coach – Swim Team	Canyon Ridge High School
Brian Harmison	Coach – Head Varsity Softball	Canyon Ridge High School
Anthony Tackett	Coach – Assistant Track and Field	Canyon Ridge High School
Lindsey Williams	Coach – Assistant Track	Twin Falls High School

The Human Resources Department recommends to the Superintendent and the Twin Falls School District Board of Trustees that we accept these resignations.

---

Brady D. Dickinson, Ph.D.  
Superintendent of Schools

William Brulotte  
Associate Superintendent



**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

P 208.733.6900  
F 208.733.6987  
[www.tfsd.k12.id.us](http://www.tfsd.k12.id.us)

## HUMAN RESOURCES DEPARTMENT

OUR MISSION is to maintain a balanced approach while providing leadership, guidance and quality, customer-driven human resources services to support Twin Falls School District employees.

December 9, 2021

To: Brady Dickinson, Superintendent  
Twin Falls School District Board of Trustees

From: Natalie Ellsworth, Human Resources Specialist

Re: Job Sharing Request at Lincoln Elementary

Tonielle Hutchinson and Maria Adams are requesting to be allowed to job share a second grade position at Lincoln Elementary. Currently, Ms. Hutchinson is working full-time at Lincoln Elementary as a second grade teacher and Ms. Adams is working as a title paraeducator.

Mrs. McKenzie has approved the job-sharing request from Ms. Hutchinson and Ms. Adams.

Ms. Hutchinson and Ms. Adams have followed the guidelines stipulated in the job sharing policy in the district's policy manual. It is our recommendation to the Superintendent and the Twin Falls School District Board of Trustees that this request be granted.

Attachments

---

Brady D. Dickinson, Ph.D.  
Superintendent of Schools

William Brulotte  
Associate Superintendent





**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

P 208.733.6900  
F 208.733.6987  
[www.tfsd.org](http://www.tfsd.org)

**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: December 13, 2021

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Natalie Ellsworth, Human Resources Manager

Re: Request for Alternative Authorization/Emergency Provisionals

To meet state certification criteria to teach in the designated subject areas, the Twin Falls School District will need to request approval of Alternative Authorization for the following individuals:

Danya Harris	Teacher	Twin Falls High School
--------------	---------	------------------------

The below individuals has been hired for the 2021-2022 school year on an Emergency Provisional. To declare an area of the Twin Falls School District, the Human Resources Department has determined an area of need exists in our district for this particular position.

Dawn McClung	Teacher	Twin Falls High School
John Kapeleris	Teacher	Robert Stuart Middle School
Sandra Matthews	Teacher	Harrison Elementary School

If you have any questions or concerns, please do not hesitate to contact me.

---

Brady D. Dickinson, Ph.D.  
Superintendent of Schools

William Brulotte  
Associate Superintendent



## Early Graduation Requests

Elisha Meyer	CRHS
Caleb Wangman	TFHS

## EMPLOYEE OF THE MONTH QUESTIONS

Name:	Erin Heileman
Position:	2nd grade teacher
Hometown:	Airforce Dad - we moved around a lot!
Inspiration:	My mom - amazing lady who still teaches me
Pet Peeve:	People who talk really loud on their cell phones in a public place.
You Have a 10 Minute Speech to give at a High School. What is the Title?	Mistakes are just opportunities to learn and grow
What Word Describes you Best?	Determined
One Thing People Don't Know About You:	I'm 5'7 and 3/4, but if you ask I'll say 5'8!
If you Could be any Character in Fiction, Who Would you be?	Mulan - not perfect the 1st time she tried, but practiced "got better" for her family.
Favorite Movie or Book:	The Princess Bride
Which Sitcom, Past or Present, is most Reflective of your Life?	The Golden girls minus the dating and roommates and add a few cats! Ha Ha
How do you want to be Remembered?	Caring, always learning
The Favorite Part of My Day Is:	nighttime - don't you remember the Golden girls reference - I'm Old! :)

Principal Note:

Ms. Heileman is that teacher who every parent hopes their child will one day encounter. Her love for her students shows in her teaching every day. She goes above and beyond each day by eating lunch with her students and joining them on the playground to ensure they feel safe and loved during the day. Her students love her so much that she receives many awesome drawings and coloring pages! Her laughter is contagious (in a good sort of way) and you can hear her laugh throughout the building. We love this because our students know that we have fun at Morningside. We are truly blessed that Ms. Heileman chose Morningside to be her home.

# EMPLOYEE OF THE MONTH QUESTIONS

Name:	Robert PRIKE
Position:	Head Custodian
Hometown:	Twin Falls
Inspiration:	Days with no pain and my admin team
Pet Peeve:	Computers / Time clocks / People
You Have a 10 Minute Speech to give at a High School. What is the Title?	? Good Luck
What Word Describes you Best?	Red Neck
One Thing People Don't Know About You:	I Do Have a Heart sometimes
If you Could be any Character in Fiction, Who Would you be?	John Wyane
Favorite Movie or Book:	Westerns / Old War Movies / Car Shows
Which Sitcom, Past or Present, is most Reflective of your Life?	everybody Loves Raymond
How do you want to be Remembered?	as a Hard Worker
The Favorite Part of My Day Is:	Going Home (Seeing my admin team)

## Principal Note:

Robert, oh where to begin with Robert. He keeps us on our toes by hanging toilet seats on the walls as office décor, putting snap-its under the office toilet seat, and other random acts of kindness. We absolutely love his playfulness and try to get him back but he has a sixth sense when we try to get him. He makes coming to work fun for both staff and students.

He is honestly one of the most efficient head custodians I have encountered. When asked to complete a task, it is done right away. He is never afraid to jump in and help where he is needed, even if it is not in his job description. If the school needs help in any way he is there.

If you ever visit Morningside, you may hear people yell "Roberto" (that is his in trouble name) but it is said with love. We feel so blessed to have such an amazing person in our building who makes everyone smile because of his fun personality.





## **Twin Falls High School**

**1615 Filer Avenue East  
Twin Falls, Idaho  
83301**

November 8th, 2021

Dear Twin Falls School Board,

I am writing this letter on behalf of Twin Falls High School to request that the small gym, currently known as the Bruin gym, be renamed after Mr. Daniel Vogt, a former Principal, Vice-Principal, and Teacher of Twin Falls High School. My request is that the small gym name become known as Vogt gym. The gym was constructed in 1993 and was given the name Bruin gym for the sole purpose of distinguishing it from the TFHS gym. The TFHS gym has since been renamed the Baun gym, after former Dean of Students Dick Baun.

Mr. Vogt was an avid proponent of activities at Twin Falls High School. However, basketball held a special place in his heart. Mr. Vogt played basketball in both high school and college, and later became a high school basketball coach. He began coaching at Twin Falls High School in 1993, the same year that the small gym was completed. He would coach basketball for several years at TFHS, including the head coach position for the Bruins. Mr. Vogt worked at Twin Falls high School for 26 years as a bruin. He was an administrator at the school for the last 15 years, 7 of them serving as Principal. As you know, Mr. Vogt tragically passed away at the end of September, 2020. There was not an individual who worked harder for his students or staff. We ask that you approve our request to honor such a great person who was dedicated to the traditions and legacy of Twin Falls High School. Thank you.

Sincerely,

Ryan Nesmith – Principal  
Twin Falls High School





# IDAHO HIGH SCHOOL ACTIVITIES ASSOCIATION

Serving Idaho's Youth Since 1926

Ty Jones, Executive Director

Julie Hammons, Assistant Director

Mike Federico, Assistant Director

8011 Ustick Road Boise, ID 83704

Phone #: (208) 375-7027 Fax #: (208) 322-5505

website: idhsaa.org e-mail: admin@idhsaa.org

November 1, 2021

Brady Dickinson  
Twin Falls School District  
201 Main Ave. W.  
Twin Falls, ID 83301

Dear: Brady,

On behalf of the Idaho High School Activities Association's Board of Directors, the IHSAA Student Advisory Committee and the IHSAA Sportsmanship Committee, I would like to take this opportunity to express my appreciation and personally say thank you to the representatives of Canyon Ridge HS in winning the 2021 State 4A Boys Soccer Sportsmanship Award.

Sportsmanship is a top priority of the IHSAA, the ideals of sportsmanship permeate virtually every aspect of our culture, and the ethics of fair play may be witnessed in all facets of life. The origins of sportsmanship have been firmly established in education-based activities as a training ground for good citizenship and high behavioral standards.

At this year's tournament, an independent committee judged all of the tournament coaches, participants, administration, spectators including parents and other representatives. Each school was evaluated on important behaviors that are guiding principles of sportsmanship and citizenship, and Canyon Ridge HS was a true example of a positive school culture and a community with pride.

We would like to recognize Sean Impomeni and Kasey Teske as positive role models at Canyon Ridge HS. Their leadership was evident in the behavior of your coaches, players, school representatives and spectators at this year's tournament.

Brady, thanks again for making sportsmanship a priority at Canyon Ridge HS and in your district. It is the positive behavior of our school leaders that help provide the participants, as well as the spectators, with a memorable experience and an example of behavior that will last a lifetime.

Sincerely,

Mike Federico  
Assistant Director, IHSAA

**Subject:**

FW: your IASA Recognition

On Wed, Apr 7, 2021 at 1:46 PM Crystal Leavitt <[crystal.leavitt@idschadm.org](mailto:crystal.leavitt@idschadm.org)> wrote:

Good Afternoon Roger,

Congratulations! You have been selected as the recipient of the 2021 Principal of the Year Award! You have been recognized by your peers and community as a leader that goes above and beyond for your school. As Idaho's Principal of the Year, your application has been sent to review for the National Principal of the Year. You will be recognized at both the NASSP conference and the IASA Summer Leadership Conference.

An announcement of your award will be made on our website and Facebook page. I would also like to have you as the next membership spotlight in our upcoming Prism newsletter. Please fill out the attached questionnaire and provide a photo of yourself. It doesn't have to be your professional headshot; a favorite photo or a selfie will be nice as well. Please return the questionnaire and photo by Wednesday, April 14<sup>th</sup>.

IASA is proud to have you as a member of the Association, and we can't wait to see what you accomplish this year!

**Crystal Leavitt**

Executive Assistant

Idaho Association of School Administrators

777 S Latah St.  
Boise, ID 83705

(208) 345-1171 ex. 103



777 S. Latah St. Boise, ID 83705  
Phone: 208-345-1171  
www.idschadm.org  
Email: iasa@idschadm.org

Andy Grover, Executive Director

February 18, 2021

Shari Cowger  
Rock Creek Elementary School  
850 Federation Rd.  
Twin Falls, ID 83301

Dear Shari,

I am honored to officially notify you of your selection as the 2021 Idaho Gem Award winner, Distinguished Service category, presented by the Idaho Association of Elementary School Principals.

We will formally recognize your achievement during the 2021 IASA Summer Leadership Conference awards luncheon at the Boise Centre on August 4, 2021. We hope to see you there.

Congratulations on your many achievements and this special recognition by your peers!

Sincerely,

Andy Grover  
Executive Director

**Divisions of IASA:**

- Idaho School Superintendents' Association
- Idaho Association of Special Education Administrators
- Idaho Association of Secondary School Principals
- Idaho Association of Elementary School Principals

## **MEMORANDUM**

**To:** Board of Trustees  
Twin Falls School District 411  
**From:** Eva Craner, Director of Public Relations  
**Re:** Policy Updates  
**Date:** Dec. 13, 2021

### **First Reading:**

#### **ISBA Updates:**

- 2800 Instructional Objectives
- 5100 Hiring Process and Criteria
- 5105 Certified Personnel Employment
- 7403 Procurement of Goods and Services for School Meal Programs
- 7408 Entering into Professional Service Contracts
- 7460 Prohibition on Contracting with Abortion Providers
- 7710 Bond Continuing Disclosure and Certification Requirements

#### **Administrative Updates:**

- 2395 Idaho Digital Learning Academy Classes
- 5870 Grievance Procedure for Certified Employees - DELETE

### **Second Reading:**

#### **ISBA Updates:**

- 1300 District Policy
- 1315 District Planning
- 1500 Board Meetings
- 1650 New Board Member Workshop NEW
- 2125 K-3 Reading Intervention
- 2210P Emergency School Closure NAME CHANGE
- 2220 Pre Kindergarten Programs
- 2400 Special Education
- 2710 Specialty Diploma
- 3030 Part-time Attendance and Dual Enrollment
- 3031 Extracurricular Activities Eligibility for Students not Enrolled in Academic Activities
- 3340P Corrective Action and Discipline NAME CHANGE
- 3525 Immunization Requirements
- 4420 Sex Offender Regulations

#### **Administrative Updates:**

- 2607 Awarding High School Credit of Courses Taken Before Ninth Grade
- 2607P Awarding High School Credit of Courses Taken Before Ninth Grade
- 3381 Extracurricular and Co-Curricular Participation Policy
- 3730 Prohibition of Weapons
- 3780 Transportation to School-Sponsored Activities
- 3780F School Sponsored Activities Transportation Agreement and Liability Waiver
- 5402 Personal Leave
- 5404 Bereavement Leave
- 8235 Water Consumption & Water Bottles



Motion to go into executive session:

I move that after a five-minute break the Board retire into executive session as per ID Code 74-206(1) subsections (b), and (d):

(b) to consider the disciplining of, or to hear complaints or charges brought against, a public school student; and

(d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code.

**Action** on student discipline – in executive session. Pursuant to Section 33-205 the Board may engage in an action item relating to student discipline. (74-206(1)(b)).