

**TWIN FALLS SCHOOL DISTRICT NO. 411  
SCHOOL BOARD MEETING  
HELD AT:  
160 GOODING STREET WEST  
TWIN FALLS, IDAHO 83301**

**July 10, 2023  
7:00 P.M.**

**REGULAR JULY MEETING AGENDA**

**MISSION**

**Our mission is to provide a quality  
education necessary for all  
students to be successful in life.**

- I. Call to Order **Action**
- II. Pledge of Allegiance
- III. Procedural Matters
  - A. **Action** Items:
    - 1. Approval of Agenda (Additions and Deletions)
- IV. Unscheduled Delegation (Audience to Address the Board on **Agenda items**)  
*Please note: Clerk of the Board must receive completed request form before the meeting starts; time to address the Board is limited to 3 minutes each on a specific agenda item listed below; and total time allotted for public comment will not exceed one (1) hour.*
- V. Consent Calendar **Action**
  - A. Approval of Minutes from the June 12, 2023 meeting
  - B. Approval of Board Financial Report
  - C. Approval of Building Financial Report
  - D. Approval of Accounts Payable and Payroll
  - E. Approval of Contracts for Private Service Providers (PSP)/Consultants/Other
  - F. Approval of Certified Personnel Retirement
  - G. Approval of Certified Personnel Resignations
  - H. Approval of Extra-Curricular Certified Resignations
- VI. Superintendent's Report:
  - A. Employees of the month: D.O. Exempt, Classified, and Maintenance Employees
  - B. Staffing Update
- VII. Budget and Finance
  - A. Information Items:
    - 1. School Food Service Bids
  - B. **Action** Items:
    - 1. Award School Food Service Bids
- VIII. Instruction
  - A. Information Items:
    - 1. American Rescue Plan (ARP) Update
  - B. **Action** Items:
    - 1. American Rescue Plan (ARP) Update
- IX. Personnel
  - A. Information Items:
    - 1. Classified Personnel: New Hires/Resignations/Retirements
    - 2. Policy and Procedure Revision Recommendations 1st Reading:
      - ISBA Updates:
        - 1100 Membership
        - 1303 Policies Procedures to Review Annually
        - 2120 Program Evaluation and Diagnostic Tests
        - 2130 Research Studies
        - 2140 Student and Family Privacy Rights
        - 2606 Middle School Credit NEW TITLE
        - 2700P High School Graduation Requirements
        - 3080 Attendance by Out of State Students
        - 3500 Student Health/Physical Screenings/Examinations
        - 3570 Student Records
        - 3570P Student Records
        - 3570F Student Records – Notification to Parents and Students of Rights Concerning a Student's School Records
        - 4420 Visits to District Property by Sex Offender NEW TITLE
        - 4510 Public Gifts to the Schools, Donations of Material & Equipment Affecting Building Structure or Maintenance
        - 5340 Evaluation and Probation of Certified Employees
        - 7402 Restrictions on Contracts NEW TITLE

7408 Entering into Professional Service Contracts

9802 Display of the National Motto NEW

Administrative Updates:

3370P Search and Seizure

B. **Action** Items:

1. Policy Revision Recommendations 2<sup>nd</sup> Reading:

ISBA Updates:

1315 District Planning

1405 School Board Use of E-Mail, Social Media, and District-Provided Electronic Devices

3030 Part-time Attendance and Dual Enrollment

3281 Gender Identity and Sexual Orientation

3340 Corrective Actions and Discipline

3340P Corrective Action and Discipline

3440 Student Fees, Fines and Charges/Return of Property

5325 Employee Use of Social Media Sites, Including Personal Sites

9605 Facilities Separated by Sex

Administrative Updates:

3740P Student Expulsion-Denial of Enrollment

X. Board Goals

A. Information Item: (None)

B. **Action** Item: (None)

1. Finalize July 19, 2023 Work Session Agenda

XI. Future Agenda Items

A. Board Work Session July 19, 2023 at 5:00 p.m.

XII. Adjournment **Action**

## WORKING WITH YOUR SCHOOL BOARD

WELCOME to another Twin Falls School District Board of Trustees Meeting. You are encouraged to attend all regular board meetings.

We are proud of our school system and the board members are dedicated to the continued improvement of the Twin Falls Schools.

We understand that from time to time patrons of school districts have concerns and feel a need to bring those concerns to the attention of the school or teachers. In order to maintain continuity and best resolve these concerns, we recommend to our patrons the following procedures:

1. The first and most effective step is to take the concern to the staff member who is closest to the problem. (In many cases this will be the teacher, coach, etc.) We have found that most problems are resolved at this level.
2. If there is still a concern on the matter, we then recommend that the concern be brought to the attention of the Principal. We have found that unresolved concerns from item #1 are usually resolved satisfactorily by the building administrator.
3. If the concern is not satisfactorily resolved at that level, then the concern should be taken to the Director of Elementary Programs or Director of Secondary Programs.
4. If the concern is not satisfactorily resolved at that level, then the concern should be taken to the Superintendent of Schools. Difficult concerns can usually be resolved.
5. However, if the patron still feels the concern has not been properly resolved he/she may use the right of appeal to the Board of Trustees. This is done by calling or writing to the Superintendent and asking for the item to be placed on the agenda of the next regularly scheduled board meeting.
6. If you desire to address the board, we would like you to be as comfortable as possible. As a board we hold public meetings which are not public forums and therefore have rules which are necessary for the benefit of all. The following guidelines will assist you as you present your information to the board.
  - A. Prepare your thoughts ahead of time. Usually a brief written outline handed to each board member helps the board follow your presentation. This outline would also give them something upon which to make notes as you speak.
  - B. If a group is involved, select one individual to be your spokesperson. He/she can then guide the presentation with the board and help the board chairman in directing questions to the group.
  - C. Plan your presentation to be as brief as possible. This should include a question/answer period. If more time is needed it is best to give a complete written presentation to the board for their future study. If you give more than five to six minutes of testimony, time restraints will make it difficult for the board to respond that same evening.
  - D. Usually the board will direct the administration to help resolve the concerns and ask for a report back to the board at a later date. However, please remember a solution may take time to be resolved.

We are eager to have our patrons and school staff working together for the improvement of education in the Twin Falls Schools.

Thank you for coming. Please come again.

Your Board of Trustees

## TWIN FALLS PUBLIC SCHOOLS

**School District No. 411**

201 MAIN AVENUE WEST

TWIN FALLS, IDAHO

83301

(208) 733-6900

June 12, 2023

7:00 p.m.

- I. Call to Order - The Board of Trustees of School District No. 411, Twin Falls County, State of Idaho, met in its properly noticed/posted, regular monthly meeting at Twin Falls School District Boardroom located at 160 Gooding Street West, Twin Falls, Idaho, at the hour of 7:00 p.m., on Monday, June 12, 2023. The following trustees were present: Chairman, Jonathan Lord; Vice Chairman, Jayson Lloyd; Trustees, Heidi Casdorph, Heidi Tubbs, and Eric Smallwood. There were also present Superintendent of Schools, Brady D. Dickinson; Board Clerk, Michelle Lucas; Associate Superintendent, Bill Brulotte; as well as directors, interested patrons, and employees.
- II. Pledge of Allegiance - The Board of Trustees stood and recited the Pledge of Allegiance.
- III. Procedural Matters Action Items
  1. Approval of Agenda – Chairman Lord asked if there were any additions or deletions to the agenda. There were none. Vice Chairman Lloyd moved to approve the agenda as posted. Trustee Smallwood seconded the motion. The motion passed unanimously.
- IV. Unscheduled Delegations (Audience to Address the Board) – There was no one.
- V. Consent Calendar – Trustee Casdorph moved to approve the consent calendar which included: minutes from the May 8, 16, and 24, 2023 board meetings; board financial reports; building financial reports; accounts payable and payroll; contracts for private service providers/consultants/others: FIRST Educational Resources, Eagle Eye Security, Joel Vinson, OTR/L, Primary Therapy Source, and South Central Public Health District; administrative contract for Jason Kiester as principal of Magic Valley High School; certified resignations from Patrick Pacheco, Lisa Alexander, Emily Tuma, Madison Brinkman, and Iain Laird; certified extra-curricular resignations from Kevin Cato, Terina Konrad, Landon Jones (x2), Cassidy Huggins, and Justin Burch (x2); and request for use of football gear from Twin Falls High School for 2023 summer camp; extended out of state travel requests from Twin Falls High School and Canyon Ridge High School. Vice Chairman Lloyd seconded the motion, motion carried.
- VI. Superintendent's Report
  - A. Twin Falls Education Association Co-President Camille Johnson said a few words and presented a gift to Associate Superintendent, Bill Brulotte recognizing him for all of his years of dedication to the District. Each board member shared their thoughts and

congratulations to Mr. Brulotte on his retirement. He has worked for the Twin Falls School District for 30 years and has been in education for 35 years. Congratulations on your retirement Mr. Brulotte.

VII. Instruction A. Information Item: None

VII. Instruction B. Action Item:

1. After some discussion, Vice Chairman Lloyd moved to approve the Middle School Reveal Math Curriculum Adoption based on the proposal from last month. Trustee Tubbs seconded the motion, motion carried.

VIII. Budget & Finance A. Information Items:

1. **2023-2024 Budget Hearing:** Chairman, Lord called the 2023-2024 Budget Hearing, pursuant to Section 33-801, Idaho Code, to order at 7:33 p.m. which was properly noticed/published pursuant to Section 33-402, Idaho Code. Outgoing Director of Fiscal Affairs, Rachel Youren presented an overview of the 2023-2024 original proposed budget outlining details of the budget summarized in the handout: General Fund (line item 26 of summary sheet-total appropriation \$83,920,457); budget summary of all funds: beginning fund balance \$24,855,939; revenues + transfers in \$108,099,521; appropriation \$109,002,387; and unappropriated balance \$23,953,073 for a total appropriation of all funds (line item 81 page 6) \$132,955,460. Ms. Youren shared that the amount in the summary sheet from the State (line 5) shows the increase for teacher salaries but noted that the District didn't get the increase for all teachers. The State did not give districts the salary increase for federally funded teachers so the District has to pay for those 20 teachers out of the general fund to give them the same increase. A big difference for next year is moving back to funding based on ADA from enrollment. Ms. Youren recommended approval of the 2023-2024 Budget as presented. After a question and answer session with the Board, Chairman Lord opened for public comment at 7:45 p.m. there were no public comments from patrons, community members or employees. The 2023-2024 Budget Hearing was closed. This is also listed for action.
2. **2022-2023 Amended Budget Hearing:** Chairman, Lord called the 2022-2023 Amended Budget Hearing pursuant to Section 33-801, Idaho Code, to order at 7:46 p.m., which was properly noticed/published pursuant to Section 33-402, Idaho Code. Outgoing Director of Fiscal Affairs, Rachel Youren shared the 2022-2023 amended budget and answered the Board's questions. Ms. Youren recommended approval of the 2022-2023 Amended Budget as presented with the amended General Funds totaling \$81,685,832 and total of All Funds at \$144,047,835. Ms. Youren stood for questions from the Board. There were no public comments or questions on the amended 2022-2023 budget. The 2022-2023 Amended Budget Hearing was closed. This is also listed for action.

VIII. Budget & Finance B. Action Items:

1. Chairman Lord called for a motion regarding the 2023-2024 Original Budget. Trustee Smallwood moved to approve the 2023-2024 Original Budget as proposed. Vice Chairman Lloyd seconded the motion, motion carried.

2. Chairman Lord called for a motion regarding the 2022-2023 Amended Budget. Trustee Tubbs moved to approve the 2022-2023 Amended Budget as presented by Ms. Youren. Trustee Casdorff seconded the motion, motion carried.

IX. Personnel A. Information Item:

1. Most recent classified personnel new hires, retirements, and resignations were shared with the Board.
2. Community Relations Director, Eva Craner shared revision recommendations to policies/procedures: ISBA Updates: 1315 District Planning; 1405 School Board Use of E-Mail, Social Media, and District-Provided Electronic Devices; 3030 Part-time Attendance and Dual Enrollment; 3281 Gender Identity and Sexual Orientation; 3340 Corrective Actions and Discipline; 3340P Corrective Action and Discipline; 3440 Student Fees, Fines and Charges/Return of Property; 5325 Employee Use of Social Media Sites, Including Personal Sites; 9605 Facilities Separated by Sex and Administrative Update; 3740P Student Expulsion-Denial of Enrollment. These policies and procedures will return next month for board action.

IX. Personnel B. Action Item:

1. Director of Community Relations, Eva Craner stood for questions on the second reading of policies. Vice Chairman Lloyd moved to approve the administrative policies/procedures amendments as presented last month: Administrative Updates: 2700P Graduation Requirements; 3285 Relationship Abuse and Sexual Assault Prevention and Response; 3295 Hazing, Harassment, Intimidation, Bullying, and Cyber Bullying; 3305 Prohibition of Tobacco Possession and Use DELETE; 3321 Student Drug, Alcohol, and Tobacco Use; 3321P Student Drug, Alcohol, and Tobacco Use DELETE; 3580 Relations with Non-Custodial Parents; 5424 Absence Without Pay for Non-Certified Employees; and 7500 New Fees or Increase of Fees. Trustee Tubbs seconded the motion, motion carried.

X. Board Goals A. Information Item:

1. Board of Trustees reviewed their July 19, 2023 work-session agenda.

X. Board Goals B. Action Item: None

XI. Future Agenda Items

- A. The July Regular Annual Board Meeting will be held July 10, 2023 here in the new boardroom at 160 Gooding Street West at 7:00 p.m.
- B. The next board work session is set for July 19, 2023 here in the new boardroom at 160 Gooding Street West at 5:00 p.m.

XII. Executive Session

With no further business at hand, Trustee Smallwood moved that the Board retire into executive session pursuant to Idaho Code 74-206(1) subsection (b), and (d): (b) to

consider the evaluation, dismissal or disciplining of public school students; and (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code. Chairman Lord asked the Clerk Michelle Lucas to poll the board. Roll call vote was as follows: Chairman Jonathan Lord – Yes; Vice Chairman Jayson Lloyd - Yes; Trustee Heidi Tubbs – Yes; Trustee Heidi Casdorph – Yes; and Trustee Eric Smallwood – Yes. Motion carried. With 2/3<sup>rd</sup> of the Boards governing body voting yes, motion carried. The Board convened into executive session at 8:08 p.m.

The Board opened to the public at 8:25 p.m.

Student discipline was discussed from 8:08 p.m. to 8:25 p.m. as per Section 33-205 and 74-206(1)(b) the Board considered six student hearings and took action accordingly. Such action shall be documented in the student's educational record and is confidential pursuant to the Family Educational Rights and Privacy Act (FERPA) and other applicable state and federal code and regulation provisions.

Trustee Tubbs moved to adjourn the meeting. Trustee Smallwood seconded the motion, motion carried. Time was 8:25 p.m.

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Chairman, Jonathan Lord

ATTEST:

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Clerk, Michelle Lucas

TWIN FALLS PUBLIC SCHOOLS  
**School District No. 411**

201 MAIN AVENUE WEST  
 TWIN FALLS, IDAHO 83301

(208) 733-6900  
 Executive Session  
 June 12, 2023

The Board of Trustees of Twin Falls School District #411 met in executive session on Monday, June 12, 2023, at 8:08 p.m., at Twin Falls School District Boardroom located at 160 Gooding Street West, Twin Falls, Idaho. Chairman, Jonathan Lord conducted the meeting. Vice Chairman, Jayson Lloyd, Trustees Heidi Casdorff, Heidi Tubbs and Eric Smallwood along with Superintendent, Brady Dickinson; Board Clerk, Michelle Lucas; Associate Superintendent, Bill Brulotte were in attendance.

With no further business at hand, Trustee Smallwood moved that the Board retire into executive session pursuant to Idaho Code 74-206(1) subsection (b), and (d): (b) to consider the evaluation, dismissal or disciplining of public school students; and (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code. Chairman Lord asked the Clerk Michelle Lucas to poll the board. Roll call vote was as follows: Chairman Jonathan Lord – Yes; Vice Chairman Jayson Lloyd - Yes; Trustee Heidi Tubbs – Yes; Trustee Heidi Casdorff – Yes; and Trustee Eric Smallwood – Yes. Motion carried. With 2/3<sup>rd</sup> of the Boards governing body voting yes, motion carried. The Board convened into executive session at 8:08 p.m.

The Board opened to the public at 8:25 p.m.

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Trustee Tubbs moved to adjourn the meeting. Trustee Smallwood seconded the motion, motion carried. Time was 8:25 p.m.

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 Chairman, Jonathan Lord

ATTEST:

\_\_\_\_\_  
 Clerk, Michelle Lucas



**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

P 208.733.6900  
F 208.733.6987  
[www.tfsd.org](http://www.tfsd.org)

**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: July 10, 2023

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Chelsea Popplewell, Human Resources Manager

Re: Certified Retirement

The following certified employee has submitted their retirement letter resigning their position for the 2023-2024 school year:

- Kelley Biggers, 5<sup>th</sup> Grade Teacher, Perrine Elementary School

The Human Resources Department recommends to the Superintendent and the Board of Trustees that we accept this resignation.





**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

P 208.733.6900  
F 208.733.6987  
[www.tfsd.org](http://www.tfsd.org)

**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: July 10, 2023

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Chelsea Popplewell, Human Resources Manager

Re: Certified Resignations

The following certified employees have submitted their resignation letter resigning their position for the 2023-2024 school year:

- Melyssa Perez, 4<sup>th</sup> Grade Teacher, Oregon Trail Elementary School
- Darren Van Hofwegen, PE Teacher, Canyon Ridge High School
- Caitlyn Webster, Kindergarten Teacher, Morningside Elementary School
- Angela Van Hofwegen, 3<sup>rd</sup> Grade Teacher, Rock Creek Elementary School
- Joshua Fife, 5<sup>th</sup> Grade Teacher, Pillar Falls Elementary School
- Lori Baker, 1<sup>st</sup> Grade Teacher, Bickel Elementary School
- Lisa Stieneke, Online Teacher, Virtual School House
- Katrina Rodabaugh, Instructional Coach, Robert Stuart Middle School
- Morgan Kaster, 5<sup>th</sup> Grade Teacher, Lincoln Elementary School
- Cecelia Charland, Resource Teacher, Perrine Elementary School

The Human Resources Department recommends to the Superintendent and the Board of Trustees that we accept these resignations.



**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

P 208.733.6900  
F 208.733.6987  
[www.tfsd.org](http://www.tfsd.org)

**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: July 10, 2023

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Chelsea Popplewell, Human Resources Manager

Re: Extra-Curricular Resignations

The following employees have submitted their resignation letter resigning their position for the 2023-2024 school year:

- Peter Clark, Head 8<sup>th</sup> Grade Track Coach, Robert Stuart Middle School
- Derek Eccles, JV Baseball Coach, Canyon Ridge High School
- Darren Van Hofwegen, Head Boys Basketball Coach, Canyon Ridge High School
- Cassandra Merkley, Assistant Track Coach, Twin Falls High School
- Megan Greenwood, Assistant Track Coach, Twin Falls High School

The following employee has transferred within the district for the 2023-2024 school year:

- Christa Tackett, Head Girls Soccer Coach, Canyon Ridge High School to Head Girls Soccer Coach, Twin Falls High School

The Human Resources Department recommends to the Superintendent and the Twin Falls School District Board of Trustees that we accept these resignations.

# EMPLOYEE OF THE MONTH QUESTIONS

Certified \_\_\_\_ or Classified  X

<b>Name:</b>	Chelsea Popplewell
<b>School:</b>	District Office
<b>Position:</b>	HR Manager
<b>Hometown:</b>	Grand Rapids, Michigan
<b>Inspiration:</b>	My family and my parents
<b>Pet Peeve:</b>	Not putting your shopping cart back!
<b>Favorite hobby away from work:</b>	Anything having to do with water (boating, swimming, etc.)
<b>What word describes you best?</b>	Loyal
<b>One thing people don't know about you:</b>	I was a college diver and coached diving at the NCAA Division I level for 7 years.
<b>Why did you choose this career?</b>	To work with a lot of different types of people and to have an impact, if even indirectly, in the lives of children.
<b>What is the #1 activity on your bucket list:</b>	A cruise around the Greek Islands
<b>How do you want to be Remembered?</b>	That I was a person of integrity and I loved my family with all my heart!
<b>Best day on the job was.....</b>	Every day so far (I'm so new that I'm learning so much every single day and that's what makes it enjoyable!)

## Director Note:

Chelsea is an absolute rock star! She has only been with us for about five months, but she has sure hit it out of the ballpark during this time! She is amazing in her role as the HR Manager. She has a cheery, positive personality and has done a fantastic job of learning the ins and outs of HR. She has jumped in with both feet and has already hired a lot of teachers and staff for next year. She is eager to learn and is always willing to help out. She is such a compassionate person and goes out of her way to make sure our employees experience top notch customer service. We are so fortunate and blessed to have Chelsea on our team! She is absolutely appreciated and a true pleasure to work with! This honor is well-deserved! Congratulations Chelsea!!

# EMPLOYEE OF THE MONTH QUESTIONS

Certified \_\_\_\_\_ or Classified X

Name:	Ken Shaffer
School:	Maintenance
Position:	<del>Maint</del> Maintenance / Carpenter
Hometown:	Twin Falls Id
Inspiration:	wife
Pet Peeve:	
Favorite hobby away from work:	work + Classic Cars
What word describes you best?	Dependable
One thing people don't know about you:	
Why did you choose this career?	what I Like To Do
What is the #1 activity on your bucket list:	Do more car shows + spend more time with family
How do you want to be Remembered?	By all the Building I did for the School Dist.
Best day on the job was.....	When I finished Framing wall at Sawtooth School

Principal Note:

Ken is a very enjoyable employee to work with and an Excellent Carpenter who has been with the maintenance department many years. He will be greatly missed when he retires at the end of July. There has never been a job too small or big for him. There is nothing he can't build; furniture, cabinets, walls, roofs he can do it all with great perfection. He puts his heart and soul into every project he has done for the School district. When he has completed a Project at one of the Schools we often hear what a beautiful job he has done.

# EMPLOYEE OF THE MONTH QUESTIONS

Certified \_\_\_\_ or Classified \_\_\_\_

Name:	TOM NAVA
School:	DISTRICT OFFICE
Position:	CUSTODIAN
Hometown:	BILLINGS, MONTANA
Inspiration:	BUD AND MARGARET NAVA MY PARENTS
Pet Peeve:	CANT SAY THAT I HAVE A PET PEEVE
Favorite hobby away from work:	FISHING HAGERMAN VALLEY
What word describes you best?	RELIABLE
One thing people don't know about you:	I GIVE BACK TO MY COMMUNITY AND VOLUNTEER
Why did you choose this career?	I ENJOY WORKING FOR THE PUBLIC
What is the #1 activity on your bucket list:	TRAVEL TO EGYPT TO SEE PYRAMIDS
How do you want to be Remembered?	AS A NICE MAN
Best day on the job was.....	EVERY DAY THE BEST DAY ON THE JOB

Principal Note:

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Tom always does everything asked of him and more. He looks for things that need to be addressed and brings them to my attention. He is very thorough in his work and takes great pride in what he does for the district, He is always helpful and courteous to others. We appreciate having him as a custodian.

**TWIN FALLS SCHOOL CHILD NUTRITION PROGRAM  
1775 ELDRIDGE AVE.  
TWIN FALLS, ID 83301  
208-733-0134**

**July 1, 2023**

**These are the following vendors to be awarded canned foods, frozen meats and products, non food items and equipment. This bid is for August 8, 2023 to May 24, 2024**

<b>Nicholas &amp; Company, Inc.</b>	<b>\$586,544.80</b>	<b>weekly</b>
<b>Nicholas &amp; Company, Inc.</b>	<b>\$72,816.33</b>	
<b>Gem State Paper &amp; Supply</b>	<b>\$42,632.65</b>	
<b>Shamrock</b>	<b>\$31,564.65</b>	
<b>Sysco</b>	<b>\$51,084.83</b>	
<b>Northwest Distribution</b>	<b>\$41,446.70</b>	
<b>Total:</b>	<b>\$826,089.96</b>	

Twin Falls School Nutrition

Yearly Bid Comparison	2016-2017 1st 1/2	2017-2018 1st 1/2	2018-2019 1st 1/2	2019-2020 1st 1/2	2020-2021 1st 1/2	2021-2022 1st 1/2	2022-2023	2023-2024
Shamrock Foods (WKLY)	\$296,699.45	\$352,916.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Shamrock Foods	\$11,795.81	\$10,677.40	\$21,105.83	\$9,069.70	\$2,560.86	\$13,210.37	\$0.00	\$31,564.65
Gem State Paper (Drop)	\$12,272.10	\$17,475.25	\$19,137.10	\$13,895.75	\$12,262.50	\$26,077.35	\$25,309.22	\$42,632.65
Sysco Food Service (Drop)	\$17,330.36	\$0.00	\$0.00	\$10,439.61	\$12,441.07	\$0.00	\$0.00	\$51,084.83
Nicholas (WKLY)	0.00	\$0.00	\$384,785.70	\$407,388.54	\$361,866.65	\$381,842.08	\$559,934.23	\$586,544.80
Nicholas (Drop)	\$23,611.37	\$26,305.66	\$52,897.61	\$32,674.34	\$4,951.04	\$24,581.60	\$81,167.91	\$72,816.33
NorthWest Distribution (drop)	\$11,198.22	\$17,037.06	\$12,307.30	\$29,342.40	\$10,946.70	\$6,936.68	\$19,177.80	\$0.00
US Foods (Drop)	0.00	\$3,178.35	\$0.00	\$0.00	\$0.00	\$18,017.71	\$83,035.68	\$0.00
Total	\$372,907.31	\$427,590.47	\$490,233.54	\$502,810.34	\$405,028.82	\$470,665.79	\$768,624.84	\$784,643.26

2022-2023	Total Weekly	\$799,880.90
2021-2022	Total Weekly	\$339,897.25
2018-2019	Total Weekly	\$669,559.75
2017-2018	Total Weekly	\$534,920.04
2016-2017	Total Weekly	\$569,036.30





## **TWIN FALLS SCHOOL DISTRICT #411**

### **American Rescue Plan: 2022-2023 Safe Return to School**

**(7/10/2023)**

## **Introduction**

In the summer of 2020, the Twin Falls School District #411 convened the HEAL Taskforce to create a return-to-school plan for the 2020-2021 school year. This plan was created with the help of dozens of stakeholders and with the assistance of the South Central Public Health District (SCPHD) and St. Luke's Magic Valley. In addition, a community survey was utilized to gain additional feedback. The finalized plan was revised throughout the year based on the changing recommendations of the CDC and the SCPHD.

In March 2021, a new community survey was completed. Thousands of community members representing numerous stakeholders took part and provided data and written feedback. Based on community feedback and recommendations of the CDC, revised protocols were adopted in July 2021.

As is required by law, this plan will be reviewed at least every six (6) months. Its last approval was in January 2023.

## **July 2023 TFSD #411 Operational COVID Protocols**

### **HEALTH AND SAFETY STRATEGIES**

**Face Coverings**: Properly fitting face coverings are optional for all staff, students, and visitors. The TFSD will make available the CDC recommendations regarding use of face coverings.

**PPE**: Each school has access to disposable masks available in the office for use by staff, students, and patrons electing to utilize a face covering. This includes N95 masks.

**Hygiene**: Hand sanitizer will be made readily available throughout the school. Each classroom and office is supplied with mounted dispensers for hand sanitizer.



Posters communicating the importance of hygiene (handwashing and respiratory etiquette) will be displayed and communicated.

**COVID Positive/Presumed Positive:** The TFSD will utilize CDC guidance for students and staff who are COVID-19 positive/presumed positive.

**COVID-19 Testing:** COVID tests are readily available in the community. Our school nurses will help families with access should it be requested.

**School Cleaning:** Extra attention will be given to the cleaning of buildings with products approved to kill the COVID-19 virus.

**HVAC:** All air filters in the district have been upgraded to medical-grade filters. The district continues to explore HVAC upgrades to improve air quality and circulation.

**Communications Plan:** New guidelines and recommendations will be shared with students, staff, and parents through the use of our mass communication system, signage within buildings, use of district social media, and other means of communication with stakeholders.

**Immunization:** COVID vaccines are now approved for students 5+. The decision on vaccination is a parental choice. The COVID-19 vaccine is not required or tracked by the TFSD. Parents/guardians and staff will be made aware of opportunities for immunization against COVID-19. Onsite clinics may also be utilized. The TFSD will continue to partner with the South Central Public Health District to communicate updates and recommendations regarding COVID-19 vaccinations.

### **Continuity of services**

**In-Person Option:** The TFSD will maintain face-to-face instruction to the greatest extent possible utilizing the health and safety strategies outlined above designed to mitigate the spread of COVID-19 and other illnesses. Students are expected to attend in-person to the greatest extent possible. Schools will operate educational services in a regular fashion whenever feasible. This includes maintaining open campuses for in-person learning five days a week (as outlined in the TFSD school year calendar), except in instances of emergencies.



**Full Remote Option:** Parents/guardians who desire a fully remote option for their child(ren) will be able to access courses via the Twin Falls School District through the Idaho Digital Learning Academy (6-12) as well as Venture Upward (K-12).

**Continuity of Education:** During times students are out of school with sickness, students will be able to continue in their coursework through the use of a distance learning platform as was made available during the 2021-2022 school year. This includes the use of a learning management system allowing students to continue with their schoolwork remotely. Educators will be encouraged to provide students with support in these instances. These supports may include and are not limited to videos of lessons, recorded tutorials, videos created by other educators on the content, packets of work, or interactive digital activities. Educational delivery of materials in this manner shall be temporary in nature. Students are expected to return to face-to-face instruction as soon as they are cleared to return as per CDC guidelines unless documentation is provided by the student's health care provider.

**Special Education:** IEP teams will ensure student needs are met in both face-to-face and virtual settings. Special education teachers and general education teachers will partner to ensure all IEP components are met. Unique circumstances resulting from COVID-19 will be addressed in partnership with parents in order to meet the needs of the student. These unique circumstances will be communicated to all impacted employees including those involved in transporting students.

**Digital Access:** All students will have access to a device to take home to complete work remotely while ill. In addition, the district will make available Hotspots that parents and staff can check out for internet access during times they are excluded from school due to COVID-19, if they are in need.

**Student/Family Support:** School counselors will be available to students who need assistance with social, emotional, and/or mental health. Counselors will make available a variety of community resources for parents in support of their child. The counselors have provided web pages with resources at all schools so that parents can easily find and utilize community support options. Counselors will also work with staff on schoolwide programs designed to assist students. These programs may include peer support programs, such as Sources of Strength,



referral for counseling services both on and off campus, and wellness education programs.

The TFSD will provide students and their families will have access to Care Solace, a program designed to connect families with local counseling and mental health services. This program serves as a mental health navigatioin servies assisting families as they navigate how to access counseling and how to pay for counseling services.

**Staff Support:** The Employee Assistance Program will be utilized to assist any staff member who needs assistance with social, emotional, and/or mental health. For the 2023-2024 school year, the number of free visits has been increased from three (3) visits per incident to ten (10). In addition, staff will be notified of programs and other opportunities designed to assist staff with individual needs during difficult times.

Employees who need leave due to COVID-19 related reasons will have access to medical and personal leave as outlined in FMLA, Board Policy, and the Collective Bargaining Agreement.

## **Plan Review**

This plan will be reviewed and revised at least every six (6) months as is required by the American Rescue Plan and will include a process for stakeholder input. The next review will be completed before February 2024. The timing of the review will be related to the health conditions within TFSD schools.

Timestamp	Use this space to provide you written comments.
6/15/2023 8:55:18	Mask should be more enforced. People are still getting sick and dying.
6/15/2023 9:20:54	<p>Bring back free lunches for all kids. The income level for reduced/free is way too low and there are a lot of kids whose parents are struggling (especially with inflation) and these kids aren't always able to get lunches.</p> <p>Also, it's embarrassing for kids to be told their balance is in the negative. Cut some salaries from the admin, they don't contribute anything anyway. Pay teachers more and don't let the kids go hungry</p>
6/15/2023 12:33:26	Working in schoolwork at home when missing school is not very user friendly. Rarely is there a video or taped lecture to access. Many times my student has emailed their teacher about questions about work online and we do not hear back from them in less than 48 hours. The she went back to school and was told that she had to take the test because it was the last day to do it. If she would have reached out to me when this happened, I would have totally gif ahold if the teacher myself. If that still is an option if missing school, the teachers need to get more involved with the online homework or written lectures. Otherwise, it entirely pointless if they don't understand or have questions. This frustration is ongoing. I want my child to try to do work or access missed information if they are able while missing school. There has been little work, no work whatsoever and at times tons of work to read and understand. This is not ok. I've even tried to help with online questions and many times u can't even put an answer in.
6/15/2023 13:36:24	
6/15/2023 14:29:03	<p>As Covid restrictions have been eased, I feel like some things pertaining to infection safety have been forgotten. I didn't see sanitizer stations as readily throughout my child's elementary school (Rock Creek) as before. I hope those can be around still and their use encouraged for students, staff, and visitors.</p> <p>To help with good hand hygiene and also to decrease illness and spread of illness in the classroom, I would like to see at the beginning of each school year teachers review with/remind their classes to wash their hands after going to the bathroom, after blowing their nose, or sneezing/coughing in their hands. The spread of illness among staff and students can be decreased by having these simple hand hygiene reminders given verbally at the beginning of the year and throughout the year as needed. This will help decrease the amount of sick days missed among students and staff. It seems like common sense/ common knowledge, but not everyone does proper hand washing/ hand hygiene.</p> <p>Last year my student received a letter home about excessive days of school missed. While I recognize the importance for students to be in class learning, the letter didn't mention anything about acknowledging the need to stay home if students are sick. I worked with my child's teacher every time they missed school to make up anything missed. I wish the importance of attendance wasn't overshadowed by also recognizing the need to stay home when sick so as to not spread illness to others. And also though the letter was very generic, it would be nice if the principal would check with the teacher first to see how the student is doing in class and if the parents/students have made any effort to make sure things were made up in their absence.</p>
6/15/2023 16:09:03	I am still concerned about the learning loss that students have experienced and would like to see remedial classes offered to those students who do not meet the criteria for their expected grade level. This would overload the Title programs, therefore another avenue should be considered. Some ideas: 1) The possibiloity of Basic Classes for those below grade level that incorportates 1-2 previous years of missed content. 2) The district could look at course offerings that do not place students by grade but more by mastered content may be helpful. 3) It also may be helpful to have gate keepers at 5th and 8th grades to catch those students that need more time for mastery before moving on to middle school or high school-until the academic effects of COVID-19 have been resolved.
6/16/2023 6:35:09	



**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

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**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: July 10, 2023

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Chelsea Popplewell, Human Resources Manager

Re: Classified New Hire Employees/Transfers – **Information Only**

The following classified employees have been hired for the 2023-2024 school year:

- Jana Jenkins, Secretary, Bridge Academy
- Deborah Ogden, Accounting Specialist, District Office
- Demetra Sarratt, Custodian, Canyon Ridge High School
- Crystal Tubbs, Child Nutrition Supervisor, District Wide
- Amber McEntire, Secretary, Canyon Ridge High School

The following employees have transferred within the district for the 2023-2024 school year:

- Anne Peterson, Workplace Coordinator, Magic Valley High School transferring to Workplace Coordinator, Twin Falls High School/Canyon Ridge High School
- Marcella Yergensen, Sped Paraeducator, Oregon Trail Elementary School transferring to Sped Paraeducator, Harrison Elementary School
- Joe Raschke, Warehouseman, Warehouse transferring to Head Warehouseman, Warehouse
- Melissa Williams, Title Paraeducator, Oregon Trail transferring to Literacy Paraeducator, Harrison Elementary School
- Jesse Poseley, Language Arts Teacher, South Hills Middle School transferring to Safety & Security Aide, South Hills Middle School
- Crystal Cummins, Behavior Paraeducator, Oregon Trail Elementary School transferring to Behavior Interventionist, Harrison Elementary School
- Tiffany Jordan, Secretary, Canyon Ridge High School transferring to Secretary, Twin Falls High School
- Daniel Jeffers, Maintenance II, Canyon Ridge High School transferring to Head Custodian, Canyon Ridge High School
- Jessica Leavitt, Secretary, Twin Falls High School transferring to Accounts Payable, District Office
- Avery Stirling, Language Arts Teacher, Robert Stuart Middle School transferring to IDLA Coordinator, South Hills Middle School

The following classified extracurricular employees have been hired for the 2023-2024 school year:

- Corrinne Anthony, 8<sup>th</sup> Grade Volleyball Coach, South Hills Middle School
- Alex Wells, Head Varsity Boys Basketball Coach, Canyon Ridge High School
- Jesse Clark, Assistant Varsity Girls Basketball Coach, Canyon Ridge High School
- Seamus Campbell, Assistant Football Coach, O'Leary Middle School

The Human Resources Department recommends to the Superintendent and the Board of Trustees that we accept these hires.

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Brady D. Dickinson, Ph.D.  
Superintendent of Schools

Ryan Nesmith  
Associate Superintendent





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**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: July 10, 2023

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Chelsea Popplewell, Human Resources Manager

Re: Classified Resignation/Retirement – **Information Only**

The following classified employee has submitted their resignation letter resigning their position for the 2023-2024 school year:

- Frank Walker, Custodian, O'Leary Middle School

The following classified employee has submitted their retirement letter resigning their position for the 2023-2024 school year:

- Naomi Briggs, Accounts Payable Specialist, District Office

The following classified extracurricular employees have submitted their resignation letter resigning their position for the 2023-2024 school year:

- Clark Pierson, Assistant Girls Soccer Coach, Twin Falls High School
- Sumer Koontz, Head Cheer Coach, South Hills Middle School

The Human Resources Department recommends to the Superintendent and the Board of Trustees that we accept these resignations.

## **MEMORANDUM**

**To:** Board of Trustees  
Twin Falls School District 411  
**From:** Eva Craner, Director of Public Relations  
**Re:** Policy Updates  
**Date:** July 10, 2023

### **First Reading:**

#### **ISBA Updates:**

- 1100 Membership
- 1303 Policies Procedures to Review Annually
- 2120 Program Evaluation and Diagnostic Tests
- 2130 Research Studies
- 2140 Student and Family Privacy Rights
- 2606 Middle School Credit NEW TITLE
- 2700P High School Graduation Requirements
- 3080 Attendance by Out of State Students
- 3500 Student Health/Physical Screenings/Examinations
- 3570 Student Records
- 3570P Student Records
- 3570F Student Records – Notification to Parents and Students of Rights Concerning a Student's School Records
- 4420 Visits to District Property by Sex Offender NEW TITLE
- 4510 Public Gifts to the Schools, Donations of Material & Equipment Affecting Building Structure or Maintenance
- 5340 Evaluation and Probation of Certified Employees
- 7402 Restrictions on Contracts NEW TITLE
- 7408 Entering into Professional Service Contracts
- 9802 Display of the National Motto NEW

#### **Administrative Updates:**

- 3370P Search and Seizure

### **Second Reading:**

#### **ISBA Updates:**

- 1315 District Planning
- 1405 School Board Use of E-Mail, Social Media, and District-Provided Electronic Devices
- 3030 Part-time Attendance and Dual Enrollment
- 3281 Gender Identity and Sexual Orientation
- 3340 Corrective Actions and Discipline
- 3340P Corrective Action and Discipline
- 3440 Student Fees, Fines and Charges/Return of Property
- 5325 Employee Use of Social Media Sites, Including Personal Sites
- 9605 Facilities Separated by Sex

#### **Administrative Updates:**

- 3740P Student Expulsion-Denial of Enrollment



**TWIN FALLS SCHOOL DISTRICT NO. 411  
SCHOOL BOARD MEETING  
160 GOODING STREET WEST  
TWIN FALLS, IDAHO**

**July 19, 2023  
5:00 P.M.**

**WORK SESSION AGENDA**

**MISSION**

**Our mission is to provide a quality  
education necessary for all  
students to be successful in life.**

- I. Call to Order – **Action**
- II. Pledge of Allegiance
- III. Procedural Matters
  - A. **Action** Items:
    - 1. Approval of Agenda (Additions and Deletions)
- IV. Unscheduled Delegations (Audience to Address the Board on **Agenda items**)  
*Please note: Clerk of the Board must receive completed request form before meeting starts; time to address the Board is limited to 3 minutes each; and total time allotted for public comment will not exceed one (1) hour.*
- V. Consent Calendar – **Action**
  - A. Approval of New Certified Employees
  - B. Approval of Certified Resignations
  - C. Approval of New Classified Employees/Classified Transfer
  - D. Approval of Extra-Curricular Resignations
- VI. Policy and Procedure Revision Recommendations 1st Reading (Information):
  - A.
- VII. District Safety Plan Update – Ryan Bowman (15 min)
  - A. TFSD Safety Committee Report
- VIII. 10 Year Plant Facilities Plan - Building Projects Update – Bowman (15 min)
- IX. 2020-2025 TFSD #411 Strategic Plan – Craner (15 min)
- X. Student Achievement Reports/Board Discussion – Vision, Goals, and Focus for Year Nesmith/Erickson/Peterson (90 min)
  - A. Elementary (i.e. Student Achievement/School Climate)
  - B. Secondary (i.e. Student Achievement/School Climate)
  - C. Special Ed (i.e. Student Achievement/School Climate)
- XI. Adjournment – **Action**