

**TWIN FALLS SCHOOL DISTRICT #411  
SCHOOL BOARD MEETING  
HELD AT:  
160 Gooding Street West  
Twin Falls, Idaho**

**October 25, 2023  
7:00 p.m.**

**AGENDA**

**MISSION**

**Our mission is to provide a  
quality education necessary for all  
students to be successful in life.**

- I. Call to Order - **Action**
- II. Pledge of Allegiance
- III. Procedural Matters
  - A. **Action** Items:
    - 1. Approval of Agenda (Additions and Deletions)
- IV. Unscheduled Delegation (Audience to Address the Board **on Agenda items**)  
*Please note: Clerk of the Board must receive completed request form before the meeting starts; time to address the Board is limited to 3 minutes each on a specific agenda item listed below; and total time allotted for public comment will not exceed one (1) hour.*
- V. Consent Calendar - **Action**
  - A. Approval of Certified Release of Contract
  - B. Approval of Requests for Alternative Authorizations
  - C. Approval of Early Graduation Request
- VI. Budget and Finance
  - A. Information Item:
    - 1. 2022-2023 Annual Audit Report (Auditor in Attendance Virtually)
    - 2. IFARMS Annual Report to the Board
  - B. **Action** Items:
    - 1. 2022-2023 Annual Audit Report
- VII. Federal Programs Annual Report - Nesmith
- VIII. Special Education Annual Report - Mason
- IX. **Action**: Executive Session as per ID Code 74-206(1) subsections (b) and (d):
  - (b) to consider student discipline;
  - (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code: Administration Safety Manual/Emergency Plan (annual approval).

The School District Board Room is accessible to the physically disabled. Interpreters for persons with hearing impairments, and brailled or taped information for persons with visual impairments, can be provided upon 5 days' notice. For arrangements, contact Chelsea Popplewell at 733-6900.

**Action** on student discipline – in executive session. Pursuant to Section 33-205 the Board may engage in an action item relating to student discipline. (74-206(1)(b)).

Open back up to the public.

**Action** after executive session:

- 1. Administration safety manual/emergency plan action.

- X. Adjournment – **Action**

## WORKING WITH YOUR SCHOOL BOARD

WELCOME to another Twin Falls School District Board of Trustees Meeting. You are encouraged to attend all regular board meetings.

We are proud of our school system and the board members are dedicated to the continued improvement of the Twin Falls Schools.

We understand that from time to time patrons of school districts have concerns and feel a need to bring those concerns to the attention of the school or teachers. In order to maintain continuity and best resolve these concerns, we recommend to our patrons the following procedures:

1. The first and most effective step is to take the concern to the staff member who is closest to the problem. (In many cases this will be the teacher, coach, etc.) We have found that most problems are resolved at this level.
2. If there is still a concern on the matter, we then recommend that the concern be brought to the attention of the Principal. We have found that unresolved concerns from item #1 are usually resolved satisfactorily by the building administrator.
3. If the concern is not satisfactorily resolved at that level, then the concern should be taken to the Director of Elementary Programs or Director of Secondary Programs.
4. If the concern is not satisfactorily resolved at that level, then the concern should be taken to the Superintendent of Schools. Difficult concerns can usually be resolved.
5. However, if the patron still feels the concern has not been properly resolved he/she may use the right of appeal to the Board of Trustees. This is done by calling or writing to the Superintendent and asking for the item to be placed on the agenda of the next regularly scheduled board meeting.
6. If you desire to address the board, we would like you to be as comfortable as possible. As a board we hold public meetings which are not public forums and therefore have rules which are necessary for the benefit of all. The following guidelines will assist you as you present your information to the board.
  - A. Prepare your thoughts ahead of time. Usually a brief written outline handed to each board member helps the board follow your presentation. This outline would also give them something upon which to make notes as you speak.
  - B. If a group is involved, select one individual to be your spokesperson. He/she can then guide the presentation with the board and help the board chairman in directing questions to the group.
  - C. Plan your presentation to be as brief as possible. This should include a question/answer period. If more time is needed it is best to give a complete written presentation to the board for their future study. If you give more than five to six minutes of testimony, time restraints will make it difficult for the board to respond that same evening.
  - D. Usually the board will direct the administration to help resolve the concerns and ask for a report back to the board at a later date. However, please remember a solution may take time to be resolved.

We are eager to have our patrons and school staff working together for the improvement of education in the Twin Falls Schools.

Thank you for coming. Please come again.

Your Board of Trustees



**Twin Falls School District #411**  
201 Main Ave. W  
Twin Falls, ID 83301

P 208.733.6900  
F 208.733.6987  
[www.tfsd.org](http://www.tfsd.org)

**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: October 25, 2023

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Chelsea Popplewell, Human Resources Manager

Re: Certified Release of Contract

The following certified employee has requested to be released from their contract for the 2023-2024 school year:

- Erica Covington, Counselor, Morningside Elementary School

A suitable replacement has been found for this position.

The Human Resources Department recommends to the Superintendent and the Board of Trustees that we release this individual from their contract.



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**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: October 12, 2023

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Chelsea Popplewell, Human Resources Manager

RE: Request for Alternative Authorization

To meet state certification criteria to teach in the designated subjects areas, the Twin Falls School District will need to request approval of Alternative Authorization – Content Specialist from the Professional Standards Commission for the following individual:

Kemberlee Stern	3 <sup>rd</sup> Grade Teacher	I.B. Perrine Elementary School
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The above individual has been hired as a 3<sup>rd</sup> grade teacher for the 2023-2024 school year. Ms. Stern has completed her Bachelor's degree in Early Childhood Education and will need extra time to complete the testing necessary to qualify for a Standard Idaho Educator certificate. In order for this employee to be employed as a 3<sup>rd</sup> grade teacher, the board will need to declare an "area of need." To declare an area of the Twin Falls School District, The Human Resources Department has determined an area of need exists in our district for this particular position.

We respectfully request that the Superintendent recommend to the Twin Falls School District Board of Trustees that they "declare an area of need" for the individual listed above.

If you have any questions or concerns, please do not hesitate to contact me.



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**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: October 6, 2023

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Chelsea Popplewell, Human Resources Manager

RE: Request for Alternative Authorization

To meet state certification criteria to teach in the designated subject areas, the Twin Falls School District will need to request approval of Alternative Authorization – Teacher to New Endorsement from the Professional Standards Commission for the following individual:

Ashley Moretti	Science Teacher	Twin Falls High School
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The above individual has been hired as a secondary level science teacher for the 2023-2024 school year. Mrs. Moretti currently teaches Earth Science and Biology but is needing to utilize the Alternative Authorization – Teacher to New Endorsement in order to become certified in the area of Biology. In order for this employee to be employed as a secondary level science teacher, the board will need to declare an “area of need.” To declare an area of the Twin Falls School District, the Human Resources Department has determined an area of need exists in our district for this particular position.

We respectfully request that the Superintendent recommend to the Twin Falls School District Board of Trustees that they “declare an area of need” for the individual listed above.

If you have any questions, please do not hesitate to contact me.



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**Brady D. Dickinson, PH.D. SUPERINTENDENT OF SCHOOLS**

Date: October 12, 2023

To: Dr. Brady D. Dickinson, Superintendent of Schools  
Twin Falls School District Board of Trustees

From: Chelsea Popplewell, Human Resources Manager

RE: Request for Alternative Authorization

To meet state certification criteria to teach in the designated subjects areas, the Twin Falls School District will need to request approval of Alternative Authorization – Pupil Service Staff from the Professional Standards Commission for the following individual:

Jessica Labat	Counselor	Morningside Elementary School
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The above individual has been hired as a counselor for the 2023-2024 school year. Mrs. Labat is working towards her Master's degree in Counseling from Northwest Nazarene University. In order for this employee to be employed as a counselor the board will need to declare an "area of need." To declare an area of the Twin Falls School District, The Human Resources Department has determined an area of need exists in our district for this particular position.

We respectfully request that the Superintendent recommend to the Twin Falls School District Board of Trustees that they "declare an area of need" for the individual listed above.

If you have any questions or concerns, please do not hesitate to contact me.

**Early Graduation Request**

Zachary Reynolds

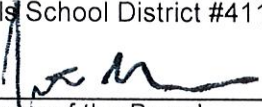
CRHS

**REVENUES AND EXPENDITURES SUMMARY STATEMENT - ALL FUNDS**  
**2022-2023**

SCHOOL NAME / NUMBER: Twin Falls School District #411

	BUDGET	ACTUAL
<b>REVENUES</b>		
Local Revenue	\$ 20,693,953.00	\$ 21,706,454.00
State Revenue	66,237,048.00	65,874,824.00
Federal Revenue	28,992,042.00	17,700,165.00
Other Revenue	62,107.00	65,496.00
<b>TOTAL REVENUES</b>	<b>\$ 115,985,150.00</b>	<b>\$ 105,346,939.00</b>
Transfers IN	635,000.00	407,202.00
<b>TOTAL REVENUES &amp; TRANSFERS</b>	<b>\$ 116,620,150.00</b>	<b>\$ 105,754,141.00</b>
<b>EXPENDITURES</b>		
Salaries	\$ 51,545,763.00	\$ 49,758,399.00
Benefits	20,313,411.00	19,168,919.00
Purchased Services	14,628,613.00	14,119,814.00
Supplies & Materials	14,144,120.00	9,320,398.00
Capital Objects	4,063,792.00	3,817,010.00
Debt Retirement	6,501,247.00	6,500,673.00
Insurance & Judgements	338,500.00	407,202.00
<b>TOTAL EXPENDITURES</b>	<b>\$ 111,535,446.00</b>	<b>\$ 103,092,415.00</b>
Transfers OUT	635,000.00	407,202.00
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>\$ 112,170,446.00</b>	<b>\$ 103,499,617.00</b>
<b>BEGINNING FUND BALANCE at July 1, 2022</b>	<b>\$ 27,427,685.00</b>	<b>\$ 27,424,048.00</b>
Adjustments	-	-
<b>ADJUSTED BEGINNING FUND BALANCE at July 1, 2022</b>	<b>\$ 27,427,685.00</b>	<b>\$ 27,424,048.00</b>
<b>ENDING FUND BALANCE at June 30, 2023</b>	<b>\$ 31,877,389.00</b>	<b>\$ 29,678,572.00</b>

The undersigned certify that this is a true and correct report of the financial condition of the Twin Falls School District #411.

  
 Chairperson of the Board

  
 Clerk of the Board

  
 Treasurer of the Board



Motion to go into executive session:

I move that after a five-minute break the Board retire into executive session as per ID Code 74-206(1) subsections (b), and (d):

***Action*** Executive Session as per Idaho Code 74-206(1) Subsection (b) and (d)  
(b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, employee, staff member, or public school student; and  
(d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code.

Open back up to the public:

**Action**

A. Consideration of Administration Safety Manual/Emergency Plan