

## **MEMORANDUM**

**To:** Board of Trustees  
Twin Falls School District 411  
**From:** Eva Craner, Director of Public Relations  
**Re:** Policy Updates  
**Date:** March 4, 2024

### **Second Reading:**

#### **ISBA Updates:**

- 3227 Student Club Operated Social Media – NEW
- 3500 Student Health and Physical Screenings and Examinations
- 3520 Contagious or Infectious Diseases
- 3523 Head Lice (Pediculosis)

#### **Administrative Updates:**

- 2375 Service Animals
- 4400 Relations with the Law Enforcement and Child Protective Agencies
- 8120 Bus Routes, Stops, and, Non-Transportation Zones
- 8180 Driver Training and Responsibility – NEW
- 8190 Emergencies Involving Buses - NEW

The District recognizes that student clubs may wish to use social media to advertise the activities of the club, to communicate with members and supporters, and to recognize club achievements. This policy establishes guidelines for the creation and use of a social media account bearing the name of a student club or acting on its behalf.

A student club may only operate a social media account with the permission of the club's staff sponsor. At all times, the sponsor is responsible for the appropriate use of the account and shall have the ability to make changes or deletions to the social media account or to discontinue the account in its entirety. The social media account will be the property of the club sponsor. The club sponsor will maintain control of the account's password and/or access to the account by students until the account is no longer active. In the event that the account represents a graduating class, the advisor may turn over the account page to the class officers so that they may utilize the account for alumni networking purposes.

One or more student content managers selected by the club and recorded by the club sponsor may be responsible for the routine posting on behalf of the club.

The student content managers, working with the club sponsor, are responsible for ensuring that the social media account(s) follow District Acceptable Network Use Policy 2960. The club sponsor, ultimately, has the authority and responsibility to enforce District expectations and policy standards..

Club social media sites shall, at minimum, comply with all District policies and student handbook rules related to internet use (Policy 2960, 4170, 5325). Additionally, the content manager must ensure that postings do not include images or information of students who wish not to be included in postings and/or do not have parental District media releases.

The content manager and club sponsor shall remove any material that would:

1. Disrupt the educational process or compromise the safety of students or staff;
2. Violate the rights of others;
3. Invade the privacy of others, including content for which the club did not have permission to post;
4. Infringe on a copyright;
5. Be obscene, vulgar, or indecent;
6. Promote, foster, or perpetuate discrimination on the basis of race, ethnicity, age, religion, gender, national origin, physical or mental disability, or sexual orientation;
7. Include sexual content or links to sexual content;
8. Encourage illegal activity, illegal drug use, alcohol use, tobacco use, vaping use; and
9. Constitute hazing, harassment, intimidation, bullying, or cyberbullying of individuals or groups of individuals.

These guidelines must be displayed to users or made available by hyperlink. Any content removed based on these guidelines must be retained, including the time, date, and identity of the poster when available.

The club's sponsor and/or building administrator reserves the right to restrict or remove any content that is deemed in violation of this social media policy, any district policy, or any applicable law or that is otherwise inappropriate for the club's website.

Social media sites must include a standing notification communicating the purpose of the site; the purpose of student club social media sites is to serve as a mechanism for communication between the club and students, parents, and members of the community.



<b>Cross References:</b>	3225	Student Clubs: Equal Access
	3570-3570P	Student Records
	3575	Student Data Privacy and Security
	4130	Public Access to District Website
	4260	Records Available to Public
	5280	Professional Standards Commission Code of Ethics
	5325-5325P	Employee Use of Social Media Sites, Including Personal Sites
	8605	Retention of District Records
<b>Legal References:</b>	20 USC § 1232g, <i>et seq.</i>	Family Education Right to Privacy Act (FERPA)
	34 CFR Part 99	Implementing FERPA
	IC § 74-101, <i>et seq.</i>	Idaho Public Records Act
	IC § 33-133	Idaho Student Data Accessibility, Transparency, and Accountability Act
	IDAPA 08.02.02.076	Code of Ethics for Idaho Professional Educators
	IDAPA 08.02.02.077	Definitions for Use with the Code of Ethics for Idaho Professional Educators

**Policy History:**

**Adopted on:**

ISBA

**Revised on:**

The Board or their designee may arrange for health services to be provided to all students each year. At the start of the school year, each District school shall notify parent/guardian of health services offered or made available through the school or by private organizations partnering with the District that offer services on school property or as a part of a school program. Parents/guardians shall be notified of any new health services that become available after the annual notice is sent.

Such services may include, but are not limited to:

1. The development of procedures at each building for the isolation and temporary care of students who become ill during the school day;
2. Consulting services of a qualified specialist for staff, students, and parents;
3. Vision and hearing screening;
4. Head lice (Pediculosis) screening;
5. Scoliosis screening; and
6. Immunization as provided by the Department of Health and Human Services.

Parents/guardians will receive a written notice of any screening result which indicates a condition that might interfere or tend to interfere with a student's progress. Additionally, if a member of the District's staff becomes aware of a change in the student's mental, emotional, or physical health or well-being, the staff member shall address the matter as described in Policy 2425.

In general, the District will not conduct a physical examination of a student without parental consent to do so or by court order, unless the health or safety of the student or others is in question. Further, parents will be notified of the specific or approximate dates during the school year when any non-emergency, examination or screening will be administered by the District which is:

1. Required as a condition of attendance;
2. Administered by the school and scheduled by the school in advance; and/or
3. Not necessary to protect the immediate health and safety of the student or other students.

Parents or eligible students will be given the opportunity to opt out of the above-described non-emergency examination or screening.

The District will not conduct any invasive physical examinations. As used in this policy, the term “invasive physical examination” means any medical examination involving the exposure of private body parts or any act during such examination that includes incision, insertion, or injection into the body, but this does not include a hearing, vision, head lice, or scoliosis screening.

Students who wish to participate in certain extracurricular activities may be required to submit to a physical examination to verify their ability to participate in the activity. Students participating in activities governed by the Idaho High School Activities Association will be required to follow the rules of that organization, as well as other applicable District policies, rules, and regulations.

All parents will be notified of the requirements of the District’s policy on physical examinations and screening of students, at least annually at the beginning of the school year and within a reasonable period of time after any substantive change in the policy.



**Cross Reference:** 2425 Parental Rights

<b>Legal Reference:</b>	20 U.S.C. § 1232h(b)	Protection of Pupil Rights - Limits on Survey, Analysis, or Evaluations
	IC § 18-8701, et seq.	No Public Funds for Abortion Act
	IC § 33-6001	Parental Rights
	IDAPA 08.02.03.160	Safe Environment and Discipline

Policy History

**ADOPTED:** 8/11/14

ISBA

**REVISED:** 8/08/22  
8/07/23

The District is required to ~~provide~~ offer educational services to all school-age children who reside within its boundaries. Attendance at school may be denied to any child diagnosed as having a contagious or infectious disease that could make the child's attendance harmful to the welfare of other students. In the instance of diseases causing suppressed immunity, attendance may be denied to a child with suppressed immunity in order to protect the welfare of the child with suppressed immunity when others in the school have an infectious disease which, although not normally life-threatening, could be life-threatening to the child with suppressed immunity.

The Board recognizes that communicable diseases that may afflict students range from common childhood diseases, acute and short-term in nature, to chronic, life-threatening diseases ~~such as human immunodeficiency virus (HIV) infection~~. The District shall rely on the advice of the public health and medical communities in assessing the risk of transmission of various communicable diseases to determine how best to protect the health of both students and staff.

Management of common communicable diseases will be in accordance with Idaho Department of Health and Welfare guidelines and communicable disease control rules. A student who exhibits symptoms of a communicable disease that is readily transmitted in the school setting may be temporarily excluded from school attendance.

Students who complain of illness at school may be referred to the school nurse or other responsible person designated by the Board and may be sent home as soon as the parent/guardian or person designated ~~on as~~ the student's emergency ~~contact~~ ~~medical authorization form~~ has been notified.

The District reserves the right to require a statement from the student's primary care provider authorizing the student's return to school. In all proceedings related to this policy, the District shall respect the student's right to privacy.

When information is received by a staff member or volunteer that a student is afflicted with a serious communicable disease, the staff member or volunteer shall promptly notify the school nurse or ~~building administrator~~ ~~other responsible person designated by the Board~~ to determine appropriate measures to protect student and staff health and safety. The school nurse or ~~building administrator~~ ~~other responsible person designated by the Board~~, after consultation with and on the advice of public health officials, shall determine which additional staff members, if any, ~~have~~ need to know of the affected student's condition.

Only those ~~persons~~ with direct responsibility for the care of the student or for determining appropriate educational accommodation will be informed of the specific nature of the condition, if it is determined there is a need for such individuals to know this information.

Parents of other children attending the school may be notified that their child has been exposed to a communicable disease without identifying the particular student who has the disease.

**Pediculosis (Head Lice)**

~~Pediculosis is the infestation of the hair, skin or pubic area with adult lice, larvae or nits (eggs).~~

The psychological, social and economic impact of head lice infestations can create a problem in the community. Every attempt will be made to educate students and parents on the prevention and eradication of head lice before and after an infestation is detected.

At the elementary level, to avoid embarrassment and to contain the infestation, whole classrooms will be checked for head lice upon the report of possible infestation by a classroom teacher. The principal, his/her designee, school nurse or another qualified professional will examine the child in question and their classmates. At the secondary level, the principal, his/her designee, school nurse or another qualified professional will examine the child in question and may examine additional students at the discretion of the principal. Siblings of students found with lice and their classmates may also be checked if there is the suspicion that infestation may exist. Due to the possible and very probable epidemic infestation of head lice in the school environment, anyone exhibiting head lice will be isolated immediately.

Any student found to have head lice will be removed from the classroom with their belongings. The parent/guardian and/or listed emergency contact will be contacted so they can pick up the student and begin treatment immediately. A student suspected of infestation will not ride the bus. The student will be held in the front office or the nurse's office until the parent/guardian arrives in order to avoid further infestation.

Parents/guardians should be provided with printed educational information on head lice treatment. The educational material should include details explaining the problem and list the procedures for treatment and requirements for reentering school.

The student may return to school after being successfully treated so that no live lice or eggs are detected by the school nurse or a designated school official. The student's parent/guardian must accompany the student upon returning to school and remain present during the recheck. With the presence of nits or lice at the time of recheck, the student will continue to be excluded from school.

In the interest of the health and welfare of students enrolled in the District, no student will be permitted to attend classes if they are infested with head lice or the eggs of head lice.

All other children in the elementary school classroom where lice or nits have been reported will be checked and given a letter to take home explaining the situation and the need for parents to inspect their children carefully. Any child who is suspected of having lice will be treated with the utmost discretion.



**Legal Reference:**

I.C. § 33-512 Governance of Schools

Policy History

**ADOPTED:** 8/11/14

ISBA

**REVISED:** 1/8/18

Head lice are a common problem among school-aged children and adolescents. The District shall take appropriate steps to assist parents/guardians in preventing and addressing head lice while respecting the confidentiality of students with head lice and limiting disruption to their education.

Lice prevention and management activities shall be under the direction of a school's nurse and/or building administrator or designee. The school nurse and/or building administrator or designee shall see that:

1. General information is provided to parents/guardians on the diagnosis, treatment, and prevention of head lice;
2. Parents/guardians are encouraged to perform regular lice checks on the scalp of their children who attend school, especially when excessive itching is noticed;
3. Screenings for head lice in students showing symptoms of head lice are conducted; and
4. Parents/guardians are notified and provided resources on appropriate treatment options when their students are affected by head lice.

To prevent the spread of head lice at school, students should avoid head-to-head and hair-to-hair contact during activities. Students shall be discouraged from sharing such items as hats, scarves, coats, sports uniforms, hair accessories, combs, brushes, or towels.

#### Checking for Head Lice

As described in Policy 3500, parents/guardians shall be informed that the school may conduct head lice checks as described below and shall be given the opportunity to opt out of such checks ahead of time.

Any staff member who suspects a student has head lice shall report this to the school nurse and/or building administrator or their designee. The school nurse and/or building administrator or their designee may train school staff on recognizing signs of head lice.

If the student's parent has not opted out of such a check, the student will be checked for head lice in a confidential manner by trained personnel. Students who attend school in the District and are likely to have had head-to-head or other close personal contact with the student, such as school-aged siblings, may also be checked.

In general, the District shall conduct lice screenings of individual students showing symptoms of head lice. In addition, the District, at the discretion of the school nurse and/or building administrator may conduct classroom-wide screenings at the elementary level where students are more likely to have close contact with their peers.

#### Students Found to Have Head Lice



Cases of head lice should be managed in ways that reduce disruption to the education process.

The student's parents/guardians shall be notified immediately by the school nurse and/or building administrator or their designee if their child is checked for head lice.

The parent/guardian shall be notified of whether lice or nits were found. If signs of lice warranting treatment are found, the parent/guardian will be requested to begin treatment immediately. The notice shall state that prompt, proper treatment of the head lice is in the best interest of the student and their classmates.

Parents/guardians shall be provided with information on head lice treatment consistent with the recommendations of the school nurse. The information should include details explaining the problem, list the procedures for treatment, and explain any requirements for reentering school. In addition, the school nurse may offer extra help or information to families of children who are repeatedly or chronically found to have head lice. Students who are found to have lice will be discouraged from making head-to-head contact with others and sharing personal items with other students.

#### Students with Head Lice - School Participation

Students will not generally be excluded from school, provided that treatment for head lice has begun. Therefore, students may attend school once the parent/guardian affirms that approved treatment has begun. Exceptions may be made as determined appropriate and necessary by the school nurse and/or building administrator.

#### Notification of Head Lice Cases at School

The District may send a notification regarding head lice cases in the school to parents/guardians of students, in addition to notifications related to checks conducted by school personnel. Parent notifications of lice cases may be sent to entire classrooms at the discretion of the school nurse and/or building administrator provided that the identity of students affected by lice are protected.

#### Review of Policy

The District's school nurse shall review the lice management program and related procedures periodically, in consultation with medical experts as appropriate, to ensure that they are meeting the needs of the students, their families, and the District and to ensure they are in compliance with current best practices.

Any records created related to head lice cases should be maintained in accordance with state and federal laws and regulations and District policies regarding the maintenance and confidentiality of student records. Only information needed for purposes of assuring notification of the appropriate parties involved and for prevention of further exposures should be noted in a student's school records. Whether any student has or is suspected of having head lice shall be kept confidential.



**Cross References:** 3500 Student Health/Physical Screenings/Examinations  
3520 Contagious or Infectious Diseases

**Legal Reference:** I.C. § 33-512 Governance of Schools

**Other References:**

American Academy of Pediatrics Head Lice, Clinical Reports: Guidance for the Clinician in Rendering Pediatric Care by the American Academy of Pediatrics, 2022  
American Academy of Pediatrics Controlling Head Lice & Reducing Stigma by the American Academy of Pediatrics, 2022  
Centers for Disease Control and Prevention Head Lice Information for Schools by the Centers for Disease Control and Prevention, 2015  
National Association of School Nurses Head Lice Management in Schools: Position Statement by the National Association of School Nurses, 2020

Policy History

**ADOPTED:**

ISBA

**REVISED:**

The District acknowledges its responsibility to permit students and/or adults with disabilities to be accompanied by a service animal in its school buildings, in classrooms, and at school functions, as required by the Americans with Disabilities Act.

“Service animal” refers to any dog or miniature horse that is individually trained to do work or perform tasks for the benefit of someone with a disability. The provision of emotional support, well-being, comfort, or companionship does not constitute work or tasks for the purpose of this definition.

Use of service animals shall be subject to the following requirements:

1. The animal must be required for the individual with a disability.
2. The animal must be a dog or, in specific circumstances, a miniature horse. No other species of animal, whether wild or domestic, will be permitted in schools as a service animal.
3. Categories of possible uses:
  - A. A member of the public who visits the District property may be accompanied by a service animal. Appropriate staff may ask the following questions only about the service animal if the answers are not obvious:
    - I. Is this a service animal required because of a disability; and
    - II. What work or task has the animal been trained to perform.

Staff cannot ask about the person’s disability, require medical documentation of the disability, require a special identification card or training documentation for the animal, or ask that the dog demonstrate its ability to perform the work or task.

- B. Any student who seeks to be accompanied by a service animal (including a service dog in training addressed below) while on school property shall have such request addressed via a Section 504 Plan, other applicable plan, including a potential Health Care Plan with the District. Such a plan shall be prepared in accordance with standard District policy in conjunction with the student’s parent/legal guardian. It shall be the responsibility of the parent/legal guardian to contact the school to commence this process.
    - C. Any employee who seeks to be accompanied by a service animal while on school property shall contact the District’s Human Resources Department and shall work through the Americans with Disabilities Act process with the District.

4. Requests to permit a miniature horse to accompany a student or adult with a disability in school buildings, in classrooms, or at school functions will be handled on a case-by-case basis, considering:
  - A. The type, size, and weight of the miniature horse, and whether the facility can accommodate these features;
  - B. Whether the handler has sufficient control of the miniature horse;
  - C. Whether the miniature horse is housebroken; and
  - D. Whether the miniature horse's presence in a specific facility compromises legitimate safety requirements that are necessary for safe operation.
5. Upon Request, owners of service animals must provide proof of the animal's current vaccinations to the Superintendent or Human Resources Department as appropriate per the situation with their request to be accompanied by a service animal. Vaccination requirements shall be in line with those required for any animal in the educational setting as described in Policy 2580.
6. All service animals must be kept clean and groomed to reduce shedding and dander, and must be treated for, and kept free of fleas and ticks.
7. Owners of service animals are liable for any harm or injury caused by the animal to other students, staff, visitors, and/or property.
8. A service animal must have a harness, leash, or other tether, unless either the handler is unable because of a disability to use a harness, leash, or other tether, or the use of harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks; in which case the service animal must be otherwise under the handler's control, through voice control, or other effective means.
9. The school system is not responsible for the care or supervision of a service animal, including walking the animal or responding to the animal's need to relieve itself.
  - A. The District is not responsible for providing a staff member to walk the service animal or to provide any other care or assistance to the animal.
  - B. Students with service animals are expected to care for and supervise their animal. In the case of a young child or a student with disabilities who is unable to care for supervise their service animal, the parent is responsible for providing care and supervision of the animal.
  - C. Issues related to the care and supervision of service animals will be addressed on a case-by-case basis at the discretion of the building administrator.
  - D. Student requests for service animal-related accommodations will be reviewed based on the specific circumstances particular to the student in question and may

be addressed in conjunction with a student's Section 504 Plan or Individual Education Plan.

10. A school administrator may ask an individual with a disability or his or her parents to remove a service animal from a school building, a classroom, or from a school function if any of the following circumstances occurs:
- A. The animal is out of control and the animal's handler does not take effective action to control it;
  - B. The animal is not housebroken;
  - C. The animal's presence would "fundamentally alter" the nature of the service, program, or activity; **or**
  - D. The animal's presence is a direct threat to students, staff, or other individuals.

### Service Dogs in Training

Any student's request to be accompanied by a service dog in training shall be assessed on a case-by-case basis according to their disability.

Non-disabled handlers accompanied by service dogs in training shall carry and, upon request, display an identification card, issued by a recognized school for service dogs or organization that services individuals with disabilities. Disabled handlers shall have the right to be accompanied by a service dog in training for the purposes of training on District property without producing an identification card.

However, regardless of whether the handler has a disability, the service dog in training must be identified by wearing a jacket, collar, scarf, or similar article identifying the dog as "in training."

Should other types of animals be recognized by federal and/or state law subsequent to the enacting of this Policy, this policy will be read as consistent as possible with regard to such animal until such time as this policy is amended.



**Cross Reference:** 2580 Animals in Educational Programs

### **Legal Reference:**

I.C. § 18-5812B	Person May be Accompanied by a Service Dog-in-Training
I.C. § 56-701A	Definitions
I.C. § 56-704B	Rights of Individuals with Dogs-in-Training
ADA Regulations, 28 C.F.R. Part 35	

### Policy History:

**ADOPTED:** 3/14/16  
**ISBA:**  
**REVISED:** 4/11/22

The District shall strive to develop and maintain cooperative working relationships with the law enforcement agencies. Procedures for cooperation between law enforcement, child protective agencies and school authorities shall be established. Such procedures shall be made available to affected staff and periodically revised.

The primary responsibility for maintaining proper order and conduct in the schools is that of staff. Staff shall be responsible for holding students accountable for infractions of school rules, which may include minor violations of the law occurring during school hours or at school activities. Where there is a substantial threat to the health and safety of students or others such as in the case of bomb threats, mass demonstrations with threat of violence, individual threats of substantial bodily harm, trafficking in prohibited drugs or ~~the scheduling of conducting~~ events where large crowds may be difficult to handle, ~~the law enforcement agencies~~ shall be called upon for assistance. Additionally, information regarding major violations of the law shall be communicated to the appropriate law enforcement agency. Building administrators and law enforcement personnel shall utilize policy 3545 Student Questioning and Arrests when such action is necessary.

~~The District shall strive to develop and maintain cooperative working relationships with the law enforcement agencies. Procedures for cooperation between law enforcement, child protective agencies and school authorities shall be established. Such procedures shall be made available to affected staff and periodically revised.~~

The District shall allow child protective services to interview students when appropriate and when Child Protective Services(CPS)/Health and Welfare (H&W) provides written documentation indicating that the family/student is the subject matter of a Department of Health and Welfare investigation. In these situations, the building administrator may allow the CPS worker to interview the student without the parent/guardian's consent, if the parent/guardian is the subject of the investigation. District staff members may sit in on the interview with a student to support the student, especially in instances where the interview is of an elementary-aged student.

The District will allow CPS/H&W workers to access student records when the child is in the custody of H&W. In these cases the District will also continue to allow the parent to access the student records, provided no documentation has been supplied to the district stating that the parent no longer has parental rights.



**Cross References:** 3545 Student Questioning and Arrests  
3570 Student Records  
4320 Disruption of School Operations  
5260 Abused and Neglected Child Reporting

**Legal References:** I.C. § 33-205 Denial of School Attendance  
I.C. § 33-1605 Reporting of Abuse, Abandonment or Neglect  
I.C. § 33-6001 Parental Rights

Policy History:

**ADOPTED:** 8/11/14

ISBA

**REVISED:**



Each year, no later than the regular Board meeting in August, the Superintendent or designee shall present their recommendation for bus routes, school safety busing zones, and non-transportation zones to the Board of Trustees. The Board shall consider student health and safety, and instructional impact in considering the recommendations of the Superintendent or designee.

### Definitions

“Safety Busing Zone” shall mean the transportation area for of a student who lives less than 1½ miles from school when, in the judgment of the Board, the age, health, or safety of the student warrants such action. See Policy 8110 Safety Busing.

“Non-Transportation Zone” shall mean an area of the District designated by the Board which is not served by District transportation because of scarcity of students or remoteness, or because the condition of roads makes such service impractical.

### Establishing Bus Routes

In order to operate the transportation system as safely and efficiently as possible, the following factors shall be considered in establishing bus routes:

1. School bus routes shall be established with due consideration of the sum total of local conditions affecting the safety, economic soundness, and convenience of its operation including road conditions, condition of bridges and culverts, hazardous crossings, presence of railroad tracks and arterial highways, extreme weather conditions and variations, length of route, number of families and children to be serviced, availability of turn-around points, capacity of bus, and other related factors. Further, the Board of Trustees shall consider the criteria set out in its measuring and scoring instrument. See Policy 8110 Safety Busing, Exhibit 8110F.
2. School bus drivers are encouraged to make recommendations in regard to establishing or changing routes.
3. Parents should be referred to the Superintendent or designee for any request of change in routes, stops, or schedules.
4. At least once each year, the transportation supervisor or the District/contractor's school bus driver trainer shall evaluate each route for the purpose of assessing the safety of routes and bus stops. Documentation of the route evaluation shall be retained by the District/contractor.

### Bus Stops

Buses should stop only at designated places approved by school authorities. Exceptions should be made only in cases of emergency and inclement weather conditions. Bus stops shall be chosen with safety and protection of the health of the student in mind.

School loading and unloading zones are to be established and marked to provide safe and orderly loading and unloading of students. The principal of each building is responsible for the conduct of students waiting in loading zones.

#### Providing supervision of loading and unloading areas at or near schools during unloading and loading of school buses.

The school shall provide an adequate number of supervisors for the size of the loading area and number of students present and ensure close, continuous, and interactive supervision whenever students and/or buses are present in the loading area.

#### Delay in Schedule

The contracted service is to notify the administration of a delay in schedule. The administration will notify parents on routes using available resources, if necessary.

#### Responsibilities - Pupils

Pupils must realize that safety is based on group conduct. Talk should be in conversational tones at all times. There should be no shouting or loud talking which may distract the bus driver. There should be no shouting at passersby. Pupils should instantly obey any command or suggestions from the driver and/or his or her assistants.

A pupil may be denied transportation with evidence of ~~upon a showing of~~ good cause. The reason for the denial of transportation services shall be provided to the parent(s)/guardian(s) in writing.

#### Responsibilities - Parents

The interest and assistance of each parent is a valued asset to the transportation program. Parents' efforts towards making each bus trip a safe and pleasant experience are requested and appreciated. The following suggestions are only three (3) of the many ways parents can assist:

1. Ensure that students are at the bus stop in sufficient time to efficiently meet the bus;
2. Properly prepare children for weather conditions; and
3. Encourage school bus safety at home. Caution children regarding safe behavior and conduct while riding on the school bus.

#### Safety

The Superintendent or designee District/contractor shall develop written rules establishing the procedures for bus safety and emergency exit drills, which comply with State law and/or Federal Highway Safety Guideline 17, and for student conduct while riding on buses.

If the bus and driver are present, the driver is responsible for the safety of his or her passengers, particularly for those who must cross a roadway prior to loading or after leaving the bus. Except in emergencies, no bus driver shall order or allow a student to board or disembark at other than his or her assigned stop unless so authorized by the Superintendent or designee. In order to assure the safety of all, the bus driver may hold students accountable for their conduct during the course of transportation and may recommend corrective action against a student. Bus drivers are expressly prohibited from using corporal punishment.

Further, the Board shall consider the criteria set out in its measuring and scoring instrument which by this reference is incorporated and attached to this policy.

The bus driver is responsible for the use of the warning and stop signaling systems and the consequent protection of his or her passengers. Failure to use the system constitutes negligence on the part of the driver.

#### Inclement Weather

The Board recognizes the unpredictability and resulting dangers associated with the weather in Idaho. To achieve the maximum safety for children and efficiency of operation, the Superintendent is empowered to make decisions as to the emergency operation of buses, the cancellation of bus routes, and the closing of schools in accordance with his or her best judgment. The Board may develop guidelines in cooperation with the Superintendent to assist him or her in making such decisions.



**Cross Reference:** 8110 Safety Busing

**Legal References:** I.C. § 33-1501 Transportation Authorized  
I.C. § 33-1502 Bus Routes—Non-Transportation Zones  
I.C. § 49-1422 Overtaking and Passing a School Bus

**Other References:** Standards for Idaho School Buses and Operations  
Idaho Department of Education, Idaho's School Bus Driver Training  
Classroom Curriculum

#### Policy History

**ADOPTED:** 8/11/14

ISBA

**REVISED:** 2/9/15  
10/10/16

Bus drivers shall observe all State statutes and administrative rules governing traffic safety and school bus operation. The District shall approve written procedures for bus drivers and students. The District/contractor shall ensure all drivers understand the District's rules dealing with bus operation and student conduct on buses. At the beginning of each school year, the District/contractor shall provide each driver with a copy of the District's written rules for bus drivers and for student conduct on buses.

All new school bus drivers shall complete a prior-approved school bus training program and pass all knowledge tests contained in the State Department of Education school bus driver classroom curriculum. Each new driver shall also be required to have ten (10) hours of practical training in a school bus with a minimum of six (6) hours of actual behind the wheel training. Each new driver shall perform an emergency evacuation practical and receive a driver evaluation before being allowed to drive a school bus loaded with students. As a support to school district personnel, the SDE staff shall develop and maintain model classroom and behind-the-wheel training methods and resources.

All experienced school bus drivers shall complete at least ten (10) hours refresher school bus driver training each fiscal school year. At least three (3) hours of pre-service training shall be provided before school begins in the fall. In addition, at least three (3) in-service training sessions shall be provided during the school year utilizing, at a minimum, thirty (30) minute, topic specific, and documented, training blocks.

Each bus driver shall meet the qualifications established by the State Department of Education for bus drivers.

When a teacher, coach, or other certified staff member is assigned to accompany students on a bus, such person shall be primarily responsible for the behavior of the students in his or her charge. The bus driver shall have final authority and responsibility for the bus.



<b>Legal References:</b>	FMCSA 382.105	Testing Procedures
	IC § 33-1508	Operation of School Buses
	IC § 33-1509	School Bus Drivers – Definition – Qualification – Duties
	IC § 49-105	Definition - Drivers Licenses
	IDAPA 08.02.02.170	School Bus Drivers and Vehicle Operation

**Other References:** Standards for Idaho School Buses and Operations

Idaho's School Bus Drivers Training - Classroom Curriculum  
Idaho's School Bus Drivers Training - Behind the Wheel Curriculum

Policy History:

**Adopted on:**

**Revised on:**

In the event of an accident or other emergency, the bus driver shall follow the emergency procedures developed by the District. A copy of the emergency procedures shall be located in each bus. To ensure the success of such emergency procedures, each bus driver shall conduct an emergency evacuation drill within the first six weeks of each school semester. The District/contractor shall conduct such other drills and procedures as may be necessary.



**Other Reference:**   Federal Highway Safety Guideline 17

Policy History:

**Adopted on:**

**Revised on:**