

Key Changes

1. The traditional bus zone area is in the front of the school where the traditional pick up/drop off area was.
2. Student morning drop off will be on the east side of the building.
3. Students being picked up will be released to their families as their families arrive.
4. There is no need to arrive early to get a good spot or park and wait.
5. Bike riders and walkers will be released from the west doors. The bike rack is now on the west side of the building.
6. Bus Riders will be dismissed through the west doors and should proceed immediately to the buses in the front of the school.

Parent Pick Up Procedure Explanation

1. Students being picked up will be escorted by teachers to the back of the building near the back cafeteria entrance where they will wait to be called when their ride arrives.
2. Parents will enter the pick-up lane from Park Ave and pull forward as far as they can filling up the lane. There is to be NO PARKING in the pick-up lane.
3. As parents are in the pickup line, they'll indicate to a Pick-Up Coordinator from the school, who they are picking up. The Coordinator will then radio to the teachers who will send the students to the pick-up lane.
4. Parents will move forward with the line until they are at the curve where there students should be waiting for them.
5. Once students are in the vehicle, parents can pull out of the pick-up lane and pass any vehicles still waiting in the pick-up lane.
6. If you are only picking up a student, do not park in the pick-up lane or in a parking space. It is essential for student safety that they not cross through the pick-up lane.
7. If you have an after-school meeting, you may park in front of the school in a parking space.

Parent Drop-Off Procedure Explanation

1. All student drop offs will occur on the west side of the building.
2. Vehicles should pull up as close to the curve as possible to drop students off. The drop off lane should flow as students are dropped off and vehicles pull away.
3. Upon being dropped off, students may go to the playground where there is teacher supervision, to the cafeteria for breakfast where there is teacher supervision, or, on rainy/cold days the gym will be open. If it is your intent to be with your student until the bell rings, please make arrangements to arrive at 8:00 AM so there is no need to wait in a vehicle. It is **highly recommended** that families plan on dropping off their students before 8:00 AM so they are not tardy for class. Students will be counted tardy even if they are late due to a line or traffic.
4. There is no parking in the drop off lane. Do not wait with your student for the bell to ring to send your student.
5. The bus zone will remain blocked off until 8:15. If you're dropping off students after 8:15, you may drop them off at the front of the school.