

## SP Task 14: Prepare Senior Project Presentation and Present to Senior Board Panel.

**Step 1: Invite your Senior Project Mentor to attend your presentation.**

**Step 2: Prepare note cards and practice your presentation.**

**Prepare a note card for each required section (Introduction, Body of Presentation, and Conclusion) and practice speaking with your note cards.**

- **Introduction:**
  - Introduction of Self
  - Attention Getter
  - Preview of Main Points
- **Body of Presentation:**
  - Project Journal**
    - Description of Project: What did you do to get complete your 15 hours?
    - Community Connection: How did your project connect to a career exploration and/or a community service? Who did you choose as your mentor and how did he/she help you?
  - Or
  - Research Paper**
    - Description of Thesis Statement: Explain your thesis statement and how you developed it?
    - Research Findings: What did you learn from your research that support your thesis or refuted your thesis?
- **Conclusion**
  - Project Journal**
    - Learning Stretch: How did you grow from doing your project? What would you do differently with another chance? How did it influence your future career plans? What were your most memorable moments?
  - Or
  - Research Paper**
    - Learning Stretch: What new understandings did you gain from your research? What else would you like to learn? How did it influence your future career plans? How did your research impact your life?

**Step 3: Practice with effective presentation technique.**

**Consider and prepare for these other elements that will be evaluated when you are presenting.**

- **Presentation Technique:** Properly prepare to deliver your presentation with confidence, making it engaging and organized with smooth transitions, lasting between 7-10 minutes.
- **Panel Questions:** The panel will ask you questions after your conclusion. This is your chance to demonstrate how much you know about your project. You are the expert.
- **Things to Remember:** Remember to be early and dress business-like. Don't forget your visual and Project Journal, or your Research Paper. When finished, thank the judges and shake hands.

## 14. Senior Project Presentation Rubric (Senior Project Final Grade)

Student Name: \_\_\_\_\_

Advisor: \_\_\_\_\_

Speech Start Time:		Speech End Time:		Total Speech Time:	
Criteria	1 Not Yet	2 Progressing	3 Proficient	4 Exemplary	Score
Introduction	Lacks introduction	Introduction lacks one of the three elements	Introduction of self; attention getter; preview of main points	Introduction of self; <u>effective</u> attention getter; preview of main points	
Body of Presentation	Weak description of project lacking details, or no explanation of thesis statement	Weak description of project lacking details, and weak explanation of thesis statement	Description of quality project including community connection, mentor choice, and explanation of thesis statement.	<u>Robust</u> description of <u>superior</u> project including community connection, mentor choice, and <u>meaningful</u> explanation of thesis statement.	
Conclusion	Lacks conclusion	Unclear description of the Learning Stretch somewhat inconsistent with presentation body	Clear description of the Learning Stretch consistent with presentation body; sense of completion	<u>Uniquely insightful</u> description of the Learning Stretch that made a <u>lasting impact</u> on student	
Presentation Technique	Disorganized; very poor grammar; no transitions; ideas Choppy; more than 3 minutes under/over time	Somewhat organized and logical; significant errors in grammar; transitions inconsistent or missing; more than 2 minutes under/over time	Organized in logical sequence; mostly correct grammar; smooth transitions; more than 1 minute under/over time	<u>Uniquely insightful and engaging</u> ; organized in logical sequence; <u>flawless</u> grammar; smooth transitions within <u>7-10 minute</u> window	
Panel Questions	Answers unclearly, Inconsistently; limited knowledge	Inability to answer critical questions; incomplete knowledge	Answers most questions with ease ; complete knowledge	Answers all questions with ease and expertise; in-depth knowledge	
Oral presentation met the overall criteria as described above.				No	Yes
Student was wearing business-like, professional attire.				No	Yes
A quality visual was used to explain the project.				No	Yes
<b>Senior Project Overall Presentation Rubric</b>				FAIL	PASS
<b>Senior Project Portfolio Rubric</b>				FAIL	PASS
<b>Senior Project Open House Rubric</b>				FAIL	PASS
<b>SENIOR PROJECT FINAL GRADE:</b> This committee recommends the student...				<b>FAIL</b>	<b>PASS</b>

Comments:

Signature of Lead Judge: \_\_\_\_\_ Date: \_\_\_\_\_

If student fails, all corrections must be made before he/she will be allowed to walk at graduation.