



Robert Stuart Student Success Class Handbook

RSMS SSC TEACHER HANDBOOK



RSMS 30 Minute Reading Block

At RSMS we value literacy and feel that it is important for all students to read every day.

Teacher Reminder

AR is an accountability measure but the value is in students reading 30 minutes every day. Even if a student has reached his/her goal he/she should continue to read. Maybe at that point they have more freedom in what they are allowed to read.

Teacher Procedures

- 30 Minute Reading Block is done for the first 30 minutes of SSC each day.
- Students may only leave the room to visit the library for new reading material or to consult with the librarian. Only 1 student gone from a class at a time.
- Students may not work on outside classwork at this time.
- Teachers should not allow students to read books below reading level (create ZPD guide)
- Reading Log

Grading Procedures

- 25% grade (AR Points)
- 25% grade (Silent Sustained Reading)

Rules

- All literature is available. Points can be added via a consultation with the teacher or librarian.
- Only SSC teacher or ELA teacher can give tests.
- Tests are done through personal discussion, official AR test, written summary.
- Reading log required at time of test
- Exception: On the event that a student may be reading a long book a teacher may use discretion to assess the length of the book and award points through the process of the book to prevent the student from having a negative grade consequence.

Grading Procedures (details)

AR Points 25%

AR READING SCHEDULE 2018-19

1st Quarter Weekly Goals

| Date | Goal | Approximate # of points based on 20 pt goal | Focus |
|-------|------|---|-------|
| 9/7 | 5% | 1 | 0% |
| 9/14 | 20% | 4 | 5% |
| 9/21 | 42% | 8.5 | 10% |
| 9/28 | 60% | 12 | 15% |
| 10/5 | 78% | 15.5 | 20% |
| 10/12 | 92% | 18.5 | 25% |
| 10/19 | 100% | 20 pts | 30% |

2nd Quarter Weekly Goals

| Date | Goal | Approximate # of points based on 25 pt goal | Focus |
|-------|------|---|-------|
| 11/2 | 11% | 3 | 0% |
| 11/9 | 26% | 6.5 | 5% |
| 11/16 | 40% | 10 | 10% |
| 11/23 | 52% | 13 | 15% |
| 11/30 | 66% | 16.5 | 20% |
| 12/7 | 76% | 19.75 | 25% |
| 12/14 | 92% | 23 | 30% |
| 12/18 | 100% | 25 | 30% |

3rd Quarter Weekly Goals

| Date | Goal | Approximate # of points based on 25 pt goal | Focus |
|------|------|---|-------|
| 1/8 | 10% | 2.6 | 0% |
| 1/12 | 23% | 5.8 | 5% |
| 1/19 | 34% | 8.4 | 10% |
| 1/26 | 44% | 11.1 | 15% |
| 2/2 | 55% | 13.8 | 20% |
| 2/9 | 66% | 16.4 | 25% |
| 2/16 | 76% | 19 | 30% |
| 2/23 | 85% | 21.2 | 35% |
| 3/2 | 96% | 24 | 40% |
| 3/8 | 100% | 25 | 40% |

4th Quarter Weekly Goals

| Date | % of pts Goal | Approximate # of points based on 18 pt goal |
|--------|---------------|---|
| 3/16 | 10% | 1.8 |
| 4/13 | 25% | 4.5 |
| 4/20 | 45% | 8 |
| 4/27 | 57% | 10 |
| 5/4 | 68% | 12.25 |
| 5/11 | 80% | 14.4 |
| 5/18 | 90% | 16.2 |
| 23-May | 100% | 18 |

Silent Sustained Reading 25%

| CATEGORY | 4 | 3 | 2 | 1 |
|---------------------------|---|--|--|--|
| Respects Others | Student reads quietly and stays in one place in the reading area. | Student reads quietly. S/he moves around once or twice but does not distract others. | Student makes 1-2 comments or noises when reading but stays in one place in the reading area. | Student reads loudly, makes repeated comments or noises OR fidgets and moves about often, distracting others. |
| Stays on Task | Student reads the entire period. This may be independent reading or done with adult or peer assistance, as assigned. | Student reads almost all (90% or more) of the period. | Student reads some (70% or more) of the time. | Student wastes a lot of reading time. |
| Chooses Appropriate Books | Student chooses a book which s/he has not read before, which is at level, or has been previously approved by the teacher. | Student chooses a book which s/he has never read before and which is slightly below his/her reading level. | Student chooses a book s/he has read once before that is close to his/her reading level and was approved by the teacher. | Student chooses a book that s/he has read many times before or which is more than one grade below student's reading level. |

RSMS 30 Minute Study Hall

At RSMS it is important to allow students more time during the day to work with teachers.

Teacher Procedures

- This is done for the second 30 minutes of SSC each day.
- Teacher is to guide students to work on the class with the lowest grade.
- Once a week the student must demonstrate a system of organization to teacher.

Rules

- Students may only leave the room with a signed permission slip from a teacher. (see pass)

Grading

Behavior 25%

Rubric

| Points | 0 | 1 | 2 |
|--------|---------------------|---|--|
| | Completely off task | Some class disruptions Distracts other students from working | No class disruptions Helps/mentors other students |

Organization Checks 25%

Rubric

| Points | 0 | 1 | 2 |
|--------|---|---|--|
| | Student does not have an organizational strategy. | Student has some system of organization but is not effective. | Student has a working organizational system. Student progress reports are signed every week. |

SSC Gradebook set up

Create: AR Reading [?] [X]

Assignment | Students | Standards | Publish

Classes [v]

All Classes (17-18)

Assignment Name*

Category * [v]

Score Type [v]

Score

Score Entry Points* [v]

Count in Final Grade

Due Date* Wednesday [calendar]

Description

B *I* U | **A-** **A-** | 16 [dropdown] [bulleted list] [numbered list] [table] [link] [comment] [image] [video]

30 Minute Reading Block is done for the first 30 minutes of SSC each day.

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The Score Entry points are changed EVERY WEEK as directed by the AR Reading Schedule

Create: Silent Sustained Reading



Assignment

Students

Standards

Publish

Classes

Select Classes

All Classes (17-18)

Assignment Name*

Silent Sustained Reading

Category *

Classwork

Score Type

Points

Score + Extra Points + Weight

Score Entry Points*

25

Count in Final Grade



Due Date*

Wednesday

5/16/2018



Description

B *I* U | A **A** | 16



Student reads quietly and stays in one place in the reading area.

Student reads the entire period. This may be independent reading or done with adult or peer assistance, as assigned.

Student chooses a book which s/he has not read before, which is at level, or has been previously approved by the teacher.

body p

Characters (with HTML): 328/4000

Save

Save and Close

Create: Student Behavior



Assignment

Students

Standards

Publish

Classes

Select Classes

All Classes (17-18)

Assignment Name*

Student Behavior

Category *

Classwork

Score Type

Points

Score + Extra Points + Weight

Score Entry Points*

25

Count in Final Grade



Due Date*

Wednesday

5/16/2018



Description

B *I* U | A | **A** | 16



No class disruptions

Helps/mentors other students

body p

Characters (with HTML): 130/4000

Save

Save and Close

Create: Student Organizational Check



Assignment Students Standards Publish

Classes Select Classes

All Classes (17-18)

Assignment Name* Student Organizational Check

Category* Classwork

Score Type Points

Score + Extra Points + Weight Score Entry Points* 25

Count in Final Grade

Due Date* Wednesday 5/16/2018

Description

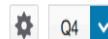
B *I* U A- **A-** | 16

Student has a working organizational system.

Student progress reports are signed every week.

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Assignments



| CATEGORY | ASSIGNMENTS | SCORED | DUE DATE | SCORE TYPE | EDIT |
|----------|--------------------------------|---------|-----------|----------------|------|
| Clas | 1.AR Reading | 0 / 0 ✓ | 5/16/2018 | Points pts: 25 | |
| Clas | 2.Silent Sustained Reading | 0 / 0 ✓ | 5/16/2018 | Points pts: 25 | |
| Clas | 3.Student Behavior | 0 / 0 ✓ | 5/16/2018 | Points pts: 25 | |
| Clas | 4.Student Organizational Check | 0 / 0 ✓ | 5/16/2018 | Points pts: 25 | |