

# Technology Drill Cheatsheet

Technology drills are conducted monthly to familiarize and train HHS staff on technology and equipment that will be used during real emergency event responses. Technology drills take place the last Friday of every month at 10:00 am. Date is subject to change due to conflict or holidays. If you are unavailable contact David Olinger, 281-238-3515.



## PHASE I: Phone Message

At approximately 10:00 am, (or designated time) on the day of the drill, you will receive a phone call. Listen to the recorded message and follow the instructions.



### The Texas Public Health Information Network



TEXAS  
Department of State Health Services

The Texas Public Health Information Network (PHIN) is an online portal containing a collection of applications which provide users with a range of functions to carry out public health preparedness goals and duties. [Click here](#) for a tutorial on registering and navigating the PHIN, and [here](#) for Health Alert Network (HAN) training.

To learn more about TXPHIN, please visit [About TXPHIN](#)

Sign In to Your Account

Email

Password

[Forgot password?](#)

Remember me

[Need an account? Sign up.](#)

## PHASE II: Email Message

You will receive an email message from TXPHIN. To acknowledge the email, click reply and type your response (either a 1 or 2) at the top of the e-mail and send. To read the entire message, you must log-in to [www.txphin.org](http://www.txphin.org).

### WebEOC 8.1 Login

Position

Incident



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## PHASE III: Web EOC

The TXPHIN message will instruct you to go to <http://houston.webeocasp.com/houston/Default.aspx>. Check your messages and create an **Events Position Log**, **Incident check-in**, and a **Southeast Texas User Profile**.



## PHASE IV: Radio Call-Down

At 10:30 am (or designated time), turn your radio on and tune to Zone A, channel FB HHS. When radio call sign is called, reply.

After the radio call-down the drill is complete. If you run into any issues contact David Olinger, 281-238-3515.