



THE ANALYTICS OF REPORT WRITING FOR EFFECTIVE TESTIMONY



PRESENTED BY TEXAS LAWSHIELD®

FEBRUARY 20, 2019

8 a.m. or 1 p.m.



HCFMO Training Facility

2318 Atascocita Rd
Humble, TX 77396

08-00 -1200 or 1300-1700

8 HOURS CE CREDITS FOR BOTH FIRE AND
POLICE PERSONNEL

For more information please
contact:

Harris County Fire Marshal's Office

Training Division

Norman Williamson

Norman.williamson@fmo.hctx.net

713-274-1764

The Analytics of Report Writing for Effective Testimony

A number of cases are being dismissed and law enforcement agencies are receiving legal and civil penalties due to a combination of discrepancies throughout the legal process. In fact, ineffective field notes, offense reports and substandard courtroom testimony make up the majority of the discrepancies. Texas Law Shield, an organization, staffs some of the strongest subject matter experts in the discipline. Their experiences identifying, documenting, recovering, recording, protecting, and testifying to physical and testimonial evidence make The Analytics of Report Writing for Effective Testimony course worth the 4 fours.

The Analytics of Report Writing for Effective Testimony class involves a review of basic report writing essentials, an intermediate table-top skills evaluation, and advanced level instruction involving actual case preparation and courtroom testimony.

The course is 4-hours TCOLE certified, free of charge, and includes a comprehensive student guide for each participant.



Training Leads The Way



HCFMO TRAINING REGISTRATION

SECTION I: COURSE INFORMATION

Course Title	Course Dates	Cost

SECTION II: PARTICIPANT INFORMATION

First Name	Last Name	M.I.

Participant Phone Number	Participant Email

TCOLE PID Number	TCFP PIN Number

SECTION III: DEPARTMENT/AGENCY INFORMATION

Department/Agency Name	Agency Type (<i>Check One</i>)			
	<input type="checkbox"/>	Federal	<input type="checkbox"/>	Local
	<input type="checkbox"/>	State	<input type="checkbox"/>	Military

Department/Agency Address (*Number, Street, City, State, and Zip Code*)

Complete if Department/Agency is funding participation

Agency Representative Name (Billing Contact)		Title	
Agency Rep. Contact Number	Agency Rep's E-Mail Address		
Agency Rep's Signature		Date	

SECTION IV: PARTICIPANT SIGNATURE

Signature	Date

Please return this registration form along with your registration fee (if applicable) to:

Harris County Fire Marshal's Office		Check Included		Pay Check/Cash at Door
C/O HCFMO Training Division		Cash Included		Purchase Order
2318 Atascocita Road Humble, TX 77396				

****Payment must be Department Check, Exact Cash, Money Order, or Cashier's Check. No personal checks are accepted.**

NOTES - PLEASE READ

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| 1 | Email completed registration form to save seat in class to: | |
| 2 | Send copy of registration or name(s) of student(s) with all registration fees | |