

HOUSTON URBAN AREA PROJECT CHANGE REQUEST FORM

JURISDICTION:	Grant Year:
Completed By:	Date submitted:
Will request necessitate an extension? Yes No	Grant end date:

CONTRIBUTING PROJECT:	RECEIVING PROJECT:
EGRANTS NUMBER:	EGRANTS NUMBER:
Amount to transfer:	Amount transferred:
Type of Project: Jurisdictional Regional	Type of Project: Jurisdictional Regional

eGrants Budget Category (contributing project)	Amount to move	eGrants Budget Category (receiving project)	Amount to add
Personnel		Personnel	
Contractual and Professional Services		Contractual and Professional Services	
Travel and Training		Travel and Training	
Equipment		Equipment	
Supplies and Direct Operating Expenses		Supplies and Direct Operating Expenses	
Indirect Costs		Indirect Costs	

<p>NARRATIVE EXPLANATION (Explain why these funds are available to transfer to the receiving project. e.g., was a cost savings realized? Or, what aren't you buying that you were funded to buy, and why? And include which POETE line item from the original UASI application budget this transfer is coming from.)</p>	<p>NARRATIVE EXPLANATION (Itemize what you propose to purchase. Be sure to explain why this is a higher priority than what you were originally funded to do, if applicable. And include which POETE line item this new money will be added to.)</p>

STAFF AND COMMITTEE REVIEW (FOR UASI STAFF USE ONLY)			
Date received		IJ Mod Required? Yes No	
AB Rev/Cont Project:		Com Rev/Rec Project:	Exec Com Rev:
Comment:		Date sent: Yes No	Date sent: Yes No