

## BYLAW I - CODE OF CONDUCT

1. The Code of Conduct is designed as a set of guidelines to assist student representatives and employees of The Law Students' Association during the course of conducting the affairs and business of The Association.
2. This Code is designed to operate in conjunction with the University of Alberta Policy on Ethical Behaviour and will have subordinate authority to said all GFC codes of Ethics and conduct policies inclusive of but not limited to ss. 30. Code of Student Behaviour inclusive of 30.2.23 Professional Code of Ethics.
3. This code is binding upon all Law Students' Association members and all Law Students' Association Employees.
4. General Rules of Conduct
  - a. It is the responsibility of all student representatives and employees to properly represent The Law Students' Association in a manner which promotes the well being and maintains the integrity of The Association.
  - b. It is the responsibility of all student representatives and employees to be knowledgeable of the current Law Students' Association Constitution, Bylaws, and Policies, and be aware that they are governed by said Constitutions, Bylaws, and Policies.
  - c. Official statements, positions, opinions, and policies of The Law Students' Association are strictly subject to the endorsement of The Executive Council, and are subject to prior Executive Council approval.
    - i. When possible, the general student membership should be approached for additional opinions on official statements, positions, opinions and policies.
  - d. Association representatives and employees will abide by The Law Students' Association Constitution, Bylaws and Policies.
  - e. Performance of duties by all student representatives and employees will be executed with diligence, integrity and competency.
5. General Rules Regarding Conflict of Interest
  - a. The personal activities, political allegiances, and external employment will not affect the ability of any Association representative and employee to fulfil the responsibilities associated with his/her position.
  - b. It is prohibited for any student representative or employee of The Association to exploit his/her position for personal advancement or private gain. (for more information reference kickback policy)
  - c. It is prohibited for any student representative or employee of The Association to misrepresent his/her position or the powers associated with that position.
  - d. All Association positions are those of trust, with public and legal responsibilities. All student representatives and employees of The Association must conduct all affairs accordingly, both in the capacity as a Law Students' Association representative or employee and in private affairs.
  - e. It is prohibited for student representatives and employees of The Association to reveal confidential or classified information, as outlined in The Law Students' Association Constitution or policies, to any person who is not entitled to that information.
6. Setting Standards
  - a. It is the responsibility of Association representatives and employees to ensure and follow a policy of ethical behaviour, to ensure the fulfilment of other representatives' and employees' duties, and to facilitate participation of Association members in the affairs of The Association.
  - b. All Association representatives and employees should encourage constructive criticism and make themselves open to suggestions for improvement.
  - c. The use of degrading or malicious statements or actions which in any way affects the membership, employee, or the integrity of The Association is prohibited.