

AGENDA – SEPTEMBER 9, 2013

Present: Adeel Mulla, Conor Fleming, Faiz-Ali Virji, Iain Walker, Kathleen Cloutier, Keerit Jutla, Kismat Nijjar, Laura Coffell, Scott Meyer, Steve Morrison

1. PRESIDENT

- a. **Dinner with Dean Bryden**
 - i. in October, once 1L Reps have been elected
- b. **Group Photo**
 - i. in October, once 1L Reps have been elected
- c. **Office Hours**
 - i. starts next week
 - ii. will be decided this week via Doodle poll
- d. **Office Tidiness**
 - i. cubicle assignment and clean up
 - all leftovers piled on cabinet in corner (4-5 years in the making)
 - ii. mailbox assignment
 - iii. boxes around office - what can go?
 - yearbook/who's who recycle
 - iv. storage for other clubs
 - need permission to store in the LSA office
 - short timeline for storage
- e. **LSA Exec Gift**
 - i. from one Exec to the next – last year was the fridge
 - ii. approximately \$20 per Exec member
- f. **Event Organizer Training (formerly Alcohol Awareness)**
 - i. next available sessions are September 24th and October 29th
 - new 1L reps and any LSA exec without current certification
 - 5-8 p.m. at Edmonton Clinic Health Academy (ECHA 2-420)
 - <http://www.su.ualberta.ca/services/studentgroups/eventplanning/alcohol/>

2. VP GENERAL

- a. **Election**
 - i. timeline (info session, etc)
 - general info meeting on Thurs Sept 12th
 - nominations open Mon Sept 16th and close at 4pm on Wed Sept 18th
 - candidates info meeting on Thurs Sept 19th
 - elections open Fri Sept 20th and close on Tues Sept 24th
 - ii. any known empty positions to be added to the list?
 - not as of right now

3. VP SERVICES

a. General Update

- i. sponsorship efforts
 - cheques are coming in now from summer fundraising efforts
 - we will keep pursuing opportunities during the year
- ii. poster paper – hopefully in by Thursday
 - no opportunities to get it from anywhere other than Staples

b. Who's Who

- i. timeline?
- ii. how many should we order?
 - consider last year's numbers and leftovers
 - ✓ around 300 (50 less than last year)

c. Membership Drive

- i. current numbers?
 - suggested supplementary sign up on Wednesday from 12 – 1 (we did this last year as well because of the demand)
 - this will happen again this year → this Wednesday

4. VP FINANCE

a. Update on Budget

- i. we have to vote it through
- ii. discussion on surplus
 - new initiatives, subsidies, legacy fund, etc.
 - ✓ reduction in fees for some events possibly, subsidized events, a variety of mental health initiatives (to be looked at closely later)
 - business cards for LSA Exec

b. Website

- i. moving from Avalon to DeviceMedia Inc.
 - different website design
 - startup cost of \$500
 - council passes - timeline will be 3 weeks to get it up and running

c. 3rd Party Audit

- i. any suggestions?
 - we will be looking for potential options (business students group?)

5. VP ACADEMIC

a. Online CANs

- i. timeline? (no matter what our decision, we need to move forward ASAP)
 - council passes - we will be moving to online CANs
 - Dropbox and Amazon were looked at → Amazon looks like best model
- ii. cost? (different possible models available)
 - it looks like charging for online CANs will be difficult to manage
- iii. process? (uploading/downloading protocol & which server to use)
 - VP Academic will determine the exact process

6. **VP SOCIALS**

a. **Welcome BBQ**

- i. hosted by Fasken Martineau – any dates in mind?
 - looks like September 19th works perfectly
- ii. they might want to send some lawyers – yea or nay?
 - it's fine but have to make it worth it for them → maybe change the time of the BBQ (earlier) so that people are hanging around a little bit more

b. **Urban Sparq Sponsorship**

- i. specifics of exclusive contract with them
 - great sponsorship with them → commits us to 5 events with them
- ii. divvying up monies with Grad Committee
 - \$750 to each GC, leaving us with \$2500

7. **VP EXTERNAL**

a. **General Update**

- i. dinner invitation from SU
 - last year Brendan & Ryan met with SU VP-Academic instead
 - Adeel and Scott will meet personally with SU representative

b. **Constitution Changes**

- i. non-members running in election
- ii. strange restriction on VP-General

c. **LSA Gift for Gavel**

- i. last we gave a toaster oven – we should ask Steve what works for this year

8. **VP SPORTS**

a. **El Hacko**

- i. process for Exec on day of
 - be there by 7 at least to help out...back to school around 4
- ii. details on the after party
 - private area of The Ranch sectioned off for us
 - Central Social Hall for awards banquet + free drinks for participants

b. **Intramurals**

- i. numbers – looking good, on track with last year

c. **Jerseys**

- i. just need to be picked up

9. **ANY OTHER BUSINESS**

Next Meeting: Monday, September 16, 2012 @ 12 noon in LC 157