

EXTENSION SCHEDULE

FALL SEMESTER

August 31 – December 18, 2020

Multnomah Biblical Seminary

Nevada Campus

CALENDAR

Continuing Student Registration begins.....Mon-Fri, March 30 - April 10
New Student Registration begins Mon, May 18
Online registration ends Fri, August 28 at 5:00 p.m.
Late registration begins..... Mon, August 31
Classes begin Mon, August 31
Last day to add classesFri, September 4
Last day to late registerFri, September 4
Labor Day - classes will meetMon, September 7
Last day to withdraw from a course without
 responsibility for gradesFri, September 18
Half Day of Outreach (1-5 pm).....Tues, September 29
 Morning classes meet from 8-12:30, classes cancelled from 12:30 on for Outreach
Mid-semester break.....Fri-Mon, October 16-19
Half Day of Prayer and Praise (8 am – noon)Tues, November 17
 Morning classes cancelled for Prayer, afternoon classes will meet from 12:30 on
Last day to withdraw from a courseFri, November 13
Thanksgiving vacation..... Thur-Fri, November 26-27
Semester ends.....Fri, December 18
Fall GraduationFri, December 18

BEFORE YOU REGISTER

1. **New students:** Your enrollment deposit and payment arrangements are due prior to registration.
2. **Current students:** Your account must be current in order to register. Log on to Self-Service to check the status of your account. If you have a “stop” that says Student Accounts or Payment, then contact the Student Accounts office to take care of your account.
3. If any of the following items are outstanding you will not be cleared to register:
Admissions related documents if provisionally admitted (see Office of the Registrar)
Immunization (see Office of the Registrar)
4. Plan your schedule using a course plan from the year you started. Current students can also check Academic Plan in Self-Service to plan your schedule. Refer to this schedule or Self-Service for a list of course offerings. If you need assistance in planning your schedule contact your faculty advisor. New students contact the Office of the Registrar for assistance prior to your first semester.

SCHEDULE FOR REGISTRATION

Web registration will start at the times listed below for each group.

Current Students

Second and Third year graduate students (Class S2 or S3)	March 30, 8:00 a.m.
First year graduate students (Class S1)	April 1, 8:00 a.m.

New Students

New students will be able to register online starting on May 18. You must be admitted and have paid your enrollment deposit prior to registration. Detailed instructions will be sent via e-mail in May.

Returning Students

Students returning after an absence need to contact the Admissions office to complete the re-enrollment process prior to being able to register. These returning students will be able to register between April 13 and August 28.

Close of Registration

On-line registration will close for all students August 28 at 5:00 pm. Late Registration will open August 31 for students who are not registered for classes. Late registration will take place at the Office of the Registrar between the hours of 9:00 and 4:00. Late registration will end at 4:30 on September 4.

HOW YOU REGISTER

Plan your schedule for next semester. Access Self-Service and register for your classes (Follow the directions on the next page for web registration). The system will check to make sure that all pre-requisites are met and that you do not have any schedule conflicts. During late registration contact the Office of the Registrar to register.

IMPORTANT ITEMS TO NOTE (related to on-line registration)

It is strongly recommended that you follow the course sequence as laid out in the course plan for your program. These can be found at www.multnomah.edu/resources/registrar/advising/course-plans. Complete all first year courses before taking second year courses, etc. This will prevent you from having scheduling difficulties in later semesters. Contact the Registrar if you have questions about this.

If you get an error message on one or more of the classes that you have selected to take, remove that class from your selections and save your other classes. If you believe you should be able to take the class, contact the Office of the Registrar and we will review your situation and add the class if you qualify to take it.

AFTER YOU REGISTER

Student Accounts will bill you after you register, or you can access your account information on Self-Service.

Be sure to check with Financial Aid to make sure that all your aid is confirmed. If the aid is not confirmed, it will not show on your statement.

Classes begin on Monday, August 31.

Add/Drop

Students may add or drop courses at the Office of the Registrar or on-line Aug. 31 – Sept. 4. After Sept. 4, you may still withdraw from classes, but you must contact the Office of the Registrar to take care of this and there is a \$5.00 per course fee for registration changes after Sept. 4. You may withdraw from classes until November 13. (Veterans and students receiving financial aid note limitations on Progress Standards.)

Late Registration

Late registration begins on Monday, August 31. Late registration must be completed by Friday, Sept. 4 at 4:00 p.m. Late registration must be completed by contacting the Office of the Registrar.

DIRECTORY INFORMATION INCLUDES NAME, ADDRESS, PHONE NUMBER, E-MAIL ADDRESS, DATES OF ATTENDANCE, DEGREE AND AWARDS, HONOR ROLL, MAJOR OR MINOR, FULL-TIME/PART-TIME ENROLLMENT STATUS, CLASS STANDING, SPOUSE NAME, PHOTOGRAPH, AND WEIGHT AND HEIGHT OF ATHLETIC TEAM MEMBERS. THIS INFORMATION MAY BE RELEASED TO LEGITIMATE INQUIRERS. SEE REGISTRAR IF QUESTIONS.

Photographs and/or videos taken by the Multnomah University Marketing Department may be used for purposes of education, publicity, and student recruitment for the university. Please refer to the student handbook for details on authorization/consent at multnomah.edu/resources/student-resources/student-handbooks.

Web Registration Instructions for Self-Service

1. Log in to Self-Service.

New students - use the same user ID and password that you *just created* to access the Multnomah network.

Continuing students – contact IT (503.251.6555 or helpdesk@multnomah.edu) if you can't remember your password

New students only complete step 2, **continuing students** skip to step 3.

2. Then select the *Addresses* section under the *My Profile* tab. Review your permanent address and verify that it is correct. If not, make changes and submit change. If you are not living at your permanent address, please create a secondary address and supply your current local address. If there are addresses displayed that are no longer valid, please delete them.
3. Now select *Register* tab and select *Traditional Courses* and move through four steps: Select period, Review schedule, Finalize and Complete (detailed below).
4. Select the period and then search for courses using Section Search. Make sure period and session are correct (i.e. Fall 2020 01). If you insert the first letter of the course designator in the Course Code field (i.e. B for Bib107 or T for TH 507) the computer will return a list of courses to choose from. Do *not* use the keyword search field. Add the courses that you want to your shopping cart by clicking on the *add* button. Do this before going on to another selection.
5. After each course selection, go to *Refine Search* on left side of screen to get your next class.
6. After you have selected your courses and they are in your registration shopping cart, you need to register for them. Do this by clicking on *Proceed to Registration* and confirm the courses listed and then select *Next*. If all goes well, you will be registered for your courses and you can print out the page showing your schedule.

If you get an error message when you are registering your courses, you will need to correct the problem and then re-register your courses by marking the checkbox again and selecting *Next*. The system checks for time conflicts, pre-requisites and co-requisites. If you believe you should be able to enroll in a course that the computer is not allowing, please register for all your other courses and then talk with one of the registrar's staff about the course that you could not register for.

7. After you have completed the course registration process you should select *Finish*. This will finalize your schedule and cause the system to create your billing statement based on your registration. You can view your billing statement after you finalize your schedule.
8. **Logout when you are done.**

Subject	Hrs	Sec	Time	Days	Rm	Professor
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MULTNOMAH BIBLICAL SEMINARY - Multnomah University - Nevada

Session 01 8/31/2020 - 12/18/2020

BIBLE

BIB513 Pauline & General Epistles	3	R1	10:00-12:50 PM	M	205	
BIB612 Psalms	2	R1	1:00-3:50 PM	TH	204	Arnold, G

THEOLOGY/BIBLICAL THEOLOGY/HISTORICAL THEOLOGY

HTH614 Church History to the Modern Era	3	R1	3:00-6:50 PM	M	101	Battle, A
TH 508 Christian Theology II	4	R1	5:00-8:50 PM	T	101	Brown, R

SPIRITUAL FORMATION

SF 511 Principles of Spiritual Formation I	2	R1	10:00-11:50 AM	TH	211	Bond, S
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BIBLICAL LANGUAGES AND EXEGESIS

GRK501 Principles of New Testament Greek I	3	R1	9:00-12:50 PM	F	204	Slavin, J
GRK651 Greek Reading & Syntax	3	R1	1:00-3:50 PM	F	204	Slavin, J

PASTORAL MINISTRY

PM 711 Theology of Community and Ministry	2	R1	9:00-10:50 AM	W	205	
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PREACHING/COMMUNICATIONS

PR 611 Foundation in Homiletics	2	R1	11:00-12:50 PM	F	211	Slavin, J
PR 718 Preaching Poetic & Wisdom Literature	2	R1	10:00-11:50 AM	T	211	McKendricks, J

COUNSELING

CN 724 Marital Counseling	2	R1	1:00-2:50 PM	T	204	Barkley, A
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INTERCULTURAL STUDIES

IS 612 Biblical Theology of Missions	2	R1	2:00-3:50 PM	M	204	
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ONLINE COURSE OPTIONS

Subject	Hrs	Sec	Time	Days	Rm	Professor
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MULTNOMAH BIBLICAL SEMINARY - Portland

Session 01 8/31/2020 - 12/18/2020

BIBLE

BIB501 Genesis through Song of Solomon	3	02	Online 01A 08/31/20-10/25/20	TBA		Josberger, R
BIB509 Biblical Interpretation	3	02	Online 01B 10/26/20-12/20/20	TBA		Lubeck, R
BIB513 Pauline & General Epistles	3	02	Online 01B 10/26/20-12/20/20	TBA		Terveen, J
BIB612 Psalms	2	02	Online 01A 08/31/20-10/25/20	TBA		Lubeck, R

THEOLOGY/BIBLICAL THEOLOGY/HISTORICAL THEOLOGY

HTH703 Patristic & Medieval Theology	3	01	Online 01B 10/26/20-12/20/20	TBA		Robertson, J
TH 507 Christian Theology I	4	02	Online 01A 08/31/20-10/25/20	TBA		Metzger, P
TH 717 Contemporary Theology & Ethics	3	02	Online 01B 10/26/20-12/20/20	TBA		Metzger, P

SPIRITUAL FORMATION

SF 511 Principles of Spiritual Formation I	2	03	Online 01A 08/31/20-10/25/20	TBA		Blom, C
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BIBLICAL LANGUAGES AND EXEGESIS

GRK501 Principles of New Testament Greek I	3	02	Online 01 08/31/20-12/18/20	TBA		Kutz, K
GRK801 NT Exegesis Seminar I	3	02	Online 01 08/31/20-12/18/20	TBA		Terveen, J

PASTORAL MINISTRY

PM 711 Theology of Community and Ministry	2	02	Online 01B 10/26/20-12/20/20	TBA		Schiave, T
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PREACHING/COMMUNICATIONS

PR 611 Foundation in Homiletics	2	02	Online 01B 10/26/20-12/20/20	TBA		Held, J
PR 735 Preaching Narrative Literature	2	02	Online 01B 10/26/20-12/20/20	TBA		Held, J

COUNSELING

CN 721 Foundations in Biblical Counseling	2	01	Online 01A 08/31/20-10/25/20	TBA		Feil, B
CN 728 Growth & Development Through Life Stages	2	01	Online 01B 10/26/20-12/20/20	TBA		

INTERCULTURAL STUDIES

IS 607 Cross-Cultural Communication	2	01	Online 01A 08/31/20-10/25/20	TBA		Burch, G
IS 701 Christian Theology and World Religions	3	02	Online 01A 08/31/20-10/25/20	TBA		Metzger, P