

QUICK REFERENCE

Admissions

Troutt Hall • 225 • (405) 574.1357

usao.edu/future-students/freshman-admissions

- Begins the enrollment process as a first time USAO student
- Campus tours
- Sponsor's Student Ambassadors

Alumni Office

Troutt Hall • 108 • (405) 574.1290

usao.edu/alumni/Alum_contact.html

- Alumni memberships
- Alumni Scholarship applications

Assessment

Troutt Hall • 318a • (405) 574.1281

usao.edu/assessment-center

- Assessment Tests for Course Placement
- CAP Test – usually given in March and November
- CLEP Exams
- Graduate School Information
- NSSE – January – April

Business Office

Troutt Hall • 220 • (405) 574.1211

- Pay bills, deposits or fines
- Pick up work-study check or financial aid reimbursement check (Must have student ID)
- Set up payment plan
- Set up book vouchers

Financial Aid

Troutt Hall •112 • (405) 574.1240

usao.edu/financial-aid

- FAFSA
- Federal & State aid programs
- Eligibility, awarding & applying aid, but refunds handled by Business Office
- Scholarships and aid resources

Food Services SODEXO

Student Ctr Cafeteria • (405) 574.1254

usaodining.com

- Any meal plan changes should be directed to Student Affairs Student Center 3rd floor
- Meal plans are listed on a trimester basis
- Meal swap is available at the listed times
- You can purchase your meal and

an additional meal at the same time

Health Services

Student Center • 3rd Flr • (405) 574.1331

usao.edu/current-students/services/health-services

- Assist with medical referrals
- Contraceptives available upon request
- Health Insurance information
- Immunization records
- Over the counter medications

Information Services

Austin Hall •113 • (405) 574.1245

usao.edu/infoservices/

- Computer related issues and / or questions
- Internet services
- Student email

Mail Room

Lawson Clubhouse • (405) 574.3417

- Fill out paperwork to get a USAO mailbox.
- List the USAO address only, NO P.O. Box.
 - 1727 West Alabama
 - Chickasha, OK 73018
- List full name of recipient.

Nash Library

(405) 574.1343

library.usao.edu/home/

- Check out books
- Interlibrary Loan
- Research assistance
- Tech support
- A great place to study

Registrar

Troutt Hall • 204 • (405) 574.1204

- Address changes / updates
- Class add or drop
- Enroll
- Graduation check
- Name changes / updates
- Third Trimester Fee Waiver
- Transcripts
- Withdraw from a class

Print Services

Troutt Hall •124 • (405) 574.1280

- All services provided for a nominal fee, depending on the service

- Activity or event posters
- Copies available black and white or color (>25)
- Graduation announcements

Student Services

Student Center • 3rd Flr • (405) 574.1278

usao.edu/current-students

- Career Services
- Counseling Services
- Disability Services
- Health Services
- Grievances
- Lost & Found
- Residence Life
- Security
- Student Activities
- Reserve rooms on campus for receptions, meetings, weddings

Security

Sparks Hall • (405) 224.8066 • Available 24/7

usao.edu/current-students/campus-safety-security

- Car assistance/jumper cables
- Escort around campus late night
- First point of contact for campus emergencies
- Report any suspicious behavior
- Chickasha Police (405) 222-6050

Student Success Center

Nash Library • 3rd Flr • (405) 574.1316

- Receive academic counseling
- Tutoring assistance for Math and Science courses
- Writing Center
- Tutors to assist students with their IDS coursework
- Workshops for students
- Assist students with future career planning and exploration of life after college.

USAO Bookstore

Student Ctr • 1st Flr • (405) 574.1304

usaobookstore.com/

- Art supplies
- Books for class & leisure
- Gifts, apparel, stamps & more