



## Volunteer Job Descriptions

### **Admissions & Will Call**

- Assist with checking for proper admission tickets and selling tickets to the tournament. Hand out pairing sheets and provide general information to spectators. Assist with distribution of tickets that have been ordered in advance or left at will call for pickup for future rounds.

### **Course Ecology**

- Assist in placing and picking up ecology cans and bags in various locations on the course. Coordinate volunteer groups to ensure that the course and spectator viewing areas are free of trash.

### **Golf Channel-Full Round Spotters/Scorers:**

- Assist Golf Channel in tournament operations and productions. Relay to the Golf Channel Associate Producer information regarding scores, playing order on the fairway, etc. A basic knowledge of golf etiquette & scoring is needed and availability to work a full round of golf (approximately 3p-7:30p each day is required). Must be at least 18 years of age.

### **Marshals**

- Work inside the ropes and right on the course, helping ensure that play proceeds smoothly and safely, creating an enjoyable experience on the course without distracting players. Marshals are positioned at tees, greens, landing areas and cross walks. They are to provide gallery control along with periodically rotating positions around their assigned hole. Follow the path of each player's ball, spotting and protecting the ball should it come to rest in the rough or outside gallery ropes

### **Hospitality**

- Provide a presence in the hospitality venues throughout tournament week to ensure clients receive a warm welcome and a true VIP experience. Assist with set up and clean up of hospitality venue at the beginning and end of each day. Assist guests with tournament information, check for the correct ticket when spectators enter the venue, and making sure the snacks and beverages are stocked at all times. Duties require being outside for the duration of your shift and frequently walking up and down stairs.

### **Scoring Central**

- Record and transmit scores from the course. Work with PGA TOUR Staff and Rules Officials to ensure all scores are correct. Assist with running scorecards and copies to appropriate locations.

### **Security**

- Check for proper credentials into hospitality, restricted areas, and event entrances. Check for restricted items before spectators enter the Tournament.



### **Standard Bearers**

- The Standard Bearer accompanies each group of players during play and displays their scores in relation to par on a cumulative basis. Responsible for changing scores as needed after each hole by checking with the walking scorer. They must be able to carry the stand (weight approximately 5-7 pounds) for the length of the course for all 18 holes. Minimum age 14 unless accompanied by an adult.

### **Transportation**

- Provide transportation services to players, tournament officials and spectators as needed. Drive Shuttles from VIP parking lot and General Spectator parking lot to transport spectators, VIPs, staff, etc. to the golf course. Staff and man the transportation desk/phone.

### **Volunteer Services**

- Keep the Volunteer Village, open and available to all volunteers during tournament week. Ensure beverages and food items are available for all uniformed volunteers working each day. Responsible for checking in all volunteers, assisting with volunteer meals and registering volunteers. Work closely with product distribution and ecology to make sure the Volunteer Village is stocked at all times with appropriate product and is clean. Assist with the general upkeep and appearance of Volunteer Village. Additional duties are organizing and setting up Volunteer Distribution, which takes place the week prior to tournament week.

### **Walking Scorers**

- Accompany each group of players during play and record the scores and statistics of play on a cellular device during competitive rounds. Walking Scorers will be assigned to a group to report scores to Greenside Reporter. Coordinate with Standard Bearers to ensure correct scores are posted on standards. Minimum age 18.