OUR METHODS
To inform their work and develop recommendations, students did the following:
• Researched other Mini City Halls to identify strengths and weaknesses
• Created and distributed a survey to Crossroads Mini City Hall staff and volunteers to learn more about their services, their experience, and opportunities to improve Mini City Hall
• Created and distributed a survey to South Bellevue residents to learn about services they would like to see offered at a South Bellevue Mini City Hall
• Visited seven potential sites in South Bellevue and interviewed potential partners about their ability to host a Mini City Hall, then gave each site a score based on transportation accessibility and how well the site functions as a gathering space
• Reached out to potential partners such as schools, businesses, community centers, and libraries to gauge their interest in partnering with Mini City Hall

OUR FINDINGS
The following findings emerged:
• Successful Mini City Halls are conveniently located and set up with friendly, competent staff and resources/services to respond to the needs of the communities they serve.
• Staff and volunteers work at Mini City Hall because they want to help others and gain experience working for the government.
• The most common concern about the Crossroads Mini City Hall is that it lacks enough space to offer people privacy.
• Many South Bellevue residents express their desires for services in the following areas:
  » Emergency preparedness
  » Licensing and permitting
  » Parks and recreation
• Factoria Mall offers the most convenient access for both single-occupant vehicles and all other modes of transportation. The site serves as an important gathering space, with a concentration of retail, services, and employment opportunities. For these reasons, we recommend that the City make Factoria Mall the site of a new Mini City Hall in South Bellevue.