

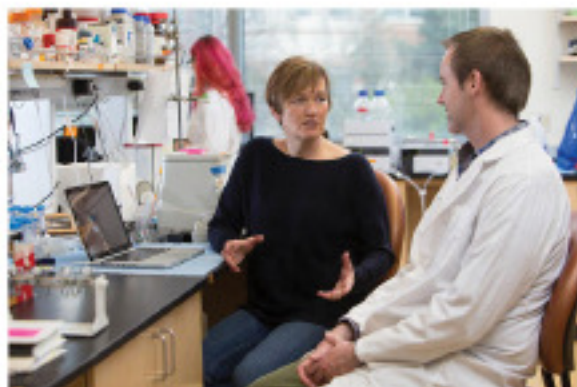
## INDUSTRY QUICK GUIDE

**HIRING FACULTY AS CONSULTANTS**

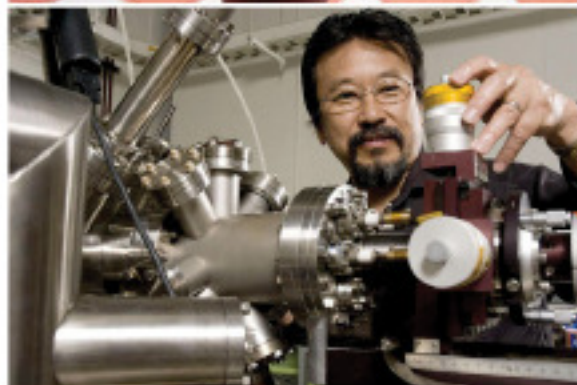
**A**s one of the world's foremost research institutions, the University of Washington is home to over 4,300 faculty experts who span the fields of medicine, engineering and the physical sciences. These faculty members have the opportunity to consult for outside organizations, including private industry. Hiring a UW faculty member as a consultant is an excellent, cost-effective approach to solving your company's challenging problems.

**FINDING A FACULTY CONSULTANT**

You can search UW's comprehensive website to find information on faculty. The UW's industry relations officers can also help you identify faculty who may be interested in your project.

**GETTING STARTED**

Organizations engage directly with the faculty member to discuss a consulting project. If there is mutual interest in working together, the faculty member must request formal approval for outside professional work. This approval process screens for any conflicts of interest and makes sure that intellectual property will be properly managed. As for the cost of a consulting engagement, faculty set their own rates, usually hourly, and work for the outside organization as a private contractor, not as an employee of the University. Consulting rates are based on the fair market value of the services provided.



# CONSULTING POLICY

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There are key factors to keep in mind regarding consulting engagements:

- Faculty consulting projects must be approved in advance by the faculty member's department and college as well as the provost's office.
- Faculty set their own rates and work as private contractors.
- Full-time faculty can consult up to 13 days during each quarter that they are employed by the UW, averaging no more than one day per week.
- In general, consulting engagements cannot make use of University resources – including facilities, computers and equipment – where there is a cost to the UW or support staff time is involved. However, University employees may make limited use of personally assigned University resources (offices, telephones and computers) for approved outside work engagements provided that there is no cost to the UW.
- The faculty member is required to report all inventions and discoveries to UW CoMotion, including those generated under a consulting project. Any intellectual property that was created by the faculty member as part of his or her University activities must be assigned to the UW. Intellectual property in which the University may have an ownership interest cannot be transferred to an outside organization through a consulting project.

For more information on the UW's consulting policy see Executive Order No. 57 on Outside Professional Work Policy. Note that an additional policy applies to outside work by School of Medicine faculty.

# CONTACTS

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For questions about or assistance with consulting engagements, contact our Industry Relations team:



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