

Submit a transfer request

- PI personnel submit an Intra-UW Animal Transfer Request to rhmp@uw.edu.
- Please allow 3 business days for RHMP to process your request.
- RHMP will email approval to PI personnel, Husbandry staff, and other DCM/OAW personnel as needed.
- IF DCM TRANSPORT IS REQUIRED please allow 48-72 additional hours for transport to be arranged.

Move and re-house animals

- IF ANIMALS WILL REMAIN IN THE SAME FACILITY, PI personnel may move them in their home cages.
- IF RODENTS WILL BE MOVED TO ANOTHER UW FACILITY: On the day of the transfer, PI personnel follow the "Transfer Rodents Within UW" PDF.

Update cage cards

- PI personnel update cage cards within 24 hours if PI, protocol or budget changes