

FISCAL NOTE UPDATES AND REMINDERS

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WHAT IS A FISCAL NOTE?

An objective estimate of a bill's fiscal impact

- > 6-year projection
- > Based on least expensive way to reasonably implement the bill
- > Tied to a specific version of a bill
- > Helps legislators evaluate a bill's costs and merits
- > Informs legislative staff, journalists, lobbyists, etc.



WHY SHOULD YOU CARE ABOUT FISCAL NOTES?

They are important because:

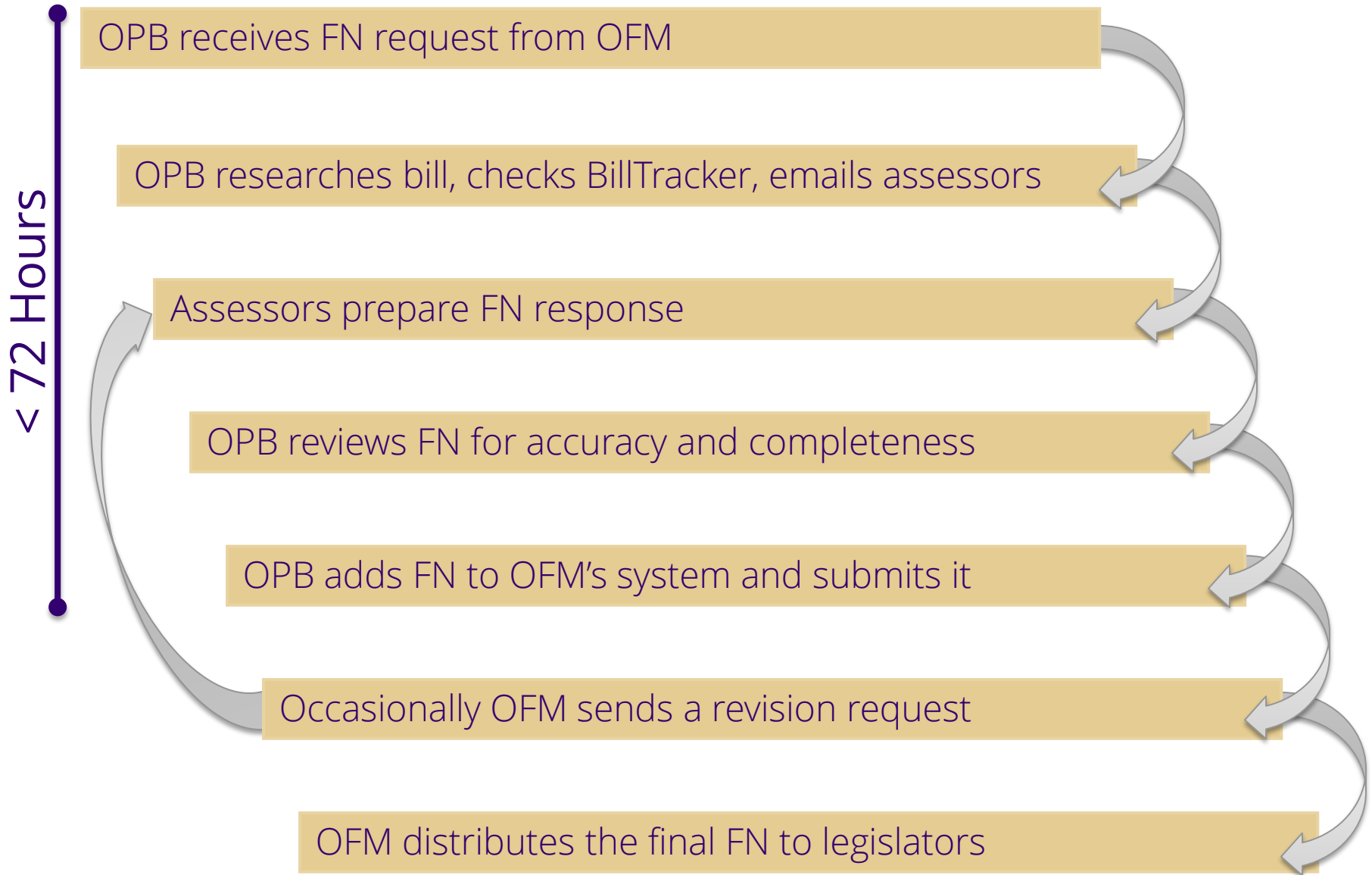
- > They inform legislative decisions that impact the UW
... so, we need to be responsive and accurate.

They are tricky because:

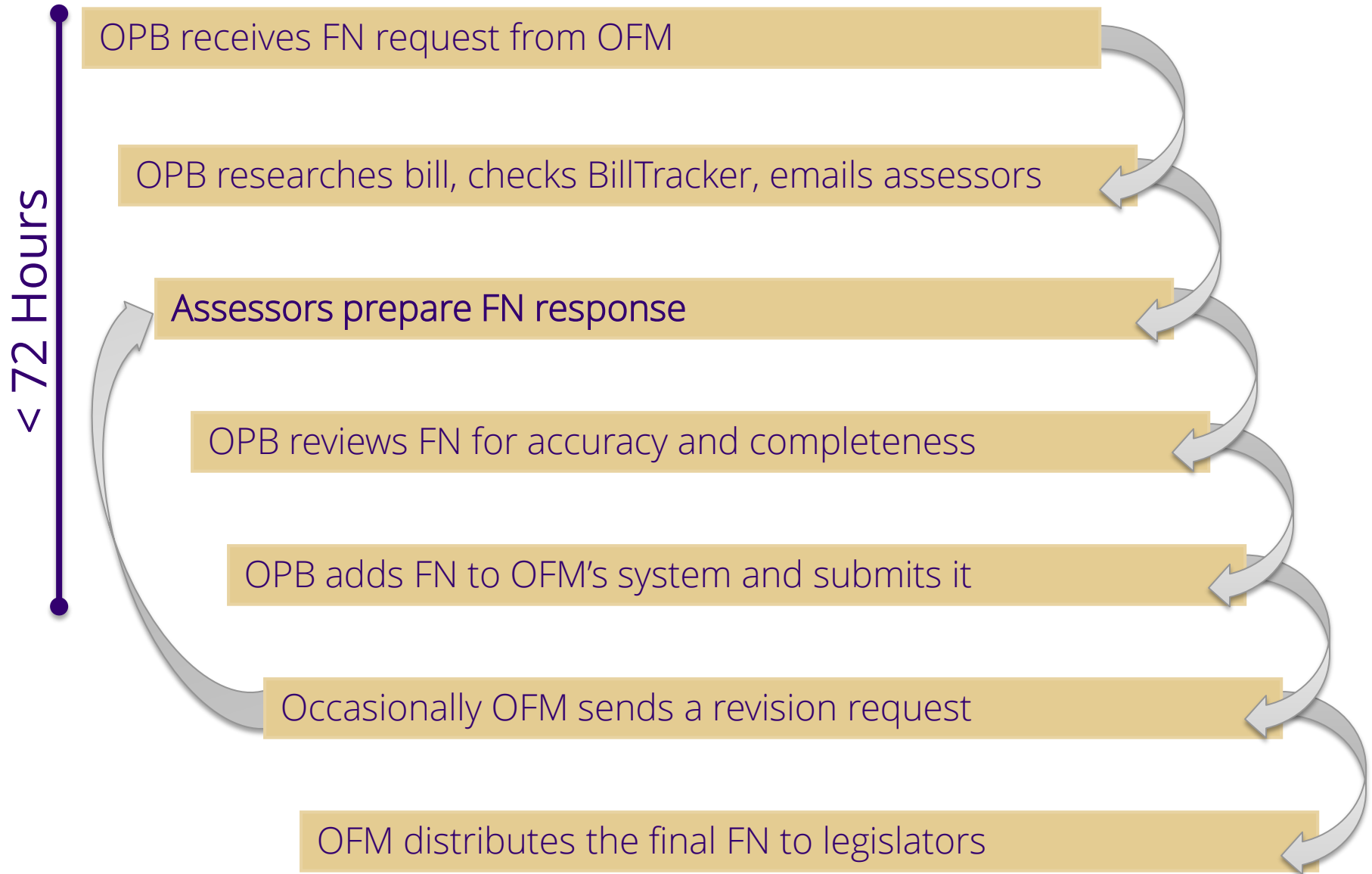
- > We have less than 72 hours to respond
- > They cover a huge variety of topics
... so, we need **your** help!



THE FISCAL NOTE PROCESS



THE FISCAL NOTE PROCESS



TO RESPOND TO A FISCAL NOTE REQUEST...

1. Check the due date and time in the email notification from the Fiscal Note Analyst
2. Read the bill
3. Coordinate your response with others as needed; e.g. do our Bothell and Tacoma campuses need to be considered?
4. Fill in the “Fiscal Analysis” fields in the Fiscal Note Template
5. Email the template back to the Fiscal Note Analyst



PLEASE FILL OUT

- > Summary: overview of how the bill would impact the UW (or why it wouldn't)

One or more of the following areas of impact:

- > Cash Receipts: estimated tax or fee collections
- > Expenditures: estimated cost to implement bill – operating and capital
- > FTEs: detailed list of additional staff time needed (will be shown on next slide) – operating and capital
- > Capital: predesign/design, construction, grants/loans, staff, and other costs



PLEASE FILL OUT

FTE table from template:

FTEs - OPERATING						
Job Title, Full-Time Salary (not including benefits) <i>(ex: Administrative Asst., \$42,000)</i>	# of FTE needed for each job title by year <i>(ex. 0.25 FTE in FY20)</i>					
	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25
TOTAL	0	0	0	0	0	0



OFM SYSTEM



Operating FTE Detail (Enter the FTEs for each Fiscal Year **NOT the Salary)**

^ State

FTE Title

Co-Directors, Ocean Acidification Center
Director, Climate Impacts Group
Faculty
Faculty Principal Investigator
Graduate Student Research Assistant
Research Scientist
Research Specialist
Resilience Specialist
Science Coordinator
Strategic Communications Lead

Capital FTE Detail (Enter the FTEs for each Fiscal Year **NOT the Salary)**

^ State

FTE Title	Salary	FY 2018	FY 2019	FY 2020	FY 2021
Totals:		0	0	0	0



OFM SYSTEM



^ Estimated Operating Budget Expenditures			
	Account #	Account Title	Type
001		General Fund	State ▼

^ Expenditures By Object			
Object	FY 2018	FY 2019	FY 2020
A Salaries and Wages		227543	203
B Employee Benefits		61305	53
C Professional Service Contracts			
E Goods and Other Services		17874	17
G Travel		12540	12
J Capital Outlays			
M Inter Agency/Fund Transfers			
N Grants, Benefits & Client Services			
P Debt Service			
S Interagency Reimbursements			
T Intra-Agency Reimbursements			
Totals:	0	319,262	287,

^ Expenditures By Program (optional)				
Program #	Program Title	FY 2018	FY 2019	FY 2020
	Totals:	0	0	0

Describe Expenditure Impact

SECTION 102

Since the UW produces carbon dioxide emissions through the use of fossil fuels and purchases some electricity that likely has inherent carbon dioxide emissions (and since the UW is a state agency), we assume Section 102 would require the UW to pay the 12.5% carbon tax on the purposes of this fiscal note, we are not including the impacts of the proposed carbon tax in this section, though the tax would have a large fiscal impact on the University. The UW estimates this impact would be \$1.2 Million in FY20, \$1.2 Million in FY21, \$1.38 Million in FY22.

SECTION 502

This section requires that the WA Department of Health, with consultation from the UW Department of Environmental and Occupational Health Sciences housed in the UW School of Public Health, to develop a cumulative impact analysis that ranks and maps vulnerable and highly impacted communities will be updated on a periodic basis.

In order to comply with these requirements, DEOHS faculty and student time will be needed to advise the Washington Department of Health on development of the cumulative impact analysis, including attending meetings organized by the Department of Health at the WA Department of Health, UW DEOHS will require support from research staff at the UW Climate Impacts Group for the provision and interpretation of locally-specific climate change impacts projections, including attendance at meetings organized by the DEOHS.

This will require a 0.25 faculty principal investigator (annual salary \$149,580, benefits rate 24.9%) and a 0.5 graduate student research assistant (annual salary \$63,000, benefits rate 18.4%), along with the graduate student tuition payments for three academic science coordinator (annual salary \$104,400, benefits rate 32.5%), 0.08 FTE research scientist (annual salary \$93,600, benefits rate 32.5%) and 0.17 FTE research specialist (annual salary \$68,400, benefits rate 32.5%). It will require funds for the DEOHS and



WHAT IF THERE ARE TOO MANY UNKNOWNNS?

You can say impact is “indeterminate.”

HOWEVER, OFM has recently asked us to limit the amount of “indeterminate” fiscal notes we return to them.

We will need you to:

- Explain *why* the impact is indeterminate

AND

- Give a rough estimate or provide a range of scenarios



TIPS & REMINDERS

- ✓ Fiscal notes **must** take priority over general bill analysis
- ✓ Let us know if we should add others as assessors (e.g. other units, Bothell and Tacoma campuses)
- ✓ Try to avoid “indeterminate” responses where possible, but give a rough estimate or include a range of scenarios otherwise
- ✓ Write for a general audience: avoid jargon, spell out acronyms
- ✓ Identify and explain **all** assumptions
- ✓ Report the bill’s *incremental* impact over current law
- ✓ Report current dollars, don’t build in inflation
- ✓ Identify costs/receipts as one-time or on-going
- ✓ Consider implementation dates—what fiscal years are affected?
- ✓ Separate cost of benefits from cost of salaries
- ✓ Respond! (Please!) 😊



RESOURCES



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Fiscal Notes

During every Washington State legislative session, the University of Washington is required to provide information to the legislature regarding the fiscal impact of various proposed bills.

[RCW 43.88A](#) requires that the state [Office of Financial Management](#) (OFM) coordinate the development of fiscal impact statements (fiscal notes) on legislation or legislative proposals. OFM must also approve fiscal notes for form, accuracy, and completeness. The purpose of this

is to provide the legislature with the estimated cost of legislation that is going through

OPB QUICK LINKS

2018 Fast Facts



OPB POLICY, PLANNING & STATE OPERATIONS (PPSO) TEAM CONTACTS

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QUESTIONS?

