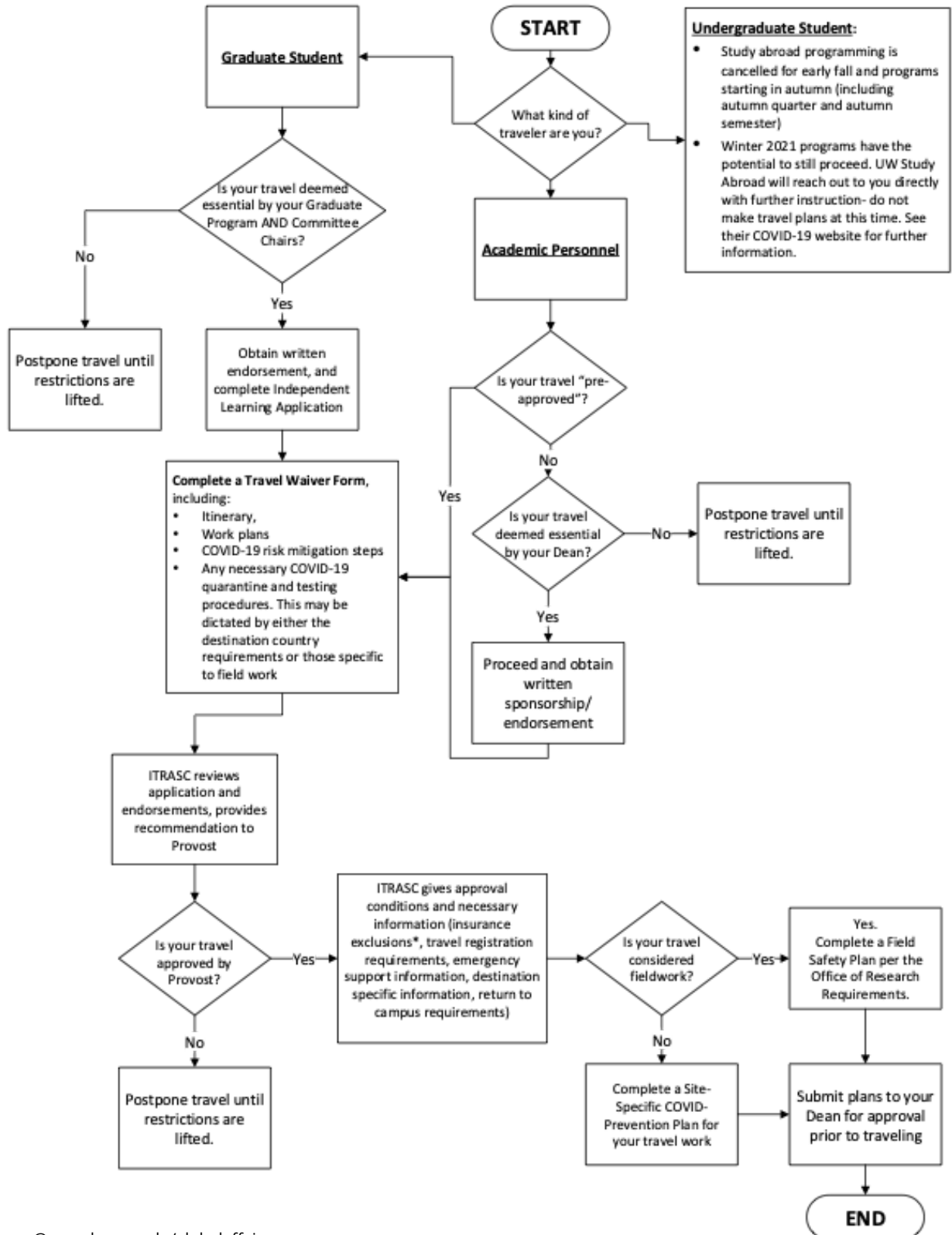




International Travel Process with COVID-19

What to do if you are planning international travel so that you are following UW guidance from [Environmental Health & Safety](#) and [Global Travel Security](#)





Who should follow this guidance?

- **Faculty, staff**, and other **academic personnel** (as defined in [APS 40.1](#))
- **Graduate and undergraduate students** seeking to participate in international travel affiliated with research, study or other work for the UW.
 - Graduate students doing independent work/research abroad that is not under the direct supervision of a faculty member. Their work is endorsed by a committee or graduate program chair.
 - Graduate students doing research under the typical PI supervisory structure.
 - For the purposes of this guidance, all those working toward an advanced degree (e.g., medical and dental students) are considered graduate students.
 - Undergraduate students must be participating in a UW Study Abroad program, either a faculty led program, official exchange, or partner-led program. For more information, see: uw.edu/globalaffairs/global-travelers/.

Definitions

Pre-Approved Travel

Travel that is pre-approved by ITRASC, including:

- Approved sabbatical travel (as outlined in the detailed sabbatical plan appended to the Faculty Application for Sabbatical Leave)
- Time-limited funding or grant for travel
- Travel is directly related to COVID-19 response/research (“first-responders”)

This travel must still be registered with the Office of Global Affairs.

Field Work

- Activities authorized by the UW and conducted by faculty, staff, students, and/or volunteers for the purpose of study, research, service, or teaching.
- Activities take place outside the usual assigned workstation or location for faculty, staff, students, and/or volunteers. Usual workstations include labs, desks, and on-campus/home offices.
- This does not include travel for conferences, seminars, meetings, or general visits to other institutions. It also does not include enrollment in coursework, workshops and/or training at non-UW locations or institutions.

Essential/Critical Work

- Activities will help deal with the pandemic, help with recovery after the pandemic eases, fall into the category of public health research, or have the potential to lead to therapies to treat human health problems.
- The work is required to meet an upcoming deadline. Examples include funding deadlines and seasonally-dependent data collection/field work. This also may include immigration-related issues.



Resources

Documents and forms

[Independent Learning \(for credit\)](#)

[Independent Learning \(no credit\)](#)

[Travel Registry and Travel Waiver form](#)

Websites and key contacts

[Study abroad options for graduate students](#)

[UW Study Abroad COVID-19 website](#)

[UW travel advisories](#)

[State Department travel advisories](#)

[Field safety plan](#)

[Fieldwork decision tree](#)
