

UW Enterprise IT Projects

Project Portfolio Executive Summary - 7/1/2018

Project	Oversight Level*	Overall Risk *** & Project Health **	Budget Rating	Schedule Rating	Scope Rating	Issues Rating	Actual Cost (To Date)	Budget (Project Life)
[pending] Clinical Transformation Program	3 - OCIO	0						\$159,500,000
Finance Transformation Readiness	3 - OCIO	13	1	4	4	4	\$2,650,000	\$20,200,000
Pharmacy Inventory Management System	2 - UW	10	2	2	2	4	\$11,284,644	\$14,540,692
Academic Personnel Applicant Tracking System	2 - UW	9	2	2	2	3	\$200,353	\$1,033,000
[pending] Northwest Hospital HR & Labor Integration	2 - UW (?)	0						\$5,000,000
Burke Museum CRM	2 - UW	9	2	3	2	2	\$102,140	\$115,300
[pending] F&A Space	2 - (TBD)	0						TBD
Transportation System Improvement Project	1 - UW	9	2	2	2	3	\$2,888,108	\$3,316,350
Continuum College CRM	1 - UW	10	3	4	2	1	\$700,678	\$1,165,911

Completed

Project	Oversight Level*	Go Live Date	Project Completion Date	Total Project Cost
Marketo	1 - UW	September 20, 2017	May 31, 2018	\$608,066

Project Portfolio Executive Summary - 7/1/2018

[pending]
Clinical Transformation Program

Project	Sponsor	Oversight Level*	Overall Risk *** & Project Health **	Budget Rating	Schedule Rating	Scope Rating	Issues Rating	Actual Cost (To Date)	Budget (Project Life)
[pending] Clinical Transformation Program	Carlos Pellegrini	3 - OCIO	0						\$159,500,000

Status:

The full project has not started. It is in a 'discovery phase'. Additional information to be provided in September report.

- Preliminary budget estimate is \$159.5M, plus \$20.8M in backfill for Medical Center operations.
- Executive Sponsor: Dr. Carlos Pellegrini
- Project approval by UW VP for IT/CIO on July 12, 2018
- Project approval by Board of Regents on July 12, 2018
- Project Director: Ana Blanco (consultant)
- External Project QA Consultant: Slalom Consulting

per Erik Lundberg 07/27/18

Project Portfolio Executive Summary - 7/1/2018

Finance Transformation Readiness

Project	Sponsor	Oversight Level*	Overall Risk *** & Project Health **	Budget Rating	Schedule Rating	Scope Rating	Issues Rating	Actual Cost (To Date)	Budget (Project Life)
Finance Transformation Readiness	Jeff Scott	3 - OCIO	13	1	4	4	4	\$2,650,000	\$20,200,000

Status:

Summary:
 Leadership retreat was held on April 20, 2018.
 AVP recruitment in process.
 Program benchmark and data gathering activities are underway, all data collection activities will be completed by August and the final report is planned for September. Deloitte has been identified as the apparent successful bidder for the Readiness Partner; contract negotiations will commence on 7/16/2018 with goal of having vendor on board in early August
 The program team is recruiting for 19 approved key program leadership and analyst positions identified as necessary to support Readiness phase activities. Position descriptions, posting, and recruitment activities are underway.

Risks/Issues:
 Delays on anticipated schedule: If the UWFT program cannot make planned milestones, then the program is at risk to the planned completion of Readiness by 6/2019
 Readiness/Integrator sourcing: Delay in AVP hiring could impact agreed upon approach and methodology with selected readiness partner
 Sponsor availability: If key sponsors and program team leaders are not available to meet as a group, then leadership will not be aligned and key decisions will be delayed resulting in a delay in the overall Readiness timeline. The risk of needing to revisit decisions and/or not making them in the right way is also increased.
 Leadership Alignment: If leaders are not aligned on key decisions around scope, schedule and budget, emerging issues and other major project priorities, then the program timeline may be negatively impacted
 Organization/Staffing Plan: If the hire of priority positions is not finalized by October 15, then key deliverables and milestones included in Readiness scope of work will be impacted.
 Communications: If a broad communication plan is not defined and consistently implemented, then a lack of consistent messaging and stakeholder engagement strategy for UWFT will negatively impact stakeholder buy in and the program team's ability to maintain planned schedule.
 Major Projects - Impact of NW Hospital Integration and HRPM stabilization on resource availability: If major projects, including HRPM stabilization and NW Hospital Integration, have overlapping timelines or resource requirements with UWFT Readiness, then critical SME resources will not have the capacity to support UWFT program.
 AVP (UWFT Program Director) not on board for foundational work: The program AVP is not on board for program foundational work, and may not have input into the following readiness activities: vendor strategy, RFP development, guiding principles and leadership retreat. Additionally, if the AVP on-boarding is delayed then the following key activities will proceed without AVP input and/or be delayed: vendor selection, hiring of managers, and guardrail development.

Per Jeanne Marie Isola 07/17/18

Project Portfolio Executive Summary - 7/1/2018

Pharmacy Inventory Management System

Project	Sponsor	Oversight Level*	Overall Risk *** & Project Health **	Budget Rating	Schedule Rating	Scope Rating	Issues Rating	Actual Cost (To Date)	Budget (Project Life)
Pharmacy Inventory Management System	Shabir Somani	2 - UW	10	2	2	2	4	\$11,284,644	\$14,540,692

Project Status: The Pharmacy Inventory Management System (PIMS) Project is progressing per the most recently re-baselined plan. Since last quarter, the implementation schedule for the first 2 sites has been revised to accommodate a dependent application upgrade for the primary pharmacy management system. The initial go-live at UWMC was shifted from early September, 2018 to September 30.

The critical issue related to routing and dispensing reported in the last quarterly update now has a solution path, but risks associated with the solution warrant a continued “Issues” rating of 4.

The major milestones defined in the current baseline:

- Build Complete - June 30, 2018 - COMPLETE
- Testing Complete – August 31, 2018
- Training Complete – September 26, 2018
- UW Medical Center (Site 1) Go-Live – September 30, 2018
- Northwest Hospital (Site 2) Go-Live – January, 2019
- Harborview Medical Center (Site 3) Go-Live - March, 2019
- Seattle Cancer Care Alliance (Site 4) Go-Live - June, 2019
- Project Close-Out - July, 2019

The current baseline budget for the PIMS Project is \$14,541,000. The PIMS Project status ratings and Overall Risk & Project Health rating reflect the approved new baseline.

Per Jake Haunty 6/29/18

Project Portfolio Executive Summary - 7/1/2018

Academic Personnel Applicant Tracking System

Project	Sponsor	Oversight Level*	Overall Risk *** & Project Health **	Budget Rating	Schedule Rating	Scope Rating	Issues Rating	Actual Cost (To Date)	Budget (Project Life)
Academic Personnel Applicant Tracking System	Cheryl Cameron	2 - UW	9	2	2	2	3	\$200,353	\$1,033,000

Status: The application launched successfully on 7/1/18.

Milestones achieved:

- Application went live on 7/1/18
- New Academic Personnel job board launched on the AP website on 7/1/18
- UW Interfolio user guides posted to the Academic Personnel website
- First two academic positions received in Interfolio for approval 7/1/18

The project will focus on the following milestones in the next quarter:

- Application stabilization
- Schedule supplemental administrator training sessions (August)
- Prepare evaluator (faculty and academic personnel) guidance to act as committee members in the recruitment/review process.

Per Santiago Cortez 07/03/18

Project Portfolio Executive Summary - 7/1/2018

[pending] Northwest Hospital HR & Labor Integration									
Project	Sponsor	Oversight Level*	Overall Risk *** & Project Health **	Budget Rating	Schedule Rating	Scope Rating	Issues Rating	Actual Cost (To Date)	Budget (Project Life)
[pending] Northwest Hospital HR & Labor Integration	Nicki McCraw	2 - UW (?)	0						\$5,000,000
Status: This project has not started. It is in a 'discovery phase' so nothing to report. Additional information to be provided, hopefully on the September report.									
Sponsor: Nicki McCraw PM: Ryan Markowski									
<i>Per Kerry Kahl 07/24/18</i>									

Project Portfolio Executive Summary - 7/1/2018

Burke Museum CRM									
Project	Sponsor	Oversight Level*	Overall Risk *** & Project Health **	Budget Rating	Schedule Rating	Scope Rating	Issues Rating	Actual Cost (To Date)	Budget (Project Life)
Burke Museum CRM	Julie Stein	2 - UW	9	2	3	2	2	\$102,140	\$115,300
<p>Project Status: All live programs using PatronManager/Salesforce are working well. Staff is learning quickly and really appreciating the improved efficiencies and professional look and feel of the system. Unsolicited customer feedback has also been positive. Custom build for Education and Facilities build has proven to be far more complex than anticipated by PatronManager. This has led to a much longer build timeline than expected. However, taking more time on the front end will result in better data and workflows in the long term. Also, focusing on one program at a time has allowed Courtney to document each workflow and build specs in detail, in preparation for eventual transition of system management.</p>									
<p><i>Per Courtney Davis 7/16/18</i></p>									

Project Portfolio Executive Summary - 7/1/2018

**[pending]
F&A Space**

Project	Sponsor	Oversight Level*	Overall Risk *** & Project Health **	Budget Rating	Schedule Rating	Scope Rating	Issues Rating	Actual Cost (To Date)	Budget (Project Life)
[pending] F&A Space	Sue Camber	2 - (TBD)	0						TBD

Project Status:
No updates—under review with OCIO. Will not have enough information by end of June. Additional information to be provided, hopefully on the September report.

Per Kerry Kahl 07/24/18

Project Portfolio Executive Summary - 7/1/2018

Transportation System Improvement Project

Project	Sponsor	Oversight Level*	Overall Risk *** & Project Health **	Budget Rating	Schedule Rating	Scope Rating	Issues Rating	Actual Cost (To Date)	Budget (Project Life)
Transportation System Improvement Project	John Chapman (was Charles Kennedy)	1 - UW	9	2	2	2	3	\$2,888,108	\$3,316,350

Phase I PARCS installations for Mercer Court, Cedar Hall, Triangle Garage, E1, E12 completed. Phase II T2 parking citations and enforcement configurations into T2 Flex software platform completed. Parking and Revenue Control System (PARCS) including gate arms and pay stations for Central Plaza Garage, N28, and W45 is currently in civil design with installation tentatively scheduled for September. Cost data will be updated when the civil design and installation work is completed. Exploring options for mobile pay and license recognition for implementation 4th quarter 2018.

Per Eric Johnson 07/16/18

Project Portfolio Executive Summary - 7/1/2018

Continuum College CRM

Project	Sponsor	Oversight Level*	Overall Risk *** & Project Health **	Budget Rating	Schedule Rating	Scope Rating	Issues Rating	Actual Cost (To Date)	Budget (Project Life)
Continuum College CRM	Rovy Bannon	1 - UW	10	3	4	2	1	\$700,678	\$1,165,911

Project Status:
 - Project phase 1 included planned ability to retire Dynamics CRM plus additional ability to retire prior poorly integrated event management. This phase is complete and system is in a sustain status.
 - Project phase 2, intended to include automation of the non-credit certificate application process, is in planning with effort focused on simplifying requirements by standardizing program admissions criteria prior to beginning design and development.

Per Chris Powell 7/12/18

Completed Projects Summary - 7/1/2018

Project	Sponsor	Oversight Level*	Go Live Date	Project Completion Date	Total Project Cost
Marketo	Advancement - Dan Peterson	1 - UW	September 20, 2017	May 31, 2018	\$608,066

* Oversight Level Key
<p>1. Overseen by UW management and staff. Requires OCIO approval and reporting if over delegated authority.</p>
<p>2. OCIO approval required and regular project reporting. Quality Assurance (QA) reporting required, maybe internal or external. OCIO may recommend project to be full Technology Services Board (TSB) oversight.</p>
<p>3. High severity and/or high risk, subject to full TSB oversight, which includes TSB approval, written reports to the TSB, periodic status reports to the TSB by the agency director and staff, and submission of other reports as directed by the TSB. External QA reporting required.</p>

** Project Health Key	
Green	<p>Project is on time, on budget, and within defined scope. Overall Risk Rating where 4-9 is Green</p>
Yellow	<p>Changes to scope, budget, or resources have placed project at some risk. Project has the potential for delays or scope changes. Overall Risk Rating where 10-14 is Yellow</p>
Red	<p>Major changes to scope, budget or resources have placed project at critical risk. One or more of the following must change in order to proceed: project schedule, resources, budget, scope. Overall Risk Rating where 15-20 is Red</p>

Note for UW Medicine: project oversight levels 2 & 3 report to UW management

*** IT Project Risk Ratings	
Current Risk Rating	Use the scale below to rate current performance on Budget, Schedule and Scope (select appropriate number for each)
Budget Schedule Scope	<ul style="list-style-type: none"> 1 = Performing better than project plan; ahead by 5% or more 2 = Performance is on plan 3 = Behind plan, but within 5% of original targets 4 = Behind plan between 6% to 10% and likely to use/using contingency 5 = Greater than 10% behind plan and more than half of contingency used
Current Risk Rating	Use the scale below to rate current impact of Issues and other factors relevant to the project (select one number for this measure)
Issues	<ul style="list-style-type: none"> 1 = No risks or issues identified at this time 2 = Some identified but minor, no impacts anticipated 3 = Some that could impact the project are being managed, with minimal impact anticipated 4 = Significant risks/issues/other factors identified but not yet managed 5 = Risks/issues being managed but will have significant impact (greater than 10%) on project budget, schedule and/or scope