

**University of Washington
Faculty Council on Academic Standards**

October 23, 2020
1:30 p.m. – 3:00 p.m.
Zoom

Meeting Synopsis:

1. Call to Order
 2. Review minutes from October 9, 2020
 3. SCAP Report
 4. FCAS Census and Charge Letter revision
 5. Equivalent Courses Legislation
 6. W & C courses
 7. Good of the Order
 8. Adjourn
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1) Call to Order

The meeting was called to order at 1:30 p.m.

2) Review minutes from October 9, 2020

The minutes from October 9, 2020 were approved as written.

3) SCAP report

Routine Business:

#1 - Geography

The proposal is for new honors requirements for the Data Science Option within the Bachelor of Arts degree in Geography. The department is proposing to add option Honors requirements.

The council voted to approve.

4) FCAS Census and Charge Letter revision

Chair Huppert shared the revised Charge Letter draft (Exhibit 3). The council will continue their work on policy items related to revisions of scholastic regulations moved forward for legislation through the faculty senate. The FCAS council webpage hosts links included on the census document, which FCAS will also be renovating. The chair asked council members to consider any additional items for the charge letter.

FCAS will gather more information about the request for an increased diversity requirement and potential new sustainability credit prior to developing an action plan.

Some members noted their largest concern is related to the area of knowledge definitions. This topic and the English language proficiency requirement will be brought to SCAG and are already on the FCAS census document. It was mentioned these definitions have never had faculty oversight in the creation process. As the definitions are not codified, they are technically malleable for each campus. Areas of knowledge are a tri-campus issue and would require insight by stakeholders beyond FCAS. The Faculty 2050 taskforce and subgroups from the Arts & Sciences Direct to Division conversation endorsed examination of this topic.

As FCAS is interested in working with the areas of knowledge and W & C courses, the work may expand to the broader topic of general education. This has been a continuing issue discussed during accreditation. UW is in their final accreditation cycle year and would like updated learning outcomes and assessment language for the April 2021 meeting.

The latest draft of the FCAS Policy Census was distributed to council members (Exhibit 2). Members suggested developing the scope of FCAS' work prior to targeting specific policies to codify.

5) Equivalent Courses Legislation

The chair displayed the latest draft of FCAS' Class B Legislation on equivalent courses (Exhibit 4). Equivalent courses have been a UW Curriculum Office priority since 2011. Currently, there is no definition in scholastic regulations regarding equivalent courses. The goal of this work is to codify the already used informal practices.

UW's tri-campus equivalence policy was put in place to allow students to use an equivalent course across all campuses as degree or graduate requirements. It gives students the ability to move their courses around. Courses designated equivalent are recorded in the Degree Audit system and curriculum management system. Once data is prepared, that information will be made available to students in the UW catalog. When an equivalency course request is made, there is a curriculum management system which requires departmental chair and college level approval.

UW follows a single transcript\multi-campus curriculum which often leads to departments offering courses on similar topics across different campus. The equivalency policy prevents students from receiving credit from essentially the same courses continuously. If courses are equivalent, but one course does a course change, that equivalency must be reevaluated.

FCAS had previously noted interest in keeping a vagueness in wording, which may help keep new changes in the code from overlapping or contradicting what is already written. Council members noted additional language could include "considered by the appropriate faculty body" which would allow FCAS or another stakeholder to host the expanded equivalent courses policy information.

A background and rationale will be drafted to prepare this legislation for senate review in November.

6) W & C courses

Chair Huppert mentioned FCAS reviewed Writing (W) and Composition (C) course information in the Fall 2019 but there was an existing task force working on the topic. This committee included Brian Reed, Katie Malcom (Associate Director of the Center for Teaching and Learning), Ryan Burt (Director of Academic Support Programs), subject matter experts from Seattle campus and UW Tacoma/Bothell.

The task force is continuing their work and will give FCAS updates on what needs to be changed through scholastic regulations and any updates on wording for general W and C course guidelines. They are also suggesting the requirement of English language as the requirement for W courses to be removed.

7) Good of the Order

The chair noted membership for the 2020-2021 Honor subcommittee including Susanne Redalje, Mike Lockwood, and Jennifer Turns. Additional questions about subcommittee membership were directed to Chair Huppert.

Jason Johnson, Tina Miller, Chair Huppert, Stephen Groening, and Jennifer Turns volunteered to focus their attention on FCAS' scope. FCAS will reach out to FCTCP for additional members to discuss this issue.

8) Adjourn

The meeting was adjourned at 2:53 p.m.

Minutes by Alexandra Portillo, council analyst, xanport@uw.edu

Present:

Faculty Code Section 21-61 A: Ann Huppert (Chair), Tom Lee, Mike Lockwood, Zhi Lin, Marjorie Olmstead, Joel Ross, Jennifer Turns, Yusuf Pisan, Daniel Feetham, Stephen Groening

Faculty Code Section 21-61 B: Clara Coyote, Susanne Redalje, Sarah Garner, Luz Iniguez, Jennifer Payne

President's Designee: Phil J. Reid

Regularly invited guests: Tina Miller, Jason Johnson, Scott Fallgren

Absent:

Faculty Code Section 21-61 B: Scott Spaulding

Exhibits

Exhibit 1 – SCAP report

Exhibit 2 – FCAS Policy Census Summer 2019_rev10.20.20

Exhibit 3 – FCAS 2020-2021 charge letter

Exhibit 4 – Class B Legislation - Equivalent courses-draft-HELD

Subcommittee on Admissions and Programs (SCAP) Report

October 16, 2020, 1:30pm-3:00pm

Routine Business:

Geography ([GEOG-20200630](#)) New Honors requirements for the Data Science Option within the Bachelor of Arts degree in Geography

Background: The department is proposing to add option Honors requirements.

Action taken 10/02/2020: SCAP requested the department provide the requirements for the year-long honors project so that it can be encoded in DARS.

Update 10/06/2020: The department has responded (p.3).

Action taken 10/16/2020: Forwarded to FCAS.

Academic standards policies	OUR/UWCO notes	1503 - Program changes	FCAS "Procedures/policies/guidelines"			Year	Revisit (Y/N)	Class B (Y/N)	Notes- suggestions from L. Hatchett 2019	Scholastic Regulations ref	2019-20 updates
			FCAS Action	Curriculum changes	Other						
Policy on Areas of Knowledge	Important for UWCO/OUR and UWCC; needs to be Tri-Campus. <u>Need separate, Faculty Senate policy</u>			X		2019	Y	Y	Need to define the Areas of Knowledge in addition to the existing language. Should consider how this policy would impact three campuses. Recommend adding to Scholastic Regulations Chapter 114.2.b.1.a.	https://www.washington.edu/admin/rules/policies/SGP/ScHolRegCH114.html#2	
Policy on C (composition) course proposals	Important for UWCO/OUR and UWCC; needs to be Tri-Campus. <u>Need separate, Faculty Senate policy</u>			X		2017	Y	Y	"C" designation is not mentioned in code. Is this a University requirement outside of the "W?". Recommend adding descriptive language to Scholastic Regulations Chapter 114.2.b.1.b. Reframe remaining language as a guideline and rationale for Class B.	https://www.washington.edu/admin/rules/policies/SGP/ScHolRegCH114.html#2	FCAS discussion fall 2019; June 2020 updates from Writing Task Force
Policy on the use of residency status for admission of UW matriculated students to majors or programs	N/A	X				2018	Y	Y	Recommend adding to Scholastic Regulations Chapter 101.1.e	https://www.washington.edu/admin/rules/policies/SGP/ScHolRegCH101.html#1	revisions and definitions required in ScholReg; relates to Majors, Minors, Competitive minors, Options and Residency (lines 18, 19, 13, 12 and 5)
Policy on service learning and internships	Not a priority	X		X		2017	Y	N	Reframe as guidelines and suggested considerations		
Policy on W ("additional writing") credit	Not a priority			X		2016	Y	Y	Recommend adding to Scholastic Regulations Chapter 114.2.b.1.b.	https://www.washington.edu/admin/rules/policies/SGP/ScHolRegCH114.html#2	FCAS discussion fall 2019; June 2020 updates from Writing Task Force
Policy on access to courses and the use of entry codes	Registration issue			X		2015	Y	?			
Policy on DL (distance learning) designation for UW Seattle courses	Important for UWCO/OUR and UWCC; Tri-Campus issue. Each campus has their own policy.			X		2015	Y	?	Review Scholastic Regulations Chapter 115.1.l.	https://www.washington.edu/admin/rules/policies/SGP/ScHolRegCH115.html	DONE - FCTL Class B 195
Policy on oversight of courses	Important for UWCO/OUR and UWCC			X		2015	Y	N	Forwarded to Barb Lechtanski, Director of Rules Coordination, for establishment of UWCC.		
Policy on satisfactory progress	Important to OUR, but not curriculum-specific; needs to be codified.				X	2012	Y	Y	Recommend adding additions to Scholastic Regulations Chapter 116.	https://www.washington.edu/admin/rules/policies/SGP/ScHolRegCH116.html	discussions in progress

Policy on options	Important , need for curriculum (1503). Criteria for option - Tri-campus				X	2017	Y	Y	"Options" is not defined in University Policy. Recommend adding a sub-section to Scholastic Regulations Chapter 114 Section 2 (e.g. "J. Degrees with Options").	https://www.washington.edu/admin/rules/policies/SGP/ScHolRegCH114.html#2	revisions and definitions required in ScholRegs; relates to Majors, Minors, Competitive minors, Options and Residency (lines 18, 19, 13, 12 and 5)
Policy on competitive minors	Important , possible Tri-campus issue.	X				2012	Y	?	"Competitive minors" are not defined in University Policy. Recommend revising the current auxiliary language ("must" to "should" and use in 1503 proposal checklist, guidelines, justifications.	https://www.washington.edu/admin/rules/policies/SGP/ScHolRegCH114.html	revisions and definitions required in ScholRegs; relates to Majors, Minors, Competitive minors, Options and Residency (lines 18, 19, 13, 12 and 5)
Policy on equivalent courses	Important for UWCO/OUR and UWCC; needs to be Tri-Campus.			X		2011	Y	N	Not defined in University Policy. However, this should be a University Registrar/UWCC policy because of current tri-campus structure. Recommend removing this from FCAS site and migrating to UWCC.		legislation developed Feb 2020; to finalize and forward Oct 2020
Policy on limited waiver for statway curricula	N/A	Removed this policy 11.22.19			X	2011	N	N	Recommend removing from FCAS site.		DONE
Policy on graduate courses in undergraduate programs	Important , need for curriculum (1503). Tri-campus?	X				2010	Y	N	Is this an issue?		DONE - Class B 191 approved 1/23/20
Policy on English language proficiency for international undergraduate admission	Important , but not UWCO/OUR issue. ELP Office review.				X	2011	Y	N	Is this an issue? SCAG?	https://www.washington.edu/admin/rules/policies/SGP/ScHolRegCH101.html#2	
Policy on majors	Important , need for curriculum (1503). Tri-campus?	X				2017	Y	Y	Recommend adding this to Scholastic Regulations Chapter 114	https://www.washington.edu/admin/rules/policies/SGP/ScHolRegCH114.html	revisions and definitions required in ScholRegs; relates to Majors, Minors, Competitive minors, Options and Residency
Policy on minors	Important , need for curriculum (1503). Tri-campus?	X				2017	Y	Y	Recommend adding this to Scholastic Regulations Chapter 114.2.h.	https://www.washington.edu/admin/rules/policies/SGP/ScHolRegCH114.html#2	revisions and definitions required in ScholRegs; relates to Majors, Minors, Competitive minors, Options and Residency
Policy relative to student completion of English language proficiency requirement	Important , but not UWCO/OUR issue. ELP Office review.				X	2010	Y	N	Is this an issue? SCAG?		
Revised admission policy for student athletes	SCAG? (UWS only)				X	2011	Y	N	Is this an issue? SCAG?		
English language proficiency screening requirement	Important , but not UWCO/OUR issue. ELP Office review.				X	2009	Y	N	Is this an issue? SCAG?		
Program-based grade requirements	Important , need for curriculum (1503). Tri-campus?	X		X		2009	Y	Y	Recommend codifying part A and B and remove part C. Add Part A language to Scholastic Regulations Chapter 101.1.e.2	https://www.washington.edu/admin/rules/policies/SGP/ScHolRegCH101.html	DONE - Class B 192 approved 2/27/20

Differential admissions policies	Important , need for curriculum (1503). Tri-campus?				X	2012	Y	N	Is this an issue? Yes		
Quarterly Dean's List criteria for DRS students	<i>*New addition*</i> Practice that was supposed to have been sent through to legislation by FCAS										

October 19, 2020

Professor Ann Huppert
Chair, Faculty Council on Academic Standards

Dear Professor Huppert:

The Faculty Council on Academic Standards is charged with responsibility “for matters of university policy relating to the academic affairs of the university, such as admissions policy, scholastic standards, university graduation requirements, and inter-institutional academic standards” (Faculty Code, Sec 42-34). Activities historically performed include approval of undergraduate degrees, majors and minors for the University of Washington Seattle Campus; evaluation of admissions and graduation requirements; and the selection of honors medalists and honors GPA cutoffs.

Our recommendation is that the council identify specific goals that can be accomplished by the end of the 2020-21 academic year.

The Senate office did a background review to help identify goals for your council. This included review of minutes from last year’s meetings, review of discussions at Faculty Senate meetings, and selected outreach for topics. Recommended goals and / or topics for discussion include:

- Admissions to majors for transfer students
- Review and revision posted FCAS policies, guidelines, and procedures
- Expansion of diversity credit requirements for undergraduate students

After your first council meeting, we will be available to discuss the goals your council identified. Thereafter, we will post your council’s goals on the Faculty Senate website to communicate the important work you are doing.

Many thanks to you and the members of your council, on behalf of Senate Leadership and the faculty of the University, for all your time and work this coming year. I wish you all the best and look forward to working with you.

Sincerely,



Robin Angotti
Faculty Senate Chair

**Class B Legislation
Student Governance and Policies
Scholastic Regulations
Chapter 115, Section 1 (Course-Numbering System)**

Background and Rationale

1. Course-Numbering System

University courses shall be numbered as follows:

M. Equivalent Courses

Equivalent courses are courses with the same core content that are offered independently by two or more offering units. Equivalent courses are considered duplicates for prerequisites, program requirements, when determining grade point averages, and repeated courses. Changes to an equivalent course will require re-evaluation of that course's equivalence with other courses.

S-B 43, October 1949 with Presidential approval; HB, 1950; S-B 92, May 1964 with Presidential approval; S-C 180, October 1968; AI, November 1968; S-B 167, November 26, 2001 with Presidential approval; AI, February 9, 2006; S-B 173, April 6, 2007 with Presidential approval; AI, February 9, 2015; RC, October 27, 2017.

Submitted by:
Faculty Council on Academic Standards