

**University of Washington  
Faculty Council on Academic Standards**

October 12<sup>th</sup>, 2018

1:30pm – 3:00pm

Gerberding 142

**Meeting synopsis:**

1. Call to Order
  2. Review minutes from June 8<sup>th</sup>, 2018
  3. Introductions / FCAS terminology (Stroup)
  4. Orientation to FCAS (Burgess/Hatchett)
  5. Chair's Report
  6. SCAP report
  7. Good of the Order
  8. Adjourn
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**1) Call to Order**

The meeting was called to order at 1:30 p.m.

**2) Review minutes from June 8<sup>th</sup>, 2018**

The minutes from the June 8<sup>th</sup>, 2018 meeting were approved with amendments (grammatical).

**3) Introductions / FCAS terminology (Stroup)**

Stroup (chair) stressed the importance of attending FCAS meetings. If members have three unexcused absences they will be excused from FCAS. Members who have to miss a meeting should email Lauren Hatchett (Council Analyst, Faculty Senate Office) prior to the meeting.

The council chair shared a one pager with common FCAS terminology (Exhibit 1).

**4) Orientation to FCAS (Burgess/Hatchett)**

Joey Burgess (Assistant to the Secretary of the Faculty, Faculty Senate Office) provided an introduction to the Faculty Senate and the Faculty Councils using a PowerPoint (Exhibit 2).

**5) Chair's Report**

The chair gave an overview of the FCAS charge letter for the council (Exhibit 3). The goals from the Senate Chair for FCAS, are:

- Monitor student course evaluations initiative being undertaken by Office of Educational Assessment
- Finalize development of UW Areas of Knowledge definitions
- Finalize development of FCAS Best Practices for Syllabi

The chair noted that tri-campus coordination is challenging, and it may not be possible. One example is that diversity credit is defined differently at each campus. The chair will look into what the council can do.

The council briefly discussed the College of Arts and Science's direct-to-division enrollment proposal from last year. The chair commented that there were workgroups that met over the summer. These workgroups are finishing up their findings this month and will provide a report soon.

The chair noted that Janice DeCosmo, Associate Dean of Undergraduate Academic Affairs and Associate Vice Provost for Undergraduate Research, will attend the next FCAS meeting and provide a syllabus best practices review.

The chair commented on medical excuse notes, which was a topic the council previously addressed. FCAS was not able to produce a full recommendation last year, and an FCAS workgroup will not be established this year. Language for best practices should be established. The chair noted she would work on this and other members are welcome to help.

The chair briefly mentioned that developing a "pre-health" minor was a topic the council explored last year. This minor is too difficult to implement and will not be taken up this year.

The chair returned to the first bullet of the charge letter regarding student evaluations of teaching (SETs). There are problems, particularly with bias. These are also used for promotion and tenure. SETs are impacting how faculty teach classes. There are pressures to innovate and be creative in classes, but it takes time to find what works best. Additionally, faculty may avoid innovation in the classroom because of SETs.

The chair asked members to sign up for a subcommittee.

## **6) SCAP report**

### ***Routine Business***

#### **#1 – Biology**

The request is for revised program requirements for the Bachelor of Arts degree in Biology.

The request proposed an intensive, 15-credit Intro Series that will serve as an alternative entry point into the Bachelor of Arts degree in Biology

The request was approved by majority vote.

#### **#2 – Biology**

The request is for revised admission and program requirements for the Bachelor of Science degree in Biology.

The request proposed an intensive, 15-credit Intro Series that will serve as an alternative entry point into the Bachelor of Science degree in Biology

The request was approved by majority vote.

***Non-routine Business***

**#1 – Asian Languages and Literature**

The request is for a Minor in Vietnamese Language and Culture.

The request was approved by majority vote.

**#2 – Communication**

The request is for revised admission and program requirements for the Bachelor of Arts degree in Communication.

The request proposed a new introductory course (COM 200) that combines themes from the current two introductory courses (COM 201 and COM 202).

The request was approved by majority vote.

**#3 – Landscape Architecture**

The request is for revised admission and program requirements for the Bachelor of Landscape Architecture degree.

The request proposed more flexibility in course selection for students pursuing a Bachelor of Landscape Architecture degree.

The request was approved by majority vote.

**#4 – Anthropology**

The request proposed an Indigenous Archaeology Option within the Bachelor of Arts degree in Anthropology.

The request was approved by majority vote.

**#5 – Asian Languages and Literature**

The request is for revised requirements for the Minor in Chinese.

The requests proposed revising credit requirements in order to increase access and to provide an alternative pathway into the minor, especially for students who are native speakers or arrive to the UW with a significant degree of language study.

The request was approved by majority vote.

## **#6 – Asian Languages and Literature**

The request is for revised program requirements for the Bachelor of Arts degree in Japanese.

The request was approved by majority vote.

## **#7 – Integrated Social Sciences**

The request is for revised program requirements for the Bachelor of Arts degree in Integrated Social Sciences.

The request proposed allowing ISS majors to participate in UW faculty-led study abroad programs.

A member asked if there were any capacity issues for study abroad programs. The chair was unsure how it may impact.

The request was approved by majority vote.

## **#8 – Jackson School of International Studies**

The request is for a Minor in Hellenic Studies.

The request was approved by majority vote.

## **#9 – Jackson School of International Studies**

The request is for a Minor in Luso-Brazilian Studies.

The request was approved by majority vote.

## **7) Good of the Order**

The chair asked the council to review FCAS/SCAP instructions for substantial program proposals (Exhibit 4). The chair will ask for a vote to approve these instructions at the next meeting.

A member asked if the council should expect 1503s from the College of Arts and Sciences. The chair estimated that the council will see these soon (this month or later this quarter).

A member asked for draft syllabus guidelines to be placed in the FCAS Google Drive.

## **8) Adjourn**

The meeting was adjourned at 3:00 p.m.

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*Minutes by Lauren Hatchett, lehatch@uw.edu, council analyst*

**Present:**                      **Faculty:** Sarah Stroup (Arts & Sciences) (chair), Phil Brock (Arts & Sciences), Lynn Dietrich (Education), Radhika Govindrajan (Arts & Sciences), Mike Lockwood

(Naval ROTC), Dan Ratner (Engineering), D. Shores (Business), Joel Thornton (Environment)

**Ex-officio reps:** Conor Casey, Angelia Miranda, Dan Feetham

**President's designee:** Philip Ballinger

**Guests:** Robert Corbett, Michaelann Jundt, Tina Miller, Robin Neal

**Absent:**

**Faculty:** Champak Chatterjee (Arts & Sciences), Ann Huppert (Built Environments), Zhi Lin (Arts & Sciences), John Sahr (Engineering)

**Ex-officio reps:** Jennifer Payne, Meera Roy

**Exhibits**

Exhibit 1 – FCAS Abbreviations.docx

Exhibit 2 – Orientation to University Faculty Councils.pptx

Exhibit 3 – fcas\_councilchargeletter\_2018-2019\_draft.docx

Exhibit 4 – FCAS 1503 Preferred Order AU 18 copy.pdf