

**University of Washington**  
**Faculty Council on Academic Standards**

June 5, 2020  
1:30 p.m. – 3:00 p.m.  
Zoom

**Meeting Synopsis:**

1. Call to order
  2. Review minutes from May 22, 2020
  3. SCAP Report
  4. Chair's Report
  5. Good of the order
  6. Adjourn
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**1. Call to order**

The meeting was called to order at 1:32 p.m.

**2. Review minutes from May 22, 2020**

The minutes from May 22, 2020 were approved as written.

**3. SCAP Report**

Routine Business:

**#1 – Asian Languages and Literature**

The proposal is for revised program requirements for the Bachelor of Arts degree in Chinese. The department is proposing to update a course requirement.

The council voted to approve.

**#2 – Asian Languages and Literature**

The proposal is for revised requirements for the Minor in Chinese. The department is proposing to update a course requirement.

The council voted to approve.

**#3 – Jackson School of International Studies**

The proposal is for revised requirements for the Minor in International Studies (Europe). The department is proposing revising the minor requirements.

The council voted to approve.

Non-routine Business:

#### **#4 – Atmospheric Sciences**

The proposal is for revised admission and program requirements for the Bachelor of Science degree in Atmospheric Sciences. The department is proposing to change admission and program requirements.

The council voted to approve.

#### **#5 – Atmospheric Sciences**

The proposal is for revised requirements for the Chemistry Option within the Bachelor of Science degree in Atmospheric Sciences. The department is proposing to change option requirements by removing a course requirement.

The council voted to approve.

#### **#6 – Atmospheric Sciences**

The proposal is for a Data Science Option within the Bachelor of Science degree in Atmospheric Sciences. The department is proposing to create a new option.

The council voted to approve.

#### **#7 – College of Education**

The proposal is for revised program and admission requirements for the Bachelor of Arts degree in Early Childhood and Family Studies. The department is proposing to change admission and program requirements.

The council voted to approve.

#### **#8 – College of Education**

The proposal is for revised requirements for the Teaching and Learning Option within the Bachelor of Arts degree in Early Childhood and Family Studies. The department is proposing to change option requirements.

The council voted to approve.

#### **#9 – Communication**

The proposal is for revised requirements and name change for the Journalism and Public Interest Communication Option within the Bachelor of Arts degree in Communication. The department is proposing to revise requirements and change the name of the option.

The council voted to approve.

#### **#10 – Communication**

The proposal is for revised program requirements for the Bachelor of Arts degree in Communication. The department is proposing to change the application due date for both the major and option.

The council voted to approve.

#### **#11 – Evan School of Public Policy and Governance**

The proposal is for a minor in Public Policy. The school is proposing a new minor.

The council voted to approve.

#### **#12 – Information School**

The proposal is for revised program requirements for the Bachelor of Science degree in Informatics. The department is proposing to add INFO 290 as a program requirement.

The council voted to approve.

#### **#13 – Real Estate**

The proposal is for a Bachelor of Science degree in Real Estate. The department is proposing a new program.

The council voted to approve.

#### **#14 – Undergraduate Academic Affairs**

The proposal is for a Minor in Data Science. The department is proposing a new minor.

The council voted to approve.

### **4. Chair's Report**

Chair Huppert noted discussion about issues from units sending “sign-offs” acknowledging limited capacity thus they are unable to guarantee placement for students. The chair suggested developing a more rigorous mechanism in the future to address this. Small subcommittees or large group discussion to tackle this question on new program capacity issues and transfer admissions.

A member noted this was a problem across many departments, not just interdisciplinary programs. FCAS is finding issues outside their jurisdiction and would like to highlight the need to address them. FCAS will bring this up to the faculty senate in the next academic year.

Another suggestion included focusing on a uniform database to determine how many majors a student has been accepted/denied.

A member asked about faculty offering more online courses to alleviate the course capacity issue. Discussions are happening with an emphasis of quality classes over quantity. FCAS would like to inquire about how worse the experience gets moving online. The Math Department 124, 125, 126 have moved online but they receive many complaints from students and in-person exams are mandated. Hybrid options have been attempted but increasing capacity requires additional resources.

The Chair notified the council that the Class B Legislation on S/NS, admission testing, hardship withdrawal, distance learning have all gone into effect. Passed program-based grading will be in effect on April 2020. February legislation on graduate courses was not allowed as required by undergraduate programs. Legislation on equivalent courses will be moved to the Autumn.

The Composition and writing courses have had good discussion so far and will continue in the fall. FCAS's taskforce noted no issue on policies to remove the requirement of writing courses to be in English.

Membership will expand with a UW Bothell member joining Fall 2020.

Chair Huppert noted the successful work in S/NS grading legislation. A member noted this policy work did not address questions about admissions and how to address S/NS grades in prerequisites. Specifically, departments look at grades for admission to capacity constrained majors and students are voicing their concerns. It was suggested to add a self-assessment to the personal statement confirming a student's knowledge and a message of acceptance to include S/NS grades in admissions, as well as require every department to define a policy of how they will deal with these admissions. It was noted that comparing things strictly quantitatively can be viewed unfairly along with the stigma of S/NS grading versus grade points.

There is a challenge of reminding students this "extraordinary circumstances" transcript label applies to Spring/Summer 2020 quarters only. The UW Registrars office is creating a webpage to make this information explicit.

## 5. Good of the order

The Chair thanked the council and subcommittees on their work throughout the year.

## 6. Adjourn

The meeting was adjourned at 3:02 p.m.

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*Minutes by Alexandra Portillo, council analyst, xanport@uw.edu*

### **Present:**

**Faculty Code Section 21-61 A:** Radhika Govindrajan, Ann Huppert (chair), Mike Lockwood, Marjorie Olmstead, Joel Ross, Scott Spaulding, Jennifer Turns

**Faculty Code Section 21-61 B:** Sam Akeyo, Jennifer Payne, Dan Feetham, Meera Roy

**President's Designee:** Philip Reid

**Guests:** Helen Garrett, Tina Miller, Michaelann Jundt, Clara Coyote, Scott Fallgren, Sarah Garner, Janice DeCosmo

**Absent:** **Faculty Code Section 21-61 A:** Zhi Lin, Tom Lee

**Faculty Code Section 21-61 B:** Joe Wilson, Conor Casey

### **Exhibits**

Exhibit 1 – SCAP Meeting Report 20-05-29

## Subcommittee on Admissions and Programs (SCAP) Report

May 29, 2020, 1:30pm-3:00pm

### **Routine Business:**

**Asian Languages and Literature** ([ASIAN-20200130A](#)) Revised program requirements for the Bachelor of Arts degree in Chinese.

Background: The department is proposing to update a course requirement.

Action taken 05/29/2020: Forwarded to FCAS.

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**Asian Languages and Literature** ([ASIAN-20200130B](#)) Revised requirements for the Minor in Chinese.

Background: The department is proposing to update a course requirement.

Action taken 05/29/2020: Forwarded to FCAS.

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**Jackson School of International Studies** ([JSIS-20180926](#)) Revised requirements for the Minor in International Studies (Europe).

Background: The department is proposing revising the minor requirements.

Action taken 10/05/2018: SCAP requested the department provide a list of the approved courses referenced in the proposed minor requirement #3. The committee also advised the department to specify which languages will fulfill proposed minor requirement #4.

Update 01/11/2019: The department has responded (p.3).

Action taken 01/18/2019: SCAP requested the department update the proposed catalog copy to specify which languages will fulfill proposed minor requirement #4, "Language proficiency through first year."

Update 05/22/2020: The department has responded (p.3).

Action taken 05/29/2020: Forwarded to FCAS.

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### **Non-routine Business:**

**Atmospheric Sciences** ([ATMS-20200221A](#)) Revised admission and program requirements for the Bachelor of Science degree in Atmospheric Sciences

Background: The department is proposing to change admission and program requirements.

Action taken 04/03/2020: Not reviewed.

Action taken 04/17/2020: Some discussion ensued, no official comments.

Action taken 05/01/2020: Forwarded to FCAS.

Action taken 05/08/2020: Approved by FCAS.

Action taken 05/29/2020: Forwarded to FCAS, contingent upon no additional tri-campus review comments after SCAP meeting review (currently 0 comments; tri-campus review period ends 06/02/2020 at 5pm PST).

Update 06/03/2020: Posted to Tri-Campus, 0 comments received (p.13).

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**Atmospheric Sciences ([ATMS-20200221B](#))** Revised requirements for the Chemistry Option within the Bachelor of Science degree in Atmospheric Sciences

Background: The department is proposing to change option requirements by removing a course requirement.

Action taken 04/03/2020: Not reviewed.

Action taken 04/17/2020: Some discussion ensued, no official comments.

Action taken 05/01/2020: Forwarded to FCAS.

Action taken 05/08/2020: Approved by FCAS.

Action taken 05/29/2020: Forwarded to FCAS, contingent upon no additional tri-campus review comments after SCAP meeting review (currently 0 comments; tri-campus review period ends 06/02/2020 at 5pm PST).

Update 06/03/2020: Posted to Tri-Campus, 0 comments received (p.9).

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**Atmospheric Sciences ([ATMS-20200221E](#))** Data Science Option within the Bachelor of Science degree in Atmospheric Sciences

Background: The department is proposing to create a new option.

Action taken 04/03/2020: Not reviewed.

Action taken 04/17/2020: Some discussion ensued, no official comments.

Action taken 05/01/2020: Forwarded to FCAS.

Action taken 05/08/2020: Approved by FCAS.

Action taken 05/29/2020: Forwarded to FCAS, contingent upon no additional tri-campus review comments after SCAP meeting review (currently 0 comments; tri-campus review period ends 06/02/2020 at 5pm PST).

Update 06/03/2020: Posted to Tri-Campus, 0 comments received (p.10).

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**College of Education ([ECFS-20200121A](#))** Revised program and admission requirements for the Bachelor of Arts degree in Early Childhood and Family Studies.

Background: The department is proposing to change admission and program requirements.

Action taken 04/17/2020: Not reviewed.

Update 04/28/2020: The college has updated proposed admission requirement #3 (p.3).

Action taken 05/01/2020: Forwarded to FCAS.

Action taken 05/08/2020: Approved by FCAS, contingent upon the proposed catalog copy being updated to list ECFS 200 as required course in major requirement #1.

Update 05/11/2020: The department has updated the proposed catalog copy (p.4).

Action taken 05/29/2020: Forwarded to FCAS, contingent upon no additional tri-campus review comments after SCAP meeting review (currently 0 comments; tri-campus review period ends 06/02/2020 at 5pm PST) and UW Curriculum Committee approval of the course change for ECFS 403.

Update 06/02/2020: ECFS 403 approved by the UW Curriculum Committee.

Update 06/03/2020: Posted to Tri-Campus, 0 comments received (p.14).

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**College of Education ([ECFS-20200121B](#))** Revised requirements for the Teaching and Learning Option within the Bachelor of Arts degree in Early Childhood and Family Studies.

Background: The department is proposing to change option requirements.

Action taken 04/17/2020: Not reviewed.

Update 04/28/2020: The college has updated proposed admission requirement #3 (p.4).

Action taken 05/01/2020: Forwarded to FCAS.

Action taken 05/08/2020: Approved by FCAS, contingent upon upon the proposed catalog copy being updated to list ECFS 200 as required course in major requirement #1.

Update 05/11/2020: The department has updated the proposed catalog copy (p.3).

Action taken 05/29/2020: Forwarded to FCAS, contingent upon no additional tri-campus review comments after SCAP meeting review (currently 0 comments; tri-campus review period ends

06/02/2020 at 5pm PST) and UW Curriculum Committee approval of the course change for ECFS 403.

Update 06/03/2020: Posted to Tri-Campus, 0 comments received (p.6).

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**Communication** ([COM-20191031](#)) Revised requirements and name change for the Journalism and Public Interest Communication Option within the Bachelor of Arts degree in Communication.

Background: The department is proposing to revise requirements and change the name of the option.

Action taken 03/06/2020: SCAP requested resubmission of catalog copy (current and proposed), an explanation of much the proposed option will change to the existing option, and how the proposed writing sample admission requirement will be implemented.

Update 03/12/2020: The department has responded (p.8), and updated the catalog copy (p.3-5).

Action taken 04/03/2020: SCAP requested more information about the type of acceptable writing samples, and an update to the proposed catalog copy to reflect this information. In addition, the committee requested proposed writing sample information that will be published on the department website.

Update 04/07/2020: The department has responded (p.8), and updated the proposed catalog copy (p.6).

Action taken 04/17/2020: Some discussion ensued, no official comments.

Action taken 04/24/2020: Returned to SCAP by FCAS. FCAS would like to know why the department considers this an option instead of a second major, and would like the department to clarify the essay requirement for admission requirement #6.

Update 04/27/2020: The department has responded (p.8).

Action taken 05/01/2020: Forwarded to FCAS.

Action taken 05/08/2020: Approved by FCAS.

Action taken 05/29/2020: Forwarded to FCAS, contingent upon no additional tri-campus review comments after SCAP meeting review (currently 0 comments; tri-campus review period ends 06/02/2020 at 5pm PST).

Update 06/03/2020: Posted to Tri-Campus, 0 comments received (p.17).

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**Communication** ([COM-20200505](#)) Revised program requirements for the Bachelor of Arts degree in Communication.

Background: The department is proposing to change the application due date for both the major and option.

Action taken 05/29/2020: Forwarded to FCAS.



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**Evans School of Public Policy and Governance** ([PUBPOL-20200224](#)) Minor in Public Policy.

Background: The school is proposing a new minor.

Action taken 04/17/2020: Not reviewed.

Action taken 05/01/2020: Forwarded to FCAS.

Action taken 05/08/2020: Approved by FCAS.

Action taken 05/29/2020: Forwarded to FCAS, contingent upon no additional tri-campus review comments after SCAP meeting review (currently 0 comments; tri-campus review period ends 06/02/2020 at 5pm PST).

Update 06/03/2020: Posted to Tri-Campus, 0 comments received (p.19).

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**Information School** ([INFO-20200108](#)) Revised program requirements for the Bachelor of Science degree in Informatics.

Background: The department is proposing to add INFO 290 as a program requirement.

Action taken 02/21/2020: SCAP considers the proposed change a substantive change, and requested the unit submit a Notice of Proposal.

Update 04/21/2019: The NOP completed the Tri-Campus review process.

Action taken 05/01/2020: Forwarded to FCAS.

Action taken 05/08/2020: Approved by FCAS.

Action taken 05/29/2020: Forwarded to FCAS, contingent upon no additional tri-campus review comments after SCAP meeting review (currently 0 comments; tri-campus review period ends 06/02/2020 at 5pm PST).

Update 06/03/2020: Posted to Tri-Campus, 0 comments received (p.4).

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**Real Estate** ([RE-20200312](#)) Bachelor of Science degree in Real Estate.

Background: The department is proposing a new program.

Action taken 05/01/2020: Forwarded to FCAS.

Action taken 05/08/2020: Approved by FCAS.

Action taken 05/29/2020: Forwarded to FCAS, contingent upon no additional tri-campus review comments after SCAP meeting review (currently 0 comments; tri-campus review period ends 06/02/2020 at 5pm PST).

Update 06/03/2020: Posted to Tri-Campus, 0 comments received (p.44).

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**Undergraduate Academic Affairs** ([UAA-20200319](#)) Minor in Data Science.

Background: The department is proposing a new minor.

Action taken 04/03/2020: SCAP requested the department update their proposed minor to include a capstone, which is an FCAS guideline for an [interdisciplinary minor](#).

Action taken 05/01/2020: Forwarded to FCAS.

Action taken 05/08/2020: Approved by FCAS.

Action taken 05/15/2020: Forwarded to FCAS, contingent upon no additional tri-campus review comments after SCAP meeting review (currently 1 comment; department responded on 05/27/2020 (p.36); tri-campus review period ends 06/02/2020 at 5pm PST).

Update 06/03/2020: Posted to Tri-Campus, 1 comment received (p.37-38). The department has responded (p.36).

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