Meeting Synopsis:

1. Call to order
2. Consent agenda
   a. Minutes from May 21, 2021
   b. SCAP report
3. Chair's report
4. SCAG report
5. updates on:
   a. Writing task force
   b. Areas of Knowledge working group
   c. Diversity task force
6. Good of the order
7. Adjourn

1) Call to Order

The meeting was called to order at 1:32 p.m.

2) Consent agenda
   a. Minutes from May 21, 2021
   b. SCAP report

Chair Huppert asked the council for a motion to approve the consent agenda. The council voted to approve the consent agenda (Exhibit 1).

3) Chair's report

The chair started discussions on the definition of Distance Learning (DL) and the designation for future remote classes. The council noted interest in drafting an informational campaign to better understand the DL designation and accommodation for non-vaccinated students in 1%-99% remote learning environments.

An item from the SCAP report not included in the consent agenda was discussed with the council (Exhibit 2) from Atmospheric Sciences proposing revising their credential requirements for the Bachelor of Science degrees in Atmospheric Sciences: Meteorology, Climate, Chemistry, and Data Science. A motion was made to approve the program proposals. The council voted to approve.

4) SCAG report
Marjorie Olmstead provided an update on the Subcommittee on Admissions and Graduation (SCAG). The subcommittee voted to extend the policy of not requiring standardized test scores for homeschooled, athletes, and multi-lingual student admits. They expect a sizeable agenda next year to decide what policies need to remain or be removed, and the response for high school graduation requirements.

5) Updates on:
   a. Writing task force
   b. Areas of knowledge working group
   c. Diversity task force

Writing task force: A member provided an overview on revising the criteria communicated to students and faculty on how and what is defined as a Writing credit. The task force will write new criteria and to be brought to FCAS for review.

Areas of knowledge working group: The group noted current tasks as delving into questions on General Edu requirements. The 1994 Arts & Sciences memo provided an overview of the past Areas of Knowledge policy.

Diversity task force: There were plans to continue meetings, write outlines, and develop an interim report of discussions during summer meetings. The UW advising community noted interest in joining these discussions.

6) Good of the order

Chair Huppert acknowledged the member(s) retiring from the council. They also stated work for the next academic year will continue with S/NS, majors/minors, and a cleanup of the FCAS website policies and guidelines.

The council was asked to comment on a working document draft FCWA letter to UW leadership while offline.

7) Adjourn

The meeting was adjourned at 2:58 p.m.

Minutes by Alexandra Portillo, council analyst, xanport@uw.edu

Present: Faculty Code Section 21-61 A: Ann Huppert (chair), Mike Lockwood, Marjorie Olmstead, Joel Ross, Jennifer Turns, Steve Groening
Faculty Code Section 21-61 B: Jennifer Payne, Susanne Redalje, Sarah Garner, Luz Iniguez
President’s Designee: Phil Reid
Regularly invited guests: Tina Miller, Dan Feetham, Dave Sundine, Matt Winslow

Absent: Faculty Code Section 21-61 A: Tom Lee, Zhi Lin, Scott Spaulding, Yusuf Pisan
Faculty Code Section 21-61 B: Clara Coyote, Joe Wilson
Exhibits

Exhibit 1 – SCAP Meeting Report 21-05-28
Exhibit 2 – SCAP Meeting Report 21-05-28 (ATM S proposals)
Subcommittee on Admissions and Programs (SCAP) Report
May 28, 2021, 1:30pm-3:00pm

Routine Business:

Marine Biology (UG-MARBIO-MAJOR) Revised program requirements for the Marine Biology degree program

Background: The department has proposed the following non-substantive changes at the program-level

- Update requirement #1b to add CHEM 223 to one of the Chemistry options, replacing CHEM 162 (was CHEM 142, CHEM 152, CHEM 162)
- Update requirement #2 to add BIOL 220 as an alternative to FISH 270/OCEAN 270/MARBIO 270.
- Update requirement #3 to remove OCEAN 430 as a course option, which changes the credit requirement to 15 credits (was 14-15 credits). This change will also change the overall required credits to 106-113 credits (was 105-113 credits)
- Update requirement #6 to remove MARBIO 479 as a course option
- Add Student Outcomes and Opportunities information in the ‘Additional Information’ field

The proposed changes would apply to the credential within the Marine Biology degree program of study.

- Bachelor of Science degree in Marine Biology

  Action taken 04/30/2021: Some discussion ensued, no official comments.

  Action taken 05/14/2021: Forwarded to FCAS, contingent upon department acknowledgement of compliance with the credit guideline for majors within 2 years.

Update 05/18/2021: Department acknowledged SCAP feedback, but needs to consult with faculty and the College of the Environment.

Update 05/24/2021: The department has responded, “I acknowledge that the (SCAP) comments have been read.”

Action taken 05/28/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members discussed the Marine Biology degree program proposal at great length, again acknowledging the challenges units, especially STEM units, will have at getting their program compliant with the 90 credit major and/or 50% upper division credit guidelines. Ultimately, we requested that the unit work over the next 2 years to bring their major into compliance with the offer of assistance from the SCAP/FCAS chairs and other SCAP members as needed to also meet with the College of the Environment Curriculum committee for any necessary College-wide changes needed.

Electrical and Computer Engineering (E-E-0-1-6) Revised credential requirements for the Bachelor of Science in Electrical Engineering degree

Background: The department has proposed the following non-substantive changes at the credential-level:
• Update requirement #2 to replace E E 235 with E E 242

Action taken 05/28/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members had no questions or comments regarding this proposal and unanimously agreed to forward to FCAS.

Electrical and Computer Engineering (E E-60-1-6) Revised credential requirements for the Bachelor of Science in Electrical Engineering degree: Nanoscience and Molecular Engineering

Background: The department has proposed the following non-substantive changes at the credential-level:

• Update requirement #2 to replace E E 235 with E E 242
• Update requirement #3 to specify that NME courses may also apply to requirement #7 or Approved Non-Electrical Engineering Electives

Action taken 05/28/2021: Forwarded to FCAS

SCAP Chair Notes: SCAP members had no questions or comments regarding this proposal and unanimously agreed to forward to FCAS.

Non-Routine Business:

Business (BA-20201116) Minor in Business

Background: The department has proposed a new Minor in Business

Action taken 04/02/2021: Not reviewed.

Action taken 04/16/2021: Forwarded to FCAS, contingent upon UWCC approval of course change proposals for FIN 205 and ACCTG 219.

Update 04/20/2021: Course change proposals for FIN 205 and ACCTG 219 approved by UWCC.

Action taken 04/23/2021: Approved by FCAS.

Update 05/18/2021: Posted to Tri-Campus, 2 comments received (p.12-13).

Update 05/20/2021: The department has responded (p.10-11).

Action taken 05/28/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members reviewed the 2 comments from the Bothell Business faculty and the response from the Foster School. We discussed the differences in the student populations between the Foster business minor and the Bothell business minor and felt that Foster had adequately responded to the comments and had no additional comments or concerns regarding the proposal. SCAP members unanimously agreed to forward the proposal to FCAS.
Geography (UG-GEOG-MAJOR) Revised admission requirements for the Geography degree program

Background: The department has proposed the following substantive change at the program-level

- Change the admission type from open admission to minimum requirements admission.

The proposed change would apply to both credentials within the Geography degree program of study.

- Bachelor of Arts degree with a major in Geography
- Bachelor of Arts degree with a major in Geography: Data Science

Action taken 04/16/2021: Forwarded to FCAS.

Action taken 04/23/2021: Approved by FCAS.

Update 05/18/2021: Posted to Tri-Campus, 0 comments received (see supporting documents section).

Action taken 05/28/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members had no questions or comments regarding this proposal and unanimously agreed to forward to FCAS.

Jackson School of International Studies (UG-SIS-MAJOR) Revised admission and program requirements, and program name change for the Global and Regional Studies degree program

Background: The department has proposed the following substantive changes at the program-level

- Change program name from International Studies to Global and Regional Studies
- Change credential name from the Bachelor of Arts degree in International Studies to the Bachelor of Arts degree in Global and Regional Studies
- Change the admission type from capacity constrained admission to open admission.
- Complete change of program requirements, including the number of required overall credits

The proposed changes would apply to the credential within the Global and Regional Studies degree program of study.

- Bachelor of Arts degree in Global and Regional Studies

Action taken 04/16/2021: Forwarded to FCAS, contingent upon the department obtaining remaining proposal acknowledgements from Philosophy, GWSS, Scandinavian Studies, and the College of Arts and Sciences.

Update 04/20/2021: Remaining pending acknowledgements have been made by Philosophy, GWSS, Scandinavian Studies, and the College of Arts and Sciences.

Action taken 04/23/2021: Approved by FCAS.

Update 05/18/2021: Posted to Tri-Campus, 0 comments received (see supporting documents section).

Action taken 05/28/2021: Forwarded to FCAS.
Near Eastern Languages and Civilization (NEARE-20210204A) Minor in Turkish

Background: The department has proposed a new credential within the Near Eastern Languages and Civilization minor program of study

Action taken 04/16/2021: Forwarded to FCAS.

Action taken 04/23/2021: Approved by FCAS.

Update 05/18/2021: Posted to Tri-Campus, 0 comments received (see supporting documents section).
Action taken 05/28/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members had no questions or comments regarding this proposal and unanimously agreed to forward to FCAS.

Near Eastern Languages and Civilization (NEARE-20210204B) Minor in Turkic Languages

Background: The department has proposed a new credential within the Near Eastern Languages and Civilization minor program of study

Action taken 04/16/2021: Forwarded to FCAS.

Action taken 04/23/2021: Approved by FCAS.

Update 05/18/2021: Posted to Tri-Campus, 0 comments received (see supporting documents section).

Action taken 05/28/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members had no questions or comments regarding this proposal and unanimously agreed to forward to FCAS.

Near Eastern Languages and Civilization (NEARE-20210204C) Minor in Modern Hebrew

Background: The department has proposed a new credential within the Near Eastern Languages and Civilization minor program of study

Action taken 04/16/2021: Forwarded to FCAS.

Action taken 04/23/2021: Approved by FCAS.

Update 05/18/2021: Posted to Tri-Campus, 0 comments received (see supporting documents section).

Action taken 05/28/2021: Forwarded to FCAS.
SCAP Chair Notes: SCAP members had no questions or comments regarding this proposal and unanimously agreed to forward to FCAS.

Near Eastern Languages and Civilization (NEARE-20210204D) Minor in Arabic

Background: The department has proposed a new credential within the Near Eastern Languages and Civilization minor program of study

Action taken 04/16/2021: Forwarded to FCAS.

Action taken 04/23/2021: Approved by FCAS.

Update 05/18/2021: Posted to Tri-Campus, 0 comments received (see supporting documents section).

Action taken 05/28/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members had no questions or comments regarding this proposal and unanimously agreed to forward to FCAS.

Near Eastern Languages and Civilization (NEARE-20210204E) Minor in Persian

Background: The department has proposed a new credential within the Near Eastern Languages and Civilization minor program of study

Action taken 04/16/2021: Forwarded to FCAS.

Action taken 04/23/2021: Approved by FCAS.

Update 05/18/2021: Posted to Tri-Campus, 0 comments received (see supporting documents section).

Action taken 05/28/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members had no questions or comments regarding this proposal and unanimously agreed to forward to FCAS.

Industrial and Systems Engineering (INDE-20200108) Bachelor of Science in Industrial Engineering degree: Data Science

Background: The department is proposing a new option credential within the Industrial Engineering degree program of study

Action taken 05/29/2020: SCAP requested clarification about the option credit requirements, and asked the department to address the course capacity limitations expressed by some of the units approving the use of their courses for the proposed option.

Update 09/18/2020: The unit has responded (p.8), provided elective lists (p.10-14), and updated their proposed catalog copy (p.5).
Action taken 10/02/2020: SCAP requested clarification regarding the option requirements.

Update 10/23/2020: The department has updated the proposed catalog copy (p.6) and provided a revised course list (p.8).

Update 10/30/2020: Some discussion ensued, no official comments.

Update 11/13/2020: Some discussion ensued, no official comments.

Update 01/08/2021: Held until UG-IND E-MAJOR is approved.

Update 02/18/2021: UG-IND E-MAJOR approved

Action taken 04/02/2021: SCAP requested the department: (1) provide additional course options for SOC 225 in proposed requirement #1 due to limited course capacity; (2) consider expansion of the proposed list of technical elective courses due to limited course capacity; (3) explain why a minimum of 25 credits are required for the option when it seems the minimum number of required credits could be 22 (minimum 11 credits each for proposed requirements #1 and #2).

Update 04/08/2021: The department has updated the proposed catalog copy to address #1 and #3, and responded to #2, “Department faculty will consider comment about expanding technical elective course lists during their next periodic review of elective lists.” (see audit log)

Action taken 04/16/2021: Forwarded to FCAS, contingent upon SCAP requested update that the proposed option may be completed with a minimum of 90 credits.

Update 04/20/2021: Department updated proposed completion requirements to adhere to SCAP’s request.

Action taken 04/23/2021: Approved by FCAS.

Update 05/18/2021: Posted to Tri-Campus, 0 comments received (see supporting documents section).

Action taken 05/28/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members had no questions or comments regarding this proposal and unanimously agreed to forward to FCAS.
Subcommittee on Admissions and Programs (SCAP) Report  
May 28, 2021, 1:30pm-3:00pm

Routine Business:

Atmospheric Sciences (ATM S-1-1-5) Revised credential requirements for the Bachelor of Science degree in Atmospheric Sciences: Meteorology

Background: The department has proposed the following substantive changes at the credential-level:

- Update requirement #1 to remove ATM S 444 as a required course; replace CSE 142 as a course option with ATM S 310 (was CSE 142 or CSE 160); reduce credit requirement 29 credits (was 33 credits)
- Update requirement #2 for MATH course renumbering changes effective AUT/2021 - MATH 207 (was MATH 307); MATH 208 (was MATH 308); MATH 209 (was MATH 309); MATH 224 (was MATH 324);

Action taken 05/28/2021: Forwarded to FCAS, contingent upon department acknowledgement of compliance for all credentials within the Atmospheric Sciences degree program with the following FCAS guidelines for majors: (1) should be no more than 90 credits; (2) at least 50% of the credits should derive from upper-division courses.

Update 06/01/2021: The department responded, “We will work on this in the time required to be in compliance with SCAP guidelines.”

SCAP Chair Notes: SCAP members discussed the Atmospheric Sciences program proposals at great length, again acknowledging the challenges units, especially STEM units, will have at getting their program compliant with the 90 credit major and/or 50% upper division credit guidelines. Ultimately, we requested that the unit work over the next 2 years to bring their major into compliance with the offer of assistance from the SCAP/FCAS chairs and other SCAP members as needed to also meet with the College of the Environment Curriculum committee for any necessary College-wide changes needed.

Atmospheric Sciences (ATM S-2-1-5) Revised credential requirements for the Bachelor of Science degree in Atmospheric Sciences: Climate

Background: The department has proposed the following non-substantive changes at the credential-level:

- Update requirement #1 to replace CSE 142 as a course option with ATM S 310 (was CSE 142 or CSE 160)

Action taken 05/28/2021: Forwarded to FCAS, contingent upon department acknowledgement of compliance for all credentials within the Atmospheric Sciences degree program with the following FCAS guidelines for majors: (1) should be no more than 90 credits; (2) at least 50% of the credits should derive from upper-division courses.

Update 06/01/2021: The department responded, “We will work on this in the time required to be in compliance with SCAP guidelines.”
SCAP Chair Notes: SCAP members discussed the Atmospheric Sciences program proposals at great length, again acknowledging the challenges units, especially STEM units, will have at getting their program compliant with the 90 credit major and/or 50% upper division credit guidelines. Ultimately, we requested that the unit work over the next 2 years to bring their major into compliance with the offer of assistance from the SCAP/FCAS chairs and other SCAP members as needed to also meet with the College of the Environment Curriculum committee for any necessary College-wide changes needed.

Atmospheric Sciences (ATM S-3-1-5) Revised credential requirements for the Bachelor of Science degree in Atmospheric Sciences: Chemistry

Background: The department has proposed the following non-substantive changes at the credential-level:

- Update requirement #1 to add a programing requirement (ATM S 310 or CSE 160), which increases the credit requirement to 39 credits (was 35 credits)
- Update requirement #2 to reduce to two courses from an elective list (was three courses), reducing the credits to 6-8 credits (was 9-13 credits)
- Updates to requirements #1 and #2 change the overall required credits for the option to 45-47 credits (was 44-48 credits)

Action taken 05/28/2021: Forwarded to FCAS, contingent upon department acknowledgement of compliance for all credentials within the Atmospheric Sciences degree program with the following FCAS guidelines for majors: (1) should be no more than 90 credits; (2) at least 50% of the credits should derive from upper-division courses.

Update 06/01/2021: The department responded, “We will work on this in the time required to be in compliance with SCAP guidelines.”

SCAP Chair Notes: SCAP members discussed the Atmospheric Sciences program proposals at great length, again acknowledging the challenges units, especially STEM units, will have at getting their program compliant with the 90 credit major and/or 50% upper division credit guidelines. Ultimately, we requested that the unit work over the next 2 years to bring their major into compliance with the offer of assistance from the SCAP/FCAS chairs and other SCAP members as needed to also meet with the College of the Environment Curriculum committee for any necessary College-wide changes needed.

Atmospheric Sciences (ATM S-20-1-5) Revised credential requirements for the Bachelor of Science degree in Atmospheric Sciences: Data Science

Background: The department has proposed the following non-substantive changes at the credential-level:

- Update requirement #1 for MATH course renumbering changes effective AUT/2021 - MATH 207 (was MATH 307); MATH 208 (was MATH 308); MATH 209 (was MATH 309); remove AMATH/MATH sequence course option (AMATH 351, AMATH 353, MATH 324)
- Update requirement #2 credits to 4-30 credits (was 8-14 credits), which changes the overall required credits for the option to 35-65 credits (was 39-49 credits)
Action taken 05/28/2021: Forwarded to FCAS, contingent upon department acknowledgement of compliance for all credentials within the Atmospheric Sciences degree program with the following FCAS guidelines for majors: (1) should be no more than 90 credits; (2) at least 50% of the credits should derive from upper-division courses.

Update 06/01/2021: The department responded, “We will work on this in the time required to be in compliance with SCAP guidelines.”

SCAP Chair Notes: SCAP members discussed the Atmospheric Sciences program proposals at great length, again acknowledging the challenges units, especially STEM units, will have at getting their program compliant with the 90 credit major and/or 50% upper division credit guidelines. Ultimately, we requested that the unit work over the next 2 years to bring their major into compliance with the offer of assistance from the SCAP/FCAS chairs and other SCAP members as needed to also meet with the College of the Environment Curriculum committee for any necessary College-wide changes needed.