

**University of Washington
Faculty Council on Academic Standards**

October 25, 2019
1:30 p.m. – 3:00 p.m.
Gerberding 142

Meeting Synopsis:

1. Call to order
 2. Review minutes from October 11, 2019
 3. SCAP agenda (Jennifer Payne)
 4. FCAS procedures / policies / guidelines discussion
 5. FCAS membership discussion
 6. Good of the order
 7. Adjourn
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1. Call to order

The meeting was called to order at 1:30 p.m.

2. Review minutes from October 11, 2019

The minutes from October 11, 2019 were approved as written.

3. SCAP agenda (Jennifer Payne)

Huppert and Ratner, the chairs, shared that SCAP has an updated operating process. Similarly to last year, SCAP members are reviewing the agenda and 1503s prior to the meeting; however, subcommittee members are now addressing issues they see before the SCAP meeting takes place. Submitting units then have an opportunity to submit changes and provide more clarity. The updated process will hopefully remedy questions and concerns from SCAP members without further extending timelines.

The chairs requested that the council continue thinking about SCAP and how to improve the process.

Non-routine business:

#1 - Astronomy

The proposal is for revised admission requirements for the Bachelor of Science degree in Astronomy. The department is proposing to change from a minimum requirements major to a capacity constrained major.

The council discussed the language in the 1503 around transfer students and agreed that the language used was not aligned with current standards. Members approved the proposal, pending that the language was revised to mirror the language used in the Physics proposal.

#2 - Information School

The proposal is for revised admission requirements for the Bachelor of Science degree in Informatics. The department is proposing to change to a twice-a-year admission cycle.

The proposal was approved and forwarded for tri-campus review.

#3 – Information School

The proposal is for a new Biomedical and Health Informatics Option within the Bachelor of Science degree in Informatics. The department in partnership with the Department of Biomedical Informatics and Medical Education (BIME) is proposing the creation of a new option.

The proposal was approved and forwarded for tri-campus review.

#4 – Physics

The proposal is for revised admission requirements for the Bachelor of Science degree in Physics. The department is proposing to change from a minimum requirements to a capacity constrained major.

The proposal was approved and forwarded for tri-campus review.

4. FCAS procedures / policies / guidelines discussion

The chairs again recapped the major charge from Faculty Senate leadership, “Review FCAS policies that are published on the council’s website, determine where such policies might fit into Scholastic Regulations, and forward policies to the Faculty Senate as Class B legislation.”

A member asked the chairs to clarify what is needed from members. The chairs responded that this discussion item is meant to introduce an issue around FCAS policies that are not written into University policy. They asked the council to review the “procedures / policies / guidelines” which are published on the FCAS website. Additionally, there is an organizational document available in the FCAS google drive. The chairs also asked the council members to consider, before the next meeting, what policies might be codified.

5. FCAS membership discussion

The members discussed the current membership. The chairs requested that members think of additional faculty members who might join the council later in the academic year.

The chairs also confirmed the names of subcommittee members on SCAP, SCAG and Honors.

6. Good of the order

Nothing was stated.

7. Adjourn

The meeting was adjourned at 3:00 p.m.

Minutes by Lauren Hatchett, lehatch@uw.edu, council analyst

- Present:** **Faculty Code Section 21-61 A:** Ann Huppert (Built Environments) (chair), Mike Lockwood (ROTC), Dan Ratner (Engineering), Joel Ross (Information School), Scott Spaulding (Education), Jennifer Turns (Engineering), Tom Lee (Business)
Faculty Code Section 21-61 B: Jennifer Payne, Dan Feetham, Meera Roy, Sam Akeyo, Conor Casey
President's designee: Phil Reid
Guests: Helen Garrett, Michaelann Jundt, Luz Iniguez, Emily Leggio
- Absent:** **Faculty Code Section 21-61 A:** Radhika Govindrajan (Arts & Sciences), Marjorie Olmstead (Arts & Sciences)
Faculty Code Section 21-61 B: N/A