

**University of Washington
Faculty Council on Academic Standards**

May 25th, 2018
1:30pm – 3:00pm
Gerberding 142

Meeting Synopsis:

1. Call to order
 2. Review of the minutes from May 11th, 2018
 3. Chair's report
 4. Discussion of CAS communications
 5. Student Evaluations
 6. SCAP report
 7. Good of the order
 8. Adjourn
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1) Call to order

The meeting was called to order at 1:30 p.m.

2) Review of the minutes from May 11th, 2018

The minutes from May 11th, 2018 were approved as amended.

3) Chair's report

Stroup explained she will be sitting on several of the working groups recently formed to assess various elements of university enrollment management. Topics under the purview of these working groups include outreach, enrollment, and curricular and co-curricular issues. The bodies plan to continue meeting regularly throughout the summer (2018).

The ongoing FCAS effort to generate definitions for UW's Areas of Knowledge (AoK) will likely be completed and ready for review by the time of FCAS' final meeting on June 8.

It was noted FCAS will plan to complete its evaluation of the Integrated Social Sciences (ISS) (a fee-based online bachelor's degree completion program in the College of Arts and Sciences) third year review report/self-assessment before the end of the current academic year. The program's self-assessment was formerly submitted to FCAS in the council's March 9 (2018) meeting, however members requested a compressed summary be drafted to accompany the full report. Stroup explained the summary document is now available and will be sent to members.

Stroup noted she met with George Sandison (incoming chair, Faculty Senate) to discuss topics/issues expected to be deliberated by FCAS in the 2018-2019 academic year. The conversation centered on the Direct-to-Division admissions model in development for the College of Arts & Sciences (CAS).

4) Discussion of CAS communications

There was some preliminary discussion of the presentation from Bob Stacey (Dean, College of Arts and Sciences) and Kevin Mihata (Associate Dean for Educational Programs, College of Arts & Sciences) in the previous FCAS meeting pertaining to the CAS proposal to implement a Direct-to-Division admissions model. Members noted they appreciated gaining information on the various issues the proposed model seeks to address. A member explained there is a question relating to where undecided students will be housed if the new CAS admission model is implemented. There was some discussion of the notion for undecided students to be housed within Undergraduate Academic Affairs (UAA) until the time they declare a major. It was noted a larger percentage of the incoming class of students (2018-2019) designated “undeclared” in their applications than had been seen in years prior. There was some discussion of the potential causes for that increase and if it is linked to the influx of direct-to admissions models at the university.

Stroup noted new university programs cannot be advertised until the point they have been submitted to the university’s approval processes and finalized via those mechanisms. Nonetheless, many members of the UW community and parties external to the institution are seeking information on the CAS Direct-to-Division admissions proposal and how the College will change if that is implemented. Stroup explained CAS is aware of the problem and is planning to engage with members of FCAS and other bodies to address it and find solutions.

There was some discussion of reaching out to high schools in the region to educate students and administrators on the potential change. It was noted CAS plans to continue to share information online concerning how it is actively working to recruit more students into the arts, humanities, and social sciences. Additional 101 courses are also being designed throughout CAS divisions to provide new students with general information on the division (e.g. Introduction to the Humanities). It was noted implementation of these courses is not dependent on approval of a CAS Direct-to-Division admissions model. Generally, members felt additional outreach for CAS divisions/programs is necessary, notably before the point students apply to the university. It was noted information on career pathways available to graduates of various CAS programs is one example of a potential outreach opportunity.

5) Student Evaluations

Stroup noted she would like for the university to engage in a broader discussion surrounding the design and use of student course evaluations. The Faculty Council on Teaching & Learning (FCTL), Faculty Council on Women in Academia (FCWA), and the Faculty Council on Multicultural Affairs (FCMA) were contacted with requests to partner in these discussions and review the use of evaluations at the UW.

It was noted related research shows that student evaluations are generally unreliable in assessing teaching effectiveness and student learning, and that female and minority instructors are especially disadvantaged within the student evaluation framework. It was noted the Faculty Code requires that “each faculty member shall have at least one course evaluated by students in any academic year during which that member teaches one or more courses” as well as that “the collegial evaluation of teaching effectiveness shall be conducted prior to recommending any renewal of appointment or promotion of a faculty member” (Faculty Code 24.57.A). It was noted student evaluations are a required metric for faculty review, making the known issues/general unreliability especially problematic. A member noted the importance of attaining favorable student evaluations also has the potential to drive pedagogy. It was noted the Faculty Code also states that faculty do not have to use the standardized student

evaluation forms provided by the university but may instead use alternate procedures adopted by their college, school, or department (of which many faculty were noted to be unaware). A Class C resolution is planned to be developed jointly by several faculty councils in order to raise awareness of the concern and of the alternate methods for conducting student evaluation.

6) SCAP report

Non-routine business back from tri-campus review

#1 – French and Italian Studies

The request is for revised program requirements and a change of name for the Minor in Italian. The department is restructuring the minor requirements with the objective of increasing student's language competency, as well as changing the name of the Minor in French to "Minor in Italian Language and Culture."

The request was approved by majority vote.

#2 – Computer Science & Engineering

The request is for revised admission requirements for the Bachelor of Science degree in Computer Science.

The request was approved by majority vote.

#3 – Environmental & Occupational Health Sciences

The request is for revised program requirements for the Bachelor of Science degree in Environmental Health.

The request was approved by majority vote.

Non-routine business

#4 – Health Services

The request is for revised admission and program requirements for the Bachelor of Science degree in Health Informatics and Health Information Management. It was noted the Department implemented admission and program changes before review had been undertaken by SCAP or FCAS, but SCAP feels that requiring the Department to return to the original admission and program requirements until the changes are approved was likely to negatively affect students. SCAP approved the proposed changes and asked the Department to submit a response concerning the seriousness of the breach in procedures and the steps that will be taken to keep it from happening in the future. The response was considered sufficient and SCAP forwarded the proposal to FCAS.

The request was approved by majority vote.

#5 – Anthropology

The request is for a new Bachelor of Science degree program in Anthropology.

The request was approved by majority vote.

#6 – Dance

The request is for revised program requirements for the Bachelor of Arts degree in Dance.

The request was approved by majority vote.

7) Good of the order

There was some discussion of the indicated desired majors of students within the incoming UW class (2018-2019).

8) Adjourn

The meeting was adjourned at 3:00 p.m.

Minutes by Joey Burgess, jmbg@uw.edu, council support analyst

Present: **Faculty:** Sarah Stroup (Arts & Sciences) (chair), Dan Ratner (Engineering), D. Shores (Business), Phil Brock (Arts & Sciences), Lynn Dietrich (Education), Mike Lockwood (Naval ROTC), Zhi Lin (Arts & Sciences), John Sahr (Engineering)
Ex-officio reps: Robin Neal, Meera Roy, Jennifer Payne
Guests: Emily Leggio, Tina Miller, Robert Corbett

Absent: **Faculty:** Ann Huppert (Built Environments), Daniel Enquobahrie (Public Health), Champak Chatterjee (Arts & Sciences), Radhika Govindrajan (Arts & Sciences)
President's designee: Philip Ballinger
Ex-officio reps: Conor Casey, Navid Azodi, Louie Tan Vital

Subcommittee on Admissions and Programs (SCAP) Report

1:30-3:00 p.m.

May 18, 2018, Gerberding 026

Non-routine Business:

French and Italian Studies ([ITAL-20170210R](#)) Revised Program Requirements and a change of name for the Minor in Italian

Background: The department is restructuring the minor requirements with the objective of increasing student's language competency, as well as changing the name of the Minor in French to Minor in Italian Language and Culture

Action taken 04/07/2017: Some discussion ensued, no official comments at this time.

Action taken 04/21/2017: Some discussion ensued, no official comments at this time.

Action taken 05/05/2017: SCAP requested the minor require a minimum of 10 credits in non-language classes.

Action taken 05/12/2017: The College of Arts and Sciences requested the proposal be moved to held business until further notice.

Action taken 05/19/2017: Some discussion ensued, no official comments at this time.

Update 02/07/2018: The College requested SCAP consider this 1503 proposal again. The department has submitted a revised 1503 and responded to SCAP's request (p.3).

Action taken 02/16/2018: Based on the department's response, SCAP will not consider this proposal until the course proposals for ITAL 301 and ITAL 302 are approved by the UWCC.

Update 03/20/2018: The UWCC approved the course change proposals for [ITAL 301](#) and [ITAL 302](#).

Action taken 04/06/2018: Approved and forwarded to FCAS.

Action taken 04/13/2018: Approved by FCAS.

Update 05/10/2018: Posted to Tri-Campus, 0 comments received (p.16).

Action taken 05/18/2018: Approved and forwarded to FCAS.

Computer Science & Engineering ([CSE-20180319](#)) Revised admission requirements for the Bachelor of Science degree in Computer Science.

Background: The department is proposing to change the admission model.

Action taken 04/06/2018: Approved and forwarded to FCAS, pending updates to proposed admission requirements catalog copy. Under *Entering Freshman Admission*, SCAP requested the department update the copy to state if the one year of laboratory science requirement is one year of high school laboratory science. Under *Entering Transfer Admission*, SCAP requested the department change 'reapply' to 'apply' in the sentence, "Entering transfer applicants who are not admitted to CSE upon initial admission to the UW will be eligible to reapply as Currently Enrolled UW Students after completing one quarter of enrollment."

Update 04/06/2018: The department has updated the proposed admissions requirements catalog copy (p.3).

Action taken 04/13/2018: Approved by FCAS.

Update 05/10/2018: Posted to Tri-Campus, 0 comments received (p.41).

Action taken 05/18/2018: Approved and forwarded to FCAS.

Environmental & Occupational Health Sciences ([ENVH-20180222](#)) Revised program requirements for the Bachelor of Science degree in Environmental Health.

Background: The department is proposing updates to the Chemistry requirements.

Action taken 04/06/2018: Approved and forwarded to FCAS.

Action taken 04/13/2018: Approved by FCAS.

Update 05/10/2018: Posted to Tri-Campus, 0 comments received (p.6).

Action taken 05/18/2018: Approved and forwarded to FCAS.

Health Services ([HSERV-20171214](#)) Revised admission and program requirements for the Bachelor of Science degree in Health Informatics and Health Information Management.

Background: The department is proposing changes to the admission and program requirements.

Action taken 04/06/2018: Was not discussed.

Action taken 04/20/2018: Was not discussed.

Action taken 05/04/2018: The department implemented revised admission and program requirements without official UW approval, starting with their AUT/2017 cohort. SCAP would like to know what the department has implemented. For the medical terminology admission requirement (2.c.), SCAP is requiring the department to either retain CLAS 205 or replace it with another UW course.

Update 05/11/2018: The department has responded (p. 3-5), and updated the medical terminology admission requirement in their proposed catalog copy (p. 9).

Action taken 05/18/2018: Approved and forwarded to FCAS.

Anthropology ([ANTH-20180410](#)) Bachelor of Science degree in Anthropology.

Background: The department is proposing a new degree program.

Action taken 05/18/2018: Approved and forwarded to FCAS.

Dance ([DANCE-20180315](#)) Revised program requirements for the Bachelor of Arts degree in Dance.

Background: The Department is proposing changes to the program requirements.

Action taken 05/18/2018: Approved and forwarded to FCAS, pending clarification regarding Creative Studies Option credits.

Update 05/22/2018: The department has responded (p.5) and revised their current and proposed catalog copy (p.2-3).
