

University of Washington
Faculty Council on Academic Standards
April 9, 2021
1:30 p.m. – 3:00 p.m.
Zoom

Meeting Synopsis:

1. Call to order
 2. Consent agenda
 - a. Minutes from March 12, 2021
 - b. SCAP report
 3. Direct Transfer Admissions – discuss template and Math Dept proposal
 4. SR Chapter 116 – review and discuss
 5. Chair’s Updates
 6. Good of the order
 7. Adjourn
-

1) Call to Order

The meeting was called to order at 1:30 p.m.

2) Consent agenda

- a. **Minutes from March 12, 2021**
- b. **SCAP report**

Chair Huppert noted housekeeping changes needed in the SCAP report of the consent agenda (Exhibit 1). The Math Department proposal was removed from the consent agenda for additional discussion, noted below.

The council voted to approve the consent agenda as amended.

3) Direct Transfer Admissions – discuss template and Math Dept proposal

Sarah Garner shared a template (Exhibit 2) proposed from the Math Department (UW Seattle). Members discussed implementation plans for individual departments and suggested language changes.

A motion was made to approve the SCAP report Math Department proposal with amended language. The council voted to approve the proposal.

4) SR Chapter 116 – review and discuss

Helen Garrett and Tina Miller shared a draft Class B legislation on Scholastic Regulations Chapter 116 (Exhibit 3).

The council voted to approve the SR Chapter 116 for SEC review.

5) Chair's updates

Chair Huppert noted interest in UW Tacoma members joining FCAS for the next academic year and asked members to forward potential members.

6) Good of the Order

Helen Garrett noted on April 14, 2021, FCAS will have a spot at the Office of the Registrar community forum.

7) Adjourn

The meeting was adjourned at 3:00 p.m.

Minutes by Alexandra Portillo, council analyst, xanport@uw.edu

Present: **Faculty Code Section 21-61 A:** Ann Huppert (chair), Zhi Lin, Mike Lockwood, Marjorie Olmstead, Joel Ross, Scott Spaulding, Jennifer Turns, Yusuf Pisan, Steve Groening
Faculty Code Section 21-61 B: Jennifer Payne, Susanne Redalje, Sarah Garner
Regularly invited guests: Scott Fallgren, Tina Miller, Dan Feetham, Jason Johnson, Dave Sundine, LeAnne Wiles, Helen Garrett, Michaelann Jundt, Joslin Boroughs

Absent: **Faculty Code Section 21-61 A:** Tom Lee
Faculty Code Section 21-61 B: Clara Coyote, Joe Wilson
President's Designee: Phil Reid

Exhibits

Exhibit 1 – SCAP report

Exhibit 2 – Direct Transfer Admissions Template

Exhibit 3 – SR chapter 116 - FCAS

Mathematics ([MATH-70-1-1](#)) Revised credential requirements for the Bachelor of Arts degree in Mathematics: Philosophy

Background: The department has proposed the following non-substantive changes at the credential-level:

- Update completion requirements due to recently approved course renumbering changes (MATH 307 becomes MATH 207 effective AUT/2021; MATH 308 becomes MATH 208 effective AUT/2021; MATH 309 becomes MATH 209 effective AUT/2021; MATH 324 becomes MATH 224 effective AUT/2021).
- MATH 421 and MATH 422 removed as requirements
- Update completion requirements catalog copy to reflect that AP credit may be awarded after completing MATH 134 and MATH 135.
- Note, the minimum required upper-division courses are 34 credits. For students completing 1b, and awarded 10 AP credits, they would be 1 credit short of the minimum 50% upper-division credit requirement, for the top of the proposed overall credit range (65 to 69 credits).

Action taken 04/02/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP discussed the possibility of students being 1 credit short of 50% upper-division credits. The Mathematics department says that this would impact fewer than 6 students per year that graduate with AP credit (out of 200 in the BA in Mathematics). All SCAP members at the meeting felt alright with allowing an exception for this small number of students and voted unanimously to send the proposal to FCAS.

Statistics ([UG-STAT-MAJOR](#)) Revised admission and program requirements for the Statistics degree program

Background: The department has proposed the following non-substantive changes at the program-level:

- Update completion requirements due to recently approved course renumbering changes (MATH 307 becomes MATH 207 effective AUT/2021; MATH 308 becomes MATH 208 effective AUT/2021; MATH 309 becomes MATH 209 effective AUT/2021; MATH 324 becomes MATH 224 effective AUT/2021).

The proposed changes would apply to both credentials within the Statistics degree program of study.

- Bachelor of Arts degree with a major in Statistics
- Bachelor of Arts degree with a major in Statistics: Data Science

Action taken 04/02/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members had no questions or concerns regarding this proposal and voted unanimously to send the proposal to FCAS.

Statistics ([STAT-0-1-5](#)) Revised credential requirements for the Bachelor of Arts degree with a major in Statistics

Background: The department has proposed the following non-substantive changes at the credential-level:

- To be in compliance with [FCAS guideline #6](#), due to the MATH course renumbering changes at the program-level (see proposal for [UG-STAT-MAJOR](#)), the unit has proposed updating the completion requirements to specify upper-division elective courses must be completed. Note, the department elective list consists of all upper-division courses.

Action taken 04/02/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members had no questions or concerns regarding this proposal and voted unanimously to send the proposal to FCAS.

School of Public Health ([PH-0-1-1](#)) Revised credential requirements for the Bachelor of Arts degree in Public Health-Global Health

Background: The department has proposed the following non-substantive changes at the credential-level:

- The unit is proposing to add an additional capstone option for requirement #8. SPH 496 was reviewed and approved at the March 2021 UWCC meeting.

Action taken 04/02/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members liked the added flexibility for students to complete the capstone requirement and had no questions or concerns regarding this proposal. They voted unanimously to send the proposal to FCAS.

School of Public Health ([PH-20-1-1](#)) Revised credential requirements for the Bachelor of Arts degree in Public Health-Global Health: Education and Promotion

Background: The department has proposed the following non-substantive changes at the credential-level:

- The unit is proposing to add an additional capstone option for requirement #9. SPH 496 was reviewed and approved at the March 2021 UWCC meeting.

Action taken 04/02/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members liked the added flexibility for students to complete the capstone requirement and had no questions or concerns regarding this proposal. They voted unanimously to send the proposal to FCAS.

School of Public Health ([PH-30-1-1](#)) Revised credential requirements for the Bachelor of Arts degree in Public Health-Global Health: Global Health

Background: The department has proposed the following non-substantive changes at the credential-level:

- The unit is proposing to add an additional capstone option for requirement #9. SPH 496 was reviewed and approved at the March 2021 UWCC meeting.

Action taken 04/02/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members liked the added flexibility for students to complete the capstone requirement and had no questions or concerns regarding this proposal. They voted unanimously to send the proposal to FCAS.

School of Public Health ([PH-0-1-5](#)) Revised credential requirements for the Bachelor of Science degree in Public Health-Global Health

Background: The department has proposed the following non-substantive changes at the credential-level:

- The unit is proposing to add an additional capstone option for requirement #8. SPH 496 was reviewed and approved at the March 2021 UWCC meeting.

Action taken 04/02/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members liked the added flexibility for students to complete the capstone requirement and had no questions or concerns regarding this proposal. They voted unanimously to send the proposal to FCAS.

School of Public Health ([PH-10-1-5](#)) Revised credential requirements for the Bachelor of Science degree in Public Health-Global Health: Nutritional Sciences

Background: The department has proposed the following non-substantive changes at the credential-level:

- The unit is proposing to add an additional capstone option for requirement #9. SPH 496 was reviewed and approved at the March 2021 UWCC meeting.

Action taken 04/02/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members liked the added flexibility for students to complete the capstone requirement and had no questions or concerns regarding this proposal. They voted unanimously to send the proposal to FCAS.

Non-Routine Business:

Human Centered Design and Engineering ([UG-HCDE-MAJOR](#)) Revised admission and program requirements for the Human Centered Design and Engineering degree program.

Background: The department has proposed the following non-substantive changes at the program-level:

- Proposing to remove "Other Current UW Students and Transfer Students" spring application period and deadline
- Update completion requirements due to recently approved course renumbering changes (MATH 307 becomes MATH 207 effective AUT/2021; MATH 308 becomes MATH 208 effective AUT/2021; MATH 309 becomes MATH 209 effective AUT/2021; MATH 324 becomes MATH 224 effective AUT/2021).
- Addition of honors and/or accelerated MATH, CHEM, and PHYS courses as equivalent options for existing MATH, CHEM, and PHYS course admission and general education requirements.
- Update language for admission consideration factors for current UW students and transfer students, ". . . demonstrated ability to take at least 12 credits per quarter," replacing '12 credits' with 'rigorous course load' (suggested by UWCO based on SCAP's recommendation for recently reviewed IND E and E E program proposals).
- Clearer general education requirement language and consistent formatting across all College of Engineering academic programs.

The proposed changes would apply to all three credentials within the Human Centered Design and Engineering degree program of study.

- Bachelor of Science in Human Centered Design and Engineering degree
- Bachelor of Science in Human Centered Design and Engineering degree: Data Science
- Bachelor of Science in Human Centered Design and Engineering degree: Human-Computer Interaction

Action taken 02/19/2021: Forwarded to FCAS.

Action taken 02/26/2021: Approved by FCAS.

Update 03/22/2021: Posted to Tri-Campus, 0 comments received (see supporting documents section of UW CM proposal).

Action taken 04/02/2021: Forwarded to FCAS.

SCAP Chair Notes: Seeing no changes to the proposal and zero comments from the Tri-Campus Review, SCAP had no further comments or questions about the proposal. SCAP members voted unanimously to send the proposal to FCAS.

Landscape Architecture ([LARCH 20190730](#)) Revised program requirements for the Bachelor of Landscape Architecture degree

Background: The department is proposing to update the program requirements by adding minimum grade requirements for accreditation purposes. In addition, the department is proposing to change multiple program requirements to create flexibility for students.

Action taken 11/13/2020: Based on Scholastic Regulations [114.2A.2a](#), SCAP has requested the department provide stronger justification (such as a statement or documentation from the accrediting body) to support the proposed, "Minimum 2.0 GPA for courses presented for the major (BLA)." SCAP requested the department provide updated course lists and approval by ESS to use ESS 305 as a course option for major requirement #10.

Update 12/23/2020: The department has responded (p.6), provided ESS approval for ESS 305 (p.40) as well as approval from units for all directed elective courses (p.10-66). In addition, the department has updated the proposed catalog copy (p.3) for overall required credits to a minimum of 111 credits (was minimum of 113 credits).

Update 01/08/2021: Some discussion ensued, no official comments.

Action taken 01/22/2021: SCAP recommended the department change the proposed minimum grade requirements (requirement #12), to, "Minimum 2.0 grade in each course applied to major requirements." In addition, the committee asked the department to update their continuation policy for the proposed minimum grade requirement changes.

Update 01/27/2021: The department has updated the 1503 (p.1-3), and provided an updated continuation policy (p.10-16).

Action taken 02/05/2021: Forwarded to FCAS, pending department acknowledgement that they will update the 'W' and 'HW' letter grade information in the BLA Program Guide (p.12 of 1503 proposal; p.13 of program guide) when the [UW Grading System website](#) is revised for proposed changes to this information (under review).

Update 02/09/2021: The department has responded (p.6) and acknowledged they will make this update.

Action taken 02/12/2021: Approved by FCAS.

03/11/2021: Posted to Tri-Campus, 0 comments received (p.69).

Action taken 04/02/2021: Forwarded to FCAS.

SCAP Chair Notes: Seeing no changes to the proposal and zero comments from the Tri-Campus Review, SCAP had no further comments or questions about the proposal. SCAP members voted unanimously to send the proposal to FCAS.

Mathematics ([UG-MATH-MAJOR](#)) Revised admission requirements for the Mathematics degree program

Background: The department has proposed the following substantive changes at the program-level:

- Update admission requirements to include transfer student admission requirements.

The proposed changes would apply to all credentials within the Mathematics degree program of study.

- Bachelor of Science degree in Mathematics
- Bachelor of Arts degree in Mathematics
- Bachelor of Arts degree in Mathematics: Teacher Preparation
- Bachelor of Arts degree in Mathematics: Philosophy

Action taken 04/02/2021: Forwarded to FCAS, pending addition of application deadlines to proposed transfer student admission catalog copy.

Update 04/05/2021: The department updated the proposed transfer student admission catalog copy to include application deadlines (see admission requirements section of UW CM proposal).

SCAP Chair Notes: SCAP would like FCAS to review this proposal (it does have unanimous SCAP support) as we would like to use it as a template to encourage other Capacity constrained programs that don't already have Direct Transfer Admissions to follow. We are using Oct. 5 for Winter, and April 5th for Summer and Autumn admissions as example dates as those are ones that are already used by the Foster School of Business and the College of Engineering. Some flexibility would be allowed if a unit wanted to use language such as the second Friday in Fall and Spring quarters vs a fixed date with Footnotes that departmental admission decisions need to be relayed to the Office of Admissions by the end of October and April for University Admissions decisions.

Mathematics ([MATH-0-1-5](#)) Revised credential requirements for the Bachelor of Science degree in Mathematics

Background: The department has proposed the following non-substantive changes at the credential-level:

- Update completion requirements due to recently approved course renumbering changes (MATH 307 becomes MATH 207 effective AUT/2021; MATH 308 becomes MATH 208 effective AUT/2021; MATH 309 becomes MATH 209 effective AUT/2021; MATH 324 becomes MATH 224 effective AUT/2021).
- MATH 328 removed as a course requirement.
- MATH 424 may count toward both requirement #1 and #2.
- Update completion requirements catalog copy to reflect that AP credit may be awarded after completing MATH 134 and MATH 135 (1.a.i) and MATH 334/335/336 may be completed instead of MATH 224/300/327/424 (1b).

Action taken 04/02/2021: Forwarded to FCAS.

SCAP Chair Notes: SCAP members liked the added flexibility for students to use MATH 424 towards both requirements. They had no questions or concerns regarding this proposal to update the MATH 200-300 and AP changes. They voted unanimously to send the proposal to FCAS.

DRAFT**Direct Transfer Admissions****Proposed template and process for encouraging units to develop direct transfer admissions processes**

Spring 2021

For UW Seattle, the current transfer applicant process and experience is described here: <https://drive.google.com/file/d/1ZI9pcaq9418708yN5Pd0hVI5VLS6mT55/view?usp=sharing>

Degree granting units in Pathways 4a and 4b, are encouraged to adopt a Direct Transfer Admissions process to give incoming transfer students transparency about their option to pursue their top-choice major. This means providing an admissions decision to the applicant's top-choice major at the same time they learn of a decision of admissions to UW Seattle. This document serves as a guiding template for units to begin or continue discussions in their unit to adopt Direct Transfer Admission.

For units concerned about admissions deadlines and prerequisite coursework when considering Direct Transfer Admissions, please note the following. Units may diverge from established departmental application deadlines for matriculated students. For most, the established deadlines are very close to the proposed transfer admissions dates allowing for units to incorporate transfer applicants into their already established processes. Units may also consider continuation policies to support those transfer applicants who may not have had access to all coursework required for admission, but otherwise demonstrate criteria to offer admission. All direct to major decisions will still be contingent upon receiving an offer of admission from the University of Washington Seattle Campus.

Justification

The core principle underlying direct transfer admissions is this: students have the right to study the field of their choosing, if they are qualified and we have the capacity to accommodate them. Where we do not have that capacity, we cannot place them. But students have the right to know that, and to know it early enough in their career that they can fully pursue alternatives that fit their goals. And they have the right to a simple, fair, and transparent process through which all of this occurs.

Transfer applicants must currently navigate an admissions obstacle course (and in many cases must be a matriculated UW student) before being considered for a capacity-constrained major. Knowing whether they are admitted to their major at the time they are admitted to UW would allow applicants to make informed decisions about matriculating.

Students today do not have the same experience we had as undergraduates. In particular, students acutely (and for the most part, correctly) perceive a highly competitive landscape of major admission. The demand for some majors clearly outstrips capacity, and students with any

interest in these areas, even tentative, are entirely rational to act accordingly in the face of such competition. This produces a highly stressful, risk-averse experience, including intentional avoidance of challenging courses unrelated to the major, multiple retakes, and even minimization of social or extracurricular commitments that could jeopardize grades in required courses. This instrumental focus, almost entirely on grades, is precisely the opposite of the open-ended intellectual emergence at the heart of the exploration narrative. In short, we cannot justify inaction on the basis of an idealized “exploration” experience that no longer exists for most students on this campus.

Moreover, in spite of the current landscape and the strategies it encourages, many qualified students still fail to gain admission to their first-choice (or often second- or third-choice) majors. It is inappropriate if not unethical to admit so many students who we know cannot study what they want to study, leaving many of them to navigate a path of serial rejection from multiple majors until they have no choice but to select any major that allows them to graduate as quickly as possible. That is neither exploration nor choice.

The following is the template language as used by Mathematics Spring 2021. Given the language is still in the proposal stage, FCAS members are encouraged to comment or make suggestions of language as shown in [blue](#).

See Kualu proposal for full language here:

<https://uw.kuali.co/cm/#/programs/view/6001e2853fbb3e0026765661>

The footnotes in what follows are internal comments not included in catalog copy.

Admissions Requirements for Mathematics

[...]

2. *Entering Transfers.* A portion of each year's class is admitted from students transferring from another college or university.

Transfer student admission is capacity constrained.

Transfer applicants must submit a departmental application for the same quarter they submit an application to the University. ~~Applicants must identify Mathematics as their first-choice intended major, and indicate they will begin the major immediately upon transferring.~~¹ Applicants must meet the following requirements²:

¹ ~~Identifying the major the applicant applies directly to as their top-choice major in their application to UW Seattle required in order for an applicant to be considered a direct admit to the major.~~

² Requirements should reflect matriculated/current student admissions requirements. In the event a course cannot be completed outside of UW (i.e. there is no direct equivalent course at our WA Community and Technical Colleges), an applicant can still be admitted to the major with a specific

1. Minimum 30 graded college credits completed by the University transfer application deadline.
2. Minimum course requirements: MATH 124, MATH 125, MATH 126 with a minimum 2.0 grade in each of these calculus courses and an overall minimum 2.50 GPA in all mathematics courses.
3. When to apply: Application deadlines: April 5 for summer or autumn admission; October 5 for winter admission.³

Factors considered include performance in all mathematics courses as measured by GPA, difficulty of all mathematics courses completed, frequency of incompletes or withdrawal grades, number of repeated courses, amount and type of college-level credit, relevant work and life experience, and record of honors.

Process

A transfer applicant will apply to the University of Washington through the Office of Admission. In that application, the applicant will select their first-choice intended major. If the applicant can also apply to the major at the time of their University application, they are informed of this at that moment.

We strongly encourage units directly admitting transfer students to obtain a list applicants indicating your major as their top-choice intended major after the University deadline has passed in order to communicate the Departmental application link and deadline.

Units should use their own internal application and review transfer applications per their current admissions review process. Once the unit has made decisions on each application, they will communicate that decision to the applicant noting that any offers of admission into the major is contingent upon also being admitted to the University of Washington. The list of decisions should also be communicated to the Office of Admissions for formal processing.

Timeline for implementation

UW Office of Admissions updates the application and their recruitment materials annually. Approvals for direct transfer admissions must be completed prior to the start of autumn quarter for a Department to begin the new admissions process the following autumn quarter (therefore accepting applications in the spring).

continuation policy requirement. In order to remain in the major, the applicant must finish the UW-specific courses by a deadline indicated by the Department. We recommend the deadline is only 1-2 quarters after the student is admitted, assuming the course is being offered.

³ Specific dates reflect the UW Seattle Admissions timelines. The April 5 deadline for Summer/Autumn accords with Admissions sending out decisions late April to early May. Summer admit decisions should be prioritized. Winter deadline of October 5 is due to Admissions sending out decisions to applicants in November. The University does not have a general transfer admissions process for Spring quarter. Alternative dates can be proposed to FCAS, however a Unit should provide justification and acknowledge how decisions will be communicated around the same time the applicant hears of their admissions decision to the UW.

For example, if the Math Department is approved to admit transfer students directly in spring 2021, the application process and recruitment materials will be updated in September 2021, the Department will accept applications April 5, 2022, for entrance in Autumn 2022.

Class B Legislation
Student Governance and Policies
Scholastic Regulations
Chapter 116, Satisfactory Progress

Background and Rationale

The Faculty Council on Academic Standards and the Office of the University Registrar, recommends amending Scholastic Regulations Chapter 116 (Satisfactory Progress) based on the following findings:

- In 2012, FCAS approved a policy on Satisfactory Progress designed to allow fair access to as many eligible applicants as possible each year while enabling students, who so choose, to have a four-year college experience beyond high school.
- This policy has been working well since implementation.
- The proposed updates to this chapter would align it with current institutional practice.

Student Governance and Policies

Scholastic Regulations
Chapter 116

Satisfactory Progress

Students admitted to the University to pursue baccalaureate degrees are expected to make satisfactory progress toward the attainment of that degree, and are expected to enter a major and graduate after a reasonable number of credits and academic satisfactory progress quarters have been completed.

1. The term academic satisfactory progress quarter is defined as a quarter that occurs during the academic year, specifically Autumn, Winter, and Spring quarters. A student admitted using the freshman application is considered to have completed zero academic satisfactory progress quarters. A student admitted using a transfer application who has completed less than a year of college coursework is considered to have completed zero academic satisfactory progress quarters. A student admitted using a transfer application who has completed one year of college coursework is considered to have completed three academic satisfactory progress quarters. A student admitted using a transfer application who has completed two or more years of college coursework is considered to have completed six academic satisfactory progress quarters.

4) 2. By the time undergraduate students have completed 105 credits and five academic satisfactory progress quarters, they either must be accepted in their major or have a hold placed against their registration or have their pre-major status extended temporarily by an adviser.

3. By the time undergraduate students have completed 165 credits and 11 academic satisfactory progress quarters, they either must file an application for Baccalaureate Degree or a hold will be placed against their registration, unless a graduation plan extension has been approved by their degree granting unit. Completing a minor, completing requirements for graduate or professional programs, or enrolling in an additional major or degree program is not grounds for an exception.

2) 4. Students shall graduate with their first baccalaureate by the time they have completed 30 credits beyond the credits required for the first degree or concurrent degrees and 12 academic satisfactory progress quarters. ~~Departmental advisers may grant extensions beyond the 30-credit limit.~~ Students who exceed this limit will have their registration blocked for all future quarter except summer unless the degree granting unit has approved an extension.

3) 5. Postbaccalaureate students are expected to be preparing for admission into a degree program, seeking an additional bachelor's degree, or working toward a certificate. Students admitted as "postbaccalaureate-undeclared" must declare a major by the time they have earned 30 credits beyond

36 their last degree, and once a degree objective has been declared, must make progress toward that
37 degree as evidenced by the courses they have completed satisfactorily. Degree granting units College
38 advisers may grant extensions beyond the 30-credit limit.

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40 ~~4. Students who do not declare a major by the time they have earned 105 credits, or who have exceeded~~
41 ~~the graduation credit limits, or who have not been accepted in a major as fifth-year or postbaccalaureate~~
42 ~~students, will have a "hold" placed against registration, beginning the following quarter.~~

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44 ~~5. The Committee on Admissions and Academic Standards may terminate a student's enrollment if the~~
45 ~~student demonstrates lack of academic progress as evidenced by repeated course(s) or University~~
46 ~~withdrawals and cancellations. The student may be reinstated with the approval of the student's college~~
47 ~~and the committee. EOP students may be reinstated in consultation with the Office of Minority Affairs.~~

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49 *S-B 147, January 20, 1987 with Presidential approval.*

Submitted by:
Faculty Council on Academic Standards