

**University of Washington**  
**Faculty Council on Academic Standards**  
May 7, 2021  
1:30 p.m. – 3:00 p.m.  
Zoom

**Meeting Synopsis:**

1. Call to order
  2. Consent agenda
    - a. Minutes from April 23, 2021
    - b. SCAP report
  3. Transfer student admissions update
  4. Discussion of the FCAS policy on Majors
  5. Chair's Updates
  6. Good of the order
  7. Adjourn
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**1) Call to Order**

The meeting was called to order at 1:30 p.m.

**2) Consent agenda**

- a. **Minutes from April 23, 2021**
- b. **SCAP report**

Chair Huppert asked the council for a motion to approve the consent agenda. The council voted to approve the consent agenda.

**3) Transfer student admissions update**

Cynthia Caci (Director, CAS) and Joslin Boroughs (Associate Director, Undergraduate Academic Affairs Advising) shared a presentation with the council on transfer student major admissions, including their admission pathways, common challenges, and next steps (Exhibit 2).

**4) Discussion of the FCAS policy on Majors**

The council began discussions on the FCAS guidelines on Majors (Exhibit 3) to establish reconciliation on the various rules and which rules in the document should be codified into Scholastic Regulations.

The discussion will continue in future meetings.

**5) Good of the Order**

## 6) Adjourn

The meeting was adjourned at 2:55 p.m.

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*Minutes by Alexandra Portillo, council analyst, xanport@uw.edu*

**Present:**        **Faculty Code Section 21-61 A:** Ann Huppert (Chair), Tom Lee, Zhi Lin, Mike Lockwood, Marjorie Olmstead, Joel Ross, Jennifer Turns, Yusuf Pisan  
                      **Faculty Code Section 21-61 B:** Jennifer Payne, Susanne Redalje, Sarah Garner, Luz Iniguez  
                      **President's Designee:** Phil Reid  
                      **Guests:** Scott Fallgren, Tina Miller, Dan Feetham, Dave Sundine, Helen Garrett, LeAnne Jones Wiles, Michaelann Jundt, Joslin Boroughs, Cynthia Caci

**Absent:**        **Faculty Code Section 21-61 A:** Scott Spaulding, Steve Groening  
                      **Faculty Code Section 21-61 B:** Clara Coyote, Joe Wilson

### Exhibits

Exhibit 1 – SCAP report

Exhibit 2 – Transfer Major Pathways FCAS

Exhibit 3 – Major-Guidelines\_revised\_approved\_0526171.pdf





































## **FCAS Best Practices for Proposed New Majors**

- All majors should have a “home” department where students have access to a program advisor. This applies to interdepartmental and intercollege majors as well as majors offered by one department or program.
- All majors should have a lead faculty coordinator, who is responsible for convening faculty to discuss all aspects of the major from the inclusion of courses from other departments, changing program requirements, appeals from students, etc.
- All majors should have core of faculty who make decisions concerning the major, to be transmitted by the chair of the program to the appropriate department(s) and/or college(s) and, if necessary, the Registrar and/or FCAS.
- Program requirements should generally be achievable in two years residence at the university, especially if they are upper division requirements. Courses that either not taught frequently enough or do not have adequate spaces to be consistently taken by students should not be required courses.

*Adopted by the Faculty Council on Academic Standards on November 7<sup>th</sup>, 2014; Revised by the Faculty Council on Academic Standards on May 26<sup>th</sup>, 2017*