1. Call to order

The meeting was called to order 1:31 p.m.

2. Consent agenda
   a. Minutes from May 7, 2021
   b. SCAP report

Chair Huppert asked the council for a motion to approve the consent agenda. The council voted to approve the consent agenda.

3. Chair’s Updates

Chair Huppert noted the 2020-2021 FCAS charges have produced much collaboration with UWCC, Advising, and other important stakeholders. The FCAS Class B legislation on satisfactory progress was passed as the SEC and Faculty Senate. The FCSA legislation on medical excuse notes was also passed.

4. FCAS letter in support of direct transfer admissions

The chair shared a draft letter supporting direct major admission for transfer students (Exhibit 2). Members suggested edits and a motion was made to approve the changes pending a revision to the
last paragraph. Any changes made also need to be reviewed by Undergraduate Academic Advising (UAA). The council voted to approve.

The council continued discussions on the ambiguity of catalog copies regarding transfer students. It was noted that if nothing in the catalog copy prohibits these proposed changes or new transfer admission pathways, the catalog would not need to be edited.

5. Discussion: next academic year agenda items

Members discussed topics of interest for the 2021-2022 academic year. Phil Reid (President’s Designee) noted the accreditation visit recommended continued work on general education outcomes. Other council members suggested discussions on DL designation on remote fall classes, revised descriptions of general education requirements, syllabus guidelines for all faculty from the UW Registrar, definition of majors and minors, S/NS grading policy changes for extraordinary quarters available in future quarters, and financial implications to S/NS.

6. Good of the order

Chair Huppert noted the diversity taskforce has 2 more meetings during the Spring quarter. An interim report will be provided in June and a verbal update will be provided at the next meeting for the council.

7. Adjourn

The meeting was adjourned at 2:48 p.m.

Minutes by Alexandra Portillo, council analyst, xanport@uw.edu

Present:
- **Faculty Code Section 21-61 A**: Ann Huppert (chair), Tom Lee, Zhi Lin, Mike Lockwood, Marjorie Olmstead, Joel Ross, Scott Spaulding, Jennifer Turns, Yusuf Pisan
- **Faculty Code Section 21-61 B**: Luz Iniguez, Jennifer Payne, Susanne Redalje
- **President’s Designee**: Phil Reid
- **Regularly invited guests**: Scott Fallgren, Tina Miller, Dan Feetham, Jason Johnson, Dave Sundine, Helen Garrett, LeAnne Jones Wiles

Absent:
- **Faculty Code Section 21-61 A**: Steve Groening
- **Faculty Code Section 21-61 B**: Clara Coyote, Joe Wilson

Exhibits

Exhibit 1 – SCAP report
Exhibit 2 – FCAS Transfer Support Letter draft
Routine Business:

Anthropology (UG-ANTH-MINOR) Revised program requirements for the Anthropology minor program

Background: The department has proposed the following non-substantive change at the program-level:
● Update requirement #1 to remove, “ANTH 100 may be applied to the minor but is not required.”
● Update requirement #2 to remove minimum grade requirement for each course, replacing with a minimum 2.00 cumulative grade requirement for courses applied to the minor.

The proposed changes would apply to the credential within the Anthropology minor program of study.
● Minor in Anthropology

Action taken 05/14/2021: Forwarded to FCAS

SCAP Chair Notes: SCAP members had no questions or concerns regarding any of the Anthropology program changes and unanimously agreed to forward them to FCAS for approval.

Anthropology (ANTH-30-1-1) Revised credential requirements for the Bachelor of Arts degree in Anthropology: Archaeological Sciences

Background: The department has proposed the following non-substantive changes at the credential-level:
● Update requirement #2a to remove ARCHY 205 as requirement

Action taken 05/14/2021: Forwarded to FCAS

SCAP Chair Notes: SCAP members had no questions or concerns regarding any of the Anthropology program changes and unanimously agreed to forward them to FCAS for approval.

Anthropology (ANTH-35-1-1) Revised credential requirements for the Bachelor of Arts degree in Anthropology: Indigenous Archaeology

Background: The department has proposed the following non-substantive changes at the credential-level:
● Update requirement #2a to remove ARCHY 205 as requirement

Action taken 05/14/2021: Forwarded to FCAS

SCAP Chair Notes: SCAP members had no questions or concerns regarding any of the Anthropology program changes and unanimously agreed to forward them to FCAS for approval.
Anthropology (ANTH-10-1-1) Revised credential requirements for the Bachelor of Arts degree in Anthropology: Medical Anthropology and Global Health

Background: The department has proposed the following non-substantive changes at the credential-level:

- Update requirement #2a to add ARCHY courses to this requirement, “and 15 additional credits from ANTH, ARCHY, and BIO A courses approved for the Medical Anthropology and Global Health option.”

Action taken 05/14/2021: Forwarded to FCAS

SCAP Chair Notes: SCAP members had no questions or concerns regarding any of the Anthropology program changes and unanimously agreed to forward them to FCAS for approval.

Anthropology (ANTH-30-1-5) Revised credential requirements for the Bachelor of Science degree in Anthropology: Archaeological Sciences

Background: The department has proposed the following non-substantive changes at the credential-level:

- Update requirement #1 to remove ARCHY 205 as a required course, and replace any 200-level ANTH course requirement with any 200-level ARCHY course. These changes will reduce the required number of core course credits to 15 credits (was 20 credits)
- Update requirement #2 to add requirement of any 200-level ANTH course, which increases the option credit total to 50 credits (was 45 credits)

Action taken 05/14/2021: Forwarded to FCAS

SCAP Chair Notes: SCAP members had no questions or concerns regarding any of the Anthropology program changes and unanimously agreed to forward them to FCAS for approval.

Anthropology (ANTH-40-1-5) Revised credential requirements for the Bachelor of Science degree in Anthropology: Human Evolutionary Biology

Background: The department has proposed the following non-substantive changes at the credential-level:

- Update requirement #1 to remove ARCHY 205 as a required course, and replace any 200-level ANTH course requirement with any 200-level ARCHY course. These changes will reduce the required number of core course credits to 15 credits (was 20 credits)
- Update requirement #2 to add requirement of any 200-level ANTH course, which increases the option credit total to 50 credits (was 45 credits)

Action taken 05/14/2021: Forwarded to FCAS

SCAP Chair Notes: SCAP members had no questions or concerns regarding any of the Anthropology program changes and unanimously agreed to forward them to FCAS for approval.
Background: The department has proposed the following non-substantive changes at the credential-level:

- Update requirement #1 to remove ARCHY 205 as a required course, and replace any 200-level ANTH course requirement with any 200-level ARCHY course. These changes will reduce the required number of core course credits to 15 credits (was 20 credits)
- Update requirement #2 to remove ANTH 302 as a course option, and increase courses from an approved list to a minimum of 45 credits (was minimum 40 credits), which increases the option credit total to 50 credits (was 45 credits)

Action taken 05/14/2021: Forwarded to FCAS

SCAP Chair Notes: SCAP members had no questions or concerns regarding any of the Anthropology program changes and unanimously agreed to forward them to FCAS for approval.

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**Applied Mathematics (UG-CFRM-MAJOR)** Revised program requirements for the Computational Finance and Risk Management degree program

Background: The department has proposed the following non-substantive changes at the program-level

- Update electives requirement (requirement #6) to add CFRM 426 and CFRM 450 as additional course options

The proposed changes would apply to the credential within the Computational Finance and Risk Management degree program of study.

- Bachelor of Science degree in Computational Finance and Risk Management

Action taken 05/14/2021: Forwarded to FCAS

SCAP Chair Notes: SCAP members had no questions or concerns regarding the Applied Mathematics program change and unanimously agreed to forward it to FCAS for approval.

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**Integrated Social Sciences (UG-ISS-MAJOR)** Revised program requirements for the Integrated Social Sciences degree program

Background: The department has proposed the following non-substantive changes at the program-level

- Update upper-division requirement (requirement #3) thematic areas courses to 20 credits (was 30 credits)
- Add Student Outcomes and Opportunities information to the Additional Information section

The proposed changes would apply to the credential within the Integrated Social Sciences degree program of study.

- Bachelor of Arts degree with a major in Integrated Social Sciences

Action taken 05/14/2021: Forwarded to FCAS

SCAP Chair Notes: SCAP members had no questions or concerns regarding the Integrated Social Sciences program change and unanimously agreed to forward it to FCAS for approval.
College of Engineering (ENGR-20210502A) Revised continuation policy for the College of Engineering

Background: The college is proposing to change the continuation policy.

Action taken 05/14/2021: Forwarded to FCAS, pending update to proposed leave of absence language.

Update 05/14/2021: The department has responded (p.4) and updated their proposed catalog copy (p.5).

SCAP Chair Notes: SCAP members discussed the proposed leave of absence from the Engineering Undeclared status, which we believe will be a first on campus. We requested some revising wording and unanimously agreed to forward the program proposal to FCAS when the clarified language was approved by the College.

Civil and Environmental Engineering (UG-CIVE-MAJOR) Revised program requirements and continuation policy for the Civil Engineering degree program

Background: The department has proposed the following non-substantive changes at the program-level

- Update ECON general education requirement language for clarity; allow for department approved alternative
- Update major requirement #1 language for clarity. Remove STAT 390 requirement language. Add CSE 160 as a course option for requirement 1a. Update 1c requirement to allow students completing IND E 315 to complete MATH 209 or MATH 224 to fulfill this requirement.
- Update major requirement #3 to remove minimum grade requirement.
- Update major requirement #4 to allow 300-level courses to apply to requirement (previously 400-level courses only)
- Update major requirement #5 to more clearly state requirements, including listing credit range of 12-14 credits (was 12 credits). Change requirement label to Engineering & Science Electives (was Upper-Division Engineering and Science).
- Update major requirement #6 minimum grade requirement to remove, “with no grade below 1.0 in these courses.”
- Update existing continuation policy

The proposed changes would apply to the credential within the Civil Engineering degree program of study.

- Bachelor of Science in Civil Engineering degree

Action taken 05/14/2021: Forwarded to FCAS, contingent upon department acknowledgement of compliance with the credit guideline for majors within 2 years.

Update 05/14/2021: The department has responded, “Thank you for sharing the guidelines. We look forward to discussing them in the future.”

SCAP Chair Notes: SCAP members discussed the Civil Engineering degree program proposal at great length, again acknowledging the challenges units, especially STEM units, will have at getting their program compliant with the 90 credit major and/or 50% upper division credit guidelines. In the end, we requested that the unit work over the next 2 years to bring their
major into compliance with the offer of assistance from the SCAP/FCAS chairs and other SCAP members as needed to also meet with the College of Engineering CEP committee for any necessary College-wide changes needed.

Civil and Environmental Engineering (UG-ENVE-MAJOR) Revised program requirements and continuation policy for the Environmental Engineering degree program

Background: The department has proposed the following non-substantive changes at the program-level

- Update major requirement #1 language for clarity.
- Update major requirement #2 language for clarity; allow for department approved alternative
- Update major requirement #4 label to *Professional Practice & Capstone Design* (was Professional Practice). Remove minimum grade requirement
- Update major requirement #5 label to *Environmental Engineering Technical Electives* (was Technical Electives).
- Update major requirement #6 to more clearly state requirements, including listing credit range of 13-15 credits (was 13 credits). Change requirement label to Engineering & Science Electives (was Upper-Division Electives). Update science course requirement (5a) to one earth science course from approved list (was once science course from approved list)
- Update major requirement #7 minimum grade requirement to remove, “with no grade below 1.0 in these courses.”
- Update existing continuation policy

The proposed changes would apply to the credential within the Environmental Engineering degree program of study.

- Bachelor of Science in Environmental Engineering degree

**Action taken 05/14/2021: Forwarded to FCAS**

**SCAP Chair Notes:** SCAP members had no questions or concerns regarding the Environmental Engineering program change and unanimously agreed to forward it to FCAS for approval.

School of Medicine (MED-20210430) Revised program requirements for the Doctor of Medicine degree

Background: The school is proposing to change the program requirements for the Doctor of Medicine degree

**Action taken 05/14/2021: Forwarded to FCAS**

**SCAP Chair Notes:** SCAP members had no questions or concerns regarding the Doctor of Medicine program change and unanimously agreed to forward it to FCAS for approval. Note: the School of Medicine requires a central Faculty body to approve program changes for their accreditation. No such group exists for Professional Programs, so the School and FCAS have a long standing relationship set up to provide that approval.

**Non-Routine Business:**

College of Engineering (ENGR-20210502B) New degree policy for the College of Engineering
Background: The college is proposing that students may only earn one undergraduate degree from the College of Engineering.

Action taken 05/14/2021: Forwarded to FCAS

SCAP Chair Notes: SCAP members discussed this change, which has been informally enforced for a while. This restriction would only apply to double degrees within the College of Engineering. Students would still be allowed to double degree with a program outside of the College of Engineering. With that clarification, SCAP members unanimously agreed to forward the proposal to FCAS for approval.

German Studies (UG-GERMAN-MAJOR) Change name for the German Studies degree program

Background: The department has proposed the following substantive changes at the program-level
- Change program name (Germanics to German Studies) and credential title (Bachelor of Arts degree in Germanics to Bachelor of Arts degree in German Studies) due to recently approved department name change (Germanics to German Studies)

The proposed changes would apply to the credential within the German Studies degree program of study.
- Bachelor of Arts degree in German Studies

Action taken 05/14/2021: Forwarded to FCAS

SCAP Chair Notes: SCAP members had no questions or concerns regarding the German Studies program changes and unanimously agreed to forward them to FCAS for approval.

German Studies (UG-GERMAN-MINOR) Change name for the German Studies minor program

Background: The department has proposed the following substantive changes at the program-level
- Change program name (Germanics to German Studies) due to recently approved department name change (Germanics to German Studies)

The proposed changes would apply to the credential within the German Studies minor program of study.
- Minor in German

Action taken 05/14/2021: Forwarded to FCAS

SCAP Chair Notes: SCAP members had no questions or concerns regarding the German Studies program changes and unanimously agreed to forward them to FCAS for approval.

German Studies (GERMAN-0-0-0) Change name for the Minor in German

Background: The department has proposed the following substantive change at the credential-level:
• Change credential title (Minor in Germanics to Minor in German) due to recently approved department name change (Germanics to German Studies)

    **Action taken 05/14/2021: Forwarded to FCAS**

    **SCAP Chair Notes:** SCAP members had no questions or concerns regarding the German Studies program changes and unanimously agreed to forward them to FCAS for approval.

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**Mathematics** *(UG-MATH-MAJOR)* Revised admission requirements for the Mathematics degree program

**Background:** The department has proposed the following substantive changes at the program-level:

- Update admission requirements to include transfer student admission requirements.

The proposed changes would apply to all credentials within the Mathematics degree program of study.

- Bachelor of Science degree in Mathematics
- Bachelor of Arts degree in Mathematics
- Bachelor of Arts degree in Mathematics: Teacher Preparation
- Bachelor of Arts degree in Mathematics: Philosophy

    **Action taken 04/02/2021: Forwarded to FCAS, pending addition of application deadlines to proposed transfer student admission catalog copy.**

    **Update 04/05/2021:** The department updated the proposed transfer student admission catalog copy to include application deadlines (see admission requirements section of UW CM proposal).

    **Action taken 04/09/2021: Approved by FCAS.**

    **Update 05/06/2021:** Posted to Tri-Campus, 0 comments received (see supporting documents section).

    **Action taken 05/14/2021: Forwarded to FCAS**

    **SCAP Chair Notes:** SCAP members had no additional questions or concerns regarding the Mathematics program changes after the Tri-Campus Review and unanimously agreed to forward them to FCAS for approval.

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**Mathematics** *(MATH-0-1-5)* Revised credential requirements for the Bachelor of Science degree in Mathematics

**Background:** The department has proposed the following non-substantive changes at the credential-level:

- Update completion requirements due to recently approved course renumbering changes (MATH 307 becomes MATH 207 effective AUT/2021; MATH 308 becomes MATH 208 effective AUT/2021; MATH 309 becomes MATH 209 effective AUT/2021; MATH 324 becomes MATH 224 effective AUT/2021).
- MATH 328 removed as a course requirement.
- MATH 424 may count toward both requirement #1 and #2.
- Update completion requirements catalog copy to reflect that AP credit may be awarded after completing MATH 134 and MATH 135 (1.a.i) and MATH 334/335/336 may be completed instead of MATH 224/300/327/424 (1b).

  Action taken 04/02/2021: Forwarded to FCAS.

  Action taken 04/09/2021: Approved by FCAS.

  Update 05/06/2021: Posted to Tri-Campus, 1 comment received (see supporting documents section).

  Update 05/06/2021: The department has responded (see supporting documents section) and updated the proposed catalog copy.

  Action taken 05/14/2021: Forwarded to FCAS

  SCAP Chair Notes: SCAP members had no additional questions or concerns regarding the Mathematics program changes after the Tri-Campus Review and unanimously agreed to forward them to FCAS for approval.
Confirming support for direct major admission for transfer students
Ann Huppert, Chair, Faculty Council on Academic Standards (FCAS)
May 2021

Transfer students are an important part of our University of Washington undergraduate community. Making up almost 20% of our undergraduate students on our Seattle campus, transfer students bring with them diversity in educational backgrounds that enrich our campus. Our transfer students also represent a significant percentage of students who are Pell Grant-eligible, underrepresented, veteran, and first-generation.

President Cauce has renewed our partnerships with community college colleagues and reaffirmed our commitment to transfer students, including this statement: “Our efforts to ease the transition for transfer students matters because community colleges are a crucial pipeline for low-income and underrepresented students...we have the opportunity and responsibility as a public university to create the best possible conditions for the success of these students who seek to complete a four-year degree.”

For the last several years, there have been a myriad of efforts across the Seattle campus to improve the transition for transferring students. We have improved the timing of admissions, streamlined communications, and implemented additional outreach and events. Some of this work has happened within and among departments and some has been prompted by efforts within the Faculty Council on Academic Standards (FCAS) and its Subcommittee on Admissions and Graduation (SCAG). FCAS is supporting current work on improving transfer students’ access to majors.

We know transfer students are successful at the University of Washington. Data show that our transfer students graduate with a slightly higher average UW GPA compared to that of our freshman start students, and transfer student retention and graduation rates are on par with our freshman start students. That said, if our transfer students do choose to leave the University, it is within the first quarter or two of their experience. This is different from our freshman start students and gives us the opportunity to look at ways we can smooth the transition for these students.

One way we can ease this transition point for transfer students is by providing more consistency in the pathways to majors for transfer students. Currently, there are four distinct pathways of entry to majors:

1. Open
2. Minimum Requirements
3. Capacity-Constrained with an option to apply concurrently with general admission (also called direct admission)
4. Capacity-Constrained with application available only after matriculation at the University
The first three major pathways provide students with a level of certainty around what they will be able to study once at University of Washington. However, the fourth option requires that students commit to the University of Washington without certainty around their path of study. This is problematic because through our admissions practices and our satisfactory progress policy, our University requires transfer students to be “major ready” and to declare a major quickly upon admission, yet for students interested in non-direct, capacity-constrained majors, declaring a major quickly can be challenging.

The University is intending to help every department in the group 4 list move to offer a direct model would ensure a smoother student transition to the University by:

- Bringing more consistency and transparency to the major admissions process
  - Allow for more concrete academic planning before transferring
  - Give newly admitted students information about their major status upon admission so they can make a well-informed decision about enrolling at UW
- Providing an academic home to students from their start at the UW
  - Ensure available time for experiential learning such as faculty-guided research or community engagement
  - Provide the potential space for an international or study abroad experience
  - Allow for career-related preparation and exploration, including student employment and internships
  - Give the possibility of pursuing additional areas of study
- Increasing likelihood of timely graduation and helping to avoid financial aid and other funding challenges.

FCAS is providing guidance to departments by sharing the process, including review processes and timelines, that other units have undertaken to provide transfer student admission directly into their majors. We can provide department-specific data and talk through challenges of shifting admissions processes. We are convening conversations with advisers and undergraduate faculty directors and committees, and can help connect departments across colleges. If your department is in the 4th pathway above and you would like to initiate the conversation specific to your department, please contact Ann Huppert or Michaelann Jundt.