

**University of Washington
Faculty Council on Academic Standards**

November 9, 2018

1:30pm – 3:00pm

Gerberding 142

Meeting Synopsis

1. Call to Order
2. Review minutes from October 26, 2018
3. Chair's report
4. Review and edit revised language in FCAS Syllabus Guidelines
5. Areas of Knowledge language
6. SCAP report
7. Good of the order
8. Adjourn

1. Call to Order

The meeting was called to order at 1:30 p.m.

2. Review minutes from October 26, 2018

The minutes from October 26, 2018 were approved with one correction to the attendance.

3. Chair's report

The chair announced that the council approved the "1503 Instructions for Substantial Program Proposals" (Exhibit 1) via electronic vote. However, a member moved to make an additional grammatical change to the document under *Additional Required Elements for All Direct Freshman Admissions Proposals* (sec. ii, pt. 2). The second point stated, "No need to reapply to the University of Washington shift to a new major, save for program-specific students..." The council edited the point to say, "Students must not be required to reapply to the University of Washington to change to a new major, save for program-specific students..." The chair requested that the council vote to approve this change, and the council approved by majority vote.

The chair reported that the College of Arts and Sciences is still working on a direct to division proposal. There are some mixed communications around the proposal's status and content. The chair will provide more information when it becomes available.

The chair provided a brief update on the enrollment workgroups. All workgroups have submitted their recommendations and the chair has seen three of the four reports, and they present similar recommendations. The chair asked Phil Ballinger, Associate Vice Provost for Enrollment, what initial reactions the recommendations have produced. Ballinger responded that the Provost is just now seeing these reports, so no sense yet. He further noted that there will be a response, but it is still in process and development. Additionally, he offered to organize presentations for units as a way to provide additional context.

The chair asked the council to consider again setting term limits on X-grade designations which were discussed in the October 26 meeting. The chair said that the council will discuss and vote on this next meeting.

The chair asked Helen Garrett, University Registrar and Chief Officer for Enrollment Information Services, to speak on the current academic probation period at the next meeting (November 30, 2018). The recommendation is to move academic probation from a 2.5 to a 2.0 which is in line with what other peer institutions use.

The chair also mentioned that the council must establish a formal cut-off for credit/no credit (CR/NCR) designation. Several members agreed having no cut-off was problematic. Members noted that there is clear distinction between satisfactory/non-satisfactory classes, and any formal designation for CR/NCR should follow this. A member asked if this would be the same cut-off for graduate students. The chair and Garrett responded that it was not in FCAS purview.

The chair announced that the council will draft a Class C resolution by winter as a way to publicize new guidelines for student medical notes.

The chair attended a luncheon hosted by the Faculty Senate Chair, George Sandison. At the luncheon, Faculty Council chairs discussed student course evaluations. The chair noted that there was unanimous desire to revise the current evaluation form. A member noted that other institutions have reframed the evaluation as a self-evaluation of a student's learning. The chair also noted that the chairs will discuss whether student course evaluations should be required for promotion and tenure. Radhika Govindrajan will represent FCAS on the task force.

Lastly, the chair asked the council to consider revising how University reviews Native American and Alaska Native admissions. Currently, the University has certain exemptions for these students, but there are verification steps that may be too burdensome for some students. The chair will check with the Washington Attorney General if this verification process can be amended.

4. Review and edit revised language in FCAS Syllabus Guidelines

D. Shores presented several edits and offered suggestions for how to reorganize the document (Exhibit 2). Lauren Hatchett, Council Analyst, will send the most recent revised document. Shores will revise/reorganize and send back to the chair and Hatchett. Hatchett will resend the revised document to the council for an electronic vote.

5. Areas of Knowledge language

The chair shared that defining Areas of Knowledge is complicated, but the council will continue discussing. Janice DeCosmo, Associate Dean of Undergraduate Academic Affairs and Associate Vice Provost for Undergraduate Research, provided additional context. With ABB some units are exaggerating the Areas of Knowledge that their courses cover. The council should discuss and define what constitutes covering an Area of Knowledge in a class. DeCosmo suggested that one recommendation or guideline might require at least one course goal include the area of knowledge or that a percentage of the course materials must relate to that area.

6. SCAP report

Non-routine Business

#1 – Anthropology

The request is for a new Bachelor of Science degree in Anthropology.

The request was approved by majority vote.

#2 – Computational Finance and Risk Management

The request is for a new Minor in Computational Finance.

The request was approved by majority vote.

#3 – Neurobiology

The request is for changing the name of the program from Neurobiology to Neuroscience.

The request was approved by majority vote.

#4 – Health Services

The request is for revised admission and program requirements for the Bachelor of Science degree in Health Informatics and Health Information Management.

The request was approved by majority vote.

#5 – Social Work

The request is for revised admission requirements for the Bachelor of Arts degree in Social Welfare.

The Department is proposing removing Human Biology and Economics prerequisites, and eliminating early admission.

The request was approved by majority vote.

#6 – Asian Languages and Literature

The request is for revised requirements for the Minor in Japanese.

The request was approved by majority vote to be forwarded for tri-campus review.

7. Good of the order

Nothing was stated.

8. Adjourn

The meeting was adjourned at 3:00 p.m.

Minutes by Lauren Hatchett, lehatch@uw.edu, council analyst

Present: **Faculty:** Sarah Stroup (Arts & Sciences) (chair), D. Shores (Business), Lynn Dietrich (Education), Radhika Govindrajan (Arts & Sciences), Dan Ratner (Engineering), Joel Thornton (Environment), John Sahr (Engineering), Zhi Lin (Arts & Sciences)
Ex-officio reps: Jennifer Payne, Meera Roy, Conor Casey, Angelia Miranda, Dan Feetham
President's designee: Philip Ballinger
Guests: Robert Corbett, Michaelann Jundt, Tina Miller, Robin Neal, Janice DeCosmo, Helen Garrett, Emily Leggio, Scott Fallgren

Absent: **Faculty:** Phil Brock (Arts & Sciences), Champak Chatterjee (Arts & Sciences), Ann Huppert (Built Environments), Mike Lockwood (Naval ROTC)
Ex-officio reps: N/A

Exhibits

Exhibit 1 – FCAS 1503 Substantial Changes_Revised 11618.pdf
Exhibit 2 – FCAS Syllabus Guidelines -- November 9 -- rev 16.docx