

## ADJUDICATION PROCEDURES: TIMELINE

CASE:

<u>IF INITIATED BY PROVOST:</u>	Code Section
Date of receipt (by Provost) of written report alleging that reasonable cause exists to adjudicate charges against a faculty member	28-32:A
Date of receipt (by Secretary of the Faculty) of Notice of Request for Adjudication and Petition (from the Provost) (within 30 days of receipt by the Provost of written report) (within 45 days of receipt by the Provost of report filed by UCIRO)	28-35:A
<u>IF INITIATED BY FACULTY MEMBER:</u>	
Date Petition is received in Faculty Senate Office	28-36:A
<u>In either case:</u>	
Date Petition is sent to Respondent(s) (within 7 days of receipt of written Petition)	28-36:A
Date Response is received in Faculty Senate Office (within 30 days of receipt of Petition, unless informal dispute resolution procedures have been initiated in which case the response “shall be due on the later of 10 days after the termination of such activities and the expiration of the original 30 day period for filing the response excluding the days during which the conciliation proceeding was open.”)	28-36:B
Date Response is mailed to all involved parties (within 7 days of receipt of Response)	28-36:B
Date chair of Adjudication Panel determines whether adjudication is to be brief or comprehensive (within 14 days of receipt of Response or within 14 days after expiration of the 37-day period following receipt of the Notice and Petition, whichever is earlier)	28-36:C
Date of appointment by Chair of Adjudication Panel of Hearing Officer and, if appropriate, a Hearing Panel (within 14 days of receipt of Response or within 14 days after expiration of the 37-day period following receipt of the Notice and Petition, whichever is earlier)	28-36:C
Date of notification to all involved parties of Hearing Officer and, if appropriate, Hearing Panel members (“promptly”)	28-36:C
Date of written objections regarding Hearing Officer or Panel membership (within 7 days of notification of names)	28-37:B
<u>BRIEF ADJUDICATION</u>	
<u>Option of Informal Hearing:</u> Date of informal hearing (if held) (at least 10, but no more than 14 days following appointment of Hearing Officer) Date Hearing Officer notifies parties in writing as to issues that may be addressed at the informal hearing	28-41:C

(at least 5 days prior to informal hearing)	
Date of Hearing Officer's decision and notification to all involved parties (within 30 days of appointment of Hearing Officer)	28-41:E
Date decision becomes final if no request for review (within 21 days of issuance of decision)	28-61:B
Date of decision to review, if requested (within 21 days of issuance of decision)	28-61:B
Date of Review Panel's decision (within 20 days of decision to review)	28-61:B
<u>COMPREHENSIVE ADJUDICATION</u>	
Date of notice to all involved parties regarding Prehearing Conference (within 10 days of appointment of Hearing Panel)	28-52:C
Date of Prehearing Conference (within 20 days of appointment of Hearing Officer)	28-52:C
<u>Option of Summary disposition and dismissal of petition:</u>	
Proposal of summary disposition and dismissal of petition	28-52:A
Decision regarding summary disposition (within 5 days after the submission of the written materials or the conclusion of any Hearing)	28-52:A
Date of mailing of Prehearing Order establishing issues/facts of case and date of first Hearing (within 15 days of Prehearing Conference)	28-52:E
Date of first meeting of Hearing Panel (no less than 10, nor more than 30, days after the Prehearing Conference)	28-52:E
Date of final meeting of the Hearing Panel	28-52:E
Date of Hearing Panel's final decision in writing (within 30 days after final meeting of Hearing Panel)	28-54:A
Date of distribution of Panel's final decision to President and all involved parties (within 24 hours of Panel's written decision)	28-54:C
Date decision is final if no appeal (within 21 days of date of mailing of decision to all parties)	28-61:C
Date of President's written notice of intent to review Panel's decision (within 21 days of date of delivery of the decision to the President)	28-61:C
Date of appeal to the President (within 21 days of date of mailing of decision to all parties)	28-61:C
Date of President's decision (within 60 days of commencement of the review, unless in the President's discretion more time is necessary to consider additional arguments)	28-61:C
Date of completion of Panel's reconsideration of their decision (within 30 days of the President's determination)	28-61:C

Date of President's final decision (within 30 days of receipt of panel's reconsideration)	28-61:E
Petition for reconsideration or clarification (within 10 days of a final decision by President)	28-61:G
Implicit denial of petition for reconsideration (the petition is deemed denied if within 20 days the President has taken no action)	28-61:G

Other Notes:

(1) In cases where the President is a party, the Board of Regents substitutes for the President (see 28-61:C, D,E,G).

(2) Section 28-71 reads as follows: "Unless otherwise specified in this chapter, requests for extensions of timelines shall be made to and decided by the Secretary of the Faculty. If a hearing officer, a hearing panel, the Chair of the Adjudication Panel, the Secretary of the Faculty or any reviewing body shall fail to meet any of the deadlines set in this chapter, such failure shall not affect the validity of the procedure, or any decision resulting from an adjudication held pursuant to this chapter, unless the delay was unreasonable and unduly prejudicial to the interests of any party or nonparty participant of right."