

**University of Washington**  
**Faculty Council on Academic Standards**

October 27<sup>th</sup>, 2017

1:30pm – 3:00pm

Gerberding 142

**Meeting Synopsis:**

1. Call to order
  2. Review of the minutes from October 13<sup>th</sup>, 2017
  3. Chair's report
    - a. Update on CSE
    - b. Composition courses
  4. SCAP report
  5. Using residency for matriculated admissions
  6. Good of the order
  7. Adjourn
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**1) Call to order**

Stroup called the meeting to order at 1:30 p.m.

**2) Review of the minutes from October 13<sup>th</sup>, 2017**

The minutes from October 13<sup>th</sup>, 2017 were approved as written.

**3) Chair's report**

Stroup asked for a representative to attend a luncheon of Faculty Council chairs as she is unavailable during the time of the meeting. Sahr volunteered to attend on behalf of FCAS.

*Computer Science & Engineering admissions*

Stroup explained a change in admissions policy is expected for UW Computer Science & Engineering that will be aimed at reducing the amount of undergraduate students who are admitted to the UW with the intention of studying in CSE, but do not end up being admitted to CSE due to the highly capacity-constrained nature of its programs. She clarified the proposal is focused on undergraduate enrollment management, and noted she would update the council as it develops.

*Composition courses*

Stroup explained UW Aquatics and Fishery Sciences is interested in offering a new course that would count as a UW English Composition Course. At present, all Composition Courses are taught in the College of Arts and Sciences (predominantly in English, though also in the Comparative Literature and Honors departments). Stroup noted she spoke with Robert Stacey (Dean, College of Arts and Sciences) and discovered there is no requirement that Composition Courses be taught exclusively in those

departments (or in the College of Arts and Sciences), nor is there an official definition of what constitutes a Composition Course at the institution.

A document was shown with recommended baseline language for a definition of Composition Courses (Exhibit 1). Stroup explained FCAS should develop a formal definition and place it on the FCAS webpage as a reference for units seeking to offer Composition Courses. Brock and Corbett volunteered to work with Stroup on the definition.

There was some discussion of the differences between writing and composition, notably that the mechanics of writing and rhetoric should be included within a Composition Course.

### *Information School*

A data reasoning course has been developed by the Information School with the title "Calling Bullshit." A member noted the UW Curriculum Committee had a problem with use of an expletive within a course title mainly because the word is an idiom, and the UW enrolls many international students that may not comprehend its meaning. The School agreed to revise the title.

## **4) SCAP report**

### ***Old Non-Routine Business***

#### **#1 – Aquatics & Fishery Sciences**

The request is for a new Bachelor of Science degree in Marine Biology consisting of 105-113 credits. Following consultation with SCAP, the unit agreed to remove a continuation policy from the program.

The request was approved by majority vote of council members.

#### **#2 – Oceanography**

The request is for revised program requirements for the Bachelor of Science degree in Oceanography, revised program requirements for the Bachelor of Arts degree in Oceanography, revised requirements for the Minor in Oceanography, and new Honors requirements for Oceanography.

The request was approved by majority vote of council members.

### ***New Routine Business***

#### **#1 – Anthropology**

The request is for revised program requirements for the Bachelor of Arts degree in Anthropology, and revised requirements for the Option in Archeological Science. The Department is proposing incorporating catalog updates for revised requirements and recently approved courses.

The request was approved by majority vote of council members.

#### **#2 – Environmental and Forest Sciences**

The request is for revised requirements for the Option within the Bachelor of Science degree in Environmental Science and Terrestrial Resource Management, to add courses to the Option requirements. It was clarified 4 credits will be added to the program's requirements as part of the change.

The request was approved by majority vote of council members.

### #3 – Environmental & Occupational Health Sciences

The request is for revised program requirements for the Bachelor of Science degree in Environmental Health to add a single 1-credit course to the list of program requirements.

The request was approved by majority vote of council members.

### #4 – Medicine

The request is for revised program requirements for the Doctor of Medicine degree in Medicine. The department is proposing revising the program requirements for the 2015 and 2016 entering classes.

The request was approved by majority vote of council members.

### #5 – Medicine

The request is for revised program requirements for the Doctor of Medicine degree in Medicine.

The department is proposing revising the program requirements for the 2017 and subsequent entering classes.

The request was approved by majority vote of council members.

### ***New Non-Routine Business***

#### #1 – Art

The request is for a new Bachelor of Arts degree in Art consisting of 70 credits with four Options.

It was noted the request for a new undergraduate major in Art was previously held by SCAP until admissions to the existing Art programs (planned to be terminated as part of the overall change) had been suspended. The suspension for admissions to those programs has been formally submitted, enabling FCAS to vote on the creation of the new Bachelor of Arts degree that includes four Options.

There was some discussion of communicating the program changes to new program applicants, and the intersection of that with admissions deadlines for entering the program. It was noted the new B.A. in Art will formally be offered fall quarter, 2018. Members discussed potential methods for notifying prospective students of the changes. There was also some discussion of "expediting" approval of the

proposal following approval by FCAS, which was recommended. A member suggested the department reach out to Undergraduate Admissions as well as the Office of the University Registrar in order to facilitate effective/accurate publicity concerning the change.

The request was approved by majority vote of council members.

#2 – Art

#3 – Art

#4 – Art

#5 – Art

#6 – Art

The department proposed suspension of admission for the Bachelor of Arts degree in Interdisciplinary Visual Arts, suspension of admissions for the Bachelor of Arts degree in Painting and Drawing, suspension of admissions for the Bachelor of Fine Arts degree in Painting and Drawing, suspension of admissions for the Bachelor of Fine Arts degree in Photomedia, and suspension of admissions for the Bachelor of Fine Arts degree in Three Dimensional Forum.

All suspension requests were approved by majority vote of council members.

#7 – Disability Studies

The request is for revised program requirements for the Minor in Disability Studies, reducing the number of credits needed for core requirements and increasing elective requirements. A single 5-credit required course will be dropped as part of the proposal, and 5 credits will be made up via additions to elective requirements.

The request was approved by majority vote of council members with two abstentions.

#8 – Earth & Space Sciences

The request is for revised program requirements for the Bachelor of Arts degree in Earth & Space Sciences; the change is being made to comply with the revised FCAS Policy on Majors (relating to GPA program-based requirements). The program's prerequisite course requirements were revised to require a minimum 2.0 cumulative GPA for all ESS-prefixed courses, rather than a required GPA of 2.0 for each individual course counted towards the major.

The request was approved by majority vote of council members.

#9 – Environmental & Occupational Health Sciences

The request is for revised admission requirements for the Bachelor of Science degree in Environmental Health. The department is proposing changing the admission type from capacity-constrained to minimum requirements.

The request was approved by majority vote of council members.

#10 – Mechanical Engineering

The request is for a new Option in Biomechanics within the Bachelor of Science degree in Mechanical Engineering. Departmental rationale for the change is that formalizing Biomechanics as an Option makes it transcriptable, enhances shared research opportunities, and provides a clear pathway to students interested in Biomechanics.

The request was approved by majority vote of council members.

#### **5) Using residency for matriculated admissions**

Stroup explained an FCAS Policy was developed and approved over the summer stating that residency status is not to be used as a criterion for admission to capacity-constrained majors or programs. She noted she would like FCAS to consider revising the language in the Policy now that the body is meeting regularly.

It was clarified the UW does use residency status as criterion for admission to the institution for freshman and transfer students, however once a student has been admitted, their place of origin and/or residency status may not be used to help or hinder application to programs.

Light wordsmithing was deliberated for the title of the policy and its language (Exhibit 2). No vote was taken; the changes were considered as draft.

#### **6) Good of the order**

The item was missed due to time constraints.

#### **7) Adjourn**

The meeting was adjourned at 3:00 p.m.

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*Minutes by Joey Burgess, jmbg@uw.edu, council support analyst*

**Present:** **Faculty:** Phil Brock, Dan Ratner, D. Shores, Sarah Stroup (chair), Lynn Dietrich, John Sahr, Zhi Lin, Mike Lockwood  
**Ex-officio reps:** Jennifer Payne, Navid Azodi, Robin Neal  
**Guests:** Janice DeCosmo, Robert Corbett, Helen Garrett, Emily Leggio, Scott Fallgren

**Absent:** **Faculty:** Daniel Enquobahrie, Champak Chatterjee, Ann Huppert, Radhika Govindrajan  
**Ex-officio reps:** Conor Casey, Meera Roy  
**President's designee:** Philip Ballinger

#### **Exhibits**

Exhibit 1 – C COURSES MEMO.doc

Exhibit 2 – FCAS Residency and Admission Protocol\_draftrevisions\_102717.doc

## MEMO IN RE 'C' COURSES (FROM DEPT OF ENGLISH)

"In a university like UW, where we only have a one course composition requirement (most others have at least a two course requirement), it is particularly important that we define what is unique about a C course and what distinguishes it from writing intensive (W) courses. Such criteria should be the starting point for discussions about any "C" course proposals.

The UW does not seem to have published criteria for what constitutes a C course, although it has generally been understood that the English department's EWP and IWP goals for C courses offer a model by which to assess C courses. It is important to note that the EWP and IWP learning outcomes and course goals are informed by and aligned with national standards for what constitutes a composition course (see Council of Writing Program Administrators Outcomes for First Year Composition). These standards reflect research on writing development and the factors that support the transfer of writing skills and knowledge across contexts.

While both W and C courses include writing, a distinguishing feature of "C" courses is their treatment of writing as the core focus and subject of the course. As such, the "C" designation isn't simply about volume of writing: "C" courses cannot be determined only by requiring a certain amount of writing (page number, word count, number of drafts); these alone do not define a "C" course. By treating writing as the core focus and subject, we mean the following:

- \* Developing writing/rhetorical capacities, skills, techniques, dispositions, and habits of mind/practice must be the core subject matter and aim of a "C" class. In a "C" course, the central content and intellectual weight of the course needs to be on composition/rhetorical knowledge, skills, and capacities. While there may be a balance of writing/rhetoric and content/disciplinary knowledge taught in a "C" course, the emphasis must be on writing/rhetoric. In short, although "C" courses can and should engage disciplinary focused texts, questions, and methodologies, these must be used to create occasions and support for student writing as the primary outcome.

- \* "C" courses should create as a primary goal an intellectual community around writing (in which students give and receive feedback, students' writing is the central part of the class content, curriculum and assignments create occasions for writing and developing rhetorical capacities, etc.) In short, student writing itself should be a primary text of the class, as should peer-to-peer engagement over it ( e.g. workshopping, peer feedback, formal peer review, and conferences over student writing with the instructor.)

- \* "C" courses should teach transferable habits and dispositions that will help students write and communicate in various future contexts within and beyond the university. Such transferable skills/dispositions might include rhetorical

awareness, revision strategies, working with feedback, research, genre and metacognitive awareness, etc. A "C" course should explicitly engage in providing students with a vocabulary for discussing and occasions for practicing these transferrable habits of mind (see the CWPA outcomes as well as the National Council of Teachers of English's [NCTE] "Framework for Success in Postsecondary Writing": <http://wpacouncil.org/framework>). Research on writing development demonstrates that transfer-ability of writing skills and knowledge is something that can be taught and cultivated when students develop reflective abilities, practice rhetorical problem-solving, have opportunities to practice adapting writing skills, and develop a vocabulary for how to talk about writing.

Because such attention to writing as core focus and subject of a "C" requires metacognition about writing on the part of the instructor, we strongly recommend that departments that propose "C" courses should demonstrate how instructors will be trained in writing pedagogy (via workshops, consulting with CTL or other writing specialists on campus, etc.). Without such training, even a well-conceived "C" course would better be described as a "W" course. "

**Faculty Council on Academic Standards (FCAS) Policy on the Use of Residency Status for Admission of Native-UW Matriculated Students to ~~Capacity-Constrained~~ Majors or Programs.**

Residency status (WA State; Domestic Non-Resident; International) is not to be used as a criterion for admission to capacity-constrained majors or programs.

DRAFT

*Approved by FCAS August 2, 2017*

## Subcommittee on Admissions and Programs (SCAP) Report

1:30-3:00 p.m.

October 20, 2017, Gerberding 026

### Old Non-Routine Business:

**Aquatics & Fishery Sciences** ([ENVIR-20170301](#)) Bachelor of Science degree in Marine Biology.

Background: The Department is proposing a new open undergraduate major in Marine Biology consisting of 105 to 113 credits.

Action taken 04/21/2017: Was not discussed.

Action taken 05/05/2017: Was not discussed.

Action taken 05/19/2017: SCAP requested revisions to the catalog copy, and asked for clarification from the department about the overlap with other majors and the catalog copy.

Update 05/23/2017: Department responded and made revisions, see attached (p. 6-35).

Action taken 06/02/2017: SCAP requested the department update the Satisfactory Progress Policy to remove the warning, probation, and dismissal sections, and they submit course change applications for FHL 333 and MARBIO 479.

Update 06/07/2017: Department has made requested updates and submitted course change applications for FHL 333 and MARBIO 479 (FHL 333 is on agenda for Oct 17 UWCC meeting; MARBIO 479 change was approved by UWCC), see attached (p.6-32).

Action taken 10/12/2017: SCAP requested the following:

1. Remove Continuation Policy and replace with Satisfactory Progress
2. Remove academic plan/meeting
3. Remove quarterly grade requirements

Update 10/12/2017: The department has made the requested updates see (p.4), and revised proposal (p.5-27).

Action taken 10/20/2017: Approved and forwarded to FCAS.

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**Oceanography** ([OCEAN-20170123R](#)) Revised Program Requirements for the Bachelor of Science degree in Oceanography, Revised Program Requirements for the Bachelor of Arts degree in Oceanography, Revised Requirements for the Minor in Oceanography, and the New Honors Requirements for Oceanography.

Background: Follow-up to significant changes approved by FCAS SPR/2016, see attached.

Action taken 04/07/2017: Some discussion ensued, no official comments at this time.

Action taken 05/05/2017: SCAP requested the department update the 1503 form to include the proposed changes to the Minor, as well as including the proposed changes. SCAP also indicated this proposal requires the approval of Honors, as well as sign off by Earth and Space Sciences.

Update 09/28/2017: The department has updated the 1503 form and provided requested department approvals.

Action taken 10/06/2017: SCAP requested the department provide a rationale for the proposed minor changes.

Update 10/12/2017: The department has provided a rationale for the proposed minor changes (see p.3).

Action taken 10/20/2017: Approved and forwarded to FCAS.

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#### **New Routine Business:**

**Anthropology** ([ANTH-20170511](#)) Revised program requirements for the Bachelor of Arts degree in Anthropology, and revised requirements for the Option in Archeological Science.

Background: The Department is proposing incorporating catalog updates for revised requirements and recently approved courses.

Action taken 10/20/2017: Approved and forwarded to FCAS.

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**Environmental and Forest Sciences** ([SEFS-20170428](#)) Revised requirements for the Option within the Bachelor of Science degree in Environmental Science and Terrestrial Resource Management.

Background: The Department is proposing adding courses to the option requirements.

Action taken 10/20/2017: Approved and forwarded to FCAS contingent upon minor 1503 form revisions.

Update 10/23/2017: Department has revised 1503 form.

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**Environmental & Occupational Health Sciences** ([ENVH-20170816](#)) Revised program requirements for the Bachelor of Science degree in Environmental Health.

Background: The Department is proposing adding a course to the list of program requirements.

Action taken 10/20/2017: Approved and forwarded to FCAS.

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**Medicine** ([MED-20170926A](#)) Revised program requirements for the Doctor of Medicine degree in Medicine.

Background: The Department is proposing revising the program requirements for the 2015 and 2016 entering classes.

Action taken 10/20/2017: Approved and forwarded to FCAS.

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**Medicine** ([MED-20170926B](#)) Revised program requirements for the Doctor of Medicine degree in Medicine.

Background: The Department is proposing revising the program requirements for the 2017 and subsequent entering classes.

Action taken 10/20/2017: Approved and forwarded to FCAS.

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**New Non-Routine Business:**

**Art** ([ART-20170405](#)) Bachelor of Arts degree in Art consisting of 70 credits with four options.

Background: The Department is proposing a new undergraduate major in Art with four options. This is a new 1503 submission replacing [ART-20161207](#), which was in Held Business on the April 21 SCAP meeting agenda.

Action taken 05/05/2017: Was not discussed.

Action taken 05/19/2017: SCAP requested department revised catalog to state 35 credits must be taken at 300/400 level.

Update 05/23/2017: Department revised catalog copy (p. 3-4) and provided a legible chart of courses on the Learning Goals page (p. 5).

Action taken 06/02/2017: Approved and forwarded to FCAS.

Action taken 06/09/2017: Held pending department's submission of 1503 program proposals to suspend current programs.

Update 10/20/2017: Department has submitted 1503 program proposals to suspend current programs, which SCAP approved and forwarded to FCAS:

- ART-20170613A: Notification of suspension of the Bachelor of Arts degree in Interdisciplinary Visual Arts
- ART-20170613B: Notification of suspension of the Bachelor of Arts degree in Painting and Drawing.

- ART-20170613C: Notification of suspension of the Bachelor of Fine Arts degree in Painting and Drawing.
  - ART-20170613D: Notification of suspension of the Bachelor of Fine Arts degree in Photomedia
  - ART-20170613E: Notification of suspension of the Bachelor of Fine Arts degree in Three Dimensional Forum.
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**Art ([ART-20170613A](#))** Notification of suspension of the Bachelor of Arts degree in Interdisciplinary Visual Arts.

Background: The Department is proposing suspension of this program. Proposal is related to [ART-20170405](#).

**Action taken 10/20/2017: Approved and forwarded to FCAS.**

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**Art ([ART-20170613B](#))** Notification of suspension of the Bachelor of Arts degree in Painting and Drawing.

Background: The Department is proposing suspension of this program. Proposal is related to [ART-20170405](#).

**Action taken 10/20/2017: Approved and forwarded to FCAS.**

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**Art ([ART-20170613C](#))** Notification of suspension of the Bachelor of Fine Arts degree in Painting and Drawing.

Background: The Department is proposing suspension of this program. Proposal is related to [ART-20170405](#).

**Action taken 10/20/2017: Approved and forwarded to FCAS.**

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**Art ([ART-20170613D](#))** Notification of suspension of the Bachelor of Fine Arts degree in Photomedia

Background: The Department is proposing suspension of this program. Proposal is related to [ART-20170405](#).

**Action taken 10/20/2017: Approved and forwarded to FCAS.**

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**Art ([ART-20170613E](#))** Notification of suspension of the Bachelor of Fine Arts degree in Three Dimensional Forum.

Background: The Department is proposing suspension of this program. Proposal is related to [ART-20170405](#).

Action taken 10/20/2017: Approved and forwarded to FCAS.

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**Disability Studies** ([DISST-20160829](#)) Revised requirements for the Minor in Disability Studies.

Background: The Department is proposing reducing the number of credits needed for core requirements and increasing the elective requirements.

Action taken 10/20/2017: Approved and forwarded to FCAS.

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**Earth & Space Sciences** ([ESS-20170518](#)) Revised program requirements for the Bachelor of Arts degree in Earth & Space Sciences.

Background: The Department is proposing revising existing program requirements.

Action taken 10/20/2017: Approved and forwarded to FCAS.

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**Environmental & Occupational Health Sciences** ([ENVH-20170817](#)) Revised admission requirements for the Bachelor of Science degree in Environmental Health.

Background: The Department is proposing changing the admission type from capacity constrained to minimum requirements.

Action taken 10/20/2017: Approved and forwarded to FCAS.

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**Mechanical Engineering** ([ME-20170907](#)) Option in Biomechanics within the Bachelor of Science degree in Mechanical Engineering.

Background: The Department is proposing a new Option in Biomechanics within the Bachelor of Science degree in Mechanical Engineering.

Action taken 10/20/2017: Approved and forwarded to FCAS.

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