

**University of Washington**  
**Faculty Council on Academic Standards**

April 14<sup>th</sup>, 2017  
1:30pm – 3:00pm  
Gerberding 142

**Meeting Synopsis:**

1. Call to order
  2. Review of minutes from March 31<sup>st</sup>, 2017
  3. Chair's report
  4. SCAP report
  5. Good of the order
  6. Adjourn
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**1) Call to order**

Ratner called the meeting to order at 1:30 p.m.

**2) Review of minutes from March 31<sup>st</sup>, 2017**

The minutes from March 31<sup>st</sup>, 2017 were approved as written.

**3) Chair's report**

*FCAS Policy Pertaining to W ("additional writing") Credit*

Ratner reminded members the council developed and approved a new Policy Pertaining to W ("additional writing") Credit in December 2016, which specified that all writing for W Credit must be done in the English language. He explained he was recently informed that the College of Arts and Sciences will implement the change for autumn quarter, 2017.

*Undergraduate program in Evans School of Public Policy & Governance*

Concerns of overlap are being raised related to a new proposal for an undergraduate program in the Evans School of Public Policy & Governance. There has been a recommendation that a smaller taskforce/subcommittee with representation from FCAS and the Senate Committee on Planning and Budgeting (SCPB) be formed wherein affected parties may discuss concerns (as opposed to adjudication occurring solely through FCAS). Ballinger (president's designee) explained he would raise the issue with the Provost. There was some discussion of "affected department/unit sign-off" being one aspect of the 1503 course creation/change form. Sahr explained sign-off from an affected unit used to only indicate awareness of a proposal. It was noted the new Evans program proposal may include courses taught within the College of Arts and Sciences, which would require formal approval from involved departments/units. Ratner noted he would update the council on the proposal for the new subcommittee as he receives more information.

**4) SCAP report**

### ***Old Non-Routine Business***

#### **#1 – Law, Societies, and Justice**

The request is for revised Admission Requirements for the Bachelor of Arts degree in Law, Societies, and Justice to increase the number of required departmental prerequisite courses from one to two.

SCAP had some questions/requested various data from the department on past admissions cycles and the impact of the change on transfer students. There was a separate concern related to a reduction in the amount of instances applicants may apply to the program after having been declined admission (from 3 to 2). After consultation with the department, SCAP recommended approval.

The request was approved by a majority vote of council members.

#### **#2 – Mathematics**

The request is for revised requirements for the Bachelor of Arts degree in Mathematics.

The department would like to require students to take 3 of 8 elective courses at the 400-level. There was some discussion of how the change would increase demand for 400-level Mathematics courses. A member noted SCAP has taken the concern into account.

The request was approved by a majority vote of council members.

#### **#3 – Germanics**

The request is for elimination of the Minor in German Linguistics.

It was noted the request was reviewed by FCAS earlier in the year, at which time FCAS requested the 1503 and attached documents be amended to reflect the notification of suspension (instead of elimination). The documents have been revised with correct language.

The request was approved by a majority vote of council members

#### **#4 – Foster School of Business**

The request is for revised requirements for the Minor in Entrepreneurship to add an alternative course to the Minor requirements and reduce the total number of credits required for completion from 31 to 29 credits.

The request was approved by a majority vote of council members

#### **#5 – Chemistry**

The request is for revised admission requirements for the Bachelor of Arts degree in Chemistry to remove Advance Placement (AP) Chemistry from direct admission requirements.

The request was approved by a majority vote of council members.

#### #6 – Chemistry

The request is for revised admission requirements for the Bachelor of Science degree in Chemistry to remove Advance Placement (AP) Chemistry from direct admission requirements.

The request was approved by a majority vote of council members.

#### #7 – Biochemistry

The request is for revised admission requirements for the Bachelor of Arts and Bachelor of Science degrees in Biochemistry to remove Advance Placement (AP) Chemistry from direct admission requirements.

The request was approved by a majority vote of council members.

#### #8 – Information School

The request is for a Minor in Informatics. The new Minor would be open and consist of 32 credits.

The request was approved by a majority vote of council members.

#### #9 – Comparative Literature, Cinema and Media

The request is for revised program requirements for the Bachelor of Arts degree in Comparative Literature and for the Option in Cinema Studies to more accurately reflect the relationship between the options in the major, as well as the distinction between the Cinema Studies option within the Bachelor of Arts degree in Comparative Literature, and the new/proposed Bachelor of Arts degree in Cinema and Media Studies. In addition, the department seeks to replace one required course, National Cinema, with a choice of critical concept courses.

The request was approved by a majority vote of council members

#### #10 – Department of Civil and Environmental Engineering

The request is for a Bachelor of Science degree in Environmental Engineering.

After consultation with SCAP, the new program will have minimum requirements but will not begin as capacity-constrained.

The request was approved by a majority vote of council members.

#### #11 – Nursing

The request is for revised program requirements for the Bachelor of Science degree in Nursing to eliminate course NURS 301 as a required course.

The request was approved by a majority vote of council members.

#12 – Economics

#13 – Economics

The requests are for revised program requirements for the Bachelor of Arts degree and Bachelor of Science degree in Economics to remove courses which are no longer offered, add new courses, and make other changes with the objective of standardizing both programs.

The requests were approved by a majority vote of council members.

### ***New Routine Business***

#1 – Electrical Engineering

The request is for revised program requirements for the Bachelor of Science in Electrical Engineering degree as well as the Option in Nanoscience and Molecular Engineering to substitute the phrase “see advisor for list” instead of continuing to list the courses for the Statistics requirement relating to both the degree and the Option.

It was noted SCAP members previously thought the change related to electives and not required courses. Members noted required courses should be listed in the catalog copy, and if they are changed they should be subjected to FCAS review, especially given implications for transfer students.

The request was held for SCAP to consult with the department and clarify concerns.

#2 – Anthropology

The request is for revised requirements for the Option in Medical Anthropology and Global Health within the Bachelor of Arts degree in Anthropology to update a course number that has been changed.

The request was approved by a majority vote of council members.

#3 – Microbiology

The request is for revised program requirements for the Bachelor of Science degree in Microbiology. The department separated the lab and lecture section of MICROM 444, and would therefore like to update the catalog copy with new numbers (MICROM 460 and MICROM 461).

The request was held. SCAP would like to consult with the department to clarify if both courses (MICROM 460 and MICROM 461) are required to fill the distribution requirement, and if this information is clear to students.

#4 – Environmental and Occupational Health Sciences

The request is for revised program requirements for the Bachelor of Science degree in Environmental Health to replace course ENV H 431 with ENV H 473 as part of the core requirements, and to add course ENV H 418 as a selective option.

The request was approved by a majority vote of council members.

## **5) Good of the order**

### *Early Childhood and Family Studies online degree program*

It was noted the Early Childhood and Family Studies program within the College of Education will need to formally separate its online degree from its traditional degree (via a 1503) due to issues associated with keeping the two instruction delivery methods congruent. The online modality was originally approved by FCAS only as a different delivery method of the existing degree program, and so requirements between the two must remain the same while the online modality exists in this capacity.

### *Suspending the Minor in Mathematics*

Shores explained the Department of Mathematics has forwarded a 1503 requesting suspension of the Minor in Mathematics. Students in the Minor are having trouble enrolling in a single Mathematics course at a certain level, making completion of the Minor difficult. Ratner provided more information to members, and additional concerns were heard. It was noted SCAP has not yet discussed the proposal.

### *New Minor in Informatics and BS in Environmental Engineering*

There was some discussion of how the new Minor in Informatics and Bachelor of Science degree in Environmental Engineering will intersect with the Northwest Commission on Colleges and Universities (NWCCU) review/approval process. Members noted because all changes (the addition and termination of undergraduate and graduate degrees, programs, and certain certificates, as well as changes in instructional delivery) must now be reviewed and approved in advance of implementation, the proposals are not formally approved until review is completed by the NWCCU.

### *New State law relating to Advanced Placement*

A new bill is currently on its way to the Governor's Office to be signed into law relating to the granting of college course credit for grades earned on Advanced Placement (AP) exams. The bill states, in part:

"The institutions of higher education must establish a coordinated, evidence-based policy for granting as many undergraduate college credits to students who have earned minimum scores of three on AP exams as possible and appropriate."

It was noted currently approximately half of the UW's departments offer course credit for AP scores of four or above. Kramer noted the FCAS Subcommittee on Admissions and Graduations (SCAG) would meet to discuss the potential new law.

## **6) Adjourn**

Ratner adjourned the meeting at 2:30 p.m.

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*Minutes by Joey Burgess, jmbg@uw.edu, council support analyst*

**Present:**

**Faculty:** Phil Brock (Arts & Sciences), Mark Johnson (Navy ROTC), Patricia Kramer (Arts & Sciences), Dan Ratner (Engineering) (chair), D. Shores (Business), John Sahr (Engineering), Lynn Dietrich (Education), Matthew Taylor (Arts & Sciences), Ann Huppert (Built Environments)

**Ex-officio reps:** Jennifer Payne, Jayda Greco, Kaitlyn Zhou, Donna Sharpe, Meera Roy

**President's designee:** Philip Ballinger

**Guests:** Janice DeCosmo, Tina Miller, Robert Corbett

**Absent:**

**Faculty:** Champak Chatterjee (Arts & Sciences), Sarah Stroup (Arts & Sciences), Daniel Enquobahrie (Public Health)

**Ex-officio reps:** Conor Casey

## Subcommittee on Admissions and Programs (SCAP) Report

1:30-3:00 p.m.

April 7, Gerberding 026

### Old Non-Routine Business:

**Law, Societies, and Justice** ([LSJ-20161209](#)) Revised Admission Requirements for the Bachelor of Arts degree in Law, Societies, and Justice

Background: As part of their capacity constrained admission process, the Department would like to increase the number of required departmental prerequisite courses from one to two.

Action taken 03/10/2017: SCAP requested data from past admission cycles, how transfer students are advised, and long it takes them to graduate. Additionally, SCAP recommended an effective quarter of AUT/2017 as SPR/2017 is not viable. It was noted that the requested revisions have already been published on their website, it was asked they remove this until the proposal is approved.

Update 03/31/2017: Department has provided responses, see attached.

Action taken 04/07/2017: Approved and forwarded to FCAS

**Mathematics** ([MATH-20170101B](#)) Revised Requirements for the Bachelor of Arts degree in Mathematics

Background: The Department is requesting to specify that three of the eight required elective courses be taken at the 400 level. Currently the major requirements state that all eight courses should be numbered 301 or higher.

Action taken 03/10/2017: SCAP requested a full Catalog Copy for further review. Some discussion ensued, no official comments at this time.

Update 03/13/2017: Missing Catalog Copy was added.

Action taken 04/07/2017: Approved and forwarded to FCAS

**Germanics** ([GERMAN-20170111B](#)) Elimination of the Minor in German Linguistics

Background: The Department is submitting a notification of their intent to suspend admission to the Minor in German Linguistics. UWCO has sent the department information regarding the RCEP process.

Action taken 03/10/2017: Approved and forwarded to FCAS.

Action taken 03/17/2017: FCAS requested the 1503 and attached documents be amended to reflect the notification of suspension, instead of elimination of the program.

Update 03/31/2017: Department has updated 1503 and attached documents using suspension language.

Action taken 04/07/2017: Approved and forwarded to FCAS

**Foster School of Business** – ([ENTRE-20161107](#)) Revised requirements for the minor in Entrepreneurship.

Background: The School of Business would like to add an alternative course to their minor requirements, and would also like to reduce the total number of credits required to complete the minor from 31 to 29 credits. This would give students additional flexibility to take electives which now vary from 2 to 4 credits.

Action taken 01/13/2017: Approved and forwarded to FCAS.

Action taken 01/20/2017: Approved by FCAS

Update 03/31/2017: Posted to Tri-Campus, no comments.

Action taken 04/07/2017: Approved and forwarded to FCAS

**Chemistry** – ([CHEM-20161024A](#)) Revised admission requirements for the Bachelor of Arts degree in Chemistry.

Background: The department would like to remove AP Chemistry from their direct admission requirements as the AP score is typically not sent until after most freshmen have received their admission offers.

Action taken 01/13/2017: Approved and forwarded to FCAS.

Action taken 01/20/2017: Approved by FCAS

Update 03/31/2017: Posted to Tri-Campus, no comments.

Action taken 04/07/2017: Approved and forwarded to FCAS

**Chemistry** – ([CHEM-20161024B](#)) Revised admission requirements for the Bachelor of Science degree in Chemistry.

Background: The department would like to remove AP Chemistry from their direct admission requirements as the AP score is typically not sent until after most freshmen have received their admission offers.

Action taken 01/13/2017: Approved and forwarded to FCAS.

Action taken 01/20/2017: Approved by FCAS

Update 03/31/2017: Posted to Tri-Campus, no comments.

Action taken 04/07/2017: Approved and forwarded to FCAS

**Biochemistry** – ([BIOC-20161024](#)) Revised admission requirements for the Bachelor of Arts and Bachelor of Science degree in Biochemistry.

Background: The department would like to remove AP Chemistry from their direct admission requirements as the AP score is typically not sent until after most freshmen have received their admission offers.

Action taken 01/13/2017: Approved and forwarded to FCAS.

Action taken 01/20/2017: Approved by FCAS

Update 03/31/2017: Posted to Tri-Campus, no comments.

Action taken 04/07/2017: Approved and forwarded to FCAS

**Information School** – ([INFO-20161130](#)) Minor in Informatics

Background: The Information School has revised their initial proposal for a minimum requirement minor ([INFO-20160331](#)), as well as their second proposal for a competitive minor ([INFO-20160527](#)), and is now proposing an open minor in Informatics. The minor will consist of 32 credits.

Action taken 12/09/2016: Some discussion ensued, no official comments at this time.

Action taken 01/13/2017: Approved and forwarded to FCAS.

Action taken 01/20/2017: Approved by FCAS

Update 03/31/2017: Posted to Tri-Campus, no comments.

Action taken 04/07/2017: Approved and forwarded to FCAS

**Comparative Literature, Cinema and Media - ([CLIT-20151221A](#))** Revised program requirements for the Bachelor of Arts degree in Comparative Literature and for the option in Cinema Studies.

Background: The Comparative Literature, Cinema and Media Studies department proposes changes to more accurately reflect the relationship between the options in the major, as well as the distinction between the Cinema Studies option within the Bachelor of Arts degree in Comparative Literature, and the new/proposed Bachelor of Arts degree in Cinema and Media Studies. Additionally, the department seeks to replace one required course, National Cinema, with a choice of critical concept courses. The new selection of courses would not require foreign language proficiency and would thus be more accessible to students given the University's reduced language skills requirement.

Action Taken 04/08/2016: SCAP requested that the UW Curriculum Office contact the department for more information regarding the need for both an option and a major in Cinema and Media, and suggest an RCEP for the option in Cinema Studies.

Update 05/17/2016: The department states they would reconsider an RCEP in 5 years, full response is attached.

Action Taken 05/20/16, 06/03/2016, 10/14/2016: SCAP considers this proposal opens up a larger question of whether a department can offer both an Option and a Major in the same area of focus. Since there is no recent precedent, this question is being forwarded to FCAS for guidance.

Update 10/28/2016: Discussed at FCAS.

Action Taken 11/04/2016: SCAP amended policy language and will request department reflect this in their catalog copy as soon as language is approved by FCAS.

Action taken 11/18/2016: Some discussion ensued at FCAS, language not yet approved.

Update 12/16/2016: FCAS approved new language.

Update 01/13/2017: Department updated catalog language.

Action Taken 01/27/2017: Approved and forwarded to FCAS

Action taken 02/03/2017: Approved by FCAS

Update 03/31/2017: Posted to Tri-Campus, no comments.

Action taken 04/07/2017: Approved and forwarded to FCAS

**Department of Civil and Environmental Engineering- ([ENGR-20160412](#)) Bachelor of Science degree in Environmental Engineering.**

Background: The Department of Civil and Environmental Engineering is proposing a new degree in Environmental Engineering designed to comply with ABET accreditation criteria.

Action Taken 04/22/2016: SCAP has no comments at this time.

Action Taken 05/06/2016: SCAP would like to know how this new degree would fit into the larger context of changes taking place in the College of Engineering. Additionally, SCAP mentioned that any new majors need to meet current criteria set forth for new degrees, in particular in reference to the continuation policy, and suggested that the admission criteria for Environmental Engineering be changed to minimum requirement since competitive admission is only being considered as a response to an existing problem, and is thus not applicable for new programs.

Update 06/01/2016: Department has provided a response, see attached (page 026).

Action taken 06/03/2016: Some discussion ensued, no official comments at this time.

Update 10/07/2016: On hold, Heidi Gough is due to forward additional information shortly.

Update 01/20/2017: Department has changed their admission criteria to minimum requirement, and have attached admission procedure under the Direct to College (DtC) model, as well as a temporary admission process which would be used until DtC comes into effect College-wide. *Note: I have added page numbers to the proposal in the lower right hand side of the PDF. You will see transfer student admission (p. 018) and the continuation policy (p. 016) in the main proposal; I will work with Heidi to get these incorporated into the proposed catalog copy, along with any other SCAP recommendations.*

Action Taken 01/27/2017: SCAP requested admission on a case-by-case basis for students applying past their freshman year be re-written as this does not comply with a minimum requirement admission process. They also suggested raising the CUM GPA and minimum required grade for a group of courses for admission be raised, in particular if the department is concerned with capacity. SCAP also asked if there were alternative courses to IND E 250 which a student could take to satisfy the economics requirement, the main concern was with how this would affect transfer students. It was also requested that transfer student admissions and the continuation policy be incorporated in the final catalog copy. Other clarifications and inconsistencies in the catalog copy and attached documents were addressed.

Update 02/03/2017: Department has provided an updated 1503, Catalog Copy (p. 029), and an explanation of the changes made (p. 033).

Action Taken 01/27/2017: Approved and forwarded to FCAS.

Action taken 02/17/2017: Approved by FCAS

Update 03/31/2017: Posted to Tri-Campus, no comments.

Action taken 04/07/2017: Approved and forwarded to FCAS

**Nursing-** ([NURS-20160928](#)) Revised program requirements for the Bachelor of Science degree in Nursing.

Background: The School of Nursing is proposing to eliminate NURS 301 as a required course since the content of that course is already covered in courses required for admission into the program.

Action Taken 01/27/2017: Approved and forwarded to FCAS.

Action taken 02/17/2017: Approved by FCAS

Update 03/31/2017: Posted to Tri-Campus, no comments.

Action taken 04/07/2017: Approved and forwarded to FCAS

**Economics-** ([ECON-20160720A](#)) Revised program requirements for the Bachelor of Arts degree in Economics

Background: The Department of Economics has revised the requirements for their BA and BS, removing courses which are no longer offered, adding new courses, as well as other changes with the objective to standardize both programs.

Action Taken 10/07/2016: Approved pending 2.0 be removed for ECON 382.

Action taken 10/14/2016: Approved by FCAS

Update 03/31/2017: Posted to Tri-Campus, no comments.

Action taken 04/07/2017: Approved and forwarded to FCAS

**Economics-** ([ECON-20160720B](#)) Revised program requirements for the Bachelor of Science degree in Economics

Background: The Department of Economics has revised the requirements for their BA and BS, removing courses which are no longer offered, adding new courses, as well as other changes with the objective to standardize both programs.

Action Taken 10/07/2016: Approved pending 2.0 be removed for ECON 382.

Action taken 10/14/2016: Approved by FCAS

Update 03/31/2017: Posted to Tri-Campus, no comments.

Action taken 04/07/2017: Approved and forwarded to FCAS

## **New Routine**

**Electrical Engineering** ([E E-20170123](#)) Revised Program Requirements for the Bachelor of Science in Electrical Engineering degree, as well as the Option in Nanoscience and Molecular Engineering.

Background: The Department is requesting to add “see adviser for list” instead of listing the courses in the Statistics requirement for both the BS and the Option.

Action taken 03/10/2017: No official comments at this time.

Action taken 04/07/2017: Approved and forwarded to FCAS

**Anthropology** ([ANTH-20160407](#)) Revised Requirements for the Option in Medical Anthropology and Global Health within the Bachelor of Arts degree in Anthropology

Background: The Department would like to update a course number that has been changed.

Action taken 03/10/2017: No official comments at this time.

Action taken 04/07/2017: Approved and forwarded to FCAS

**Microbiology** ([MICRO-20170307](#)) Revised Program Requirements for the Bachelor of Science degree in Microbiology.

Background: The Department separated the lab and lecture section of MICROM 444, and would therefore like to update the Catalog Copy with the new numbers MICROM 460 and MICROM 461.

Action taken 03/10/2017: No official comments at this time.

Action taken 04/07/2017: Approved and forwarded to FCAS

**Environmental and Occupational Health Sciences** ([ENVH-20170215](#)) Revised Program Requirements for the Bachelor of Science degree in Environmental Health.

Background: The Department is to replace ENV H 431 with ENV H 473 as part of the core requirements. Additionally, they are adding ENV H 418 as a selective option.

Action taken 04/07/2017: Approved and forwarded to FCAS

## **Additional Business**

### **Academic Explorer-**

Background: Academic explorer was presented to FCAS this February 2016. They determined the *overviews* (columns D and G) and *admission types* (column H) should be review first by SCAP, and then by FCAS. The College of the Environment was the first batch presented for review to SCAP, these are new and final Colleges/Schools ready for your review.

- [College of Engineering](#)
- [Interschool or Intercollege Programs](#)

Action taken 04/07/2017: Approved and forwarded to FCAS