

Faculty Council on Academic Standards
May 1, 2015
1:30pm – 3:00pm
Gerberding 142

Meeting Synopsis:

1. Call to order
 2. Review of the minutes from April 3rd, 2015, & from April 17th, 2015
 3. SCAP report
 4. Process for current hybrid courses that are DL designated under the old rules
 5. Chair's report (fees, presidential search)
 6. Good of the order
 7. Adjourn
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1) Call to order

Kramer called the meeting to order at 1:30 p.m.

2) Review of the minutes from April 3rd, 2015, & from April 17th, 2015

The minutes from April 3rd, 2015 & the minutes from April 17th, 2015 were approved as amended.

3) SCAP report

Old Routine Business

- #1 – French and Italian Studies
- #2 – French and Italian Studies
- #3 – French and Italian Studies
- #4 – French and Italian Studies

It was noted the French and Italian Studies major and minor are being reorganized. Keil noted that SCAP approved of the requests, pending some minor changes to clarify wording of requirements for 300-400 level courses. These requested changes were made.

The four requests were approved by unanimous vote.

New Routine Business

- #1 – Classics
- #2 – Classics
- #3 – Classics

Classics has a requested revised program requirements for the Bachelor of Arts degrees in Classics, in Classical Studies, in Greek, and in Latin. Keil explained that SCAP approved of the changes, which are

designed to streamline the language requirements of the degrees, because Greek and Latin are no longer taught in public high schools in the state of Washington.

The council approved the requests by unanimous vote.

#4 – Industrial and Systems Engineering

The department has requested revised admission requirements for the Bachelor of Science in Industrial Engineering degree. SCAP approved of the revisions.

The council approved the request by unanimous vote.

4) Process for current hybrid courses that are DL designated under the old rules

Kramer noted there was a question from Jennifer Payne (University Curriculum Procedures Analyst) concerning the changes that were made to the DL designation by the DL subcommittee, which were approved by FCAS. The first question several departments had was what process should be used to facilitate the altering of courses from DL to non-DL.

The council noted that when the diversity designation was initiated, FCAS had allowed colleges to submit an excel sheet of courses to be approved, instead of sending each course through the course change process individually.

The council questioned how many courses are being asked about. Kramer explained it is not a matter of only one or two, but several. Kramer explained the Senate Executive Committee (SEC) will take up the question in the future, and then it will be more widely disseminated to varying groups subsequently. Janssen noted he would also urge standardized wording for the memos that goes through College Councils providing information on the topic, for added clarity.

There was question if associated fees will be dropped for the newly designated non-DL courses. Corbett replied that those two things (fees and DL designations) do not necessarily go hand-in-hand. The answer to the question was not fully known.

Kramer explained that currently there is not a plan in place to meet the state reporting requirements for DL courses.

Pengra questioned why courses would not simply change each of their forms, as the changes are not overly substantial. It was noted the course form need to be changed to accommodate the new FCAS Guideline on Distance Learning, and currently, the form itself would be misleading to individuals attempting to fill it out. Pengra suggested fixing the course form to mirror the revised wording, and after, require departments to use the form to alter their courses' information.

Kramer noted we will need to fix the course form in such a way to account that the change from DL to non-DL courses is included. Pengra noted this should be a one-time change and not a process departments need to go through with each new quarter. Kramer agreed and noted this will be the point of changing the form. Miller clarified that a course designated as DL means that it can be offered as DL, not that it necessarily is offered as DL.

Kramer suggested advising the departments in question to wait for FCAS to correct the course change form. The council agreed this to be a good option, and there were no noted objections.

5) Chair's report (fees, presidential search)

Course forms to be revised

Kramer noted the university's course change and course creation forms require revising. She explained this is being worked on, though nothing is settled yet. She mentioned that there is another initiative underway to provide an online process and that it was not clear which (hardcopy form or online process) should occur first.

\$350 DL course fee

Kramer noted she was asked to speak to the Senate Committee on Planning and Budgeting (SCPB) and the SEC over the \$350 online course fee, which has been discussed in several prior FCAS meetings this academic year. SCPB chair, Jack Lee, has taken up the fee question – as SCPB's agenda is focused on fees currently, and the topic fits into their agenda. Kramer explained if there were any other fees the council had questions over, they should contact her, and she will pass on the information to the SCPB.

Kramer noted the SCPB is also going to look into the creation of online programs, which stems from a legislative mandate that prohibits moving tuition-based programs to fee-based programs without consultation with other bodies. Janssen questioned if the concerns should be limited to online fee-based programs or possibly include other (not online) fee-based programs as well. Kramer explained the SCPB is mostly concerned with tuition-based programs moving to becoming fee-based without any outside consultation.

Activity-Based Budgeting (ABB)

Kramer noted a conversation took place between her and individuals from the Activity-Based Budgeting oversight committee. Kramer explained that she was instructed to write a charge letter for the council to seek out solutions to problems associated with ABB. She said that it was her impression that if FCAS could devise solutions for some of the difficulties created by ABB, the implementation committee would listen to a plan and consider it as formal action.

Kramer noted that the most immediate suggestion would be that the student credit hours should go to whichever department employs the instructor of a course if the course is joint-listed. She noted FCAS should think more broadly than that, though. Kramer noted she would be writing the requested charge letter soon. She explained the council has until December 2015 to submit its recommendation.

She noted that the group she met with acknowledged that funding was not the only issue with the ABB system. They agreed it is causing imperceptible harm in alternative ways. Corbett mentioned that graduate students are being told not to take courses outside of their colleges. Kramer noted the UW is not rapidly expanding right now, and the amount of available funding is a "relatively finite pie." Janssen noted there is also issues with fee-based and tuition-based students enrolling within the same courses.

Kramer noted if there any other comments or ideas for incorporation into the charge letter, those be communicated to her through email.

Feedback on Presidential Search Document

Keil noted Kramer and he had written a document titled “FCAS white paper recommendations for Presidential Search Committee.” He requested the council review the document, and make any necessary edits.

The council commented that the document could highlight a number of issues. Some of these were:

- a. ABB inhibiting interdisciplinary programs and the entire question of cross-university collaboration
- b. Question of if the university will alter its admission to include “direct admits” into departments

Ballinger explained he believes the document is getting into a bit too much detail. He noted the document could be more concentrated. He explained there is a basic enrollment capacity issue, which should be mentioned upfront.

Ballinger’s explained his two foundational issues were:

- 1) An issue when it comes to enrollment capacity, and necessary decision-making on enrollment capacity questions
- 2) What should the university be in regards to students who want to study here? Not just international students but with non-resident students. Where are our students coming from? Which students do we serve predominantly?

He noted these policy decisions are being driven by capacity, or lack thereof. He mentioned we have a public mission and three different campuses which should be taken into account.

Keil noted he agrees and we would like to choose two main issues as well. He noted too much detail is counterproductive to the document’s main intent.

Kramer invited the council to send their recommendations to Keil through email. She urged that any members do so in a timely manner, as the document needs to be revised as soon as possible to be in line with the presidential search committee’s timeline. Kramer explained the document will go to Kate O’Neill (chair, Faculty Senate), who will forward it on appropriately.

Pengra noted there are concerns to be addressed over the STEM and Business-related components of the university, as well. Keil noted he would attempt to redraft the document with the council’s recommendations in mind.

6) Good of the order

Ballinger noted May 1st is the day when potential freshman students need to decide to commit to the UW, or not. He explained the freshman class appear to be coming in with high numbers. He noted it is evident that many students want to come to the UW, which is a good thing.

Kramer noted there is a question of why application fees are not used to fund holistic reviews. Ballinger noted he would like the council to have a statement on fee support for holistic review. Kramer explained she would have a statement for review at the next meeting.

Kramer also noted that she had mentioned this issue to SCPB and would forward the council's statement on holistic review to that body, as well.

Badger noted by the time of the next meeting, there will be a newly elected University Affairs Coordinator. The council thanked her for her invaluable insight into the student perspective on innumerable issues.

7) Adjourn

Kramer adjourned the meeting at 2:52 p.m.

Minutes by Joey Burgess, jmbg@uw.edu, council support analyst

Present:

Faculty: John Deehr, Don Janssen, Richard Keil, Patricia Kramer (chair), David Pengra, Dan Ratner, D. Shores, Thaisa Way, Phil Brock

Ex-officio reps: Robin Chin Roemer, Hailey Badger, LeAnne Jones Wiles

President's designee: Philip Ballinger

Guests: Tina Miller, Robert Corbett, Virjean Edwards, Janice DeCosmo

Absent:

Faculty: Robert Harrison, Peter Hoff, Sarah Stroup

Ex-officio reps: N/A

Subcommittee on Admissions and Programs (SCAP) Summary

1:30-3:00 pm

April 24, 2015

Gerberding 026

Old Routine Business:

- 1. French and Italian Studies (R) - ([FRENCH-20150213](#))** Revised program requirements for the Bachelor of Arts degree in French.

Background: The department would like to update their program requirements to streamline the major; reduce it by 5 credits, and align it with the Italian major which will help facilitate double majoring.

Action Taken: 03/13/2015 – Hold for revisions

Action Taken: 04/10/2015 – Hold for revisions.

Update: 4/20/2015 – Revisions received.

Action Taken: 4/24/2015 – Approve and forward to FCAS.

- 2. French and Italian Studies (R)- ([FRENCH-20150213b](#))** Revised program requirements for the minor in French.

Background: The department would like to update their program requirements in the minor to align it with the proposed changes to the major.

Action Taken: 03/13/2015 – Hold for revisions

Action Taken: 04/10/2015 – Hold for revisions.

Update: 4/20/2015 – Revisions received.

Action Taken: 4/24/2015 – Approve and forward to FCAS.

- 3. French and Italian Studies (R) - ([ITAL-20150213](#))** Revised program requirements for the Bachelor of Arts degree in Italian.

Background: The department would like to update their program requirements to streamline the major; reduce it by 5 credits, and align it with the French major which will help facilitate double majoring.

Action Taken: 03/13/2015 – Hold for revisions.

Action Taken: 04/10/2015 – Hold for revisions.

Update: 4/20/2015 – Revisions received.

Action Taken: 4/24/2015 – Approve pending clarification of elective credits, and forward to FCAS.

Update: 4/27/2015 – Clarification included in 1503.

- 4. French and Italian Studies (R)- ([ITAL-20150213b](#))** Revised program requirements for the minor in Italian.

Background: The department would like to update their program requirements in the minor to align it with the proposed changes to the major.

Action Taken: 03/13/2015 – Hold for revisions.

Action Taken: 04/10/2015 – Hold for revisions.

Update: 4/20/2015 – Revisions received.

Action Taken: 4/24/2015 – Approve and forward to FCAS.

NEXT MEETING: May 8, 2015

New Routine Business:

- 1. Classics - ([CLAS-20150217A](#))** Revised program requirements for both the Bachelor of Arts degree in Classics and the Bachelor of Arts degree in Classical Studies.

Background: The four majors in the Classics Department were designed in the 1960's when more students had access to Latin and Greek in High School. The current requirements are configured in a way that makes it difficult for most students to complete them in a timely fashion. They feel that the revisions proposed will maintain the rigor of the program but bring the requirements in line with what students can complete in an timely manner.

Action Taken: 04/24/2015 – Approve and forward to FCAS.

- 2. Classics - ([CLAS-20150217B](#))** Revised program requirements for the Bachelor of Arts degree in Greek.

Background: The four majors in the Classics Department were designed in the 1960's when more students had access to Latin and Greek in High School. The current requirements are configured in a way that makes it difficult for most students to complete them in a timely fashion. They feel that the revisions proposed will maintain the rigor of the program but bring the requirements in line with what students can complete in an timely manner.

Action Taken: 04/24/2015 – Approve and forward to FCAS.

- 3. Classics - ([CLAS-20150217C](#))** Revised program requirements for the Bachelor of Arts degree in Latin.

Background: The four majors in the Classics Department were designed in the 1960's when more students had access to Latin and Greek in High School. The current requirements are configured in a way that makes it difficult for most students to complete them in a timely fashion. They feel that the revisions proposed will maintain the rigor of the program but bring the requirements in line with what students can complete in an timely manner.

Action Taken: 04/24/2015 – Approve and forward to FCAS.

- 4. Industrial and Systems Engineering - ([INDE-20150109](#))** Revised admission requirements for the Bachelor of Science in Industrial Engineering degree.

Background: The Industrial and Systems Engineering Department is moving to autumn only admissions.

Action Taken: 04/24/2015 – Approve and forward to FCAS.

NEXT MEETING: May 8, 2015

Held/Pending Response Business:

1. Integrated Sciences (NR) - ([INTSCI-20150113](#)) Establish new departmental honors requirements for the Bachelor of Arts degree in Integrated Sciences.

Background: The program would like to establish departmental honors requirements for students completing the Integrated Sciences major.

Action Taken: 02/13/2015 – Hold. SCAP wants the Honors program to review the proposed Departmental Honors requirements and compare them to the Honors Requirements for the Disciplinary track majors. Appears as if Departmental Honors can be selected at the mid-end of senior year – should include more honors work earlier in the major.

Update: 2/23/2015 – Still waiting for comments from Honors

Action Taken: 02/27/2015 – Hold for Honors suggestions.

Update: 3/2/2015 – Honors agrees that the INTSCI 1503 Honors requirements as proposed are insufficient. They will provide some examples that Jennifer will send to INTSCI.

Action Taken: 03/13/2015 – Hold for revisions.

Action Taken: 04/10/2015 – Hold for revisions.

2. Asian Languages and Literature (R)- ([ASIAN-20141202A](#)) Revised program requirements for the Bachelor of Arts degree in Japanese.

Background: The department would like to update their program requirements to remove courses no longer taught and add new courses.

Action Taken: 02/13/2015 – Approve and forward to FCAS. Jennifer to recommend use of approved lists in catalog copy.

Update: 2/17/2015 – Save for next meeting as Curriculum Coordinator is out on vacation and not able to discuss proposed edits.

Update: 2/23/2015 – Still waiting for revisions from department.

Action Taken: 02/27/2015 – Hold for response

Action Taken: 03/13/2015 – Hold for response.

Action Taken: 04/10/2015 – Hold for revisions.

3. Asian Languages and Literature (R)- ([ASIAN-20141202B](#)) Revised program requirements for the minor in Japanese.

Background: The department would like to update their program requirements to remove courses no longer taught and add new courses.

Action Taken: 02/13/2015 – Approved and forward to FCAS. Jennifer to recommend use of approved lists in catalog copy.

Update: 2/17/2015 – Save for next meeting as Curriculum Coordinator is out on vacation and not able to discuss proposed edits.

Update: 2/23/2015 – Still waiting for revisions from department.

Action Taken: 02/27/2015 – Hold for response.

Action Taken: 03/13/2015 – Hold for response.

Action Taken: 04/10/2015 – Hold for revisions.

NEXT MEETING: May 8, 2015