

# Secretary of the Faculty

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December 6, 2004

Mark L. Emmert, President  
Office of the President  
Box 351230

Subject: Class B Legislation: Policy Regarding the Acceptance of Transfer Credits  
Volume Four, Part III, Chapter 1, Section 6

Dear President Emmert:

At the Faculty Senate meeting held Thursday December 2, 2004, the faculty voted to approve a Class B change in the *University Handbook*: Class B Legislation: Volume Four, Part III, Chapter 1, Section 6: Policy Regarding the Acceptance of Transfer Credits. Enclosed is a copy of the proposed changes certified by the Senate chair.

Please note at the back of the enclosed copy your approval or disapproval of this legislation, and return it to us within 14 days (December 20, 2004).

Sincerely,



Lea B. Vaughn  
Secretary of the Faculty

Enc:

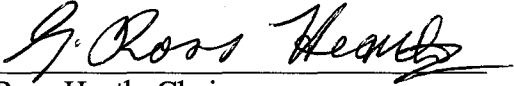
cc: G. Ross Heath, Chair, Faculty Senate  
Donald Janssen, Chair, Faculty Council on Academic Standards

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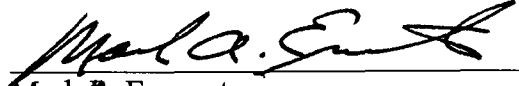
**CLASS B LEGISLATION**

**Policy Regarding the Acceptance of Transfer Credits  
Volume Four, Part III, Chapter 1, Section 6**

**CERTIFIED AS APPROVED:**



G. Ross Heath, Chair  
Faculty Senate



Mark A. Emmert  
President

Date: 12/3/04

Date: 12/13/04

**Policy Regarding the Acceptance of Transfer Credits  
Volume Four, Part III, Chapter 1, Section 6**

Present Code Language

Volume Four, Part III, Chapter 1:  
Admissions

**Section 6. Acceptance of Transfer Credits**

- A. The University of Washington reserves the right to accept or reject credits earned at other collegiate institutions. In general, it shall be the University's policy to accept credits earned at institutions fully accredited by their respective regional accrediting associations, provided that such credits have been acquired through university-level courses appropriate to the student's degree-curriculum at the University of Washington.
- B. The University of Washington will accept in transfer toward a bachelor's degree no more than 90 credits earned at a two-year community college.
- C. Special examinations(s) as defined in Chapter 5, Credit by Examination, shall be required to determine the number of credits to be accepted toward the bachelor's degree for independent study, for work with private teachers, and for work done in unaccredited institutions, except as provided in Subsection D below.
- D. Credits earned by a student at an unaccredited institution may be validated by means other than a written examination if the

Present Code Language

Volume Four, Part III, Chapter 1:  
Admissions

**Section 6. Acceptance of Transfer Credits**

- A. **No change in text**
- B. The University of Washington will accept in transfer toward a bachelor's degree no more than 90 lower-division credits earned at a ~~two-year community college~~. After a student has been admitted to a university major, additional lower-division transfer credit may be allowed when:
  - 1. the student requests the credit transfer.
  - 2. the credit transfer advances the student toward an academic degree, and
  - 3. the transfer is approved by the student's academic unit.
- C. No more than 135 credits may be accepted in transfer for a bachelor's degree.
- D. ~~G.~~ Special examinations(s) as defined in Chapter 5, Credit by Examination, shall be required to determine the number of credits to be accepted toward the bachelor's degree for independent study, for work with private teachers, and for work done in unaccredited institutions, except as provided in Subsection E ~~D~~ below.

**Section D becomes Section E. No change in text**

chairperson of the concerned department(s) so decides. Validation of credit without examinations is restricted and subject to the same provisions as validation by examination as defined in Chapter 5, Credit by Examination, Section 1, Subsections B, C, D, E, F, and G. Validated credit will be accepted toward the bachelor's degree on the same basis as credits earned by examinations.

- E. Transfer credits shall be accepted for upper-division credit only when earned at an accredited four-year degree-granting institution.
- F. Credit may be granted for courses completed in Armed Forces training schools on terms and subject to the limitations set forth in Chapter 8.

*S-B 96, April 1966; S-B 127, December 1976; S-B 129, June 1977: all with Presidential approval. Rev. October 3, 1983. S-B 169, February 2002: with Presidential approval.*

**Section E becomes Section F. No change in text**

**Section F becomes Section G. No change in text**

*S-B 96, April 1966; S-B 127, December 1976; S-B 129, June 1977: all with Presidential approval. Rev. October 3, 1983. S-B 169, February 2002: with Presidential approval.*

Approved by Senate Executive Committee  
November 15, 2004

Approved by Faculty Senate  
December 2, 2004