

# Secretary of the Faculty

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May 27, 2004

Lee L. Huntsman, President  
Office of the President  
Box 351230

Subject: Class A Legislation

Dear President Huntsman:

In accordance with the rules, the faculty has approved the *Faculty Code* amendments in Class A Bulletin No 111. Volume Two, Part II, Chapter 22, Section 22-53, Election of Senate Officers. Policy regarding the Terms of Faculty Senate Officers


The results of the election submitted to the faculty for vote on May 6, 2004 are:

Total ballots distributed electronically and mailed to those without electronic access :	3690
Total ballots returned:	574
Percent of faculty who voted:	15.56%
Percentage of "yes" votes:	96.52% (554)
Percentage of "no" votes:	0.70% (4)
Percentage of abstentions:	2.79% (16)

(The above percentage figures are based on ballots recorded electronically by the Catalyst Group and paper copies received back in the Senate Office.)

Attached is Professor Douglas Wadden's certification that the faculty has voted to approve the changes as proposed in Class "A" Bulletin No. 111. Before the University Handbook can be revised, we need your approval. According to the Faculty Code, you have 14 days to respond. We look forward to hearing from you by June 10, 2004.

Sincerely,

  
Lea B. Vaughn  
Secretary of the Faculty

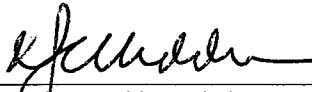
Enc.

Cc: Douglas Wadden, Chair, Faculty Senate

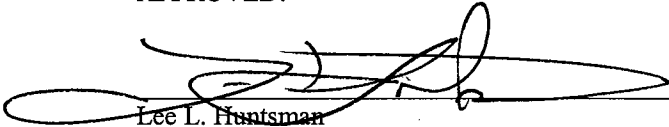
*The strength of a university is greatest when its faculty and administration join for the advancement of common objectives. Faculty code, Sec. 13-20*

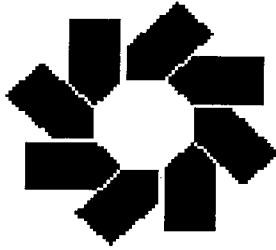
Class A Legislation #111: Volume Two, Part II, Chapter 22, Section 22-53 Election of Senate Officers

CERTIFIED AS APPROVED:

  
\_\_\_\_\_  
Douglas Wadden, Chair  
Faculty Senate  
Date: 5/27/04

APPROVED:

  
\_\_\_\_\_  
Lee L. Huntsman  
President  
Date: 6/1/2004



University of Washington  
**FACULTY SENATE**

Box 351271

Class A Bulletin Nos. 111 & 112

Mailed May 6, 2004

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**GENERAL LEGISLATIVE ACTION**

At its meeting on 22 April 2004, the Faculty Senate approved two pieces of legislation that would affect the terms and duties of Faculty Senate leadership. ***Please vote on each proposal by 5:00 p.m. on MAY 26, 2004. A copy of each piece of proposed legislation is included with this bulletin.***

**a. Proposed Amendment to Change Officer Terms.** Currently, the one-year term of the Chair and Vice-Chair of the Faculty Senate begins on the start of the academic year, September 16<sup>th</sup>. In the last several years, this has not given in-coming officers enough time to prepare for their term and attend the growing number of meetings that are scheduled in late August and early September. The August 1 date was selected because typically there is no Regents' meeting in August, and this will allow the incoming officers approximately six weeks of time to prepare for the coming year. For example, an orientation for the Senate Executive Committee is typically planned and held in early September. Both the Senate Executive Committee (SEC) and the Senate viewed this as a technical amendment, and both bodies approved the legislation unanimously.

**b. Proposed Amendment to Change the Chair of the Senate Committee on Planning and Budgeting (SCPB).** Similarly, this legislation proposes a way to make the senate leadership more effective. Currently, both the Chair and Vice Chair sit on the University Budget Committee (UBC) and SCPB. These two committees conduct the heart of University budgeting, and it takes a great deal of time to become knowledgeable about the intricacies of the University budget process. Under existing legislation, the incoming Vice Chair serves as the chair of the SCPB at a time when the person is new to senate business, and a new member of the SCPB.

This amendment proposes that the outgoing Chair of the Faculty Senate would be the chair of SCPB. The outgoing Senate Chair already serves on this council so this does not represent an extension of the Chair's membership. The amendment would result in someone with two prior years of budget experience chairing SCPB. This change would allow the committee to operate more effectively, and allow for greater continuity in pursuing the Faculty agenda in budgeting. At the same time, it will allow the incoming Vice Chair to develop expertise in the budget and other senate business in a more deliberate manner. This proposal should also encourage a better working relationship between officers. Viewed primarily as a housekeeping amendment, the Senate Executive Committee approved this legislation with only two objections; the Senate approved it unanimously.

The legislative history is available by reviewing the minutes of the Faculty Senate's March 11, 2003 meeting (<http://www.washington.edu/faculty/facsenate/senate/minutes/2003-2004/3-11-04.html>).

Sincerely,  
Lea Vaughn  
Secretary of the Faculty

# #111- PROPOSED CLASS A LEGISLATION

## Volume Two, Part II, Chapter 22, Section 22-53 Election of Senate Officers.

### Policy regarding the Terms of Faculty Senate Officers

#### Current Language

##### Section 22-53 Election of Officers

- A. The Chair of the Senate shall serve a one-year term beginning with the first day of the regular academic year. This person shall be the Vice Chair of the preceding year.
- B. The Vice Chair shall be chosen from among the voting members of the faculty by a majority vote of the Senate at the first regular meeting of each Winter Quarter. The Chair of the Senate, with the approval of the Executive Committee, shall publish in the agenda for that meeting the name of at least one nominee. Additional nominations may be made from the floor. If no nominee receives the required majority vote, all but the two highest shall be eliminated and a second ballot shall be cast.
- C. The Vice Chair shall assume office on the first day of the regular academic year following his election.
- D. If the Senate elects a Vice Chair or Chair who is not a regularly elected senator, he or she shall be a senator *ex officio* with vote and shall be considered a member-at-large to whom the provisions of Section 22-45 do not apply.
- E. If the Vice Chair position becomes vacant in the course of the academic year, the elected members of the Executive Committee shall designate one of their number to serve as temporary Vice Chair until a new Vice Chair is chosen in a regular election. A temporary Vice Chair shall not succeed to the Chair.
- F. If for any reason the Vice Chair of the preceding year is unable to succeed to the Chair at the beginning of the next academic year, a new Chair shall be elected at the first regular meeting of the Autumn Quarter. The Vice Chair for the current year shall announce in the agenda for that meeting or if that be impossible, at the meeting itself, after consultation and with the advice and approval of the non-elected members of the Executive Committee, the name of at least one nominee for Chair from among the elected members of the Executive Committee. Additional nominations from among Executive Committee members may be made from the floor. If no nominee receives the required majority vote on the first ballot, all but the two highest shall be eliminated and a second ballot shall be cast.

#### Proposed Changes

##### Section 22-53. Election of Senate Officers

- A. The Chair of the Senate shall serve a one-year term beginning on August 1 and ending on July 31 following his or her term as Vice Chair of the Senate in the preceding year.
- B. The Vice Chair shall be chosen from among the voting members of the faculty by a majority vote of the Senate at the first regular meeting of each Winter Quarter. The Chair of the Senate, with the approval of the Executive Committee, shall publish in the agenda for that meeting the name of at least one nominee. Additional nominations may be made from the floor. If no nominee receives the required majority vote, all but the two highest shall be eliminated and a second ballot shall be cast.
- C. The Vice Chair shall assume office on August 1 in the calendar year of his or her election. The term shall end on July 31 of the following calendar year.
- D. If the Senate elects a Vice Chair or Chair who is not a regularly elected senator, he or she shall be a senator *ex officio* with vote and shall be considered a member-at-large to whom the provisions of Section 22-45 do not apply.
- E. If the Vice Chair position becomes vacant in the course of the academic year, the elected members of the Executive Committee shall designate one of their number to serve as temporary Vice Chair until a new Vice Chair is chosen in a regular election. A temporary Vice Chair shall not succeed to the Chair.
- F. If for any reason the Vice Chair of the preceding year is unable to succeed to the Chair at the beginning of the next academic year, a new Chair shall be elected at the first regular meeting of the Autumn Quarter. The Vice Chair for the current year shall announce in the agenda for that meeting or if that be impossible, at the meeting itself, after consultation and with the advice and approval of the non-elected members of the Executive Committee, the name of at least one nominee for Chair from among the elected members of the Executive Committee. Additional nominations from among Executive Committee members may be made from the floor. If no nominee receives the required majority vote on the first ballot, all but the two highest shall be eliminated and a second ballot shall be cast.

*Section 13-31, April 16, 1956; S-A 29, June 8, 1964; S-A 30, June 27, 1966; S-A 37, June 8, 1971; S-A 42, June 9, 1972; S-A 86, December 8, 1992; S-A 93, May 17, 1995: all with Presidential approval*

*Section 13-31, April 16, 1956; S-A 29, June 8, 1964; S-A 30, June 27, 1966; S-A 37, June 8, 1971; S-A 42, June 9, 1972; S-A 86, December 8, 1992; S-A 93, May 17, 1995: all with Presidential approval*

Approved by Senate Executive Committee  
February 23, 2004

Approved by Faculty Senate  
March 11, 2004

Approved and Amended by Senate Executive Committee  
April 5, 2004

Approved by Faculty Senate  
April 22, 2004

## #112 - PROPOSED CLASS A LEGISLATION

### Volume Two, Part II, Chapter 22, Section 22-91 Senate Committee on Planning and Budgeting Policy regarding the Chair of the Senate Committee on Planning and Budgeting.

#### Current Language

##### Section 22-91. Senate Committee on Planning and Budgeting

- A. The Senate Committee on Planning and Budgeting shall advise the Administration and shall inform the Faculty Senate on long-range planning and on preparation of budgets and distribution of funds with particular reference to faculty concerns. The Committee shall be guided by the advice of the Executive Committee and/or the Senate on matters of policy.
- B. It shall be the responsibility of the Chair of the Senate Committee on Planning and Budgeting to report Committee activities on a regular basis to, and to seek advice from, the Executive Committee and the Senate.
- C. The Committee membership shall consist of:
1. Twelve faculty members, including:
    - a. Senate Vice Chairperson, who also chairs the Committee;
    - b. The Senate Chairperson;
    - c. The Faculty Legislative Representative and Deputy Legislative Representative;
    - d. Six at-large faculty members, nomination, election, and replacement of whom shall be governed by procedures set forth in Section 42-32 of the Faculty Code, and who shall serve three-year terms; in nominating such members, the Senate Executive Committee shall avoid naming faculty from Senate Groups already represented on the Committee;
    - e. The immediate past chair of the Faculty Senate;
    - f. The Secretary of the Faculty;
  2. The Provost, the Vice Provost for Planning and Budgeting, and a representative of the Board of Deans;
  3. One student member nominated jointly by the ASUW and GPSS, and who shall serve a one-year term;

#### Proposed Changes

##### Section 22-91. Senate Committee on Planning and Budgeting

- A. The Senate Committee on Planning and Budgeting shall advise the Administration and shall inform the Faculty Senate on long-range planning and on preparation of budgets and distribution of funds with particular reference to faculty concerns. The Committee shall be guided by the advice of the Executive Committee and/or the Senate on matters of policy.
- B. It shall be the responsibility of the Chair of the Senate Committee on Planning and Budgeting to report Committee activities on a regular basis to, and to seek advice from, the Executive Committee and the Senate.
- C. The Committee membership shall consist of:
1. Twelve faculty members, including;
    - a. The immediate past chair of the Faculty Senate, who also chairs the Committee;
    - b. The Senate Chairperson;
    - c. The Faculty Legislative Representative and Deputy Legislative Representative;
    - d. Six at-large faculty members, nomination, election, and replacement of whom shall be governed by procedures set forth in Section 42-32 of the Faculty Code, and who shall serve three-year terms; in nominating such members, the Senate Executive Committee shall avoid naming faculty from Senate Groups already represented on the Committee;
    - e. The Senate Vice Chairperson;
    - f. The Secretary of the Faculty;
  2. The Provost, the Vice Provost for Planning and Budgeting, and a representative of the Board of Deans;
  3. One student member nominated jointly by the ASUW and GPSS, and who shall serve a one-year term;

<p>4. The Presidents of the ASUW and GPSS, who shall serve <i>ex officio</i> without vote.</p> <p>D. Terms of members shall begin on September 16, unless otherwise specified at the time of appointment.</p> <p><i>S-A 71, February 5, 1985; S-A 88, May 25, 1993: both with Presidential approval</i></p>	<p>4. The Presidents of the ASUW and GPSS, who shall serve <i>ex officio</i> without vote.</p> <p>D. Terms of members shall begin on September 16, unless otherwise specified at the time of appointment.</p> <p><i>S-A 71, February 5, 1985; S-A 88, May 25, 1993: both with Presidential approval</i></p>
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Approved by Senate Executive Committee  
February 23, 2004

Approved by Faculty Senate  
March 11, 2004

Approved by Senate Executive Committee  
April 5, 2004

Approved by Faculty Senate  
April 22, 2004