



University of Washington Office of the President, Box 351230

April 25, 2000

Professor Lea Vaughn
Secretary of the Faculty
Faculty Senate
Box 351271

Dear Lea:

Thank you for informing me that the faculty have voted to approve the amendments to Section 24-54, Procedures for Promotions. I concur in this faculty action.

Please take such actions as are necessary to amend the Faculty Code in accordance with this revised legislative decision. I have signed the copy of the legislation and enclose it herewith for your records.

Sincerely yours,

A handwritten signature in cursive script that reads "Dick".

Richard L. McCormick
President

Enclosure

cc: Ms. Carol S. Niccolls
Dr. Steven G. Olswang

**Proposed Class "A" Legislation
Second Consideration**

**VOLUME TWO, PART II, CHAPTER 24, SECTION 54.
PROCEDURES FOR PROMOTION**

<i>Present Code Language</i>	<i>Proposed Language</i>
<p>Section 24-54. Procedure for Promotions</p> <p>Each member of the faculty below the rank of professor shall be considered annually for possible promotion. The procedure described below shall be followed.</p>	<p>Section 24-54. Procedure for Promotions</p> <p style="text-align: center;">(No Change)</p>
<p>A. The voting members of the appropriate department (or undepartmentalized college or school) who are superior in academic rank to the person under consideration shall decide whether to recommend the promotion. Research faculty shall be considered by voting members of the appropriate department, or undepartmentalized college or school, who are superior in academic rank to the person under consideration. In this decision they shall take into account the qualifications prescribed in Sections 24-32, 24-33, 24-34, and 24-35 for the various academic ranks. Promotion shall be based upon the attainment of these qualifications and not upon length of service. In arriving at recommendations for promotion, faculty, chairs, and deans are directed to study the whole record of candidates' qualifications described in Section 24-32.</p>	<p>A.</p> <p style="text-align: center;">(No Change)</p>
<p>B.</p> <p style="text-align: center;">(new paragraph)</p>	<p>B. <u>The record of the candidate being considered for promotion shall be assembled following the guidelines of the candidate's college and unit. The candidate is responsible for assembling the promotion record, which shall include a self-assessment of the candidate's qualifications for promotion. External letters of review shall be kept confidential from the candidate.</u></p>


<i>Present Code Language</i>	<i>Proposed Language</i>
<p>C. The dean shall be advised by a committee or council of the college or school. This advisory group, elected by the faculty of the college or school, shall consider each case presented to it and submit its recommendations with reasons therefor to the dean. In a departmentalized school or college, when a candidate for promotion is under consideration, any member of the committee or council who is also a member of the candidate's department may be excused.</p>	<p>C.</p> <p>(No Change)</p>
<p>D. After receiving the recommendation of this committee or council the dean shall decide the matter, and if the decision is favorable shall transmit his or her recommendation to the President</p>	<p>D.</p> <p>(No Change)</p>

*Final Approval by the Senate Executive Committee
14 February 2000*

*Final Approval by the Faculty Senate
2 March 2000*


Class "A" Legislation

CERTIFIED AS APPROVED:


 Gerry Philipsen, Chair
 Faculty Senate

Date: April 12, 2000

APPROVED:


 Richard L. McCormick
 President

Date: April 25, 2000