

University of Washington
Faculty Council on Academic Standards
April 4, 2014, 1:30 pm – 3:00 pm
Gerberding 142

Meeting Synopsis:

1. Call to Order
 2. Review of the Minutes from March 7, 2014
 3. Chair's Report
 4. SCAP Report
 5. Reorganization, Consolidation, and Elimination Procedures (RCEPs)
 6. Adjourn
-

1) Call to Order

The meeting was called to order by Chair Kramer at 1:30 p.m.

2) Review of Minutes from March 7, 2014

The minutes from March 7, 2014 were approved as amended.

3) SCAP Report [Exhibit A]

Old Non-Routine Business

1. School of Music - (MUSIC-20131001) New Bachelor of Music degree in Percussion with options in Orchestral Percussion & Contemporary Percussion and Mallet Keyboard.

Taggart reported that the proposal has completed tri-campus review and has been approved by SCAP. The proposal received unanimous approval.

2. Architecture - (ARCH-20140122A) Rename the Bachelor of Arts degree in Architectural Studies to Architectural Design and revise the program requirements.

3. Construction Management/Architecture - (ARCH-20140122/CM-20140122) Rename the Bachelor of Arts degree in Architectural Studies to Architectural Design and revise the program requirements within the dual degree program with the Bachelor of Science degree in Construction Management.

Taggart reported that the proposals have completed tri-campus review and were approved by SCAP. The proposals received unanimous approval.

Old Routine Business

1. School of Art - (DESIGN-20131210B) Revised program requirements for the Bachelor of Design degree in Visual Communication Design.

2. School of Art - (DESIGN-20131210C) Revised program requirements for the Bachelor of Design degree in Interaction Design.

Taggart reported that a third 1503 from the School of Art was recently pulled. Taggart explained that there is no actual course change; instead the School of Art is requesting to reformat the display of the courses required for the major in the catalogue. The proposals received unanimous approval.

3. Economics - (ECON-20140124) Revised program requirements for the Bachelor of Science degree in Economics.

The Economics department is adding two additional courses to their specified list of Theory and Methods courses.. Taggart reported that ECON 484 is an approved course and ECON 405 was approved by the Curriculum Committee on March 18.

The proposal received unanimous approval.

New Routine Business

1. School of Environmental and Forest Sciences - (BSE-20131204) Revised program requirements for the Bachelor of Science degree in Bioresource Science and Engineering.

The School is making changes the BSE major based on recommendations from their recent accreditation visit, including dropping the CHEM E coursework and replacing it with BSE exclusive coursework. The proposal would also allow AMATH alternatives to MATH requirements and require A A 260 increasing the engineering topics requirement from 8 to 12 credits. The proposal received unanimous approval.

2. Global Health - (GH-20140129) Revised program requirements for the minor in Global Health.

Taggart reported that the proposal is on hold for now.

4) Chair's Report

Kramer reported that she is working towards cleaning up and clarifying the current curriculum pages and flowcharts with the Registrar's Office.

Kramer reported on a recent ruling from the Department of Education regarding access for students who are new or expecting parents. There have been discussions with the Title 9 compliance officer to determine how the guidelines would impact faculty.

Kramer reported that UW is expecting new guidelines from the Department of Education regarding disability access for online resources. Kramer met recently with Bree Calahan (Director for Disability Resources for Students – "DRS") to discuss and anticipate how the guidelines would impact faculty and how FCAS can be involved. Kramer explained that compliance will likely require making online instructional materials accessible, such as captioning videos and ensuring websites as assessable. This is especially pertinent to faculty now that UW is offering more online majors like the Integrated Social Sciences degree. Wensel mentioned that ISS is currently discussing disability access for students in the online degree.

A question was raised asking who is ultimately responsible for providing disability access to students. Individual faculty members are ultimately responsible but there are facilities on campus that will help with these services, such as captioning. However, it does fall on faculty to understand the legal requirement, such as the creation of new websites. A comment was raised that course designers with Educational Outreach will need to be included as well. A suggestion was raised that one possible way to bridge the gap with compliant issues is to have a link to DRS information on curriculum pages when conducting new course change evaluations. Members discussed pairing this process with the University Curriculum Committee. A suggestion was made to contact the Faculty Council on Teaching and Learning to assist with outreach to faculty members. A question was raised asking for an estimate of the resources needed to implement this requirement. Discussion ensued. A comment was raised that this is an un-funded mandate which the university is required to implement. Kramer clarified that UW cannot discriminate against students who are pregnant or parents and must provide reasonable and appropriate accommodation for these individuals.

Kramer reported on recent discussions with the Faculty Council on Student Affairs (FCSA). Kramer discussed program-specific students and the recent developments regarding direct admissions for freshmen. FCSA is very interested in this issue and has overlapping jurisdiction when it comes to both topics. McNerney reported that he recently met with Jenny Campbell (Early Childhood and Family Studies) and discussed how program-specific students are impacted by the student service fees and their access to university programs/facilities. One problem is the counseling center because of their strict policies on student services, such as restricting phone conversations due to confidentiality issues. Another issue that has been brought up is the potential increase in student services that focus on distance-learning students compared to students on campus. Kramer mentioned that program-specific students are not limited to distance learning. In fact, the way the student regulations were changed program-specific students could also be located on campus. Members discussed the structure of student fees and the services available to students, such as commuter services and library access. The complexities of student fees create the larger question about funding inconsistencies which have been brought to light with this new category of students. Kramer will be having ongoing conversations with FCSA and may arrange a joint meeting between both councils.

Kramer reported that the Subcommittee on Direct Admissions (under the Enrollment Management Advisory Council) is getting started. Kramer is serving on the subcommittee and FCSA is seriously interested as well.

Kramer reported that SCAP has been dealing with issues regarding enrollment in the ECFS online degree. When FCAS created the program-specific student category these students were allowed to take courses explicitly listed in the program description. Additionally, there were specified requirements for admissions into the major that were carefully crafted to eliminate possible problems that the council foresaw. Kramer explained that the outcomes are not what FCAS originally anticipated. It appears that some students have been admitted into the online ECFS degree that do not meet the admissions requirements for the major, such as entering with 70 transferrable credits. Additionally, some students are being enrolled by PCE (Professional Continuing Education) advisors in other PCE-sponsored courses that are not on the list of courses they can take. Kramer explained this is a level of concern because the very safeguard that FCAS was using when approving the program is not coming to fruition. This becomes more problematic because there are similar concerns surrounding the new ISS online degree. Members discussed proficiency requirements and what is needed to enter the program. ECFS plans to submit a 1503 to remove certain requirements in order to make it easier to enter the program which SCAP will

discuss. A comment was raised expressing interest in learning more about the details of this problem to determine if this is a process and/or monitoring issue.

A question was raised asking what happens when a student applied with an anticipated GPA or course completion, but then does not finish and finds themselves below the acceptance threshold. A comment was raised that these students are treated the same way as transfer students. One possible result would be to potentially withdraw admission into the program. There is precedent in withdrawing students from admissions but it is rarely used. Members discussed the ECFS admissions policy, which could become more difficult to enforce when fee-based programs become financially independent. The main question then is whether or not to allow the issue to continue in order for the program to survive, or enforce the admissions requirement. A comment was raised to find out the practical issues first before making decisions at this time. A comment was raised that ECFS currently has 42 students and will be financially viable once it hits 50 FTEs. The ISS online degree will need approximately 500 FTEs to become financially viable. A comment was raised that there have been discussions to go over contingency plans if the enrollment goals are not achieved.

5) Reorganization, Consolidation, and Elimination Procedures (RCEPs)

Kramer asked members to review the RCEP procedures as written in the code. Kramer then provided a **hypothetical** question asking how the council should respond if ECFS comes to FCAS and says that the online version is going so well that ECFS no longer wants to continue its face-to-face program and will consolidate the program solely into online delivery. Kramer asked members if this would require an RCEP. Kramer stressed that this is a situation (in which a delivery method is being eliminated) that will likely come to FCAS. Kramer sees that the RCEP process is an appropriate method to get feedback from stakeholders but would like a conversation about this problem before they receive such a proposal.

A comment was raised that since the delivery method must be sensitive to different student types one should think the elimination of a delivery method should be sensitive to the needs of students. This is consistent with the underlying principles of the RCEP process which focuses on the overall curriculum and educational needs. Kramer explained that the Senate Committee on Planning and Budgeting ultimately has authority regarding this issue but found the Faculty Code is silent on delivery method. A comment was raised that this could be an issue for the Graduate School as well. Members discussed the connection between generally-admitted and program-specific students and the resulting impact of redesigning the programs based on delivery. The result could be some interesting changes to the student perspective because they would no longer be able to engage in certain educational activities, like double-majoring since they will be restricted as program-specific students.

A comment was raised that the RCEP could bring up certain ideas such as language which will distinguish between traditional and program-specific majors. A comment was raised imagining a scenario where the ECFS program decided to become fee-based. A comment was raised stating there is new legislation which would trigger a process similar to RCEPs. Members discussed the possible impacts of program operating online at a greater cost per credit than on-campus programs.

Members discussed what happens if a program conducts activities online at a greater cost-per-credit than on-campus programs, how courses are offered at different departments, the impact of closing down programs and different delivery mechanisms. Kramer imagined a scenario in which students are comfortable in one area and faculty are comfortable in another, and then a department chooses only one delivery mechanism alienating important stakeholders. Members discussed possible scenarios and

debated about what point a department is actually making a change to their program. Members were reminded that the guiding principles of the RCEP process are to take a big picture approach and assess the full impact of a program change. Discussion ensued about the fundamental questions that are important to consider which include studying financial viability which may result in the elimination of programs.

Kramer clarified that if a major is targeted for elimination, it would require an RCEP. FCAS has specific guidelines that explain when a 1503 is required and the council will review the proposal to determine if the department should move forward with an RCEP. Kramer explained that if/when SCAP receives a proposal to eliminate a delivery mechanism she would want it to undergo an RCEP. Kramer felt that SCPB would be the appropriate body to make the determination. Members agreed that if this was to occur FCAS should tell the department to approach SCPB and determine if they need to undergo an RCEP. If SCPB does not believe an RCEP is required, then FCAS will accept the decision. Kramer will report back to senate leadership regarding FCAS' decision on how to handle changes to delivery mechanisms.

6) Adjourn

The meeting was adjourned by Chair Kramer at 3:00 p.m.

Minutes by Grayson Court, Faculty Council Support Analyst, gcourt@uw.edu

Present: **Faculty:** Kramer (Chair), Hoff, Janssen, Deehr, Pengra, Brock
Ex-Officio Reps: Kollet, Chin Roemer, McNerney, Wensel
President's Designee: Ballinger
Guests: Robert Corbett (Coordinator of New Programs), Virjean Edwards (University Registrar)

Absent: **Faculty:** Keil (sabbatical), Cunningham, Harrison, Salehi-Esfahani
Ex-Officio Reps: n/a

Subcommittee on Admissions and Programs (SCAP) Summary**1:30-3:00 pm****March 14, 2014****Gerberding 036****Old non-Routine Business:**

1. **School of Music** - ([MUSIC-20131001](#)) New Bachelor of Music degree in Percussion with options in Orchestral Percussion & Contemporary Percussion and Mallet Keyboard.

Background: The School of Music would like to offer a major in Percussion within its Bachelor of Music degree to support the growing student interest in percussion studies. . The catalog copy mentions two options within the percussion major and calls it both Percussion and Percussion Studies.

Action Taken: 01/17/2014 - Hold for confirmation of program requirements. 6 credits of the School of Music Core are excluded from this major. The School needs clarify and also submit a 1503 to change the Music core in the General Catalog to exclude the Percussion major. Need clean catalog copy.

Update: The catalog copy is clean; the faculty will need to submit a 1503 to redefine the music core requirements to specifically exclude the Ear Training courses.

Action Taken: 01/31/2014 - Approve and forward to FCAS.

Action Taken: 03/14/2014 - Post Tri-Campus Review. Approve and forward to FCAS.

2. **Architecture** - ([ARCH-20140122A](#)) Rename the Bachelor of Arts degree in Architectural Studies to Architectural Design and revise the program requirements.

Background: The Architecture department is expanding and renaming the existing BA in Architectural Studies to a BA in Architectural Design (which is a more appropriate name based on the industry). They are then creating this non-studio based major in Architectural Studies (yes same name as the current major - they understand the possible conflicts) to accommodate more students, especially those interested in double majors from a Humanities perspective. They are also updating the catalog to show that CM 313 is required in place of the old ARCH 332.

Action Taken: 01/31/2014 - Approve and forward to FCAS. Recommend but not required to change 2.5 cumulative GPA to a 2.0 cumulative GPA to match proposed new major.

Update: Department will keep 2.5 cum GPA.

Action Taken: 03/14/2014 - Post Tri-Campus Review. Approve and forward to FCAS.

2. **Construction Management/Architecture** - ([ARCH-20140122/CM-20140122](#)) Rename the Bachelor of Arts degree in Architectural Studies to Architectural Design and revise the program requirements within the dual degree program with the Bachelor of Science degree in Construction Management.

Background: The Architecture department is expanding and renaming the existing BA in Architectural Studies to a BA in Architectural Design (which is a more appropriate name based on the industry). They are then creating this non-studio based major in Architectural Studies (yes same name as the current major - they understand the possible conflicts) to accommodate more students, especially those interested in double majors from a Humanities perspective. They are also updating the catalog to show that CM 313 is required in place of the old ARCH 332.

Action Taken: 01/31/2014 - Approve and forward to FCAS with edits to change all references of architecture program, architecture, and architecture students to "architectural design" in the dual-degree admissions requirements so students understand that the dual-degree is only for students in the architectural design program, not the proposed new architecture major.

Action Taken: 03/14/2014 - Post Tri-Campus Review. Approve and forward to FCAS.

NEXT MEETING: April 11, 2014

Old-Routine Business:

1. **School of Art** - ([DESIGN-20131210B](#)) Revised program requirements for the Bachelor of Design degree in Visual Communication Design.

Background: The School of Art is requesting to reformat the why the courses required for the major are displayed in the catalog. Compare their suggested layout with the proposed layout at the end of the pdf. The "current" layout was structured to display the commonalities between the majors in the Bachelor of Design degree.

Action Taken: 02/28/2014 - Hold for clarity on catalog copy vs School website requirements.

Update: Catalog copy updated.

Action Taken: 03/14/2014 - Approve and forward to FCAS.

2. **School of Art** - ([DESIGN-20131210C](#)) Revised program requirements for the Bachelor of Design degree in Interaction Design.

Background: The School of Art is requesting to reformat the why the courses required for the major are displayed in the catalog. Compare their suggested layout with the proposed layout at the end of the pdf. The "current" layout was structured to display the commonalities between the majors in the Bachelor of Design degree.

Action Taken: 02/28/2014 - Hold for clarity on catalog copy vs School website requirements.

Update: Catalog copy updated.

Action Taken: 03/14/2014 - Approve and forward to FCAS.

3. **Economics** - ([ECON-20140124](#)) Revised program requirements for the Bachelor of Science degree in Economics.

Background: The Economics department is adding two additional courses to their specified list of Theory and Methods courses.

Action Taken: 02/28/2014 -Approve and forward to FCAS.

Note: ECON 484 is an approved course and ECON 405 is set to be reviewed by the Curriculum Committee on 3/18/2014.

New Routine Business:

1. **School of Environmental and Forest Sciences** - ([BSE-20131204](#)) Revised program requirements for the Bachelor of Science degree in Bioresource Science and Engineering

Background: The School is making changes the BSE major based on recommendations from their recent ABET visit, including dropping the CHEM E coursework and replacing it with BSE exclusive coursework (on the March 18th agenda); allowing AMATH alternatives to MATH requirements; and requiring A A 260 increasing the engineering topics requirement from 8 to 12 credits.

Action Taken: 03/14/2014 - Approve and forward to FCAS.

Update: Chemical Engineering supports the changes.

2. **Global Health** - ([GH-20140129](#)) Revised program requirements for the minor in Global Health

NEXT MEETING: April 11, 2014

Background: The department is looking to changing G H 201 to G H 410 and also creating a new alternative course, G H 210 (on March 18th Curriculum agenda) as part of the required core introductory courses. To keep the credits the same they will eliminate the Content Area A (Understanding Human Health & Disease) so students only need 1 course from 4 areas instead of 5. 210 and 410 will cover the Health and Disease requirement.

Action Taken: 03/14/2014 - Hold. Ask Global Health to change "Introductory courses" to "Core or Required courses". SCAP would like to know why they want to make the changes and why the department thinks students would take the 400-level courses over the 100 and 200-level courses. What student population do they expect to take the 400-level courses?

Other Business:

1. Discuss changes to 1503 directions on websites. Examples of [Graduate School](#) Creating and Modifying Programs page , program approval [flowchart](#).

Update: Jennifer and Robert to update the flowchart and instructions to remove references to the HECB. Work with Jenni Taggart to draft a statement of what needs to be included in all 1503 submissions.

NEXT MEETING: April 11, 2014